

(AS AMENDED BY THE SENATE)

CONGRESS OF THE PHILIPPINES
EIGHTEENTH CONGRESS
Second Regular Session

}

HOUSE OF REPRESENTATIVES

H. No. 8882

BY REPRESENTATIVES GO (M.) AND MANGAOANG, PER COMMITTEE REPORT NO. 798

**AN ACT
REVISING THE CHARTER OF THE CITY OF BAGUIO**

*Be it enacted by the Senate and the House of Representatives
of the Philippines in Congress assembled:*

**ARTICLE I
GENERAL PROVISIONS**

1 **SECTION 1. *Short Title.*** – This Act shall be known as the “*Revised Charter of the*
2 *City of Baguio*”.

3 **SEC. 2. *Declaration of Objectives and Core Values.*** – The objectives and aspirations of
4 the City of Baguio, hereinafter referred to as the City, are as follows:

5 (a) To make the City of Baguio a home of dynamic and diverse cultures,
6 **INCLUSIVE CITIZENSHIP, AND URBAN SYNERGY**; to be a center of education, trade and
7 tourism in consonance with the laws of nature and environment; to be managed by sincere and
8 steadfast **GOD-FEARING** leaders [~~who are God-fearing~~] in partnership with responsible
9 citizenry;

10 (b) To adopt an integrated life cycle approach to environmental protection and
11 management **CONSISTENT WITH UNITED NATIONS SUSTAINABLE DEVELOPMENT**
12 **GOALS (UNSDG) OF ENSURING SUSTAINED, INCLUSIVE, AND SUSTAINABLE**
13 **ECONOMIC GROWTH, SUSTAINABLE PRODUCTION AND PRODUCTION PATTERNS,**
14 **AND URBAN RESILIENCE**; preserve and restore the historical and heritage value of the City;
15 promote eco-cultural tourism and tourism-related microenterprises; ensure the sustenance of the

1 City as an educational center of Northern Luzon; and develop and implement an investment
2 portfolio and a progressive marketing strategy;

3 (c) To attain effectiveness and efficiency in local governance; to advance the city's
4 competitiveness BY INSTITUTIONALIZING RURAL-URBAN LINKAGES; ~~and~~ to uphold
5 ~~and promote~~ the general welfare AND GENDER-EQUALITY; PROMOTE GOOD URBAN
6 GOVERNANCE, and ensure the delivery of basic services; and

7 (d) To maximize the exercise of the proprietary functions of the City for the general
8 welfare; the provision of basic services and facilities, such as adequate and safe water supply,
9 effective liquid and solid wastes management, efficient traffic and transportation management,
10 sound housing, HUMAN SETTLEMENT, and disaster risk reduction management
11 policies; preserve and protect its natural resources such watersheds and other protected areas; and
12 effectively manage its economic enterprises and generate and utilize resources, subject to such
13 limitations as provided for under this Act; AND

14 (E) TO BE THE PARADIGM OF A RESILIENT, SUSTAINABLE, INCLUSIVE, AND
15 LIVABLE CITY IN THE PHILIPPINES; PROMOTE THE UTILIZATION OF INNOVATIVE
16 AND DIGITAL MEANS TO IMPROVE THE QUALITY OF LIFE AND URBAN
17 OPERATION SERVICES; AND CULTIVATE RESPECT FOR CULTURAL HERITAGE
18 AND INTERGENERATIONAL RESPONSIBILITY AMONG ITS CITIZENRY.

19 In the pursuit of the foregoing purposes, public officials and employees of the City shall be
20 guided by the core values of service, integrity, competence, transparency, accountability, and
21 resourcefulness.

22 **SEC. 3. Territorial Boundaries.** –The City shall comprise the present territorial jurisdiction
23 of the City.

24 The foregoing provision shall be without prejudice to the resolution by the appropriate
25 agency or forum of any boundary dispute or case involving questions of territorial jurisdiction
26 between the City and the adjoining local government units (LGUs): *Provided*, That the territorial
27 jurisdiction of the disputed area or areas shall remain with the local government unit which has
28 existing administrative supervision over said area or areas until the final resolution of the case.

29 **SEC. 4. Corporate Powers of the City.** – The City is a political body corporate and as
30 such is endowed with the attributes of perpetual succession and possessed of the powers which

1 pertain to a municipal corporation to be exercised in conformity with the provisions of this
2 Charter. The City shall have the following corporate powers:

- 3 (1) To have continuous succession in its corporate name;
- 4 (2) To sue and be sued;
- 5 (3) To have and use a corporate seal;
- 6 (4) To acquire, hold and convey real and personal property;
- 7 (5) To enter into any contract and/or agreement; and
- 8 (6) To exercise such other powers, prerogatives or authority subject to the limitations
9 provided under Republic Act No. 7160, otherwise known as the Local Government
10 Code, as amended, this Act, or other applicable laws.

11 **SEC. 5. General Powers** – The City shall have a corporate seal and may alter the same at
12 pleasure: *Provided*, That any change of corporate seal shall be registered with the Department of
13 the Interior and Local Government (DILG). It shall exercise the powers to levy taxes, fees, and
14 charges; to close and open roads, streets, alleys, parks or squares; to take, purchase, receive, hold,
15 lease, convey and dispose of real and personal property for the general interests of the City; to
16 expropriate or condemn private property for public use; to contract and be contracted with, to sue
17 and be sued; to prosecute and defend to final judgment and execution suits wherein the City is
18 involved or interested in; and to exercise all the powers as are granted to corporations or as
19 herein after granted.

20 **ARTICLE II**
21 **CITY OFFICIALS**

22 **SEC. 6. Officials of the City of Baguio.** – (a) The officials of the City are the City Mayor,
23 City Vice Mayor, *Sangguniang Panlungsod* members, secretary to the *Sangguniang*
24 *Panlungsod*, city treasurer, city assessor, city engineer, city buildings and architecture officer,
25 city health officer, city civil registrar, city accountant, city social welfare and development
26 officer, city budget officer, city planning and SUSTAINABLE development officer, city
27 administrator, city legal officer, city general services officer, city veterinarian, city human
28 resource management officer, [~~city parks management officer~~] CITY ENVIRONMENT AND
29 PARKS MANAGEMENT OFFICER, city tourism officer, city public information officer and
30 city librarian.

1 (b) In addition thereto, the City Mayor may appoint a city agriculturist, a city
2 population officer, a city environment and natural resources officer, a city cooperatives officer,
3 [and] a city solid AND LIQUID waste[s] management officer AND A CITY TRAFFIC AND
4 TRANSPORTATION MANAGEMENT OFFICER.

5 (c) The *Sangguniang Panlungsod* shall:

6 (1) Maintain existing offices not mentioned in subsections (a) and (b) hereof;

7 (2) Create such other offices as may be necessary to carry out the purposes of the
8 city government; or

9 (3) Consolidate the functions of any office with those of another in the interest of
10 efficiency and economy.

11 (d) Unless otherwise provided herein, heads of departments and offices shall be appointed
12 by the City Mayor with the concurrence of the majority of all the *Sangguniang Panlungsod*
13 members, subject to civil service law, rules and regulations. The *Sangguniang Panlungsod* shall
14 act on the appointment within fifteen (15) days from the date of its submission, otherwise the
15 same shall be deemed confirmed.

16 (e) Elective and appointive city officials shall receive such compensation, allowances, and
17 other emoluments as may be determined by law or ordinance, subject to the budgetary limitations
18 on personal services prescribed under Title Five, Book II of the Local Government Code of
19 1991, as amended: *Provided*, That no increase in compensation of the City Mayor, City Vice
20 Mayor and *Sangguniang Panlungsod* members shall take effect until after the expiration of the
21 full term of the local officials approving such increase.

22 ARTICLE III

23 CITY MAYOR

24 **SEC. 7. City Mayor.** – (a) The City Mayor, as the chief executive of the city government,
25 shall exercise such powers and perform such duties and functions as provided under Section 455
26 of the Local Government Code of 1991, as amended, and other laws and ordinances passed by the
27 *Sangguniang Panlungsod*.

28 The City Mayor shall receive a minimum monthly compensation corresponding to Salary
29 Grade Thirty (30) as prescribed under Republic Act No. 6758 otherwise known as the
30 “*Compensation and Position Classification Act of 1989*,” as amended, and the implementing
31 guidelines issued pursuant thereto.

32 ARTICLE IV

1 **CITY VICE MAYOR**

2 **SEC. 8. City Vice Mayor.** – The City Vice Mayor shall be the presiding officer of the
3 *Sangguniang Panlungsod* and shall exercise the duties and functions as provided under Section
4 456 of the Local Government Code of 1991, as amended, and other laws and ordinances passed
5 by the *Sangguniang Panlungsod*.

6 The City Vice Mayor shall receive a minimum monthly compensation corresponding to
7 Salary Grade Twenty-eight (28) as prescribed under the “*Compensation and Position*
8 *Classification Act of 1989*”, as amended and the implementing guidelines issued pursuant
9 thereto.

10 **ARTICLE V**
11 **SANGGUNIANG PANLUNGSOD**

12 **SEC. 9. Composition** – (a) The *Sangguniang Panlungsod*, the legislative body of the City,
13 shall be composed of the City Vice Mayor as presiding officer, the twelve (12) elected regular
14 *Sangguniang Panlungsod* members, the president of the city chapter of the Liga ng mga
15 Barangay, the president of the Pederasyon ng mga Sangguniang Kabataan, and the sectoral
16 representatives for indigenous people OF BAGUIO CITY.

17 [~~e~~] (B) The regular members of the *Sangguniang Panlungsod*, and sectoral
18 representatives shall be elected in the manner provided by law.

19 **SEC. 10. Powers, Duties, Functions and Compensation.** – (a) The *Sangguniang*
20 *Panlungsod*, as the legislative body of the City, shall exercise the powers, duties and functions as
21 provided under Section 458 of the Local Government Code of 1991, as amended, and other laws
22 and ordinances passed by the *Sangguniang Panlungsod*. It shall enact ordinances, approve
23 resolutions and appropriate funds for the general welfare of the City and its inhabitants pursuant
24 to Section 16 of the Local Government Code of 1991, as amended, and in the proper exercise
25 of the corporate and general powers of the City as provided for under Sections 4 and 5 of this
26 Charter.

(b) The members of the *Sangguniang Panlungsod* of the City shall receive a minimum
monthly compensation corresponding to Salary Grade [~~Twenty-five (25)~~] TWENTY-SEVEN
(27) as prescribed under the “*Compensation and Position Classification Act of 1989*”, as
amended and the implementing guidelines issued pursuant thereto.

1 **SEC. 12. Full Disclosure of Financial and Business Interests of Sangguniang**
2 ***Panlungsod Members*** – (a) Every *Sangguniang Panlungsod* member shall, upon assumption to
3 office, make a full disclosure of their business and financial interests. Such disclosure shall also
4 include a professional relationship or any relation by affinity or consanguinity within the fourth
5 civil degree, which a sanggunian member may have with any person, firm or entity affected by
6 any ordinance or resolution under consideration by the *Sanggunian* and which relationship may
7 result in conflict of interests. Such relationship shall include:

- 8 (1) Ownership of stock or capital, or investment in the entity or firm to which the
9 ordinance or resolution may apply; and
10 (2) Contracts or agreements with any person or entity which the ordinance or
11 resolution under consideration may affect.

12 In the absence of a specific constitutional or statutory provision applicable to the situation,
13 "conflict of interest" refers to a situation where it may be reasonably deduced that a member of
14 the *Sanggunian* may not act in the public interest due to some private, pecuniary or other
15 personal considerations that may tend to affect the exercise of judgment to the prejudice of the
16 service or the public.

17 (b) The disclosure required under this Act shall be made in writing and submitted to the
18 secretary of the *Sanggunian* or the secretary of the concerned committee. The disclosure shall, in
19 all cases, form part of the record of the proceedings and shall be made in the following manner:

- 20 (1) Disclosure shall be made before the member participates in the deliberations on
21 the ordinance or resolution under consideration: *Provided*, That if the member
22 did not participate during the deliberations, the disclosure shall be made before
23 voting on the ordinance or resolution on second and third readings; and
24 (2) Disclosure shall be made when a member takes a position or makes a privilege
25 speech on a matter that may affect the business interest, financial connection or
26 professional relationship described herein.

27 **SEC. 13. Sessions** – (a) On the first day of the session immediately following the election
28 of its members, the *Sangguniang Panlungsod* shall, by resolution, fix the day, time and place of
29 its sessions. The minimum number of regular sessions shall be once a week for the *Sangguniang*
30 *Panlungsod* and twice a month for the *Sangguniang Barangay*.

31 (b) When the public interest so demands, special sessions may be called by the City
32 Mayor or by a majority of the members of the *Sanggunian*.

1 (c) All *Sanggunian* sessions shall be open to the public unless a closed-door session is
2 ordered by an affirmative vote of a majority of the members present, there being a quorum, in the
3 public interest or for reasons of security, decency or morality. No two (2) sessions, regular or
4 special, may be held in a single day.

5 (d) In the case of special sessions of the *Sanggunian*, a written notice to the members
6 shall be served personally at the members' usual place of residence at least twenty-four (24)
7 hours before the special session is held.

8 Unless otherwise concurred in by two-thirds (2/3) vote of the *Sanggunian* members
9 present, there being a quorum, no other matters may be considered at a special session except
10 those stated in the notice.

11 (e) The *Sanggunian Panlungsod* shall keep a journal and record of its proceedings which
12 may be published upon resolution of the majority of its members.

13 **SEC. 14. Quorum** – (a) A majority of all the members of the *Sanggunian* who have been
14 elected and qualified shall constitute a quorum to transact official business. Should a question of
15 quorum be raised during a session, the presiding officer shall immediately proceed to call the roll
16 of the members and thereafter announce the results.

17 (b) Where there is no quorum, the presiding officer may declare a recess until such time
18 as a quorum is constituted, or a majority of the members present may adjourn from day to day
19 and may compel the immediate attendance of any member absent without justifiable cause by
20 designating a member of the *Sanggunian*, to be assisted by a member or members of the police
21 force assigned in the territorial jurisdiction of the City of Baguio, to locate and present the absent
22 member at the session.

23 (c) If there is still no quorum despite the enforcement of the immediately preceding
24 subsection, no business shall be transacted. The presiding officer, upon proper motion duly
25 approved by the members present, shall then declare the session adjourned for lack of quorum.

26 **SEC. 15. Approval of Ordinances** – (a) Every ordinance enacted by the *Sangguniang*
27 *Panlungsod* shall be presented to the City Mayor. If the City Mayor approves the same, the
28 signature of the Mayor shall be affixed on each and every page thereof; otherwise, the ordinance
29 shall be vetoed and returned with statements on the objections to the *Sanggunian*, which may
30 proceed to reconsider the same. The *Sanggunian* may override the veto of the City Mayor by
31 two-thirds (2/3) vote of all its members, thereby making the ordinance or resolution effective for
32 all legal intents and purposes.

1 (b) The veto shall be communicated by the City Mayor to the *Sanggunian* within ten (10)
2 days; otherwise, the ordinance shall be deemed approved as if it had been signed.

3 **SEC. 16. Veto Power of the City Mayor** – (a) the City Mayor may veto any ordinance of
4 the *Sangguniang Panlungsod* on the ground that it is *ultra vires* or prejudicial to the public
5 welfare, stating the reasons for the veto in writing.

6 (b) The City Mayor shall have the power to veto any particular item or items of an
7 appropriations ordinance, an ordinance or resolution adopting a local development plan and
8 public investment program or an ordinance directing the payment of money or creating liability.
9 In such case, the veto shall not affect the item or items which are not objected to. The vetoed
10 item or items shall not take effect unless the *Sangguniang Panlungsod* overrides the veto in the
11 manner herein provided; otherwise, the item or items in the appropriations ordinance of the
12 previous year corresponding to those vetoed, if any, shall be deemed re-enacted.

13 (c) The City Mayor may veto an ordinance or resolution only once. The *Sanggunian* may
14 override the veto of the City Mayor by two-thirds (2/3) vote of all its members, thereby making
15 the ordinance effective even without the approval of the City Mayor.

16 **SEC. 17. Review of Barangay Ordinances by the Sangguniang Panlungsod** – (a) Within
17 ten (10) days after their enactment, the *Sangguniang Barangay* shall furnish copies of all
18 barangay ordinances to the *Sangguniang Panlungsod* for review as to whether the ordinance is
19 consistent with law or city ordinances.

20 (b) If the *Sangguniang Panlungsod* fails to take action on barangay ordinances within thirty
21 (30) days from receipt thereof, the same shall be deemed approved.

22 (c) If the *Sangguniang Panlungsod* finds the barangay ordinances inconsistent with law or
23 city ordinances, the *Sangguniang Panlungsod* shall, within thirty (30) days from receipt thereof,
24 return the same with its comments and recommendations to the *Sangguniang Barangay*
25 concerned for adjustment, amendment or modification; in which case, the effectivity of the
26 barangay ordinance is suspended until such time as the revision called for is effected.

27
28 **SEC. 18. Enforcement of Disapproved Ordinances or Resolutions** – Any attempt to
29 enforce any ordinance or any resolution approving the local development plan and public
30 investment program after the disapproval thereof, shall be sufficient ground for the suspension or
31 dismissal of the official or employee concerned.

32

1 (c) The successors as defined herein shall serve only for the unexpired terms of their
2 predecessors.

3 (d) For purposes of this Act, a permanent vacancy arises when an elective local official
4 fills in a higher vacant office, refuses to assume office, fails to qualify, dies, is removed from
5 office, voluntarily resigns, or is otherwise permanently incapacitated to discharge the functions of
6 the office.

7 (e) For purposes of succession as provided herein, ranking in the *Sanggunian* shall be
8 determined on the basis of the proportion of votes obtained by each winning candidate to the
9 total number of registered voters in the constituency in the immediately preceding local election.

10 **SEC. 22. *Permanent Vacancies in the Sangguniang Panlungsod.*** – Permanent
11 vacancies in the *Sangguniang Panlungsod* where automatic succession provided above does not
12 apply, shall be filled by appointment in the following manner:

13 (a) The President, through the Executive Secretary, shall make the aforesaid appointment.

14 (b) Only the nominee of the political party under which the *Sanggunian* member
15 concerned had been elected and whose elevation to the position next higher in rank created the
16 last vacancy in the *Sanggunian* shall be appointed in the manner hereinabove provided.

17 In the appointment herein mentioned, a nomination and a certificate of membership of the
18 appointee from the highest official of the political party concerned are conditions *sine qua non*,
19 and any appointment without such nomination and certification shall be null and void *ab initio*,
20 and shall be a ground for administrative action against the official responsible therefor.

21 (c) In case the permanent vacancy is caused by a *Sanggunian* member who does not
22 belong to any political party, the City Mayor shall, upon the recommendation of the
23 *Sanggunian*, appoint a qualified person to fill the vacancy.

24 (d) In case of vacancy in the representation of the youth and the barangay in the
25 *Sanggunian*, said vacancy shall be filled automatically by the official next-in-rank of the
26 organization concerned.

27 **ARTICLE VIII**

28 **THE APPOINTIVE OFFICIALS OF THE CITY:**

29 **THEIR QUALIFICATIONS, FUNCTIONS, DUTIES AND RESPONSIBILITIES**

30 **SEC. 23. *Secretary to the Sangguniang Panlungsod.*** – (a) There shall be a secretary to
31 the *Sangguniang Panlungsod* who shall be a career official with the rank and salary equal to a
32 head of a department or office.

1 (b) The Secretary to the *Sangguniang Panlungsod* must be a citizen of the Philippines, a
2 resident of the City of Baguio, of good moral character, a holder of a college degree preferably in
3 law, commerce, or public administration from a recognized college or university, and a first
4 grade civil service eligible or its equivalent.

5 (c) The Secretary to the *Sangguniang Panlungsod* shall take charge of the office of the
6 *Sangguniang Panlungsod*, and shall:

- 7 (1) Attend meetings of the *Sangguniang Panlungsod* and keep a journal of its
8 proceedings;
- 9 (2) Keep the seal of the City and affix it with signature to all ordinances,
10 resolutions, and other official acts of the *Sangguniang Panlungsod* and present
11 the same for the signature of the presiding officer;
- 12 (3) Forward to the City Mayor, for approval, copies of ordinances enacted by the
13 *Sangguniang Panlungsod* duly certified by the presiding officer, in the manner
14 provided in Section 54 of the Local Government Code of 1991, as amended;
- 15 (4) Forward to the Sangguniang Panlalawigan copies of duly approved ordinances
16 in the manner provided in Sections 56 and 57 of the Local Government Code of
17 1991, as amended;
- 18 (5) Furnish, upon the request of any interested party, certified copies of records of
19 public character in custody, upon payment to the City Treasurer of such fees as
20 may be prescribed by ordinance;
- 21 (6) Record in a book kept for the purpose, all ordinances and resolutions enacted or
22 adopted by the *Sangguniang Panlungsod*, with the dates of passage and
23 publication thereof;
- 24 (7) Keep the office and all non-confidential records therein open to the public
25 during usual business hours;
- 26 (8) Translate into the dialect used by the majority of the inhabitants all ordinances
27 and resolutions immediately after their approval and cause the publication of
28 the same together with the original version in the manner provided under the
29 Local Government Code of 1991, as amended;
- 30 (9) Take custody of the local archives and where applicable, the local library, and
31 annually account for the same; and
- 32 (10) Perform other duties and functions and exercise such other powers as provided
33 under the Local Government Code of 1991, as amended, and those that are
34 prescribed by law or ordinance.

1 **SEC. 24. City Treasurer.** – (a) The city treasurer shall be appointed by the Secretary of
2 the Department of Finance from a list of at least three (3) ranking eligible recommendees of the
3 City Mayor, subject to civil service law, rules and regulations.

4 (b) The City Treasurer shall be under the administrative supervision of the City Mayor,
5 and shall report regularly on the tax collection efforts of the City.

6 (c) The City Treasurer must be a citizen of the Philippines, a resident of the City of
7 Baguio, of good moral character, a holder of a college degree in commerce, public administration
8 or law from a recognized college or university, a first grade civil service eligible or its equivalent
9 and must have acquired for at least five (5) years experience in treasury or accounting service.

10 (d) The City Treasurer shall receive such compensation, emoluments and allowances as
11 may be determined by law.

12 (e) The City Treasurer shall take charge of the City Finance Department, and shall:

13 (1) Advise the City Mayor, the *Sangguniang Panlungsod* and other local
14 government and national officials concerned regarding the disposition of local
15 government funds and on such other matters relative to public finance;

16 (2) Take custody and exercise proper management of the funds of the City;

17 (3) Take charge of the disbursement of all funds of the City and such other funds
18 the custody of which may be entrusted to the City Treasurer by law or other
19 competent authority;

20 (4) Inspect private commercial and industrial establishments within the jurisdiction
21 of the City in relation to the implementation of tax ordinances pursuant to the
22 provisions of the Local Government Code of 1991, as amended;

23 (5) Maintain and update the tax information system of the City; and

24 (6) Perform other duties and functions, and exercise such other powers as provided
25 under the Local Government Code of 1991, as amended, and those that are
26 prescribed by law or ordinance.

27
28 **SEC. 25. City Assessor.** – (a) The City Assessor must be a citizen of the Philippines, a
29 resident of the City, of good moral character, a holder of a college degree preferably in civil or
30 mechanical engineering, commerce or any other related course from a recognized college or
31 university, a first grade civil service eligible or its equivalent, and must have acquired
32 experience in real property assessment work or in any related field for at least five (5) years
33 immediately preceding the date of the appointment.

34 (b) The City Assessor shall receive such compensation, emoluments and allowances as
35 may be determined by law.

- 1 (c) The City Assessor shall take charge of the City Assessor's Department, and shall:
- 2 (1) Ensure that all laws and policies governing the appraisal and assessment of real
- 3 properties for taxation purposes are properly executed;
- 4 (2) Initiate, review and recommend changes in policies and objectives, plans and
- 5 programs, techniques, procedures and practices in the evaluation and
- 6 assessment of real properties for taxation purposes;
- 7 (3) Establish a systematic method of real property assessment;
- 8 (4) Install and maintain real property identification and accounting systems;
- 9 (5) Prepare, install and maintain a system of tax mapping, showing graphically all
- 10 properties subject to assessment and gather all data concerning the same;
- 11 (6) Conduct frequent physical surveys to verify and determine whether all real
- 12 properties within the City are properly listed in the assessment rolls;
- 13 (7) Exercise the functions of appraisal and assessment primarily for taxation
- 14 purposes of all real properties in the City;
- 15 (8) Prepare a schedule of the fair market value of the different classes of real
- 16 properties in accordance with the provisions of the Local Government Code of
- 17 1991, as amended;
- 18 (9) Issue, upon request of any interested party, certified copies of assessment
- 19 records of real properties and all other records relative to its assessment, upon
- 20 payment of a service charge or fee to the City Treasurer;
- 21 (10) Submit every semester a report of all assessments, as well as cancellations and
- 22 modifications of assessments to the City Mayor and the *Sangguniang*
- 23 *Panlungsod*;
- 24 (11) Attend personally or through an authorized representative all sessions of the
- 25 Local Board of Assessment Appeals whenever the assessment is subject of the
- 26 appeal, and present or submit any information or record in the possession as
- 27 may be required by the Board; and
- 28 (12) Perform such other duties and functions, and exercise such other powers as
- 29 provided under the Local Government Code of 1991, as amended, and those
- 30 that are prescribed by law or ordinance.
- 31

32 **SEC. 26. City Engineer.** – (a) (a) The City Engineer must be a citizen of the Philippines, a

33 resident of the City, of good moral character, a licensed civil engineer and must have acquired at

34 least five (5) years experience in the practice of profession.

1 (b) The City Engineer shall receive such compensation, emoluments and allowances as
2 may be determined by law.

3 (c) The City Engineer shall take charge of the City Engineering Office, and shall:

- 4 (1) Initiate, review and recommend changes in policies and objectives, plans and
5 programs, techniques, procedures and practices in infrastructure development
6 and public works in general of the City;
- 7 (2) Advise the City Mayor on infrastructure, public works and other engineering
8 matters;
- 9 (3) Administer, coordinate, supervise and control the construction, maintenance,
10 improvement and repair of roads, bridges, other engineering and public works
11 projects of the City;
- 12 (4) Provide engineering services to the City, including investigation and survey,
13 engineering designs, feasibility studies and project management; and
- 14 (5) Perform such other duties and functions, and exercise such other powers as
15 provided under the Local Government Code of 1991, as amended, and those
16 that are prescribed by law or ordinance.

17 **SEC. 27. City Buildings and Architecture Officer.** – (a) The City Buildings and
18 Architecture Officer must be a citizen of the Philippines, a resident of the City, of good moral
19 character, a licensed architect or civil engineer, and must have acquired at least five (5) years
20 experience in the practice of architecture or civil engineering profession.

21 (b) The City Buildings and Architecture Officer shall take charge of the City Buildings
22 and Architecture Office, and shall:

- 23 1) Initiate, review, and recommend changes in policies and objectives, plans,
24 programs, techniques, procedures, practices, and guidelines on vertical
25 infrastructure development and other related public works for the City;
- 26 2) Administer, coordinate, supervise, and control the construction, maintenance,
27 improvement, and repair of vertical infrastructure development and other
28 related public works (i.e., signages and billboards, fences, etc.) in the City.
 - 29 (i) Enforce the provisions of the National Building Code of the Philippines
30 and other issuances relevant to vertical infrastructure development;
 - 31 (ii) Undertake the investigation and recommend appropriate actions on
32 violations of the National Building code of the Philippines and other
33 relevant issuances; and

1 (iii) Provide support or assistance in the enforcement of sanctions or decisions,
2 such as the demolition of structures, when necessary.

- 3 3) Prepare detailed engineering plans for vertical infrastructure development
4 projects and other related public works for the City;
- 5 4) Ensure compliance by all entities and individuals with the approved zoning plan
6 for the City;
- 7 5) Participate in the planning of special projects for the City and implement
8 components within its scope of responsibility;
- 9 6) Manage and maintain all city government-owned vertical structures; and
- 10 7) Perform such other duties and functions and perform other powers as provided
11 under the Local Government Code of 1991, as amended, and those that are
12 prescribed by law or ordinance.

13 **SEC. 28. City Health Officer.** – (a) The City Health Officer must be a citizen of the
14 Philippines, a resident of the City, of good moral character, a licensed medical practitioner, and
15 must have acquired experience at least five (5) years experience in the practice of the medical
16 profession.

17 (b) The City Health Officer shall receive such compensation, emoluments and allowances
18 as may be determined by law.

19 (c) The City Health Officer shall take charge of the Office of the City Health Services,
20 and shall:

- 21 (1) Supervise the personnel and staff of the said office, formulate program
22 implementation guidelines and rules and regulations for the operation of the
23 said office for the approval of the City Mayor in order to assist him in the
24 efficient, effective and economical implementation of health service program
25 geared to implement health-related projects and activities;
- 26 (2) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
27 provide technical assistance and support to the City Mayor in carrying out
28 activities to ensure the delivery of basic services and provision of adequate
29 facilities relative to health services provided under Section 17 of the Local
30 Government Code of 1991, as amended;
- 31 (3) Develop plans and strategies on the promotion of the health and well-being of
32 the citizenry, and upon approval thereof by the City Mayor, them through the
33 health programs and projects which the City Mayor is empowered to implement

1 and which the *Sangguniang Panlungsod* is empowered to provide under the
2 Local Government Code of 1991, as amended;

3 (4) In addition to the foregoing duties and functions, the city health officer shall:

- 4 (i) Formulate and implement policies, plans and projects to promote the
5 health of the people in the City;
- 6 (ii) Advise the City Mayor and the *Sangguniang Panlungsod* on matters
7 pertaining to health;
- 8 (iii) Execute and enforce all laws, ordinances and regulations relating to public
9 health;
- 10 (iv) Recommend to the *Sangguniang Panlungsod* through the Local Health
11 Board the passage of such ordinances necessary for the preservation of
12 public health;
- 13 (v) Recommend the prosecution of any violation of sanitary laws, ordinances
14 or regulations;
- 15 (vi) Direct the sanitary inspection of all business establishments selling food
16 items or providing accommodation such as hotels, motels, lodging
17 houses, and pension houses, in accordance with the Sanitation Code;
- 18 (vii) Conduct health information campaigns and render health intelligence
19 services;
- 20 (viii) Coordinate with other government agencies and nongovernmental
21 organizations involved in the promotion and delivery of health services;
- 22 (ix) Be in the frontline of the delivery of health services, particularly during
23 and in the aftermath of man-made and natural disasters and calamities;
24 and

25 (5) Perform such other duties and functions, and exercise such other powers as provided
26 under the Local Government Code of 1991, and those that are prescribed by law or ordinance.

27 **SEC. 29. City Civil Registrar.** – (a) The City Civil Registrar must be a citizen of the
28 Philippines, a resident of the City, of good moral character, a holder of a college degree from a
29 recognized college or university, a first grade civil service eligible or its equivalent, and must
30 have acquired at least five (5) years experience in civil registry work.

31 (b) The City Civil Registrar shall be responsible for the civil registration program in the
32 City of Baguio, pursuant to the Civil Registry Law, the Civil Code, and other pertinent laws,
33 rules and regulations issued to implement them.

34 (c) The City Civil Registrar shall take charge of the Office of the City Civil Registry, and
35 shall:

- 1 (1) Develop plans and strategies, and upon approval thereof by the City Mayor,
2 implement the same, particularly those which have to do with the management
3 and administration-related programs and projects which the City Mayor is
4 empowered to implement and which the *Sangguniang Panlungsod* is
5 empowered to provide under the Local Government Code of 1991, as amended;
- 6 (2) In addition to the foregoing duties and functions, the City Civil Registrar shall:
7 (i) Accept all registrable documents and judicial decrees affecting the civil
8 status of persons;
9 (ii) File, keep and preserve in a secure place the books required by law;
10 (iii) Transcribe and enter immediately upon receipt all registrable documents
11 and judicial decrees affecting the civil status of persons in the appropriate
12 civil registry books;
13 (iv) Transmit to the Office of the Civil Registrar-General, within the prescribed
14 period, duplicate copies of registered documents required by law;
15 (v) Issue certified transcripts or copies of any certificate or registered
16 documents upon payment of the required fees to the city treasurer;
17 (vi) Receive applications for the issuance of a marriage license and, after
18 determining that the requirements and supporting certificates and
19 publication thereof for the prescribed period have been complied with,
20 issue the license upon payment of the authorized fee to the City Treasurer;
21 and
22 (vii) Coordinate with the Philippine Statistics Authority (PSA) in conducting
23 educational campaigns for vital registration and assist in the preparation of
24 demographic and other statistics for the City of Baguio.
- 25 (3) Perform such other duties and functions, and exercise such other powers as
26 provided under the Local Government Code of 1991, as amended, and those
27 that are prescribed by law or ordinance.
28

29 **SEC. 30. City Accountant.** – (a) The City Accountant must be a citizen of the
30 Philippines, a resident of the City, of good moral character, a certified public accountant, and
31 must have acquired at least five (5) years experience in treasury or accounting service.

32 (b) The City Accountant shall receive such compensation, emoluments and allowances as
33 may be determined by law.

34 (c) The City Accountant shall take charge of both the Office of the City Accounting and
35 Internal Audit Services, and shall:

- 1 (1) Install and maintain an internal audit system in the City;
- 2 (2) Prepare and submit financial statements to the City Mayor and to the
- 3 *Sangguniang Panlungsod*;
- 4 (3) Appraise the *Sangguniang Panlungsod* and other officials on the financial
- 5 condition and operations of the City;
- 6 (4) Certify the availability of budgetary allotment to which expenditures and
- 7 obligations may be properly charged;
- 8 (5) Review supporting documents before the preparation of vouchers to determine
- 9 the completeness of requirements;
- 10 (6) Prepare statements of cash advances, liquidations, salaries, allowances,
- 11 reimbursements and remittances pertaining to the City;
- 12 (7) Prepare statements of journal vouchers and liquidation of the same and other
- 13 adjustments related thereto;
- 14 (8) Post individual disbursements to the subsidiary ledger;
- 15 (9) Maintain individual ledgers for officials and employees of the City pertaining to
- 16 payrolls and deductions;
- 17 (10) Record and post details of purchased furniture, fixtures and equipment,
- 18 including disposal thereof, if any;
- 19 (11) Account for all issued requests for obligations and maintain and keep all
- 20 records and reports related thereto;
- 21 (12) Prepare journals and the analysis of obligations and maintain and keep all
- 22 records and reports related thereto; and

23 (d) Perform such other duties and functions, and exercise such other powers as provided
24 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
25 ordinance.

26 **SEC. 31. City Social Welfare and Development Officer.** – (a) The City Social Welfare
27 and Development Officer must be a citizen of the Philippines, a resident of the City, of good
28 moral character, a duly licensed social worker, a holder of a college degree preferably in
29 sociology, social work or any other related course obtained from a recognized college or
30 university, a first grade civil service eligible or its equivalent, and must have acquired at least
31 five (5) years experience in the practice of social work.

32 (b) The City Social Welfare and Development Officer shall receive such compensation,
33 emoluments and allowances as may be determined by law.

1 (c) The City Social Welfare and Development Officer shall take charge of the Office of
2 Social Welfare and Development, and shall:

- 3 (1) Formulate measures for the approval of the *Sangguniang Panlungsod* and
4 provide technical assistance and support to the City Mayor in carrying out
5 measures to ensure delivery of basic services and provision of adequate
6 facilities relative to social welfare and development services;
- 7 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
8 implement the same, particularly those which have to do with social welfare
9 programs and projects which the City Mayor is empowered to implement and
10 which the *Sangguniang Panlungsod* is empowered to provide;
- 11 (3) Identify the basic needs of the needy, the disadvantaged and impoverished and
12 develop and implement appropriate measures to alleviate their problems and
13 improve their living conditions;
- 14 (4) Provide relief and appropriate crisis intervention for victims of abuse and
15 exploitation and recommend appropriate measures to deter further abuse and
16 exploitations;
- 17 (5) Assist the City Mayor in implementing the barangay level program for the total
18 development and protection of children up to six (6) years of age;
- 19 (6) Facilitate the implementation of welfare programs for the disabled, elderly and
20 victims of drug addiction, the rehabilitation of prisoners and parolees, the
21 prevention of juvenile delinquency and such other activities which would
22 eliminate and minimize the ill-effects of poverty;
- 23 (7) Initiate and support youth welfare program that will enhance the role of youth
24 in nation-building;
- 25 (8) Coordinate with government agencies and non-governmental organizations
26 whose purpose is the promotion and the protection of all the needy,
27 disadvantaged, underprivileged or impoverished groups or individuals,
28 particularly those identified to be vulnerable and high risk to exploitation,
29 abuse and neglect;
- 30 (9) Be in the frontline of the delivery of services particularly those concerned with
31 immediate relief and assistance during and in the aftermath of man-made and
32 natural disasters and calamities;
- 33 (10) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
34 other matters related to social welfare and development services that will
35 improve the livelihood and living conditions of the City's inhabitants; and

1 (11) Perform such other duties and functions, and exercise such other powers as
2 provided under the Local Government Code of 1991, as amended, and those
3 that are prescribed by law or ordinance.
4

5 **SEC. 32 *The City Budget Officer.*** – (a) The City Budget Officer must be a citizen of the
6 Philippines, a resident of the City, of good moral character, a holder of a college degree
7 preferably in accounting, economics, public administration, or any related course from a
8 recognized college or university, a first grade civil service eligible or its equivalent, and must
9 have acquired at least five (5) years experience in government budgeting or in any related field.

10 (b) The City Budget Officer shall take charge of the City Budget Office, and shall:

- 11 1) Prepare forms, orders, and circulars embodying instructions on budgetary and
12 appropriation matters for the signature of the City Mayor;
- 13 2) Review and consolidate the budget proposals of the different departments and
14 offices of the City;
- 15 3) Assist the City Mayor in the preparation of the budget and during budget
16 hearings;
- 17 4) Study and evaluate budgetary implementation of proposed legislation and
18 submit comments and recommendations thereon;
- 19 5) Submit periodic budgetary reports to the Department of Budget and
20 Management;
- 21 6) Coordinate with the City Treasurer, City Accountant, and City Planning and
22 SUSTAINABLE Development Office for the purpose of budgeting;
- 23 7) Assist the *Sangguniang Panlungsod* in reviewing the approved budgets of
24 component barangays; and
- 25 8) Coordinate with the City Planning and SUSTAINABLE Development Officer
26 the formulation of the city development plan.

27 (c) Exercise such other duties and functions and perform other powers as provided for
28 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
29 ordinance.
30

31 **SEC. 33. *City Planning and SUSTAINABLE Development Officer.*** – (a) The City
32 Planning and SUSTAINABLE Development Officer must be a citizen of the Philippines, a
33 resident of the City, of good moral character, [~~a holder of a college degree preferably in urban~~
34 ~~or environmental planning, development studies, economics, public administration, or any~~
35 ~~related course from a recognized college or university,]~~ A HOLDER OF PROFESSIONAL

1 LICENSE AS AN ENVIRONMENTAL PLANNER AND, PREFERABLY, A LICENSED
2 ENGINEER OR ARCHITECT, a first grade civil service eligible or its equivalent, and must
3 have acquired for at least five (5) years experience in development planning or in any related
4 field.

5 (b) The City Planning and SUSTAINABLE Development Officer shall take charge of
6 the City Planning and SUSTAINABLE Development Office, and shall:

- 7 1) Formulate integrated economic, social, physical, and other SUSTAINABLE
8 development plans and policies for consideration of the City, INCLUDING
9 PROVISION OF SAFE AND QUALITY PUBLIC SPACES;
- 10 2) ENSURE THAT THE PRINCIPLES OF INCLUSIVITY, RESILIENCY AND
11 SUSTAINABILITY ARE INCORPORATED IN THE LOCAL
12 DEVELOPMENT PLANS AND POLICIES WHICH SHALL INCLUDE THE
13 REVIEW AND ADOPTION OF POLICIES THAT SEEK TO ACHIEVE THE
14 UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS AND
15 OTHER SIMILAR TARGETS IDENTIFIED BY THE NATIONAL
16 GOVERNMENT AND THE PEOPLE OF THE CITY OF BAGUIO.
- 17 [2] (3) APPLYING THE CONCEPTS AND METHODOLOGIES OF FUTURE
18 THINKING WHICH TAKES A LONG-TERM MULTI-PERSPECTIVE
19 APPROACH TO CONSIDER DIFFERENT OUTCOMES, [€] conduct
20 continuing studies, researches, and training programs necessary to evolve AND
21 INNOVATE plans and programs for implementation, WITH THE GOALS OF
22 ACHIEVING THE CITY’S DESIRED FUTURE;
- 23 [(3)] (4) Integrate and coordinate all sectoral plans and studies undertaken by the
24 different functional groups or agencies;
- 25 [(4)] (5) Monitor and evaluate the implementation of [~~difference~~] DIFFERENT
26 development programs, projects and activities in the City in accordance with
27 the approved development plans;
- 28 [(5)] (6) Prepare comprehensive plans and other development planning documents
29 for the consideration of the local development council;
- 30 [(6)] (7) Analyze the income and expenditure patterns, and formulate and
31 recommend fiscal plans and policies for consideration of the Finance
32 Committee of the City as provided under the Local Government Code of 1991,
33 as amended;
- 34 [(7)] (8) Promote people’s participation in development planning within the City;
35 and

1 [(8)] (9) Exercise supervision and control over the secretariat of the local
2 development council.

3 (c) Exercise such other duties and functions and perform other powers as provided for
4 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
5 ordinance.

6 **SEC. 34. City Administrator.** – (a) The City Administrator must be a citizen of the
7 Philippines, a resident of the City, of good moral character, a holder of a college degree
8 preferably in public administration, law or any other related course from a recognized college or
9 university, a first grade civil service eligible or its equivalent, and must have acquired at
10 least five (5) years experience in management and administrative work.

11 (b) The term of the city administrator is coterminous with that of the appointing
12 authority.

13 (c) The City Administrator shall receive such compensations, emoluments and
14 allowances as may be determined by law.

15 (d) The City Administrator shall take charge of the City Administrator's Office, and
16 shall:

- 17 (1) Develop plans and strategies and upon approval thereof by the City Mayor,
18 implement the same, particularly those which have to do with the management
19 and administration-related programs and projects which the City Mayor is
20 empowered to implement and which the *Sangguniang Panlungsod* is
21 empowered to provide under the Local Government Code of 1991, as amended;
- 22 (2) Assist in the coordination of the work of all the officials of the City under the
23 supervision, direction and control of the City Mayor, and for this purpose, may
24 convene the chiefs of offices and other officials of the local government unit;
- 25 (3) Establish and maintain a sound personnel program for the LGU designed to
26 promote career development and uphold the merit principle in the local
27 government service;
- 28 (4) Conduct a continuing organizational development of the City with the end in
29 view of instituting effective administrative reforms.
- 30 (5) Be in the frontline of the delivery of administrative support services,
31 particularly those related to situations during and in the aftermath of man-made
32 and natural disasters or calamities;
- 33 (6) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
34 matters relative to the management and administration of the City; and

- 1 (7) Perform such other duties and functions, and exercise such other powers as
2 provided under the Local Government Code of 1991, as amended, and those
3 that are prescribed by law or ordinance.
4

5 **SEC. 35. City Legal Officer.** – (a) The City Legal Officer must be a citizen of the
6 Philippines, a resident of the City, of good moral character, a member of the Integrated Bar of
7 the Philippines, and must have practiced law for at least five (5) years immediately preceding the
8 date of the appointment.

9 (b) The term of the city legal officer shall be coterminous with that of the appointing
10 authority.

11 (c) The City Legal Officer shall receive such compensation, emoluments and allowances
12 as may be determined by law.

13 (d) The City Legal Officer, the chief legal counsel of the City, shall take charge of the
14 Office of the City Legal Service, and shall:

- 15 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
16 provide legal assistance and support to the City Mayor in carrying out the
17 delivery of basic services and provisions of adequate facilities;
- 18 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
19 implement the same, particularly those which have to do with programs and
20 projects related to legal services which the City Mayor is empowered to
21 implement and which the *Sangguniang Panlungsod* is empowered to provide;
- 22 (3) Represent the City in all civil actions and special proceedings wherein the local
23 government unit or any official thereof, in official capacity, is a party:
24 *Provided, That, in actions or proceedings where the City of Baguio is a party*
25 *adverse to the provincial government or to another component city or*
26 *municipality, a special legal officer may be employed to represent the adverse*
27 *party;*
- 28 (4) When required by the City Mayor or *Sanggunian*, draft ordinances, contracts,
29 bonds, leases and other instruments involving any interest of the City and
30 provide comments and recommendations on any instruments already drawn;
- 31 (5) Render an opinion in writing on any question of law when requested to do so by
32 the City Mayor or *Sanggunian*;
- 33 (6) Investigate or cause to be investigated any local official or employee for
34 administrative neglect or misconduct in office and recommend the appropriate
35 action to the City Mayor or *Sanggunian*, as the case may be;

- 1 (7) Investigate or cause to be investigated any person, firm or corporation holding
2 any franchise of exercising any public privilege for failure to comply with any
3 term or condition in the grant of such franchise or privilege, and recommending
4 appropriate action to the City Mayor or *Sanggunian*, as the case may be;
- 5 (8) When directed by the City Mayor or *Sanggunian*, initiate and prosecute, in the
6 interest of the City, any civil action on any bond, lease or other contract upon
7 any breach or violation thereof;
- 8 (9) Review and submit recommendations on ordinances approved and executive
9 orders issued by component units;
- 10 (10) Recommend measures to the *Sangguniang Panlungsod* and advise the City
11 Mayor on all matters related to upholding the rule of law;
- 12 (11) Be in the frontline of protecting human rights and prosecuting any violations
13 thereof, particularly those which occur during and in the aftermath of man-
14 made and natural disasters or calamities; and
- 15 (12) Perform such other duties and functions, and exercise such other powers as
16 provided under the Local Government Code of 1991, as amended, and those
17 that are prescribed by law or ordinance.

18 **SEC. 36. City General Services Officer.** – (a) The City General Services Officer must
19 be a citizen of the Philippines, a resident of the City, of good moral character, a holder of a
20 college degree in public administration, business administration or business management from
21 a recognized college or university, a first grade civil service eligible or its equivalent, and must
22 have acquired at least five (5) years experience in general services, including the management
23 of supply and property.

24 (b) The City General Services Officer shall receive such compensation, emoluments and
25 allowances as may be determined by law.

26 (c) The City General Services officer shall take charge of the Office of the General
27 Services, and shall:

- 28 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
29 provide technical assistance and support to the City Mayor in carrying out
30 measures to ensure the delivery of basic services and provision of adequate
31 facilities that require general services expertise in technical support services;
- 32 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
33 implement the same, particularly those which have to do with the general
34 services that are supportive of the welfare of the inhabitants of the City which

1 the City Mayor is empowered to implement and which the *Sangguniang*
2 *Panlungsod* is empowered to provide;

- 3 (3) Take custody of and be accountable for all properties, real or personal, owned
4 by the City, and those granted to it in the form of donation, reparation,
5 assistance and counterpart of joint projects;
- 6 (4) With the approval of the City Mayor, assign building or land space to local
7 officials or other public officials, who by law, are entitled to the space;
- 8 (5) Recommend to the City Mayor the reasonable rental rates for local government
9 properties, whether real or personal, which will be leased to public or private
10 entities by the local government;
- 11 (6) Recommend to the City Mayor reasonable rental rates of private properties
12 which may be leased for the official use of the City;
- 13 (7) Maintain and supervise janitorial, security, landscaping and other related
14 services in all local government public buildings and other real property,
15 whether owned or leased by the local government unit;
- 16 (8) Collate and disseminate information regarding prices, shipping and other costs
17 of supplies and other items commonly used by the local government unit;
- 18 (9) Perform archival and record management with respect to records of offices and
19 departments of the local government unit;
- 20 (10) Perform all other functions pertaining to supply and property management
21 heretofore performed by the local government treasurer and enforce policies on
22 records creation, maintenance and disposal;
- 23 (11) Be in the frontline of general services-related activities, such as the possible
24 and imminent destruction or damage to records, supplies, properties, and
25 structure materials or debris, particularly during and in the aftermath of man-
26 made and natural disasters and calamities;
- 27 (12) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
28 matters relative to general services; and
- 29 (13) Perform such other duties and functions, and exercise such other powers as
30 provided under the Local Government Code of 1991, as amended, and those
31 that are prescribed by law or ordinance.

32 **SEC. 37. City Veterinarian.** – (a) The City Veterinarian must be a citizen of the
33 Philippines, a resident of the City, of good moral character, a licensed doctor of veterinary

1 medicine, and must have practiced veterinary profession for at least three (3) years immediately
2 preceding the date of the appointment.

3 (b) The City Veterinarian shall receive such compensation, emoluments and allowances
4 as may be determined by law.

5 (c) The City Veterinarian shall take charge of the Office of the Veterinary Services, and
6 shall:

- 7 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
8 provide technical assistance and support to the City Mayor in carrying out
9 measures to ensure the delivery of basic services and provision of adequate
10 facilities;
- 11 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
12 implement the same, particularly those which have to do with veterinary-related
13 activities which the City Mayor is empowered to implement and which the
14 *Sangguniang Panlungsod* is empowered to provide;
- 15 (3) Advise the City Mayor on all matters pertaining to the slaughter of animals for
16 human consumption and the regulation of slaughterhouses;
- 17 (4) Regulate the keeping of domestic animals;
- 18 (5) Regulate and inspect poultry, milk and dairy products for public consumption;
- 19 (6) Enforce all laws and regulations for the prevention of cruelty to animals;
- 20 (7) Take the necessary measures to eradicate, prevent or cure all forms of animal
21 diseases;
- 22 (8) Be in the frontline of veterinary-related activities, such as the outbreak of
23 highly contagious and deadly diseases and in situations resulting in the
24 depletion of animals for work and for human consumption, particularly those
25 arising from and in the aftermath of man-made and natural disasters or
26 calamities;
- 27 (9) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
28 matters relative to veterinary services which will increase the number and
29 improve the quality of livestock, poultry and other domestic animals used for
30 work or human consumption; and
- 31 (10) Perform such other duties and functions, and exercise such other powers as
32 provided under the Local Government Code of 1991, as amended, and those
33 that are prescribed by law or ordinance.

1 **SEC. 38. City Human Resource Management Officer.** – (a) The City Human Resource
2 Management Officer must be a citizen of the Philippines, a resident of the City, of good
3 moral character, a human resource management or development practitioner, a holder of a
4 college degree in management or any other related course from a recognized college or
5 university, a first grade civil service eligible or its equivalent, and must have acquired at least
6 five (5) years experience in the practice of human resource management or development, the
7 administration, execution, coordination, and supervision of activities involving personnel
8 operations, and the implementation of civil service laws, rules and regulations.

9 (b) The City Human Resource Management Officer [~~officer~~] shall take charge of the
10 Human Resource Management Office, and shall:

- 11 1) Develop a human resource management program for approval by the City
12 Mayor and the *Sangguniang Panlungsod*;
- 13 2) Assist the City Mayor in implementing the City’s policies and programs
14 relative to recruitment and selection, appointment, training, promotion,
15 compensation, and other personnel actions involving officials and employees of
16 the City;
- 17 3) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
18 matters relative to human resource management and development;
- 19 4) Establish and maintain a sound personnel program for the City designed to
20 promote career development and uphold the merit principle in the local
21 government service; and
- 22 5) Conduct a continuing organization development of the City, with the end view
23 of instituting effective administrative reforms.

24 (c) Exercise such other powers and perform other duties and functions as provided under
25 the Local Government Code of 1991, as amended, and those that are prescribed by law or
26 ordinance.

27 ~~**[SEC. 39. City Parks Management Officer.** – (a) The City Parks Management Officer~~
28 ~~must be a citizen of the Philippines, a resident of the City, of good moral character, a duly~~
29 ~~licensed sanitary engineer or a holder of a college degree in forestry, watershed and parks and~~
30 ~~recreation management, or any other related course from a recognized college or university, a~~
31 ~~first grade civil service eligible or its equivalent and must have acquired at least five (5) years~~
32 ~~experience in solid and liquid waste management, general sanitation, forestry, watershed and~~
33 ~~parks management.~~

1 ~~(b) The City Parks Management Officer shall take charge of the City Parks Management~~
2 ~~Office, and shall:~~

3 ~~1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and~~
4 ~~provide assistance and support to the City Mayor in carrying out measures to~~
5 ~~ensure the delivery of basic services and the provision of adequate facilities~~
6 ~~relative to parks services;~~

7 ~~2) Develop plans and strategies and, upon approval thereof by the City Mayor,~~
8 ~~implement the same, particularly those which have to do with parks~~
9 ~~management programs and projects which the city mayor is empowered to~~
10 ~~implement and which the *Sangguniang Panlungsod* is empowered to provide~~
11 ~~for under the Local Government code of 1991, as amended;~~

12 ~~3) Be in the frontline of the delivery of services concerning the parks, particularly~~
13 ~~in the renewal and rehabilitation of parks and in the aftermath of man-made and~~
14 ~~natural disasters and calamities; and~~

15 ~~4) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all~~
16 ~~matters relative to protection, conservation, application of technology,~~
17 ~~maintenance and other matters related to parks management.~~

18 ~~(c) Exercise such other powers and perform other duties and functions as provided for under the~~
19 ~~Local Government Code of 1991, as amended, and those that are prescribed by law or~~
20 ~~ordinance.]~~

21
22 **SEC. 39. CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICER.** – (A)
23 THE CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICER MUST BE A
24 CITIZEN OF THE PHILIPPINES, A RESIDENT OF THE CITY, OF GOOD MORAL
25 CHARACTER, WITH BACHELOR’S DEGREE PREFERABLY IN ENVIRONMENT
26 MANAGEMENT, NATURAL RESOURCES MANAGEMENT OR URBAN/ENVIRONMENT
27 PLANNING OR ANY RELATED COURSE FROM A RECOGNIZED COLLEGE OR
28 UNIVERSITY, A FIRST GRADE CIVIL SERVICE ELIGIBLE OR ITS EQUIVALENT AND
29 MUST HAVE ACQUIRED AT LEAST FIVE (5) YEARS EXPERIENCE IN ENVIRONMENT
30 AND NATURAL RESOURCES MANAGEMENT, PARKS MANAGEMENT AND/OR
31 URBAN PLANNING.

32
33 (B) THE CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICER SHALL
34 TAKE CHARGE OF THE CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICE,
35 AND SHALL:

- 1) FORMULATE MEASURES FOR THE CONSIDERATION OF THE SANGGUNIANG PANLUNGSOD AND PROVIDE ASSISTANCE AND SUPPORT TO THE CITY MAYOR IN CARRYING OUT MEASURES TO ENSURE THE DELIVERY OF BASIC SERVICES RELATIVE TO SUSTAINABLE MANAGEMENT AND UTILIZATION OF ENVIRONMENT AND NATURAL RESOURCES AS PROVIDED UNDER SECTION 17 AND THE PROVISION OF ADEQUATE FACILITIES RELATIVE TO PARKS SERVICES;
- 2) DEVELOP PLANS AND STRATEGIES AND, UPON APPROVAL THEREOF BY THE CITY MAYOR, IMPLEMENT THE SAME, PARTICULARLY THOSE WHICH HAVE TO DO WITH ENVIRONMENT, NATURAL RESOURCES, AND PARKS MANAGEMENT PROGRAMS AND PROJECTS WHICH THE CITY MAYOR IS EMPOWERED TO IMPLEMENT AND WHICH THE SANGGUNIANG PANLUNGSOD IS EMPOWERED TO PROVIDE FOR UNDER THE LOCAL GOVERNMENT CODE OF 1991, AS AMENDED;
- 3) ESTABLISH, MAINTAIN, PROTECT, AND PRESERVE COMMUNAL FORESTS, WATERSHEDS, TREE PARKS, GREENBELTS, COMMERCIAL FORESTS, AND SIMILAR FOREST PROJECTS LIKE INDUSTRIAL TREE FARMS AND AGRO-FORESTRY PROJECTS;
- 4) PROVIDE EXTENSION SERVICES AND TECHNICAL, FINANCIAL, AND INFRASTRUCTURE ASSISTANCE TO BENEFICIARIES OF PARKS AND FOREST DEVELOPMENT PROJECTS;
- 5) MANAGE AND MAINTAIN SEED BANKS AND PRODUCE SEEDLINGS FOR FOREST AND TREE PARKS;
- 6) PROVIDE EXTENSION SERVICES AND RENDER ASSISTANCE FOR NATURAL RESOURCES-RELATED CONSERVATION AND UTILIZATION ACTIVITIES CONSISTENT WITH ECOLOGICAL BALANCE TO BENEFICIARIES OF FOREST DEVELOPMENT PROJECTS;
- 7) COORDINATE WITH GOVERNMENT AGENCIES AND NONGOVERNMENT ORGANIZATIONS IN THE IMPLEMENTATION OF MEASURES TO PREVENT AND CONTROL LAND, AIR, AND WATER POLLUTION WITH THE ASSISTANCE OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR);
- 8) BE IN THE FRONTLINE OF THE DELIVERY OF SERVICES CONCERNING THE ENVIRONMENT AND NATURAL RESOURCES, PARTICULARLY IN

1 THE RENEWAL AND REHABILITATION OF THE ENVIRONMENT AND IN
2 THE AFTERMATH OF MAN-MADE AND NATURAL DISASTERS AND
3 CALAMITIES;

4 9) RECOMMEND MEASURES TO THE SANGGUNIANG PANLUNGSOD AND
5 ADVISE THE CITY MAYOR ON ALL MATTERS RELATIVE TO THE
6 PROTECTION, CONSERVATION, MAXIMUM UTILIZATION, APPLICATION
7 OF APPROPRIATE TECHNOLOGY, AND OTHER MATTERS RELATED TO
8 ENVIRONMENT AND NATURAL RESOURCES; AND

9 10) EXERCISE OTHER DUTIES AND FUNCTIONS AS PROVIDED FOR UNDER
10 THE LOCAL GOVERNMENT CODE OF 1991, AS AMENDED, AND THOSE
11 THAT ARE PRESCRIBED BY LAW OR ORDINANCE.

12
13 **SEC. 40. City Tourism Officer.** – (a) The City Tourism Officer must be a citizen of
14 the Philippines, a resident of the City, of good moral character, a holder of a college degree
15 preferably with specialized training in tourism development obtained from a recognized college
16 or university, a first grade civil service eligible or its equivalent, and must have acquired at
17 least five (5) years experience in the implementation of programs on tourism development.

18 (b) The City Tourism Officer shall take charge of the City Tourism Office, and shall:

- 19 1) Encourage the City to enact local legislation adopting the Department of
20 Tourism (DOT) accreditation standards for tourism facilities and services;
- 21 2) Ensure a pleasant experience and stay of tourists while at the time protecting
22 the interests, welfare and rights of the City;
- 23 3) Develop tourist products and destinations that will benefit the City and its local
24 community;
- 25 4) Pursue the implementation of the national tourism master plans, the national
26 ecotourism strategy and the area specific plans of national and local
27 government units AND THE PRIVATE SECTOR; and
- 28 5) Support the local government unit in promoting festivals, fiestas and other
29 tourism-related activities.

30 (c) Perform such other duties and functions and exercise other powers as provided for
31 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
32 ordinance

33 **SEC. 41. City Public Information Officer.** – (a) The City Public Information Officer
34 must be a citizen of the Philippines, a resident of the City, of good moral character, a holder of

1 a college degree preferably in journalism, mass communications or any related course from a
2 recognized college or university and a first grade civil service eligible or its equivalent. The
3 city public information officer must have acquired at least five (5) years experience in writing
4 articles and research papers or in writing for print, television or broadcast media.

5 (b) The City Public Information Officer shall receive such compensation, emoluments
6 and allowances as may be determined by law.

7 (c) The term of the City Public Information Officer shall be coterminous with that of the
8 appointing authority;

9 (d) The City Public Information Officer shall take charge of the Office of the City
10 Information and Community Relations Department, and shall:

- 11 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
12 provide technical assistance and support to the City Mayor in providing the
13 information and research data required for the delivery of basic services and
14 provision of adequate facilities so that the public becomes aware of said
15 services and may fully avail of the same;
- 16 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
17 implement the same, particularly those which have to do with public
18 information and research data to support programs and projects which the City
19 Mayor is empowered to implement and which the *Sangguniang Panlungsod* is
20 empowered to provide;
- 21 (3) Provide relevant, adequate and timely information to the local government unit
22 and its residents;
- 23 (4) Furnish information and data on the local government agencies or offices as
24 may be required by law or ordinance; and non-governmental organizations to
25 be furnished to said agencies and organizations;
- 26 (5) Maintain effective liaison with the various sectors of the community on matters
27 and issues that affect the livelihood and the quality of life of the City's
28 inhabitants and encourage support for programs of the local and national
29 government.
- 30 (6) Be in the frontline in providing information during and in the aftermath of man-
31 made and natural calamities and disasters or calamities, with special attention
32 to the victims thereof, to help minimize injuries and casualties during and after
33 the emergency, and to accelerate relief and rehabilitation;

- 1 (7) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
2 matters relative to public information and research data as it relates to the total
3 socioeconomic development of the City; and
- 4 (8) Perform such other duties and functions, and exercise such other powers as
5 provided under the Local Government Code of 1991, as amended, and those
6 that are prescribed by law or ordinance.

7 **SEC. 42. City Librarian.** – (a) The City Librarian must be a citizen of the Philippines,
8 a resident of the City, of good moral character, a holder of a college degree preferably in
9 library science or any related course from a recognized college or university, a licensed
10 librarian, a first grade civil service eligible or its equivalent, and must have acquired at least
11 five (5) years experience in library administration.

12 (b) The City Librarian shall take charge of the City Library; and shall

- 13 1) Formulate plans and programs to carry out a responsive and effective delivery of
14 free library services to students, professionals, and the general public;
- 15 2) Determine policies, rules and regulations on the operation and management of the
16 City Library;
- 17 3) Acquire library facilities and equipment;
- 18 4) Manage the procurement of books, periodicals, documents, and papers of research
19 value through purchase, donation, or allocation from the National Library for
20 the collection development of the City library, either in print or in digital
21 format;
- 22 5) Maintain and continually upgrade the operation of the internet and electronic
23 library (e-library) services of the City Library in order to keep abreast with the
24 fast changing trends in information and science and technology for fast and
25 global access to unlimited information.
- 26 6) Maintain and continually upgrade the operation of the online public access catalog
27 or computerized catalog for easier and faster access to the various collections of
28 the City Library;
- 29 7) Adopt and administer a system of classifying, cataloguing, filing, indexing and
30 labeling in the preparation of library reading materials, in print and digital
31 format, in accordance with the modern trends of library science;
- 32 8) Prepare the annual budget of the City Library; submit appropriate reports; rates
33 efficiency rating of subordinates; and attend meetings, conferences, and
34 seminars;

1 9) Provide technical assistance in the establishment and operation of barangay
2 libraries in the City pursuant to Republic Act No. 7743 otherwise known as the
3 Philippine Library Law; and

4 10) Maintain the upkeep of the City Library building and its premises, and
5 safeguard and preserve its contents.

6 (c) Exercise such other powers and perform other duties and functions as provided for
7 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
8 ordinance.

9 **SEC. 43. City Agriculturist.** – (a) The City Agriculturist must be a citizen of the
10 Philippines, a resident of the City, of good moral character, a holder of a college degree
11 preferably in agriculture or any other related course from a recognized college or university, a
12 first grade civil service eligible or its equivalent, and must have practiced the profession in
13 agriculture or have acquired at least five (5) years experience in related field.

14 (b) The City Agriculturist shall receive such compensation, emoluments and allowances as
15 may be determined by law.

16 (c) The City Agriculturist shall take charge of the Office for Agricultural Services, and
17 shall:

18 (1) Formulate measures for the approval of the *Sangguniang Panlungsod* and
19 provide technical assistance and support to the City Mayor in carrying out said
20 measures to ensure the delivery of basic services and provision of adequate
21 facilities relative to agricultural services;

22 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
23 implement the same, particularly those which have to do with agricultural
24 programs and projects which the City Mayor is empowered to implement and
25 which the *Sangguniang Panlungsod* is empowered to provide;

26 (3) In addition to the foregoing duties and functions, the City Agriculturist shall:

27 (i) Ensure that maximum assistance and access to resources in the production,
28 processing and marketing of agricultural, ~~and~~ aquacultural, and marine
29 products are extended to farmers, fishermen, and local entrepreneurs;

30 (ii) Conduct or cause to be conducted location-specific agricultural researches
31 and assist in making available the appropriate technology arising out of and
32 disseminating information on basic research on crops, prevention and
33 control of plant diseases and pests, and other agricultural matters which
34 will maximize productivity;

- (iii) Assist the City Mayor in the establishment and extension services of demonstration farms on aquaculture and marine products;
 - (iv) Enforce rules and regulations relating to agriculture and aquaculture; and
 - (v) Coordinate with government agencies and non-governmental organizations which promote agricultural productivity through applied technology compatible with environmental integrity.
- (4) Be in the frontline of the delivery of basic agricultural services, particularly those needed for the survival of the City's inhabitants during and in the aftermath of man-made and natural disasters and calamities;
 - (5) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all other matters related to agriculture and aquaculture which will improve the livelihood and living conditions of the inhabitants; and
 - (6) Perform such other duties and functions, and exercise such other powers as provided under the Local Government Code of 1991, as amended, and those that are prescribed by law or ordinance.

SEC. 44. City Population Officer. – (a) The City Population Officer must be a citizen of the Philippines, a resident of the City, of good moral character, a holder of a college degree preferably with specialized training in population development from a recognized college or university, a first grade civil service eligible or its equivalent and must have acquired at least five (5) years experience in the implementation of programs on population development or responsible parenthood.

(b) The City Population Officer shall receive such compensation, emoluments and allowances as may be determined by law.

(c) The City Population Officer shall take charge of the Office on Population Development, and shall:

- (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and provide technical assistance and support to the City Mayor in carrying out measures to ensure the delivery of basic services and provision of adequate facilities relative to the integration of the population development principles and in providing access to said services and facilities;
- (2) Develop plans and strategies, and upon approval thereof by the City Mayor, implement the same, particularly those which have to do with the integration of population development principles and methods in program and projects which

1 the City Mayor is empowered to implement and which the *Sangguniang*
2 *Panlungsod* is empowered to provide; and

- 3 (3) Assist the City Mayor in the implementation of the constitutional provisions
4 relative to population development and the promotion of responsible
5 parenthood;
- 6 (4) Establish and maintain an updated data bank for program operations,
7 development planning and an educational program to ensure the people's
8 participation in and understanding of population development;
- 9 (5) Implement appropriate training programs geared at developing among residents
10 their unique history, identity, and cultural heritage; and
- 11 (6) Perform such other duties and functions, and exercise such other powers as
12 provided under the Local Government Code of 1991, as amended, and those
13 that are prescribed by law or ordinance.

14 ~~[SEC. 45. — *City Environment and Natural Resources Officer.* — (a) The City~~
15 ~~Environment and Natural Resources Officer must be a citizen of the Philippines, a resident of the~~
16 ~~City, of good moral character, a holder of a college degree preferably in environment, forestry,~~
17 ~~agriculture, or any other related course from a recognized college or university, a first grade~~
18 ~~civil service eligible or its equivalent, and must have acquired at least five (5) years experience~~
19 ~~in environmental protection and ecology, and natural resources management, conservation, and~~
20 ~~utilization work.~~

21 ~~(b) — The City Environment and Natural Resources Officer shall receive such~~
22 ~~compensation, emoluments and allowances as may be determined by law.~~

23 ~~(c) — The City Environment and Natural Resources Officer shall take charge of the Office~~
24 ~~of the Environment Service, and shall:~~

25 ~~(1) — Formulate measures for the consideration of the *Sangguniang Panlungsod* and~~
26 ~~provide assistance and support to the City Mayor in carrying out measures to~~
27 ~~ensure the delivery of basic services and provision of adequate facilities relative~~
28 ~~to environment and natural resources services as provided under Section 17 of~~
29 ~~the Local Government Code of 1991, as amended;~~

30 ~~(2) — Develop plans and strategies, and upon approval thereof by the City Mayor,~~
31 ~~implement the same, particularly those which have to do with environment and~~
32 ~~natural resources programs and projects which the City Mayor is empowered to~~
33 ~~implement and which the *Sangguniang Panlungsod* is empowered to provide;~~

- ~~(3) Establish, maintain, protect and preserve communal forests, watersheds, tree parks, mangroves, greenbelts, commercial forests and similar forest projects like industrial tree farms and agro forestry projects;~~
- ~~(4) Provide extension services to beneficiaries of forest development projects and technical, financial and infrastructure assistance;~~
- ~~(5) Manage and maintain seed banks and produce seedlings for forest and tree parks;~~
- ~~(6) Provide extension services to beneficiaries of forest development projects and render assistance for natural resources related conservation and utilization activities consistent with ecological balance;~~
- ~~(7) Coordinate with government agencies and nongovernmental organizations in the implementation of measures to prevent and control land, air and water pollution with the assistance of the Department of Environment and Natural Resources (DENR);~~
- ~~(8) Be in the frontline of the delivery of services concerning the environment and natural resources, particularly in the renewal and rehabilitation of the environment during and in the aftermath of man-made and natural disasters and calamities;~~
- ~~(9) Recommend measures to the *Sangguniang Panlungsod* and advise the City Mayor on all matters relative to the protection, conservation, maximum utilization, application of appropriate technology and other matters related to the environment and natural resources; and~~
- ~~(10) Perform such other duties and functions, and exercise such other powers as provided under the Local Government Code of 1991, as amended, and those that are prescribed by law or ordinance.]~~

SEC. 45. CITY TRAFFIC AND TRANSPORTATION MANAGEMENT OFFICER. –

(A) THE CITY TRAFFIC AND TRANSPORTATION MANAGEMENT OFFICER MUST BE A CITIZEN OF THE PHILIPPINES, A RESIDENT OF THE CITY, OF GOOD MORAL CHARACTER, A TRAFFIC ENGINEER OR A HOLDER OF A COLLEGE DEGREE RELATED TO TRAFFIC AND TRANSPORTATION FROM A RECOGNIZED COLLEGE OR UNIVERSITY, AND MUST HAVE ACQUIRED AT LEAST FIVE (5) YEARS OF RELEVANT EXPERIENCE.

1 (B) THE CITY TRAFFIC AND TRANSPORTATION MANAGEMENT OFFICER
2 SHALL TAKE CHARGE OF THE CITY TRAFFIC AND TRANSPORTATION
3 MANAGEMENT OFFICE AND SHALL:

- 4 1) FORMULATE MEASURES FOR THE CONSIDERATION OF THE
5 SANGGUNIANG PANLUNGSOD AND PROVIDE ASSISTANCE AND
6 SUPPORT TO THE CITY MAYOR IN CARRYING OUT MEASURES TO
7 ENSURE DELIVERY OF BASIC SERVICES AND THE PROVISION OF
8 ADEQUATE FACILITIES IN RELATION TO TRAFFIC AND
9 TRANSPORTATION MANAGEMENT, INCLUDING PARKING STRUCTURES
10 AND MANAGEMENT THEREOF;
- 11 2) DEVELOP PLANS AND STRATEGIES AND, UPON THE APPROVAL OF THE
12 CITY MAYOR, IMPLEMENT THE SAME, PARTICULARLY THOSE WHICH
13 RELATE TO TRAFFIC AND TRANSPORTATION MANAGEMENT
14 PROGRAMS, POLICIES, AND PROJECTS WHICH THE CITY MAYOR IS
15 EMPOWERED TO IMPLEMENT AND THE SANGGUNIANG PANLUNGSOD
16 IS EMPOWERED TO PROVIDE UNDER THE LOCAL GOVERNMENT CODE
17 OF 1991;
- 18 3) BE IN THE FRONTLINE OF THE DELIVERY OF SERVICES CONCERNING
19 TRAFFIC AND TRANSPORTATION;
- 20 4) CERTIFY OR ISSUE APPROPRIATE PERMITS TO PRIVATE INDIVIDUALS
21 AND/OR ENTITIES INTENDING TO ESTABLISH PARKING STRUCTURES IN
22 BAGUIO CITY AND DETERMINE THE APPROPRIATE FEES THEREOF; AND
- 23 5) RECOMMEND TO THE SANGGUNIANG PANLUNGSOD AND ADVISE THE
24 CITY MAYOR ON ALL MATTERS RELATIVE TO PLANNING, MONITORING,
25 AND IMPLEMENTATION OF POLICIES ON TRAFFIC AND
26 TRANSPORTATION;

27 (C) EXERCISE POWERS AND PERFORM DUTIES AS PROVIDED FOR UNDER
28 LAW OR ORDINANCE:
29

30 **SEC. 46. *City Cooperatives Officer.*** – (a) The City Cooperatives Officer must be a
31 citizen of the Philippines, a resident of the City, of good moral character, a holder of a college
32 degree preferably in business administration with special training on cooperatives or any
33 related course from a recognized college or university, a first grade civil service eligible or its
34 equivalent, and must have acquired at least five (5) years experience in cooperatives
35 development, organization and management.

1 (b) The City Cooperatives Officer shall receive such compensation, emoluments and
2 allowances as may be determined by law.

3 (c) The City Cooperatives Officer shall take charge of the Office for the Development of
4 Cooperatives, and shall:

- 5 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
6 provide technical assistance and support to the City Mayor in carrying out
7 measures to ensure the delivery of basic services and the provision of facilities
8 through the development of cooperatives, and in providing access to such
9 services and facilities;
- 10 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
11 implement the same, particularly those which have to do with the integration of
12 cooperatives principles and methods in programs which the City Mayor is
13 empowered to implement and which the *Sangguniang Panlungsod* is
14 empowered to provide;
- 15 (3) Assist in the organization of cooperatives;
- 16 (4) Provide technical and other forms of assistance to existing cooperatives to
17 enhance their viability as an economic enterprise and social organization;
- 18 (5) Assist cooperatives in establishing linkages with government agencies and
19 nongovernment organizations involved in the promotion and integration of the
20 concept of cooperatives in the livelihood of the people and other community
21 activities;
- 22 (6) Be in the frontline of cooperative organization, rehabilitation or viability-
23 enhancement, particularly during and in the aftermath of man-made and natural
24 calamities or disasters, to aid in their survival and, if necessary, subsequent
25 rehabilitation;
- 26 (7) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
27 other matters relative to cooperatives development and viability enhancement
28 which will improve the livelihood and quality of life of the inhabitants; and
- 29 (8) Perform such other duties and functions, and exercise such other powers as
30 provided under the Local Government Code of 1991, as amended, and those
31 that are prescribed by law or ordinance.

32 **SEC. 47. City Solid and Liquid Wastes Management Officer.** – (a) The City Solid and
33 Liquid Wastes Management Officer must be citizen of the Philippines, a resident of the City, of
34 good moral character, a holder of a college degree preferably in environment, ecology,

1 engineering, solid and liquid wastes management or any related course from a recognized college
2 or university, and a holder of a first grade civil service eligibility or its equivalent. He must have
3 acquired at least five (5) years experience in environmental and natural resources management,
4 conservation and utilization or environmental engineering.

5 (b) The City Solid and Liquid Wastes Management Officer shall take charge of the Office
6 of the City Solid and Liquid Wastes Management, and shall:

- 7 1) Initiate the formulation and implementation of a comprehensive and integrated
8 Solid and Liquid Wastes Management and Monitoring Plan (SLWMMP) for
9 the City in accordance with the parameters of sustainable urban development
10 and management set for the City and all related national and local
11 environmental laws, standards and issuances.

The City Solid and Liquid Wastes Management Officer shall:

- 12 (i) Develop and recommend specific policies, guidelines, plans and programs,
13 practices, techniques and measures to implement component or details of
14 solid and liquid wastes management plan;
- 15 (ii) Consult and coordinate with all concerned sectors of the City in the
16 formulation, implementation and monitoring of the SLWMMP and its
17 component such as the solid waste management, liquid waste management,
18 air ambience, water quality and watershed management.
- 19 (iii) INSTITUTIONALIZE GENERATION OF RENEWABLE ENERGY
20 FROM WASTE THROUGH WASTE-TO-ENERGY AND OTHER
21 TECHNOLOGIES AS MAY BE CONSISTENT WITH REPUBLIC ACT
22 NO. 9003, OTHERWISE KNOWN AS THE “ECOLOGICAL SOLID
23 WASTE MANAGEMENT ACT”; REPUBLIC ACT NO. 9513,
24 OTHERWISE KNOWN AS THE “RENEWABLE ENERGY ACT OF
25 2008”; AND OTHER APPLICABLE LAWS.
- 26 (iv) [~~(iii)~~] Enforce regulatory measures to manage properly solid and liquid
27 wastes as provided in national and local legal issuances; and
- 28 (v) [~~(iv)~~] Source out assistance in all forms from international, national and
29 local partners to ensure implementation of the SLWMMP and its
30 components, subject to the approval and guidelines set by the city
31 government;
- 32 2) Operate and maintain facilities and equipment related to the components of
33 SLWMMP; and

1 ~~sales application filed with the DENR covering areas exceeding two hundred (200) square~~
2 ~~meters shall not be subdivided for processing under a residential free patent application.]~~

3 THE APPLICATION OF REPUBLIC ACT NO. 10023 SHALL ALWAYS CONSIDER
4 THE ZONING ORDINANCE AND THE CITY LAND USE PLAN. HENCE, ALIENABLE
5 AND DISPOSABLE PUBLIC LAND COVERED BY A TOWNSITE SALES APPLICATION
6 FILED WITH THE DENR COVERING AREAS EXCEEDING TWO HUNDRED (200)
7 SQUARE METERS MAY BE SUBDIVIDED FOR PROCESSING UNDER A RESIDENTIAL
8 FREE PATENT APPLICATION, AND THE EXCESS AREA THEREOF SHALL BE
9 PROCESSED THROUGH TOWNSITE SALES.

10 Alienable and disposable lands between roads and titled properties and lands adjoining
11 legal easements along creeks and rivers with an area of two hundred (200) square meters, ~~more~~
12 or less, and which are not occupied by houses nor covered by vested rights, shall be
13 immediately delineated, marked and corners monumented not later than twelve (12) months
14 from the effectivity of this Act, and shall form part of the greenbelt areas of Baguio City and not
15 be awarded to private individuals BUT RATHER BE TITLED IN THE NAME OF THE CITY
16 OF BAGUIO.

17 **SEC. 50. *Conduct of Subdivision Survey.*** – In coordination with the Department of
18 Environment and Natural Resources (DENR), the City shall advance the cost for the conduct of a
19 subdivision survey of all its alienable and disposable public lands which are part of its townsite
20 reservation in accordance with its land use development plan, and segregate therein the areas for
21 public use such as road systems, greenbelt areas, playground lots, health center sites, school sites
22 and danger zones, as determined by geosciences experts of the Mines and Geosciences Bureau
23 (MGB) of the DENR.

24 **SEC. 51. *Special Committee on Lands.*** - There shall be created a Special Committee on
25 Lands to assist the DENR and to serve as venue for the resolution of all land-related issues in the
26 City. It shall protect the interest of the City and its long-time occupants, especially in the review
27 of (i) all ancestral land claims BUT SUCH REVIEW SHALL NOT INCLUDE THE
28 DELINEATION PROCESSES FACILITATED BY THE NATIONAL COMMISSION ON
29 INDIGENOUS PEOPLES (NCIP) PURSUANT TO REPUBLIC ACT NO. 8371, OTHERWISE
30 KNOWN AS “THE INDIGENOUS PEOPLES’ RIGHTS ACT OF 1997”; (ii) the conversion of
31 lands; and (iii) disposition of public lands including, if possible, the streamlining of the modes of
32 disposition to those most appropriate for the City in order to achieve a balanced development
33 while ensuring land tenure security and equity.

1 The Special Committee on Lands shall be chaired by the City Mayor or Vice-Mayor or the
2 [~~Committee on Land Use and Urban Development, with DENR as co chair and National~~
3 ~~Commission on Indigenous Peoples (NCIP) as vice chair~~] CITY COMMITTEE ON URBAN
4 PLANNING, LANDS, AND HOUSING, WITH THE DENR AS CO-CHAIR; THE NCIP AS
5 VICE-CHAIR, AND THE JOHN HAY MANAGEMENT CORPORATION (JHMC) AS
6 MEMBER.

7 [~~SEC. 52. *City Watersheds.*—The Baguio City Government shall protect, preserve and~~
8 ~~develop its watersheds and shall impose penal sanctions on anyone who infringes on the said~~
9 ~~water sources of the City. The forest reservations and water sources within the Bases~~
10 ~~Conversion and Development Authority (BCDA) lands shall remain under the jurisdiction of the~~
11 ~~BCDA.~~]

12 **SEC. 52. CITY WATERSHEDS.** – THE BAGUIO CITY GOVERNMENT, IN
13 COORDINATION WITH THE DENR, THE NATIONAL WATER RESOURCES BOARD
14 (NWRB), AND THE BAGUIO CITY WATER DISTRICT (BWD), SHALL PROTECT,
15 CONSERVE, DEVELOP, AND SUBSTANTIALLY MANAGE ITS FORESTLANDS AND
16 WATERSHEDS, AND IMPOSE PENAL SANCTIONS ON ANYONE WHO DESTROYS OR
17 INFRINGES ON THE SAID AREAS AND WATER SOURCES OF THE CITY. THE
18 FOREST RESERVATIONS AND WATER SOURCES WITHIN THE LANDS OF THE
19 BASES CONVERSION AND DEVELOPMENT AUTHORITY (BCDA) SHALL REMAIN
20 UNDER THE JURISDICTION OF THE BCDA.

21 **ARTICLE XI**
22 **ANCESTRAL LANDS**

23 **SEC. 53. *Ancestral Lands.*** – [~~Pursuant to~~] Republic Act No. 8371, otherwise known as
24 “*The Indigenous Peoples Rights Act of 1997,*” [~~legitimate ancestral lands are considered~~
25 ~~private properties or lands and are not part of the Baguio Townsite Reservation~~] SHALL,
26 INsofar AS APPLICABLE, CONTINUE TO GOVERN CLAIMS RELATED TO
27 ANCESTRAL LANDS AND DOMAINS IN THE CITY OF BAGUIO.

28 The applications covering lands which are subject to pending ancestral land claims before
29 the NCIP shall not be processed and shall not be acted upon pursuant to this Act from the
30 moment the said ancestral land claims have been denied with finality by the proper court,
31 government agency or instrumentality.

1 **ARTICLE XII**

2 **CAMP JOHN HAY RESERVATION**

3 **SEC. 54. *Camp John Hay Reservation.*** – The Camp John Hay Reservation covering a
4 total land area of six million two hundred fifty four thousand one hundred five square meters
5 [~~(6,254,175 sqm)~~] (6,254,105 SQM) SUBJECT TO FINAL SURVEY, which was transferred to
6 the BCDA by virtue of Republic Act No. 7227, as amended, otherwise known as the “*Bases*
7 *Conversion and Development Act of 1992*”, as amended, is not part of the Baguio Townsite
8 Reservation.

9 **ARTICLE XIII**

10 **TRANSITORY PROVISIONS**

11 **SEC. 55. *Ordinances Prior to the Approval of this Act.*** – All ordinances and resolutions
12 of the City of Baguio existing at the time of the approval of this Act shall continue to be in
13 force and effect until the *Sangguniang Panlungsod* of the City shall declare otherwise.

14 **SEC. 56. *Incumbent Representative and other Elective and Appointive Officials.*** – The
15 incumbent Representative of the Lone Legislative District of the City of Baguio and other
16 elective and appointive officials of the City shall continue to exercise their powers and
17 functions until the expiration of their terms of office, pursuant to the Constitution and existing
18 laws.

19 **SEC. 57. *Lone Legislative District.*** – Until otherwise provided by law, the City of
20 Baguio shall continue to exist as a lone legislative district.

21 **SEC. 58. *Identity of the City.*** – The City shall retain its identity as a highly-urbanized
22 city, and shall remain part of the Cordillera Administrative Region. The City may form part of
23 any growth corridor that will be established or of any aggrupation of local government units that
24 shall undertake to consolidate or coordinate their efforts, services, and resources for purposes
25 commonly beneficial to them such as those being undertaken by the City, and the
26 municipalities of La Trinidad, Itogon, Sablan, Tuba, and Tublay, commonly known as the
27 BLISTT.

