



Senate
Office of the Secretary

SIXTEENTH CONGRESS OF THE)
REPUBLIC OF THE PHILIPPINES)
First Regular Session)

'13 JUL 29 19:05

SENATE

RECORDED BY: *ji*

S. No. 1132

Introduced by Sen. Antonio "Sonny" F. Trillanes IV

Explanatory Note

In today's environment, to remain viable and stay ahead, organizations must continually scour their operations for opportunities to improve. Executives today expect continual improvement -- real and lasting improvements that create public satisfaction, improve public service effectiveness and internal process efficiencies. Improvements that are realized by bottom line results.

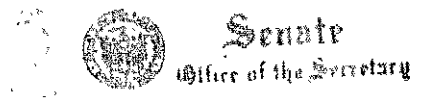
Achieving excellence is the result of high performance throughout the entire organization. Leaders at all levels of an organization must relentlessly pursue the performance edge; those actions that will propel the organization to the next level of internal and external performance. The state cannot legislate excellence, but can expect it, support it and acknowledge it when it occurs. Excellence is a passion and when it exists the legislators should support it fully. It is in this light that this bill seeks to create a process that will oversee the journey to excellence and will encourage the most vital aspects of the Philippine government to be managed at a world class level.

In view of the foregoing, the passage of this bill is earnestly sought.

ANTONIO "SONNY" F. TRILLANES IV

Senator

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AN ACT
PROMOTING GOVERNMENT AGENCY PERFORMANCE EXCELLENCE

Be it enacted by the Senate and House of Representatives of the Philippines in Congress assembled:

1 **SECTION 1.** (1) The Committee on Performance Excellence (which shall henceforth be
2 called 'Committee') is established. The committee shall consist of eleven (11) members,
3 appointed as follows:

4 (a) The Speaker of the House of Representatives shall appoint two (2) members of the
5 House of Representatives;

6 (b) The President of the Senate shall appoint two (2) members of the Senate;

7 (c) The President of the Philippines shall appoint four (4) employees of the executive
8 department, and

9 (d) The President shall appoint three (3) public members who have demonstrated
10 experience in the practice of continuous improvement in business.

11 (2) (a) Except as otherwise provided in Section (1)(2)(b), the term of office of each member is
12 four (4) years, but a member serves at the pleasure of the appointing authority. Before the
13 expiration of the term of a member, the appointing authority shall appoint a successor whose
14 term begins on July 1 next following. If there is a vacancy for any cause, the appointing authority
15 shall make an appointment to become immediately effective for the unexpired term.

16 (b) If a legislative member of the committee ceases to be a legislator, the legislator's
17 position on the committee becomes vacant. If an executive department member of the committee

1 ceases to be an employee of the executive department, the member's position on the committee
2 becomes vacant.

3 (3) The committee shall select one of its members as chairperson and another as vice
4 chairperson. The committee may determine the duties and powers of the officers, as well as the
5 terms of office of the officers.

6 (4) A majority of the members of the committee constitutes a quorum for the transaction of
7 business.

8 (5) The committee shall meet at least once every calendar quarter at a place, day and hour
9 determined by the committee. The committee may also meet at other times and places specified
10 by the call of the chairperson or of a majority of the members of the committee.

11 (6) When the committee has selected a government agency (which shall henceforth be called
12 ('Agency') for a performance excellence initiative, the committee may appoint as *ex-officio*
13 members of the committee the director and all other employees of the agency for the purposes of
14 planning and initial implementation of the initiative.

15
16 **SEC. 2.** The mission of the Committee on Performance Excellence is to assist agencies in
17 reaching performance excellence by engaging in performance excellence initiatives with
18 individual agencies.

19 (1)(a) The committee shall focus on the following areas that define performance:

20 (A) Customer and market focus

21 (B) Human resources

22 (C) Leadership

23 (D) Measurement, analysis and knowledge management

24 (E) Process management

25 (F) Results

26 (G) Strategic planning

1 (b) The committee may focus on other areas that define performance and may give different
2 weights to different areas described in this section, according to the needs of the particular
3 agency that is a partner in a particular initiative.

4 (c) The committee shall help agencies develop or maintain methods for reaching and measuring
5 performance excellence, including, but not limited to:

6 (A) Setting long-range plans and short-term priorities;

7 (B) Developing performance measures that indicate how well an agency's systems are
8 performing;

9 (C) Working with internal and external customers to identify possible improvements to
10 the agency's systems;

11 (D) Identifying ways to make core processes operate better, faster and at less cost;

12 (E) Creating mechanisms to develop the skills of all agency employees; and

13 (F) Showing measurable results for the investment that taxpayers have made.

14 (2) The committee shall identify those agencies and services that are most important to Filipinos
15 and shall develop criteria for selecting particular agencies and a schedule for engaging in
16 performance excellence initiatives with those agencies. The committee may determine how many
17 and what initiatives it can engage in at any given time.

18 (3) As part of any performance excellence initiative, the committee shall support agency efforts
19 to acquire the methods, tools and skills to achieve excellence in each performance area. The
20 support may include, but need not be limited to:

21 (a) Assisting an agency in acquiring services from consultants, training organizations,
22 universities, business executives and other appropriate entities.

23 (b) Advising an agency on how to gain support for financing performance excellence.

24 (c) Helping an agency to identify needs and obtain needed support.

25 (d) Working with an agency to ensure nationwide training and development programs
26 that assist the agency in its pursuit of excellence.

1 (e) Acting as a sounding board and advocate to help an agency remove administrative
2 barriers that prevent the agency from achieving performance excellence.

3
4 **SEC. 3.** When the Committee on Performance Excellence has chosen an agency for
5 participation in a performance excellence initiative:

6 (1) The committee, with any *ex-officio* members from the agency appointed as provided in
7 Section (1)(6) of this Act, shall develop the framework of expectations for that particular agency,
8 including but not limited to:

9 (a) Performance areas to be focused on in the initiative;

10 (b) An indication of what constitutes excellence for the agency in given performance
11 areas; and

12 (c) An indication of how progress will be measured and of how much progress can
13 reasonably be expected in a three-year period.

14 (2) Members of the committee shall spend time with agency employees learning about agency
15 operations.

16 (3) The committee shall meet regularly, on a schedule determined by the committee, to review
17 the agency's progress toward excellence. Meetings shall include, but need not be limited to,
18 presentations by agency employees on overall progress and on progress in specific areas of
19 performance that have been identified.

20 (4) The committee and the agency may use the review sessions to continuously refine and
21 improve the methods used by the agency to achieve the goals of the performance excellence
22 initiative.

23 (5) The committee and the agency shall work together to obtain independent third party
24 assessments of the agency's progress towards meeting the goals of the performance excellence
25 initiative. The purpose of the assessment is to enable the agency and the committee to learn

1 whether the goals and methods of the performance excellence initiative are appropriate or how
2 they might be changed to better help the agency achieve excellence.

3 (6) The committee shall make periodic public reports on achievement of performance excellence.
4 The reports shall be in a form and manner determined by the committee and may include, but
5 need not be limited to, press releases. The reports shall be delivered to the Congress and made
6 available to the general public.

7
8 **SEC. 4.** The Commission on Audit (COA) shall provide administrative support to the
9 Committee on Performance Excellence. The COA may obtain assistance from the Civil Service
10 Commission (CSC) or any other agency necessary to fully support the activities of the
11 committee.

12 **SEC. 5.** Notwithstanding the term of office specified by Section 1 of this Act, of the
13 members first appointed to the Committee on Performance Excellence:

14 (1) One executive department member and one public member shall each serve for a term ending
15 July 1, 2015.

16 (2) One House member, one Senate member and one executive department member shall each
17 serve for a term ending July 1, 2016.

18 (3) One executive department member and one public member shall each serve for a term ending
19 July 1, 2016.

20 (4) One House member, one Senate member, one executive department member and one public
21 member shall each serve for a term ending July 1, 2017.

22
23 **SEC. 6.** Any laws, decrees, ordinances or rules and regulations which are inconsistent
24 with or contrary to the provision of this Act is hereby amended or repealed.

1 **SEC. 7.** This Act shall take effect fifteen (15) days after its complete publication in at
2 least two (2) national newspapers of general circulation.

Approved,