

Republic of the Philippines
SENATE
 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)

CY 2012 ACCOMPLISHMENT REPORT

As mandated by Republic Act 9184 (Government Procurement Reform Act), the Senate Bids and Awards Committee (BAC) was reconstituted under Special Order No. 2012-006 (OSP) dated January 3, 2012. The committee conducted a total of 78 meetings, awarded 22 contract and other items under public bidding, and acted upon 168 various requests under the alternative mode of procurement.

I. ACCOMPLISHMENTS

For 2012, the BAC accomplished the following:

A. Competitive bidding for various service contracts and other items

From January to June, the BAC conducted pre-procurement and pre-bidding conferences for 18 service contracts and other items. During the said period, the committee awarded the following: CY 2012 Security Guard Service; CY 2012 Canteen Concession and Catering Services; Printing and binding of "Record of the Senate" and "Journal of the Senate;" Supply and delivery of Various Firing Supplies; Subscription to Websense Web Filter (seat licenses); Supply and delivery of Various Inks and Toners; CY 2013 Subscription to Local/International Newspapers and Magazines; and CY 2013 Subscription to Local/International Journals and Reviews.

From July to December, the BAC conducted competitive biddings on various service contract requirements for 2013, including the Supply of labor and materials for the construction of committee rooms at the 2nd floor, Core 'C' GSIS Building and the Supply of labor and materials for the construction of extension offices of Senators located at the 5th floor, Core 'C' of the same building. In compliance with R.A. 9184, these projects were advertised in the Philippine Daily Inquirer and likewise posted in the Government Electronic Procurement System (GEP5) and in the Senate bulletin boards.

As of December 31, 2012, the Office of the Senate President approved twenty-two BAC Resolutions as shown below:

SERVICE CONTRACT/OTHER ITEM	SERVICE PROVIDER/S
1. CY2012 Security Guard Services	Alexis Security Agency Provider Phils. Co., Inc.
2. CY2012 Canteen Concession & Catering Services	Yakitori Dori Restaurant
3. Printing & binding of "Record of the Senate"	EC Tec Commercial
4. Printing & binding of "Journal of the Senate"	EC Tec Commercial
5. Supply & delivery of Websense web filter (750 seat Licenses)	Solutions Partner, Inc..
6. Supply & delivery of various firing supplies	GIGI Industries, Inc. doing business under the Name & style of Trust Trade/ Nashe Enterprise
7. Supply & delivery of various inks & toners for 2 nd Qtr. requirement	Precision Black Toner, Inc./ Quartz Business Products Corp./ HLYC Trading
8. CY 2013 Subscription to Local/ Int'l Newspapers & Magazines	JJJ Newspapers & Magazines/ RV Crest International Inc.
9. CY 2013 Subscription to Local/ Int'l Journals & Reviews	RV Crest International Inc.

10. Supply & delivery of various electrical supplies for CY 2012 stock & issue	Arrow Electrical Supply/ Avesco Marketing Corp./ Innovalite Electrical Enterprises/ Pointer Enterprises, Inc./ Quizar Enterprises/ Up-Town Industrial Sales, Inc.
11. CY 2013 Provisions for technical services, labor, spare parts, tools & equipment in the maintenance & repair of Senate vehicles aircon system	Patrick Mark Car Care Center
12. CY 2012 Supply of gasoline & diesel fuel using fleet card system	Petron Corporation
13. CY 2013 Premium for Health Care Coverage	Medocare Health Systems, Inc.
14. Supply & delivery of 12 units desktop computers & 12 units UPS	Columbia Technologies, Inc./ Unison Computer Systems, Inc.
15. Supply & delivery of two(2) units van	IKK Ichigan Inc.
16. Supply of labor & materials for the construction of Committee rooms at the 2 nd floor, Core 'C' GSIS Building	R.B. Soriano Construction
17. Printing & binding of the Senate Impeachment Coffee Table Book	Rex Printing Company Inc.
18. Supply of materials for the renovation of HRMS	Blim's General Merchandise Gravel & Sand
19. Supply, delivery, & installation of biometric time attendance device	Infobahn Communications, Inc.
20. Supply of labor & materials for the construction of extension offices of Senators at the 5 th floor, Core 'C' GSIS Building	Le Bron Construction
21. CY 2013- 2014 General Housekeeping & Other Related Services	Philcare Manpower Services
22. Consulting Services for Property & Procurement Management System (PPMS)	Systems & Software Consulting Group Inc.

The Senate President approved the renewal of the following contracts:

1. CY 2013 Security Guard Services
2. CY 2013 Canteen Concession & Catering Services (until April 2013)
3. CY 2013 Internet Subscription

For the CY 2013 Supply of gasoline and diesel fuel using fleet card system, the BAC declared two (2) failed biddings and two (2) failed negotiated procurement. The BAC considered the recommendation of the end-user for a third negotiated procurement.

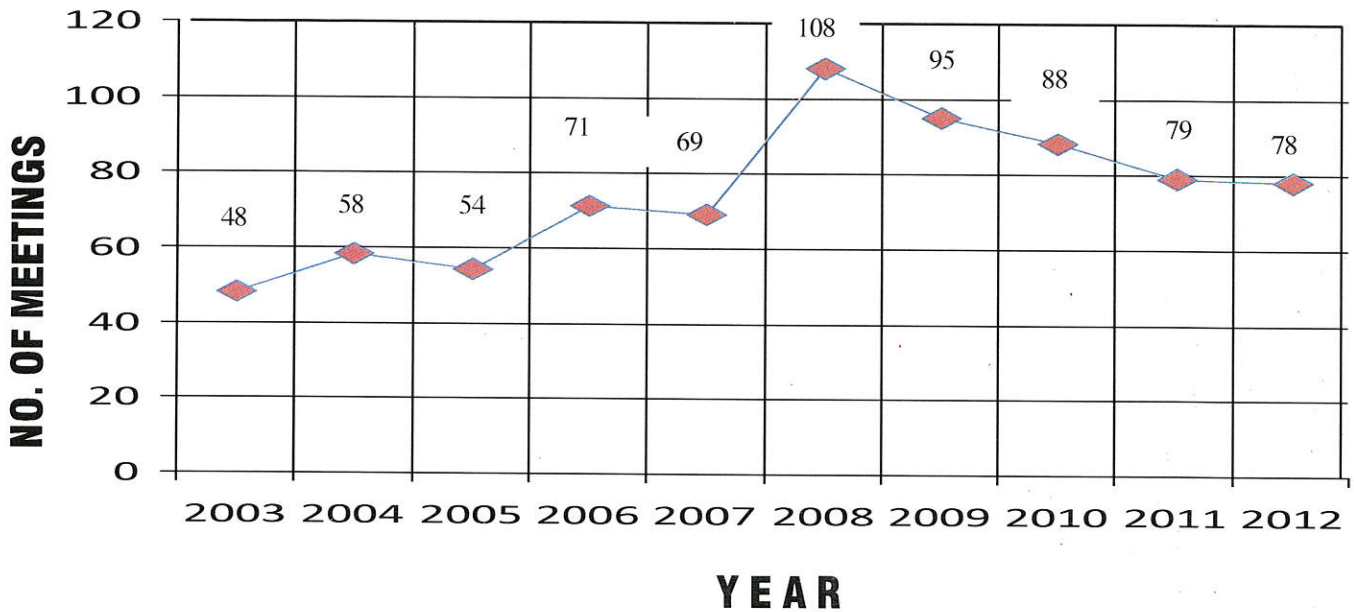
B. Alternative Mode of Procurement (AMP)

Article XVI (Alternative Mode of Procurement), Sec. 48 of R.A. 9184 provides for the application of the alternative modes of procurement for goods subject to the approval of the head of procuring entity.

Pursuant to said provision, the BAC recommended 168 requests for AMP. Out of these, 131 were awarded to be purchased through "Shopping"; nine (9) under "Direct Contracting"; 19 for Negotiated Procurement with PS-DBM; and two (2) were purchased under "Small Value Procurement"; and five (5) requirements for the 2nd floor committee room project still pending procurement.

C. Meetings of the BAC

The BAC held a total of 78 meetings in CY 2012 .



Per record of the BAC Secretariat, the BAC conducted a total of forty-nine (49) pre-procurement conferences attended by the end-users. Some services went through several pre-procurement meetings due to meticulous review of the proposed Scope of Works and other technical requirements by the BAC. Thirty-seven (37) pre-bidding conferences were also held and attended by the end-users, bidders and other interested parties.

D. Sale of Bid Documents

DBM Budget Circular No. 2007-3 dated November 29, 2007 pertaining to "Amendments to Certain Provisions of Budget Circular (BC) No. 2004-5A RE: Guidelines on the Grant of Honoraria and Overtime Pay to Government Personnel Involved in Government Procurement" specifically item 3.1.1 provides that proceeds from sale of bid document is among the sources of the BAC from which to pay its honorarium and other expenses. Since 2005, the income of the BAC has been remitted by the Cash Management Service to the Bureau of Treasury.

From the record furnished by the Legislative Accounting Service, the Senate through the Bids and Awards Committee generated the following amount representing the sale of bid documents and other income.

YEAR	BID DOCUMENTS	PROTEST FEES	MINUTES OF MEETING
2005	Php29,852.00		
2006	Php43,550.00		
2007	Php54,037.00		
2008	Php216,794.20		
2009	Php156,522.00		
2010	Php217,471.93	Php8,000.00	Php30.00
2011	Php158,424.40	Php30,000.00	
2012	Php398,520.54		
Sub-total	Php1,275,172.07	Php38,000.00	Php30.00
Grand Total	-----Php1,313,202.07		

E. Trainings/ Seminars/ Other Activities

For 2012, the BAC Secretariat attended the following activity:

NAME	ACTIVITY	DATE	CONDUCTED BY
Mark Theodore Magbuhos	Supervisory Development Course Track 1	Dec. 4-6, 2012	HRMS, Senate of the Philippines

The BAC Chairman and four (4) staff of the BAC Secretariat participated the 3 kilometer and 5 kilometer runs dubbed as "In a R.A.C.E. to Serve II" sponsored by Civil Service Commission held at the Luneta Park, Manila on September 8, 2012.

II. CHALLENGES AND ACTIONS TAKEN BY THE BAC

CHALLENGES	ACTIONS TAKEN
1. Some Purchase Requests need major revisions	<ul style="list-style-type: none"> a) meticulous review of the proposed Scope of Works, specifications and other technical requirements b) determination of availability of funds/ adjustment of budget to include all necessary costs which may have been omitted c) remind end-users to conduct market research to determine availability of items and verify prices d) discussion with the end-users regarding inconsistencies in the Scope of Works/ specifications/ plans during the pre-procurement conference e) creation of Technical Working Group (TWG) to assist end-users in preparation of Scope of Works and specifications f) holding of meetings with end-users outside of the regular BAC meetings to discuss/ clarify matters regarding the Purchase Request, plans, specifications, among others
2. Bidders submit incomplete bid documents to the BAC	<ul style="list-style-type: none"> a) explain/ clarify the requirements and procedures to the bidders in both English and Filipino during the pre-bidding conference b) bidders are encouraged to raise their concerns during pre-bidding conferences c) remind the bidders to review their documents before submitting the same to the BAC
3. Participation of small number of bidders or no bidder joining the bidding	<ul style="list-style-type: none"> a) seek assistance from end-user in inviting interested bidder/s b) utilize different means of communication- fax, emails, phone calls and personal invitations to suppliers/ contractors/ service providers
4. Filing of Motion for Reconsideration (MR) even when there may be no valid ground	Strict adherence to the grounds and period as provided for under R.A. 9184 & its IRR

III. BAC COMPOSITION

Pursuant to Sec. 11 of R.A. 9184 and Special Order No. 2012-006 (OSP) dated January 3, 2012, the BAC is composed of the following:

Chairman : Atty. Arnel Jose S. Bañas
Deputy Secretary for Administrative & Financial Services

Vice-Chair : Atty. Maria Valentina S. Cruz
Senate Legal Counsel

Members : Atty. Renato N. Bantug
Executive Director for Legislation

Atty. Yolanda D. Doblón
Director-General, LBRMO

Dir. Cristino Q. Franco
Bureau Director, MPOAB

Dir. Diana Lynn Le-Cruz
Executive Director, External Affairs & Relations

Col. Rasmia Aida V. Saber
Assistant Sergeant at Arms

Prepared and submitted by:

Rosario Marina de Castro
ROSARIO MARINA DE CASTRO
Head, BAC Secretariat

DTED:


ATTY. ARNEL JOSE S. BAÑAS
Chairman, Bids & Awards Committee