

SENATE

COMMITTEE REPORT NO. 537

Submitted by the Committees on Local Government; and Electoral Reforms and
People's Participation on JAN 26 2022

Re: House Bill No. 10444

Recommending the approval of House Bill No. 10444 as amended in the nature of a
substitute, taking into consideration Senate Bill No. 2462

Sponsor: Senator Francis "Tol" N. Tolentino

MR. PRESIDENT:

The Committees on Local Government; and Electoral Reforms and People's
Participation, to which were referred **House Bill No. 10444**, introduced by
Representatives Eric Go Yap, Paolo Z. Duterte, Gavini "Apol" C. Pancho, Noel L.
Villanueva, and Lorna C. Silverio, entitled:

"AN ACT

**CONVERTING THE MUNICIPALITY OF BALIWAG IN THE PROVINCE OF
BULACAN INTO A COMPONENT CITY TO BE KNOWN AS THE CITY OF
BALIWAG"**

taking into consideration of **Senate Bill No. 2462**, introduced by Senators Joel
Villanueva and Win Gatchalian, entitled:

**"AN ACT
CONVERTING THE MUNICIPALITY OF BALIWAG IN THE PROVINCE OF
BULACAN INTO A COMPONENT CITY TO BE KNOWN AS THE CITY OF
BALIWAG"**

have considered the same and have the honor to report it back to the Senate with the recommendation that the attached House Bill No. 10444, as amended in the nature of substitute taking into consideration Senate Bill No. 2462, be approved:

1. By striking out the entire text after the enacting clause; and
2. Replacing the same with the provisions of the attached House Bill.

Respectfully submitted:

Chairpersons

Imee R. Marcos

SEN. IMEE R. MARCOS
*Committee on Electoral Reforms and
People's Participation
Vice-Chairperson, Committee on Local
Government*

*subject to
the
amendment of the
original*

[Signature]

SEN. FRANCIS "TOL" N. TOLENTINO
*Committee on Local Government
Member, Committee on Electoral
Reforms and People's Participation*

Vice-Chairperson

[Signature]

SEN. PANFILO M. LACSON
*Committee on Electoral Reforms
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Member, Committee on Local
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Members



SEN. CHRISTOPHER BONG GO
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SEN. RONALD "BATO" DELA ROSA
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SEN. WIN GATCHALIAN
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SEN. MARIA LOURDES NANCY S. BINAY
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SEN. AQUILINO "KOKO" PIMENTEL III
Committee on Local Government
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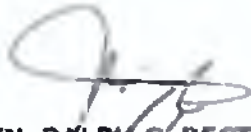
SEN. JOEL VILLANUEVA
Committee on Local Government

SEN. RISA HONTIVEROS
Committee on Local Government
Committee on Electoral Reforms and
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SEN. FRANCIS N. PANGILINAN
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Committee on Electoral Reforms and
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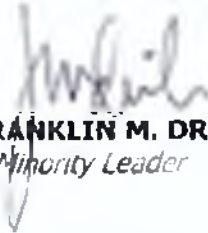
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Minority Leader

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Senate President

CONGRESS OF THE PHILIPPINES)
EIGHTEENTH CONGRESS)
Third Regular Session)

**HOUSE OF REPRESENTATIVES
H. NO. 10444**

**"AN ACT
CONVERTING THE MUNICIPALITY OF BALIWAG IN THE PROVINCE OF
BULACAN INTO A COMPONENT CITY TO BE KNOWN AS THE CITY OF
BALIWAG"**

*Be it enacted by the Senate and House of Representatives of the Philippines in
Congress assembled:*

1 SEC. 1. *Short Title.* – This Act shall be known as the "Charter of the City of
2 **Baliwag.**"

3 SEC. 2. *The City of Baliwag.* – The Municipality of Baliwag shall be converted
4 into a component city to be known as the City of Baliwag, hereinafter referred to as
5 the City, which shall comprise the present jurisdiction of the Municipality of Baliwag,
6 Province of Bulacan.

7 The territorial jurisdiction of the City shall be within the present metes and
8 bounds of the Municipality of Baliwag.

9 The foregoing provision shall be without prejudice to the resolution by the
10 appropriate agency or forum of existing boundary disputes or cases involving
11 questions of territorial jurisdiction between the City of Baliwag and the adjoining local
12 government units (LGUs); *Provided*, that, the territorial jurisdiction of the disputed
13 area or areas shall remain with the LGU which has existing administrative supervision
14 over said area or areas until the final resolution of the case.

15 SEC. 3. *Corporate Powers of the City.* – The City constitutes a political body
16 corporate and as such is endowed with the attributes of perpetual succession and
17 possessed of the powers which pertain to a municipal corporation to be exercised in
18 conformity with the provision of this Charter. The City shall have the following
19 corporate powers:

20 (a) To have continuous succession in its corporate name;

- 1 (b) To sue and be sued;
- 2 (c) To have and use a corporate seal;
- 3 (d) To acquire, hold, and convey real or personal property;
- 4 (e) To enter into any contract and/or agreement; and
- 5 (f) To exercise such other powers, prerogatives, or authority subject to the
- 6 limitations provided under Republic Act No. 7160, otherwise known as the
- 7 "Local Government Code of 1991," as amended, this Act or other laws.

8 *SEC. 4. General Powers.* – The City shall have a common seal and may alter

9 the same at pleasure: *Provided,* That any change of corporate seal shall be registered

10 with the Department of the Interior and Local Government (DILG). It shall exercise

11 the powers to levy taxes, fees and charges; to close and open roads, streets, alleys,

12 parks or squares; to take, purchase, receive, hold, lease, convey, and dispose of real

13 and personal property for the general interests of the City; to expropriate or condemn

14 private property for public use; to contract and be contracted with, to sue and be

15 sued; to prosecute and defend to final judgment and execution suits wherein the City

16 is involved or interested in; and to exercise all the powers as are granted to

17 corporations or as hereinafter conferred.

18 *SEC. 5. General Welfare Clause.* – The City shall exercise the powers expressly

19 granted, those necessarily implied therefrom, as well as powers necessary,

20 appropriate, or incidental for its efficient and effective governance, and those which

21 are essential to the promotion of the general welfare.

22 Within its territorial jurisdiction, the City shall ensure and support the

23 preservation and enrichment of its culture, promote health and safety, enhance the

24 right of the people to a balanced ecology, encourage and support the development of

25 appropriate and self-reliant scientific and technological capabilities, improve public

26 morals, enhance economic prosperity and social justice, promote full employment

27 among their residents, maintain peace and order, and preserve the comfort and

28 convenience of their inhabitants.

29 *SEC. 6. Liability for Damages.* – The City and its officials shall not be exempt

30 from liability for death or injury to persons or damage to property.

31 *SEC. 7. Jurisdiction of the City.* – For police purposes, the jurisdiction of the

32 City shall be coextensive with its territorial jurisdiction and for the purpose of

1 protecting and ensuring the purity of the water supply of the City, such police
2 jurisdiction shall also extend over all the territory within the drainage area of such
3 water supply, or within one hundred meters (100 m.) of any reservoir, conduit, canal,
4 aqueduct or pumping station used in connection with the city water service.

5 The city court of the City of Baliwag and the city or municipal courts of the
6 adjoining cities and municipalities shall have concurrent jurisdiction to try crimes and
7 misdemeanors committed within the said drainage area or areas within said spaces of
8 one hundred meters (100 m.) of any reservoir, conduit, canal, aqueduct or pumping
9 station used in connection with the City water service delivery.

10 The court first taking jurisdiction of such offenses shall have jurisdiction to try
11 cases to the exclusion of others. The police forces of the City of Baliwag and the
12 municipalities and cities concerned shall have concurrent jurisdiction over the
13 maintenance of good order and the enforcement of ordinances throughout said zone,
14 area or space. Any license that may be issued within said zone, area or space shall
15 be granted by the proper authorities of the city or municipality concerned, and the
16 fees arising therefrom shall accrue to the treasury of the said city or municipality
17 concerned.

18 19 ARTICLE II

20 CITY OFFICIALS IN GENERAL

21 SEC. 8. *THE OFFICIALS OF THE CITY OF BALIWAG.* – (A) THERE SHALL BE IN
22 THE CITY OF BALIWAG A CITY MAYOR, A CITY VICE MAYOR, *SANGGUNIANG*
23 *PANLUNGSOD* MEMBERS, A SECRETARY TO THE *SANGGUNIANG PANLUNGSOD*, A
24 CITY TREASURER, A CITY ASSESSOR, A CITY ACCOUNTANT, A CITY BUDGET
25 OFFICER, A CITY INTERNAL AUDITOR, A CITY PLANNING AND SUSTAINABLE
26 DEVELOPMENT OFFICER, A CITY ENVIRONMENTAL AND NATURAL RESOURCES
27 OFFICER, A CITY AGRICULTURIST, A CITY ENGINEER, A CITY HEALTH OFFICER, A
28 CITY CIVIL REGISTRAR, A CITY ADMINISTRATOR, A CITY LEGAL OFFICER, A CITY
29 HUMAN RESOURCE AND MANAGEMENT OFFICER, A CITY DISASTER RISK
30 REDUCTION AND MANAGEMENT OFFICER, A CITY TOURISM OFFICER, A CITY
31 INFORMATION AND COMMUNITY RELATIONS OFFICER, A CITY INFORMATION AND
32 TECHNOLOGY OFFICER, A CITY PUBLIC ORDER AND SAFETY OFFICER, A CITY

1 ENTERPRISE AND ECONOMIC AFFAIRS OFFICER, A CITY SOCIAL WELFARE AND
2 DEVELOPMENT OFFICER, A CITY YOUTH AND DEVELOPMENT OFFICER, A CITY
3 PERSONS WITH DISABILITY AFFAIRS OFFICER, A CITY LIBRARIAN, A CITY SPORTS
4 DEVELOPMENT OFFICER, A CITY VETERINARIAN, AND A CITY GENERAL SERVICES
5 OFFICER.

6 (B) IN ADDITION THERETO, THE CITY MAYOR MAY APPOINT A CITY ARCHITECT, A
7 CITY COOPERATIVES OFFICER, A CITY POPULATION OFFICER, A CITY BUSINESS
8 PERMIT AND LICENSING OFFICER, A CITY NUTRITION OFFICER, A CITY PUBLIC
9 EMPLOYMENT SERVICES MANAGER, A CITY SECURITY OFFICER, AND A CITY SOLID
10 AND LIQUID WASTE MANAGEMENT OFFICER.

11 (c) The *Sangguniang Panlungsod* may:

- 12 (1) Maintain existing offices not mentioned in subsections (a) and (b) hereof;
13 (2) Create such other offices as may be necessary to carry out the purposes of
14 the city government; or
15 (3) Consolidate the functions of any office with those of another in the interest
16 of efficiency and economy.

17 (d) Unless otherwise provided herein, heads of departments and offices shall be
18 appointed by the City Mayor with the concurrence of the majority of all the
19 *Sangguniang Panlungsod* members, subject to Civil Service law, rules and regulations.
20 The *Sangguniang Panlungsod* shall act on the appointment within fifteen (15) days
21 from the day of its submission, otherwise the same shall be deemed confirmed.

22 e) Elective and appointive city officials shall receive compensation, allowances and
23 other emoluments as may be determined by law or ordinances, subject to the
24 budgetary limitations on personal services prescribed under Title Five, Book II of the
25 Local Government Code of 1991, as amended; *Provided*, That no increase in the
26 compensation of the City Mayor, City Vice Mayor, and the Sangguniang Panlungsod
27 member shall take effect until after the expiration of the full term of the local officials
28 approving the increase.

29 ARTICLE III

30 THE CITY MAYOR AND THE CITY VICE MAYOR

31 SEC. 9. CITY MAYOR. – (A) THE CITY MAYOR, AS THE CHIEF EXECUTIVE OF
32 THE CITY GOVERNMENT, SHALL EXERCISE SUCH POWERS AND PERFORM SUCH

1 DUTIES AND FUNCTIONS AS PROVIDED UNDER SECTION 455 OF THE LOCAL
2 GOVERNMENT CODE OF 1991, AS AMENDED, AND OTHER LAWS AND ORDINANCES
3 PASSED BY THE *SANGGUNIANG PANLUNGSOD*.

4 THE CITY MAYOR SHALL RECEIVE A MINIMUM MONTHLY COMPENSATION
5 CORRESPONDING TO SALARY GRADE THIRTY (30) AS PRESCRIBED UNDER
6 REPUBLIC ACT NO. 6758, OTHERWISE KNOWN AS THE "COMPENSATION AND
7 POSITION CLASSIFICATION ACT OF 1989," AS AMENDED, AND THE IMPLEMENTING
8 GUIDELINES ISSUED PURSUANT THERETO.

9 SEC. 10. *CITY VICE MAYOR*. – THE CITY VICE MAYOR SHALL BE THE
10 PRESIDING OFFICER OF THE *SANGGUNIANG PANLUNGSOD* AND SHALL EXERCISE
11 THE DUTIES AND FUNCTIONS AS PROVIDED UNDER SECTION 456 OF THE LOCAL
12 GOVERNMENT CODE OF 1991, AS AMENDED, AND OTHER LAWS AND ORDINANCES
13 PASSED BY THE *SANGGUNIANG PANLUNGSOD*.

14 THE CITY VICE MAYOR SHALL RECEIVE A MINIMUM MONTHLY
15 COMPENSATION CORRESPONDING TO SALARY GRADE TWENTY-SIX (26) AS
16 PRESCRIBED UNDER THE COMPENSATION AND POSITION CLASSIFICATION ACT OF
17 1989, AS AMENDED AND THE IMPLEMENTING GUIDELINES ISSUED PURSUANT
18 THERETO.

19 ARTICLE IV

20 THE SANGGUNIANG PANLUNGSOD

21 *SEC. 11. Composition and Compensation*. – (a) The *Sangguniang Panlungsod*
22 is the legislative body of the City, and shall be composed of the City Vice Mayor as the
23 presiding officer, ten (10) regular *Sangguniang Panlungsod* members, the President
24 of the city chapter of the Liga ng mga Barangay, the President of the *Panlungsod na*
25 *Pederasyon ng mga Sangguniang Kabataan* and the three (3) SECTORAL
26 representatives from the following sectors, as members: ONE (1) FROM THE WOMEN
27 SECTOR; AND, AS SHALL BE DETERMINED BY THE *SANGGUNIANG PANLUNGSOD*
28 WITHIN NINETY (90) DAYS PRIOR TO THE HOLDING OF THE LOCAL ELECTIONS:
29 ONE (1) FROM THE AGRICULTURAL OR INDUSTRIAL WORKERS SECTOR AND ONE
30 (1) FROM OTHER SECTORS, INCLUDING THE URBAN POOR, INDIGENOUS CULTURAL
31 COMMUNITIES, OR PERSONS WITH DISABILITIES (PWDS).

1 (4) The parliamentary procedures which include the conduct of members during
2 sessions;

3 (5) The discipline of members for disorderly behavior and absences without
4 justifiable cause for four (4) consecutive sessions for which they may be
5 censured, reprimanded, excluded from the session, suspended for not more
6 than sixty (60) days, or expelled; *Provided*, That the penalty of suspension
7 or expulsion shall require the concurrence of at least two-thirds (2/3) vote
8 of all the *Sangguniang Panlungsod* members; *Provided, further*, That a
9 member convicted by final judgment to imprisonment of at least one (1)
10 year for any crime involving moral turpitude shall be automatically expelled
11 from the *Sanggunian*; and

12 (6) Such other rules as the *Sanggunian* may adopt.

13 SEC. 14. *Full Disclosure of Financial and Business Interests of Sangguniang*
14 *Panlungsod Members.* - (a) Every *Sangguniang Panlungsod* member shall, upon
15 assumption to office, make a full disclosure of their business and financial interests.
16 Such disclosure shall also include a professional relationship or any relation by affinity
17 or consanguinity within the fourth civil degree, which a *Sanggunian* member may have
18 with any person, firm or entity affected by any ordinance or resolution under
19 consideration by the *Sangguniang Panlungsod* and which relationship may result in
20 conflict of interests. Such relationship shall include:

21 (1) ownership of stock or capital, or investment in the entity or firm to which the
22 ordinance or resolution may apply; and

23 (2) contracts or agreements with any person or entity which the ordinance or
24 resolution under consideration may affect.

25 In the absence of a specific constitutional or statutory provision applicable to
26 the situation, "conflict of interest" refers to a situation where it may be reasonably
27 deduced that a member of the *Sangguniang Panlungsod* may not act in the public
28 interest due to some private, pecuniary, or other personal considerations that may
29 tend to affect the exercise of judgment to the prejudice of the service or the public.

30 (b) The disclosure under this Act shall be made in writing and submitted to the
31 Secretary of the *Sangguniang Panlungsod* of the concerned committee. The
32 disclosure shall, in all cases, form part of the record of the proceedings and shall be

1 made in the following manner:

2 (1) Disclosure shall be made before the member participates in the deliberations on
3 the ordinance or resolution under consideration; *Provided*, That if the member did
4 not participate during the deliberations, the disclosure shall be made before voting
5 on the ordinance or resolution on second and third readings; and

6 (2) Disclosure shall be made when a member takes a position or makes a privilege
7 speech on a matter that may affect the business interest, financial connection or
8 professional relationship described herein.

9 SEC. 15. *Sessions.* - (a) On the first day of the session immediately following
10 the election of its members, the *Sangguniang Panlungsod* shall, by resolution, fix the
11 day, time and place of its sessions. The minimum number of regular sessions shall be
12 once a week for the *Sangguniang Panlungsod* and twice a month for the *Sangguniang*
13 *Barangay*.

14 (b) When the public interest so demands, special sessions may be called by the City
15 Mayor or by a majority of the members of the *Sangguniang Panlungsod*

16 (c) All *Sangguniang Panlungsod* sessions shall be open to the public unless a closed-
17 door session is ordered by an affirmative vote of a majority of the members is present,
18 there being a quorum, in the public interest or for reasons of security, decency or
19 morality. No two (2) sessions, regular or special, may be held in a single day.

20 (d) In the case of special sessions of the *Sangguniang Panlungsod*, a written notice to
21 the members shall be served personally at the members' usual place of residence at
22 least twenty-four (24) hours before the special session is held.

23 Unless otherwise concurred in by two-thirds (2/3) vote of the *Sangguniang*
24 *Panlungsod* members present, there being a quorum, no other matters may be
25 considered at a special session except those stated in the notice.

26 (e) The *Sangguniang Panlungsod* shall keep a journal and record of its proceedings
27 which may be published upon resolution of the majority of its members.

28 SEC. 16. *Quorum.* - (a) A majority of all the members of the *Sangguniang*
29 *Panlungsod* who have been elected and qualified shall constitute a quorum to transact
30 official business. Should a question of quorum be raised during a session, the presiding
31 officer shall immediately proceed to call the roll of the members and thereafter
32 announce the results.

1 (b) Where there is no quorum, the presiding officer may declare a recess until such
2 time as a quorum is constituted, or a majority of the members present may adjourn
3 from day to day and may compel the immediate attendance of any member absent
4 without justifiable cause by designating a member of the *Sangguniang*
5 *Panlungsod*, to be assisted by a member or members of the police force assigned in
6 the territorial jurisdiction of the City of Baliwag, to arrest the absent member and
7 present him at the session.

8 (c) If there is still no quorum despite the enforcement of the immediately preceding
9 subsection, no business shall be transacted. The presiding officer, upon proper motion
10 duly approved by the members present, shall then declare the session adjourned for
11 lack of quorum.

12 SEC. 17. *Approval of Ordinances.* - (a) Every ordinance enacted by the
13 *Sangguniang Panlungsod* shall be presented to the City Mayor. If the City Mayor
14 approves the same, the signature shall be affixed on each and every page thereof;
15 otherwise, the ordinance shall be vetoed and returned with a statement on the
16 objections to the *Sangguniang Panlungsod*, which may proceed to reconsider the
17 same.

18 (b) The veto shall be communicated by the City Mayor to the *Sangguniang Panlungsod*
19 within ten (10) days; otherwise, the ordinance shall be deemed approved as if it had
20 been signed.

21 (c) The *Sangguniang Panlungsod* may override the veto of the City Mayor by two-
22 thirds (2/3) vote of all its members, thereby making the ordinance or resolution
23 effective for all legal intents and purposes.

24 SEC. 18. *Veto Power of the City Mayor.* - (a) The City Mayor may veto any
25 ordinance of the *Sangguniang Panlungsod* on the ground that it is *ultra vires* or
26 prejudicial to the public welfare, stating the reasons for the veto in writing.

27 (b) The City Mayor shall have the power to veto any particular item or items of an
28 appropriations ordinance, an ordinance or resolution adopting a local development
29 plan and public investment program, or an ordinance directing the payment of money
30 or creating liability. In such case, the veto shall not affect the item or items which are
31 not objected to. The vetoed item or items shall not take effect unless the *Sangguniang*
32 *Panlungsod* overrides the veto in the manner herein provided; otherwise, the item or

1 items in the appropriations ordinance of the previous year corresponding to those
2 vetoed, if any, shall be deemed re-enacted.

3 (c) The City Mayor may veto an ordinance or resolution only once. The *Sanggunian*
4 may override the veto of the City Mayor by two-thirds (2/3) vote of all its members,
5 thereby making the ordinance effective even without the approval of the City Mayor.

6 SEC. 19. *Review of City Ordinances by the Sangguniang Panlalawigan.* - (a)
7 Within three (3) days after approval, the Secretary to the *Sangguniang Panlungsod*
8 shall forward to the *Sangguniang Panlalawigan* for review, copies of approved
9 ordinances and the resolutions approving the local development plans and public
10 investment programs formulated by the local development councils.

11 (b) Within thirty (30) days after receipt of copies of such ordinances and resolutions,
12 the *Sangguniang Panlalawigan* shall examine the documents or transmit them to the
13 provincial attorney or the provincial prosecutor for prompt examination. The provincial
14 attorney or the provincial prosecutor shall, within a period of ten (10) days from receipt
15 of the documents, inform the *Sangguniang Panlalawigan* in writing of its comments or
16 recommendations thereon, which may be considered by the *Sangguniang*
17 *Panalawigan* in making its decision.

18 (c) If the *Sangguniang Panlalawigan* finds that such an ordinance or resolution is
19 beyond the power conferred upon the *Sangguniang Panlungsod* concerned, it shall
20 declare such ordinance or resolution invalid in whole or in part. The *Sangguniang*
21 *Panalawigan* shall enter its action in the minutes and shall advise the corresponding
22 city authorities of the actions taken.

23 (d) If no action has been taken by the *Sangguniang Panlalawigan* within thirty (30)
24 days after submission of such an ordinance or resolution, the same shall be
25 presumed consistent with law and therefore valid.

26 SEC. 20 *Review of Barangay Ordinances by the Sangguniang Panlungsod.* - (a)
27 The *Sangguniang Barangay* shall furnish copies of all barangay ordinances WITHIN
28 TEN (10) DAYS AFTER THEIR ENACTMENT to the *Sangguniang Panlungsod* for review
29 as to whether the ordinance is consistent with law or city ordinances.

30 (b) If the *Sangguniang Panlungsod* fails to take action on barangay ordinances within
31 thirty (30) days from receipt thereof, the same shall be deemed approved.

32 (c) If the *Sangguniang Panlungsod* finds the barangay ordinance inconsistent with law

1 or city ordinances, the *Sangguniang Panlungsod* shall, within thirty (30) days from
2 receipt thereof, return the same with its comments and recommendations to the
3 *Sangguniang Barangay* concerned for adjustment, amendment or modification, in
4 which case, the effectivity of the barangay ordinance is suspended until such time as
5 the revision called for is carried out.

6 **SEC. 21. *Enforcement of Disapproved Ordinances or Resolutions.*** - Any attempt
7 to enforce any ordinance or any resolution approving the local development plan and
8 public investment program, after the disapproval thereof, shall be a sufficient ground
9 for the suspension or dismissal of the official or employee concerned.

10 **SEC. 22. *Effectivity of Ordinances or Resolutions.*** - (a) Unless otherwise stated
11 in the ordinance or the resolution approving the local development plan and public
12 investment program, the same shall take effect after ten (10) days from the date a
13 copy thereof is posted in a bulletin board at the entrance of the City Hall of Baliwag
14 and in at least two (2) other conspicuous places in the City of Baliwag not later than
15 five (5) days after approval thereof.

16 (b) The Secretary of the *Sangguniang Panlungsod* shall cause the posting of an
17 ordinance or resolution in the bulletin board at the entrance of the City Hall, and in at
18 least two (2) conspicuous places in the City not later than five (5) days after approval
19 thereof.

20 The text of the ordinance or resolution shall be disseminated and posted in
21 Filipino or English and in the language or dialect understood by the majority of the
22 people in the City, and the Secretary of the *Sangguniang Panlungsod* shall record such
23 fact in a book kept for the purpose, stating the dates of approval and posting.

24 (c) Ordinances with penal sanctions shall be posted at prominent places in the City
25 Hall, for a minimum period of three (3) consecutive weeks. Such ordinances shall also
26 be published in newspaper of general circulation within the City.

27 28 ARTICLE VI

29 DISQUALIFICATIONS AND SUCCESSION FOR ELECTIVE OFFICIALS

30 **SEC. 23. *Disqualifications for Elective City Officials.*** - The following persons are
31 disqualified from running for any elective position in the City:

32 (a) Those sentenced by final judgment for an offense involving moral turpitude or

1 an offense punishable by one (1) year or more of imprisonment within two (2)
2 years after serving sentence;

3 (b) Those removed from office as a result of an administrative case;

4 (c) Those convicted by final judgment for violating the oath of allegiance to the
5 Republic of the Philippines;

6 (d) Those with dual citizenship;

7 (e) Fugitives from justice in criminal or nonpolitical cases here and abroad;

8 (f) Permanent residents in a foreign country or those who have acquired the right
9 to reside abroad and continue to avail of the same right after the effectivity of
10 the Local Government Code of 1991, as amended; and

11 (g) The insane or feeble-minded.

12 SEC. 24. *Permanent Vacancy in the Offices of the City Mayor and City Vice*
13 *Mayor.* - (a) If a permanent vacancy occurs in the office of the City Mayor, the City
14 Vice Mayor shall become the City Mayor. If a permanent vacancy occurs in the office
15 of the City Vice Mayor, the highest ranking *Sangguniang Panlungsod* member or, in
16 case of the latter's permanent incapacity, the second highest ranking *Sangguniang*
17 *Panlungsod* member shall become the City Mayor or City Vice Mayor, as the case may
18 be. Subsequent vacancies in the said offices shall be filled automatically by the other
19 *Sangguniang Panlungsod* members according to their ranking defined under the Local
20 Government Code of 1991, as amended.

21 (b) The successors, as defined herein, shall serve only the unexpired terms of their
22 predecessors.

23 (c) For purposes of this Act, permanent vacancy arises, when an elective local official
24 fills in a higher vacant office, refuses to assume office, fails to qualify, dies, is removed
25 from office, voluntarily resigns or is otherwise permanently incapacitated to discharge
26 the functions of the office.

27 (d) For purposes of succession as provided in this Act, ranking in the *Sangguniang*
28 *Panlungsod* shall be determined on the basis of the proportion of votes obtained by
29 each winning candidate to the total number of registered voters in the City in the
30 immediately preceding local election.

31 SEC. 25. *Permanent Vacancies in the Sangguniang Panlungsod.* - Permanent
32 vacancies in the *Sangguniang Panlungsod* where automatic succession as provided

1 above does not apply shall be filled by appointments in the following manner:

2 (a) The Provincial Governor shall make the aforesaid appointments;

3 (b) Only the nominee of the political party under which the *Sangguniang Panlungsod*
4 member concerned had been elected and whose elevation to the position next
5 higher in rank created the last vacancy in the *Sangguniang Panlungsod* shall be
6 appointed in the manner provided herein. The appointee shall come from the
7 political party as that of the *Sangguniang Panlungsod* member who caused the
8 vacancy and shall serve the unexpired term of the vacant office.

9 In the appointment herein mentioned, a nomination and a certificate of
10 membership of the appointee from the highest official of the political party
11 concerned shall be conditions *sine qua non*, and any appointment without such
12 nomination and certification shall be null and void *ab initio* and shall be a ground
13 for administrative action against the official responsible therefore:

14 (c) In case the permanent vacancy occurs in a position held by a *Sangguniang*
15 *Panlungsod* member who does not belong to any political party, the City Mayor shall,
16 upon recommendation of the *Sangguniang Panlungsod*, appoint a qualified person to
17 fill the vacancy; and

18 (d) In case of a vacancy in the representation of the youth and the barangay in the
19 *Sangguniang Panlungsod*, said vacancy shall be filled automatically by the official next
20 in rank of the organization concerned.

21 SEC. 26. *Temporary Vacancy in the Office of the Mayor.* - (a) When the City
22 Mayor is temporarily incapacitated to perform the duties for physical or legal reasons
23 such as when the City Mayor is on official leave from duties, on travel abroad, or
24 is suspended from office, the City Vice Mayor or the highest ranking *Sangguniang*
25 *Panlungsod* member shall automatically exercise the powers and perform the duties
26 and functions of the City Mayor, except the power to appoint, suspend or dismiss
27 employees which can only be exercised if the period of temporary incapacity exceeds
28 thirty (30) working days.

29 (b) Said temporary incapacity shall terminate upon submission to the *Sangguniang*
30 *Panlungsod* of a written declaration by the City Mayor of having reported back to
31 office. In case where the temporary incapacity is due to legal cause, the City Mayor
32 shall also submit the necessary documents showing that said legal cause no longer

1 exists.

2 (c) When traveling within the country but outside the territorial jurisdiction of the City
3 for a period not exceeding three (3) consecutive days, the City Mayor may designate
4 in writing the officer-in-charge of the office. Such authorization shall specify the
5 powers and functions that the local official concerned shall exercise in the absence of
6 the City Mayor except the power to appoint, suspend, or dismiss employees.

7 (d) If the City Mayor fails or refuses to issue such authorization, the City Vice Mayor
8 or the highest ranking *Sangguniang Panlungsod* member, as the case maybe, shall
9 have the right to assume the powers, duties and functions of the said office on the
10 fourth day of absence of the City Mayor, subject to the limitations provided in
11 subsection (c) hereof.

12 (e) Except as provided above, the City Mayor shall in no case authorize any local
13 official to assume the powers, duties and functions of the office, other than the City
14 Vice Mayor or the highest ranking *Sangguniang Panlungsod* member, as the case may
15 be.

16

17 ARTICLE VII

18 THE APPOINTIVE OFFICIALS OF THE CITY:

19 THEIR QUALIFICATIONS, POWERS, AND DUTIES

20 SEC. 27. *The Secretary to the Sangguniang Panlungsod.* - (a) There shall be
21 a Secretary of the *Sangguniang Panlungsod* who shall be a career official with the
22 rank and salary equal to head of a department or office.

23 (b) The Secretary to the *Sangguniang Panlungsod* must be a citizen of the Philippines,
24 a resident of the City of Baliwag, of good moral character, a holder of a college degree
25 preferably in law, commerce, or public administration from recognized college or
26 university, and a first grade civil service eligible or its equivalent.

27 (c) The Secretary to the *Sangguniang Panlungsod* shall take charge of the office of
28 the *Sangguniang Panlungsod*, and shall:

29 (1) Attend meetings of the *Sangguniang Panlungsod* and keep a journal of
30 its proceedings;

31 (2) Keep the seal of the City and affix it with signature to all ordinances,
32 resolutions, and other official acts of the *Sangguniang Panlungsod* and

1 present the same for the signature of the presiding officer;

2 (3) Forward to the City Mayor, for approval, copies of ordinances enacted
3 by the *Sangguniang Panlungsod* duly certified by the presiding officer,
4 in the manner provided in Section 54 of the Local Government Code of
5 1991, as amended;

6 (4) Forward to the *Sangguniang Panlalawigan* copies of duly approved
7 ordinances in the manner provided in Sections 56 and 57 of the Local
8 Government Code of 1991, as amended;

9 (5) Furnish, upon the request of any interested party, certified copies of
10 records of public character in custody, upon payment to the City
11 Treasurer of such fees as may be prescribed by ordinance;

12 (6) Record in a book kept for the purpose, all ordinances and resolutions
13 enacted or adopted by the *Sangguniang Panlungsod*, with the dates of
14 passage and publication thereof;

15 (7) Keep the office and all non-confidential records therein open to the
16 public during usual business hours;

17 (8) Translate into the dialect used by the majority of the inhabitants all
18 ordinances and resolutions immediately after their approval and cause
19 the publication of the same together with the original version in the
20 manner provided under the Local Government Code of 1991, as
21 amended;

22 (9) Take custody of the local archives and where applicable, the local library,
23 and annually account for the same; and

24 (10) Perform other duties and functions and exercise such other
25 powers as provided under the Local Government Code of 1991, as
26 amended, and those that are prescribed by law or ordinance.

27 SEC. 28. *City Treasurer.* - (a) The City Treasurer shall be appointed by the
28 Secretary of the Department of Finance (DOF) from a list of at least three (3) ranking
29 eligible recommendees of the City Mayor, subject to civil service law, rules and
30 regulations.

31 (b) The City Treasurer shall be under the administrative supervision of the City Mayor,
32 to whom the city treasurer shall report regularly on the tax collection efforts of the

1 City.

2 (c) The City Treasurer must be a citizen of the Philippines, a resident of the City of
3 Baliwag, of good moral character, a holder of a college degree in commerce, public
4 administration, or law from a recognized college or university, first-grade civil service
5 eligible or its equivalent and must have acquired at least five (5) years experience in
6 treasury or accounting services.

7 (d) The City Treasurer shall receive such compensation, emoluments and allowances
8 as may be determined by law.

9 (e) The City Treasurer shall supervise the City Finance Department, and shall:

10 (1) Advise the City Mayor, the *Sangguniang Panlungsod* and other local
11 government and national officials concerned regarding the disposition of
12 local government funds and on such other matters relative to public
13 finance;

14 (2) Take custody and exercise proper management of the funds of the City;

15 (3) Take charge of the disbursement of all funds of the City and such other
16 funds the custody of which may be entrusted to the City Treasurer by
17 law or other competent authority;

18 (4) Inspect private commercial and industrial establishments within the
19 jurisdiction of the City in relation to the implementation of tax
20 ordinances pursuant to the provisions of the Local Government Code of
21 1991, as amended;

22 (5) Maintain and update the tax information system of the City; and

23 (f) Perform other duties and functions, and exercise such other powers as provided
24 under the Local Government Code of 1991, as amended, and those that are prescribed
25 by law or ordinance.

26 SEC. 29. *City Assessor.* - (a) The City Assessor must be a citizen of the
27 Philippines, a resident of the City of Baliwag, of good moral character, a holder of a
28 college degree preferably in civil or mechanical engineering, commerce, or any other
29 related course from a recognized college or university, a first grade civil service eligible
30 or its equivalent and must have acquired at least five (5) years experience in real
31 property assessment work or in any related field immediately preceding the date of
32 the appointment.

1 (b) The City Assessor shall receive such compensation, emoluments and allowances
2 as may be determined by law.

3 (c) The City Assessor shall take charge of the City Assessor's Department, and shall:

4 (1) Ensure that all laws and policies governing the appraisal and assessment
5 of real properties for taxation purposes are properly executed;

6 (2) Initiate, review and recommend changes in policies and objectives, plans
7 and programs, techniques, procedures and practices in the evaluation
8 and assessment of real properties for taxation purposes;

9 (3) Establish a systematic method of real property assessment;

10 (4) Install and maintain real property identification and accounting systems;

11 (5) Prepare, install and maintain a system of tax mapping, showing
12 graphically all properties subject to assessment and gather all data
13 concerning the same;

14 (6) Conduct frequent physical surveys to verify and determine whether all
15 real properties within the City are properly listed in the assessment rolls;

16 (7) Exercise the functions of appraisal and assessment primarily for taxation
17 purposes of all real properties in the City;

18 (8) Prepare a schedule of the fair market value of the different classes of
19 real properties in accordance with the provisions of the Local
20 Government Code of 1991, as amended;

21 (9) Issue, upon request of any interested party, certified copies of
22 assessment records of real properties and all other records relative
23 assessment, upon payment of a service charge or fee to the City
24 Treasurer;

25 (10) Submit every semester report of all assessments, as well as
26 cancellations and modifications of assessments to the City Mayor and
27 the *Sangguniang Panlungsod*;

28 (11) Attend personally or through an authorized representative all
29 sessions of the Local Board of Assessment Appeals whenever the
30 assessment is subject of the appeal, and present or submit any
31 information or record in the possession as may be required by the Board;
32 and

1 (12) Perform such other duties and functions, and exercise such other
2 powers as provided under the Local Government Code of 1991, as
3 amended, and those that are prescribed by law or ordinance.

4 SEC. 30. *City Accountant.* - (a) The City Accountant must be a citizen of the
5 Philippines, a resident of the City of Baliwag, of good moral character, a certified public
6 accountant and must have acquired at least five (5) years experience in the treasury
7 or accounting service immediately preceding the date of the appointment.

8 (b) The City Accountant shall receive such compensation, emoluments and allowances
9 as may be determined by law.

10 (c) The City Accountant shall take charge of both the office of the accounting and
11 internal audit services of the City, and shall:

12 (1) Install and maintain an internal audit system in the City;

13 (2) Prepare and submit financial statements to the City Mayor and to the
14 *Sangguniang Panlungsod*;

15 (3) Appraise the *Sangguniang Panlungsod* and other officials on the
16 financial condition and operations of the City;

17 (4) Certify the availability of budgetary allotment to which expenditures and
18 obligations may be properly charged;

19 (5) Review supporting documents before the preparation of vouchers to
20 determine the completeness of requirements;

21 (6) Prepare statements of cash advances, liquidations, salaries, allowances,
22 reimbursements and remittances pertaining to the City;

23 (7) Prepare statements of journal vouchers and liquidation of the same and
24 other adjustments related thereto;

25 (8) Post individual disbursements to the subsidiary ledger and index cards;

26 (9) Maintain individual ledgers for officials and employees of the City
27 pertaining to payrolls and deductions;

28 (10) Record the details of purchased furniture, fixtures and equipment,
29 including disposal thereof, if any;

30 (11) Account for all issued requests for obligations and maintain and
31 keep all records and reports related thereto;

32 (12) Prepare journals and the analysis of obligations and maintain and

1 keep all records and reports related thereto; and

- 2 (13) Perform such other duties and functions, and exercise such other
3 powers as provided under the Local Government Code of 1991, as
4 amended, and those that are prescribed by law or ordinance.

5 SEC. 31. *City Budget Officer.* - (a) The City Budget Officer must be a citizen of
6 the Philippines, a resident of the City of Baliwag, of good moral character, a holder
7 of a college degree preferably in accounting, economics, public administration or any
8 related course from a recognized college or university, a first grade civil service
9 eligible or its equivalent, and must have acquired at least five (5) years experience
10 in government budgeting or in any related field immediately preceding the date of
11 appointment.

12 (b) The City Budget Officer shall receive such compensation, emoluments, and
13 allowances as may be determined by law.

14 (c) The City Budget Officer shall take charge of the City Budget Department, and
15 shall:

- 16 (1) Prepare forms, orders and circulars embodying instructions on
17 budgetary and appropriation matters for the signature of the City Mayor;
18 (2) Review and consolidate the budget proposals of the different
19 departments and offices of the City;
20 (3) Assist the City Mayor in the preparation of the annual budget and during
21 and after budget hearings;
22 (4) Study and evaluate budgetary implications of proposed legislation and
23 submit comments and recommendations thereon;
24 (5) Submit periodic budgetary reports to the Department of Budget and
25 Management (DBM);
26 (6) Coordinate with the City Treasurer, the City Accountant and the City
27 Planning and Development Officer for the purpose of budgeting;
28 (7) Assist the *Sangguniang Panlungsod* in reviewing the approved budgets
29 of component barangays;
30 (8) Coordinate with the City Planning and Development Officer in the
31 formulation of the development plan of the City; and
32 (9) Perform such other duties and functions, and exercise such other powers

1 as provided under the Local Government Code of 1991, as amended,
2 and those that are prescribed by law or ordinance.

3 **SEC. 32. CITY INTERNAL AUDITOR.** – (A) THE CITY INTERNAL AUDITOR MUST
4 BE A CITIZEN OF THE PHILIPPINES, A RESIDENT OF THE CITY OF BALIWAG, OF
5 GOOD MORAL CHARACTER, A HOLDER OF MASTER’S DEGREE AND MUST HAVE
6 ACQUIRED AT LEAST FOUR (4) YEARS OF EXPERIENCE INVOLVING MANAGEMENT
7 AND SUPERVISION.

8 (B) THE CITY INTERNAL AUDITOR SHALL RECEIVE SUCH COMPENSATION,
9 EMOLUMENTS AND ALLOWANCES AS MAY BE DETERMINED BY LAW.

10 (C) THE CITY INTERNAL AUDITOR SHALL TAKE CHARGE OF THE INTERNAL AUDIT
11 DEPARTMENT AND SHALL:

12 (1) PROVIDE MANAGEMENT AND OPERATIONAL AUDIT;

13 (2) REVIEW OF THE EXISTING INTERNAL CONTROL SYSTEM OF THE LGU
14 TO SEE IF IT IS ADEQUATE AND WORKING SO THAT IT IS
15 SAFEGUARDING THE ASSETS AND RESOURCES OF THE LGU; AND

16 (3) CHECK IF THE SYSTEM AND PROCESSES IN THE LGU IS COMPLIANT
17 TO GOVERNMENT LAWS, RULES AND REGULATIONS.

18 **SEC. 33. City Planning and SUSTAINABLE Development Officer.** - (a) The City
19 Planning and SUSTAINABLE Development Officer must be a citizen of the Philippines,
20 a resident of the City of Baliwag, of good moral character, a holder of a college
21 degree preferably in urban planning, development studies, economics, public
22 administration, or in any related course from a recognized college or university, a
23 first grade civil service eligible or its equivalent, and must have acquired at least five
24 (5) years experience in development planning or in any related field immediately
25 preceding the date of the appointment.

26 (b) The City Planning and SUSTAINABLE Development Officer shall receive such
27 compensation, emoluments and allowances as may be determined by law.

28 (c) The City Planning and SUSTAINABLE Development Officer shall take charge of
29 the City Planning and SUSTAINABLE Development Coordinating Office, and shall:

30 (1) Formulate integrated economic, social, physical and other development
31 plans and policies for consideration of the City AND CONSISTENT WITH
32 UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS (UNSDG) OF

1 BUILDING SUSTAINABLE CITIES AND COMMUNITIES;

2 (2) Conduct continuing studies, researches and training programs necessary to
3 evolve plans and programs for implementation;

4 (3) Integrate and coordinate all sectoral plans and studies undertaken by the
5 different functional groups or agencies;

6 (4) Monitor and evaluate the implementation of the different development
7 programs, projects and activities in the City in accordance with the approved
8 development plan;

9 (5) Prepare comprehensive plans and other development planning documents
10 for the consideration of the local development council;

11 (6) Analyze the income and expenditure patterns, and formulate and
12 recommend fiscal plans and policies for consideration of the finance committee
13 of the City as provided under the Local Government Code of 1991, as amended;

14 (7) Promote citizen's participation in development planning for the City;

15 (8) Exercise supervision and control over the secretariat of the Local
16 Development Council; and

17 (9) Perform such other functions and duties and exercise such other powers as
18 provided under the Local Government Code of 1991, as amended, and those
19 that are prescribed by law or ordinance.

20 SEC. 34. *CITY ENVIRONMENT AND NATURAL RESOURCES OFFICER* – (A) THE
21 CITY ENVIRONMENT AND NATURAL RESOURCES OFFICER MUST BE A CITIZEN OF
22 THE PHILIPPINES, A RESIDENT OF THE CITY OF BALIWAG, OF GOOD MORAL
23 CHARACTER, A HOLDER OF A COLLEGE DEGREE PREFERABLY IN ENVIRONMENT
24 AND/OR NATURAL RESOURCES MANAGEMENT, FORESTRY, URBAN AND
25 ENVIRONMENT PLANNING, OR ANY OTHER RELATED COURSE FROM A RECOGNIZED
26 COLLEGE OR UNIVERSITY, A FIRST GRADE CIVIL SERVICE ELIGIBLE OR ITS
27 EQUIVALENT AND MUST HAVE ACQUIRED AT LEAST FIVE (5) YEARS OF
28 EXPERIENCE IN THE ENVIRONMENT AND NATURAL RESOURCES MANAGEMENT,
29 CONSERVATION AND UTILIZATION WORK.

30 (B) THE CITY ENVIRONMENT AND NATURAL RESOURCES OFFICER SHALL RECEIVE
31 SUCH COMPENSATION, EMOLUMENTS AND ALLOWANCES AS MAY BE DETERMINED
32 BY LAW.

1 (C) THE CITY ENVIRONMENT AND NATURAL RESOURCES OFFICER SHALL TAKE
2 CHARGE OF THE OFFICE OF THE ENVIRONMENT SERVICE DEPARTMENT, AND
3 SHALL:

4 (1) FORMULATE MEASURES FOR THE CONSIDERATION OF THE
5 *SANGGUNIANG PANLUNGSOD* AND PROVIDE ASSISTANCE AND
6 SUPPORT TO THE CITY MAYOR IN CARRYING OUT MEASURES TO
7 ENSURE THE DELIVERY OF BASIC SERVICES AND PROVISION OF
8 ADEQUATE FACILITIES RELATIVE TO ENVIRONMENT AND NATURAL
9 RESOURCES SERVICES AS PROVIDED UNDER SECTION 17 OF THE
10 LOCAL GOVERNMENT CODE OF 1991, AS AMENDED;

11 (2) DEVELOP PLANS AND STRATEGIES, AND UPON APPROVAL
12 THEREOF BY THE CITY MAYOR, IMPLEMENT THE SAME,
13 PARTICULARLY THOSE WHICH HAVE TO DO WITH ENVIRONMENT
14 AND NATURAL RESOURCES PROGRAMS AND PROJECTS WHICH THE
15 CITY MAYOR IS EMPOWERED TO IMPLEMENT AND WHICH THE
16 *SANGGUNIANG PANLUNGSOD* IS EMPOWERED TO PROVIDE;

17 (3) ESTABLISH, MAINTAIN, PROTECT AND PRESERVE COMMUNAL
18 FORESTS, WATERSHEDS, TREE PARKS, MANGROVES, GREENBELTS,
19 COMMERCIAL FORESTS AND SIMILAR FOREST PROJECTS LIKE
20 INDUSTRIAL TREE FARMS AND AGRO-FORESTRY PROJECTS;

21 (4) PROVIDE EXTENSION SERVICES TO BENEFICIARIES OF FOREST
22 DEVELOPMENT PROJECTS AND TECHNICAL, FINANCIAL AND
23 INFRASTRUCTURE ASSISTANCE;

24 (5) MANAGE AND MAINTAIN SEED BANKS AND PRODUCE
25 SEEDLINGS FOR FOREST AND TREE PARKS;

26 (6) PROVIDE EXTENSION SERVICES TO BENEFICIARIES OF FOREST
27 DEVELOPMENT PROJECTS AND RENDER ASSISTANCE FOR NATURAL
28 RESOURCES-RELATED CONSERVATION AND UTILIZATION ACTIVITIES
29 CONSISTENT WITH ECOLOGICAL BALANCE;

30 (7) COORDINATE WITH GOVERNMENT AGENCIES AND
31 NONGOVERNMENTAL ORGANIZATIONS IN THE IMPLEMENTATION OF
32 MEASURES TO PREVENT AND CONTROL LAND, AIR AND WATER

1 POLLUTION WITH THE ASSISTANCE OF THE DEPARTMENT OF
2 ENVIRONMENT AND NATURAL RESOURCES (DENR);

3 (8) BE IN THE FRONTLINE OF THE DELIVERY OF SERVICES
4 CONCERNING THE ENVIRONMENT AND NATURAL RESOURCES,
5 PARTICULARLY IN THE RENEWAL AND REHABILITATION OF THE
6 ENVIRONMENT DURING AND IN THE AFTERMATH OF MAN-MADE AND
7 NATURAL DISASTERS AND CALAMITIES;

8 (9) RECOMMEND MEASURES TO THE *SANGGUNIANG PANLUNGSOD* AND
9 ADVISE THE CITY MAYOR ON ALL MATTERS RELATIVE TO THE
10 PROTECTION, CONSERVATION, MAXIMUM UTILIZATION,
11 APPLICATION OF APPROPRIATE TECHNOLOGY AND OTHER MATTERS
12 RELATED TO THE ENVIRONMENT AND NATURAL RESOURCES; AND

13 (10) PERFORM SUCH OTHER DUTIES AND FUNCTIONS, AND
14 EXERCISE SUCH OTHER POWERS AS PROVIDED UNDER THE LOCAL
15 GOVERNMENT CODE OF 1991, AS AMENDED, AND THOSE THAT ARE
16 PRESCRIBED BY LAW OR ORDINANCE.

17 SEC. 35. *City Agriculturist*. - (a) The City Agriculturist must be a citizen of the
18 Philippines, a resident of City of Baliwag, of good moral character, a holder of a college
19 degree in agriculture obtained from a recognized college or university, a first grade
20 civil service eligible or its equivalent, and must have practiced the profession in
21 agriculture or acquired at least five (5) years experience in a related field.

22 (b) The City Agriculturist shall receive compensation, emoluments and allowances as
23 may be determined by law.

24 (c) The City Agriculturist shall take charge of the Office for Agricultural Services, and
25 shall:

26 (1) Formulate measures for the approval of the *Sangguniang Panlungsod*
27 and provide technical assistance and support to the City Mayor in
28 carrying out measures to ensure the delivery of basic services and the
29 provision of adequate facilities relative to agricultural services;

30 (2) Develop plans and strategies and, upon approval thereof by the City
31 Mayor, implement the same, particularly those which have to do with
32 the agricultural programs and projects which the City Mayor is

1 empowered to implement and which the *Sangguniang Panlungsod* is
2 empowered to provide;

3 (3) In addition to the foregoing duties and functions, the City Agriculturist
4 shall:

5 (i) Ensure that maximum assistance and access to resources in the
6 production, processing and marketing of agricultural and
7 aquacultural products are extended to farmers, fishermen and
8 local entrepreneurs;

9 (ii) Conduct or cause to be conducted location-specific agricultural
10 researches and assist in making available the appropriate
11 technology arising out of and disseminating information on basic
12 research on crops, prevention and control of plant diseases and
13 pests, and other agricultural matters which will maximize
14 productivity;

15 (iii) Assist the City Mayor in the establishment and extension services
16 of demonstration farms on aquaculture and marine products;

17 (iv) Enforce rules and regulations relating to agriculture and
18 aquaculture; and

19 (v) Coordinate with government agencies and nongovernmental
20 organizations which promote agricultural productivity through
21 applied technology compatible with environmental integrity;

22 (4) Be in the frontline of the delivery of basic agricultural services,
23 particularly those needed during and in the aftermath of man-made and
24 natural disasters or calamities;

25 (5) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor
26 on all other matters related to agriculture and aquaculture which will
27 improve the livelihood and the living conditions of the inhabitants; and

28 (6) Perform such other duties and functions, and exercise such other powers
29 as may be prescribed by law or ordinance.

30 SEC. 36. *City Engineer.* - (a) The City Engineer must be a citizen of the
31 Philippines, a resident of the City of Baliwag, of good moral character, a licensed civil
32 engineer, and must have acquired at least five (5) years experience in the practice

1 of profession.

2 (b) The City Engineer shall receive such compensation, emoluments and allowances
3 as may be determined by law.

4 (c) The City Engineer shall take charge of the City Engineering Office, and shall:

5 (1) Initiate, review and recommend changes in policies and objectives, plans
6 and programs, techniques, procedures and practices in infrastructure
7 development and public works in general of the City;

8 (2) Advise the City Mayor on infrastructure, public works and other
9 engineering matters;

10 (3) Administer, coordinate, supervise and control the construction,
11 maintenance, improvement and repair of roads, bridges, other
12 engineering and public works projects of the City.

13 (4) Provide engineering services to the City, including investigation and
14 survey, engineering designs, feasibility studies and project management;
15 and

16 (5) Perform such other duties and functions, and exercise such other powers
17 as provided for under the Local Government Code of 1991, as amended,
18 and those that are prescribed by law or ordinance.

19 **SEC. 37. *City Health Officer.*** - (a) The City Health Officer must be citizen of
20 the Philippines, a resident of the City of Baliwag, of good moral character, a licensed
21 medical practitioner, and must have acquired at least five (5) years experience in the
22 practice of profession.

23 (b) The City Health Officer shall receive such compensation, emoluments and
24 allowances may be provided by law.

25 (c) The City Health Officer shall take charge of the Office of the City Health Services,
26 and shall:

27 (1) Supervise the personnel and staff of the said office, formulate program
28 implementation guidelines and rules and regulations for the operation of
29 the said office for the approval of the City Mayor in order to assist him
30 in the efficient, effective and economical implementation of health
31 service program geared to implement health-related projects and
32 activities;

- 1 (2) Formulate measures for the consideration of the *Sangguniang*
2 *Panlungsod* and provide technical assistance and support to the City
3 Mayor in carrying out activities to ensure the delivery of basic services
4 and provision of adequate facilities relative to health services provided
5 under Section 17 of the Local Government Code of 1991, as amended;
- 6 (3) Develop plans and strategies, and upon approval thereof by the City
7 Mayor, implement these with the health programs and projects which
8 the City Mayor is empowered to implement and which the *Sangguniang*
9 *Panlungsod* is empowered to provide under the Local Government Code
10 of 1991, as amended;
- 11 (4) In addition to the foregoing duties and functions, the City Health Officer
12 shall:
- 13 (i) Formulate and implement policies, plans and projects to promote the
14 health of the people in the City;
- 15 (ii) Advise the City Mayor and the *Sangguniang Panlungsod* on matters
16 pertaining to health;
- 17 (iii) Execute and enforce all laws, ordinances and regulations relating to
18 public health;
- 19 (iv) Recommend to the *Sangguniang Panlungsod* through the Local
20 Health Board, the passage of such ordinances necessary for the
21 preservation of public health;
- 22 (v) Recommend the prosecution of any violation of sanitary laws,
23 ordinances or regulations;
- 24 (vi) Direct the sanitary inspection of all business establishments selling
25 food items or providing accommodation such as hotels, motels, lodging
26 houses, and pension houses, in accordance with Presidential Decree No.
27 856, or the Sanitation Code of the Philippines;
- 28 (vii) Conduct health information campaigns and render health
29 intelligence services;
- 30 (viii) Coordinate with other government agencies and nongovernmental
31 organizations involved in the promotion and delivery of health services;
- 32 (ix) Be in the frontline of the delivery of health services, particularly

1 during and in the aftermath of man-made and natural disasters and
2 calamities; and

3 (x) Perform such other duties and functions, and exercise such other
4 powers as provided under the Local Government Code of 1991, as
5 amended, and those that are prescribed by law or ordinance.

6 SEC. 38. *City Civil Registrar.* - (a) The City Civil Registrar must be a citizen of
7 the Philippines, a resident of the City of Baliwag, of good moral character, a holder of
8 college degree from a recognized college or university, a first grade civil service eligible
9 or its equivalent and must have acquired at least five (5) years experience in civil
10 registry work.

11 (b) The City Civil Registrar shall receive such compensation, emoluments and
12 allowances as may be determined by law.

13 (c) The City Civil Registrar shall be responsible for the civil registration program in the
14 City of Baliwag pursuant to the Civil Registry Law, the Civil Code, and other pertinent
15 laws, and the rules and regulations issued to implement them.

16 (d) The City Civil Registrar shall take charge of the office of the city civil registry and
17 shall:

18 (1) Develop plans and strategies, and upon approval thereof by the City Mayor,
19 implement the same, particularly those which have to do with the
20 management and administration-related programs and projects which the
21 City Mayor is empowered to implement and which the *Sangguniang*
22 *Panlungsod* is empowered to provide for under the Local Government Code
23 of 1991, as amended;

24 (2) In addition to the foregoing duties and functions, the City Civil Registrar
25 shall:

26 (i) Accept all registrable documents and judicial decrees affecting the
27 civil status of persons;

28 (ii) File, keep and preserve in a secure place the civil registration records
29 required by law;

30 (iii) Transcribe and enter immediately upon receipt all registrable
31 documents and judicial decrees affecting the civil status of persons in
32 the appropriate civil registry books;

1 (iv) Transmit to the Office of the Civil Registrar General, within the
2 prescribed period, duplicate copies of registered documents required by
3 law;

4 (v) Issue certified transcripts or copies of any certificate or registered
5 documents upon payment of the required fees to the city treasurer;

6 (vi) Receive applications for the issuance of a marriage license and, after
7 determining that the requirements and supporting certificates and
8 publication thereof for the prescribed period have been complied with,
9 issue the license upon payment of the authorized fee to the city
10 treasurer; and

11 (vii) Coordinate with the Philippine Statistics Authority (PSA) in
12 conducting educational campaigns for the registration of vital documents
13 and assist in the preparation of demographic and other statistics for the
14 City of Baliwag.

15 (3) Perform such other duties and functions as provided under the Local
16 Government Code of 1991 as amended, and those that are prescribed by
17 law or ordinance.

18 SEC. 39. *City Administrator.* – (a) The City Administrator must be a citizen of
19 the Philippines, a resident of the City of Baliwag, of good moral character, a holder of
20 a college degree preferably in public administration, law, or any other related course
21 from a recognized college or university, a first grade civil service eligible or its
22 equivalent, and must have acquired at least five (5) years of experience in
23 management and administrative work.

24 (b) The term of the City Administrator is coterminous with that of the appointing
25 authority.

26 (c) The City Administrator shall receive such compensations, emoluments and
27 allowances as may be determined by law.

28 (d) The City Administrator shall take charge of the City Administrator's Office, and
29 shall:

30 (1) Develop plans and strategies and upon approval thereof by the City
31 Mayor, implement the same, particularly those which have to do with
32 the management and administration-related programs and projects

1 which the City Mayor is empowered to implement and which the
2 *Sangguniang Panlungsod* is empowered to provide under the Local
3 Government Code of 1991, as amended;

4 (2) Assist in the coordination of the work of all the officials of the City under
5 the supervision, direction and control of the City Mayor, and for this
6 purpose, may convene the chiefs of offices and other officials of the local
7 government unit;

8 (3) Establish and maintain a sound personnel program for the LGU designed
9 to promote career development and uphold the merit principle in the
10 local government service;

11 (4) Conduct a continuing organizational development of the City with the
12 end in view of instituting effective administrative reforms.

13 (5) Be in the frontline of the delivery of administrative support services,
14 particularly those related to situations during and in the aftermath of
15 man- made and natural disasters or calamities;

16 (6) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor
17 on all matters relative to the management and administration of the City;
18 and

19 (7) Perform such other duties and functions, and exercise such other powers
20 as provided under the Local Government Code of 1991, as amended,
21 and those that are prescribed by law or ordinance.

22 SEC. 40. *City Legal Officer.* – (a) The City Legal Officer must be a citizen of the
23 Philippines, a resident of the City of Baliwag, of good moral character, a member of
24 the Philippine Bar, and must have practiced the profession for at least five (5) years.

25 (b) The term of the City Legal Officer shall be coterminous with that of the appointing
26 authority.

27 (c) The City Legal Officer shall receive such compensation, emoluments and
28 allowances may be determined by law.

29 (d) The City Legal Officer AS the chief legal counsel of the City shall take charge of
30 the Office of the City Legal Service and shall:

31 (1) Formulate measures for the consideration of the *Sangguniang*
32 *Panlungsod* and provide legal assistance and support to the City Mayor

1 in carrying out the delivery of basic services and provisions of adequate
2 facilities;

3 (2) Develop plans and strategies, and upon approval thereof by the City
4 Mayor, implement the same, particularly those which have to do with
5 programs and projects related to legal services which the City Mayor is
6 empowered to implement and which the *Sangguniang Panlungsod* is
7 empowered to provide;

8 (3) Represent the City in all civil actions and special proceedings wherein
9 the local government unit or any official thereof, in official capacity, is a
10 party: Provided, That, in actions or proceedings where the City of
11 Baliwag is a party adverse to the provincial government or to another
12 component city or municipality, a special legal officer may be employed
13 to represent the adverse party;

14 (4) When required by the City Mayor or *Sanggunian Panlungsod*, draft
15 ordinances, contracts, bonds, leases and other instruments involving any
16 interest of the City and provide comments and recommendations on any
17 instruments already drawn;

18 (5) Render an opinion in writing on any question of law when requested to
19 do so by the City Mayor or *Sanggunian Panlungsod*;

20 (6) Investigate or cause to be investigated any local official or employee for
21 administrative neglect or misconduct in office and recommend the
22 appropriate action to the City Mayor or *Sanggunian Panlungsod*, as the
23 case may be;

24 (7) Investigate or cause to be investigated any person, firm or corporation
25 holding any franchise or exercising any public privilege for failure to
26 comply with any term or condition in the grant of such franchise or
27 privilege, and recommend appropriate action to the City Mayor or
28 *Sanggunian Panlungsod*, as the case may be;

29 (8) When directed by the City Mayor or *Sanggunian Panlungsod*, initiate and
30 prosecute, in the interest of the City, any civil action on any bond, lease
31 or other contract for breach or violation thereof;

32 (9) Review and submit recommendations on ordinances approved and

1 executive orders issued by component units;

2 (10) Recommend measures to the *Sangguniang Panlungsod* and
3 advise the City Mayor on all matters related to upholding the rule of law;

4 (11) Be in the frontline of protecting human rights and prosecuting any
5 violations thereof, particularly those which occur during and in the
6 aftermath of man-made and natural disasters or calamities; and

7 (12) Perform such other duties and functions, and exercise such other
8 powers as provided under the Local Government Code of 1991, as
9 amended, and those that are prescribed by law or ordinance.

10 SEC. 41. *CITY HUMAN RESOURCE AND MANAGEMENT OFFICER*. - (A) THE
11 CITY HUMAN RESOURCE AND MANAGEMENT OFFICER MUST BE A CITIZEN OF THE
12 PHILIPPINES, A RESIDENT OF CITY OF BALIWAG, OF GOOD MORAL CHARACTER, A
13 HOLDER OF A COLLEGE DEGREE PREFERABLY IN HUMAN RESOURCE, PSYCHOLOGY
14 AND OTHER RELATED COURSE OBTAINED FROM A RECOGNIZED COLLEGE OR
15 UNIVERSITY, A FIRST GRADE CIVIL SERVICE ELIGIBLE OR ITS EQUIVALENT AND
16 MUST HAVE ACQUIRED EXPERIENCE ORGANIZATION DESIGN AND STRATEGIC
17 WORKFORCE PLANNING, RECRUITMENT AND STAFFING, PERFORMANCE
18 MANAGEMENT, COMPENSATION AND BENEFITS, AND TRAINING AND
19 DEVELOPMENT FOR AT LEAST FIVE (5) YEARS IMMEDIATELY PRECEDING THE DATE
20 OF HIS APPOINTMENT. THE CITY HUMAN RESOURCE AND MANAGEMENT OFFICER
21 SHALL RECEIVE COMPENSATION, EMOLUMENTS AND ALLOWANCES AS MAY BE
22 DETERMINED BY LAW AND SHALL:

23 (1) DEVELOP A HUMAN RESOURCE MANAGEMENT PLAN AIMED
24 IMPROVING THE PRODUCTIVITY AND PROFESSIONAL GROWTH OF
25 THE CITY EMPLOYEES, AND RECOMMEND THE SAME TO THE CITY
26 MAYOR AND IF WARRANTED TO THE *SANGGUNIANG PANLUNGSOD*,
27 FOR APPROVAL AND IMPLEMENTATION;

28 (2) ENSURE THE RECRUITMENT, SELECTION AND PLACEMENT IS MERIT
29 AND FITNESS BASED;

30 (3) DESIGN, DEVELOP, COORDINATE, IMPLEMENT, DELIVER AND
31 EVALUATE TRAINING PROGRAMS THAT SUPPORT ORGANIZATION
32 OBJECTIVES THAT ARE ALIGNED WITH THE ORGANIZATION'S

1 STRATEGIC PLANS;

2 (4) DEVELOP AND IMPLEMENT HEADS AND STAFF DEVELOPMENT
3 PROGRAMS THAT SUPPORT THE ORGANIZATION'S SUCCESSION
4 PLAN;

5 (5) DESIGN AND PROPOSE APPROPRIATE ORGANIZATIONAL
6 STRUCTURE AND STAFFING PATTERN (OSSP) THAT ALIGNS TO THE
7 MANDATE AND LONG TERM PLANS OF THE LOCAL GOVERNMENT
8 UNIT;

9 (6) ENSURE IMPLEMENTATION OF STRATEGIC PERFORMANCE
10 MANAGEMENT SYSTEM AND SUBMISSION OF INDIVIDUAL
11 PERFORMANCE CONTRACT REVIEW FORM; ENSURE RESULTS-
12 BASED PERFORMANCE AND REWARDS RECOGNITION; AND

13 (7) PERFORM SUCH OTHER DUTIES AND FUNCTIONS, AND EXERCISE
14 SUCH OTHER POWERS AS MAY BE PRESCRIBED BY LAW OR
15 ORDINANCE.

16 *SEC. 42. CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICER. -*

17 (A) THE CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICER MUST BE A
18 CITIZEN OF THE PHILIPPINES, A RESIDENT OF CITY OF BALIWAG, OF GOOD MORAL
19 CHARACTER, A PUBLIC ADMINISTRATION AND MANAGEMENT, ENGINEERING, OR
20 ANY OTHER RELATED COURSE FROM A RECOGNIZED COLLEGE OR UNIVERSITY,
21 AND A FIRST GRADE CIVIL SERVICE ELIGIBLE OR ITS EQUIVALENT. HE MUST HAVE
22 ACQUIRED EXPERIENCE IN DISASTER PREPAREDNESS, RISK REDUCTION AND
23 MANAGEMENT, EMERGENCY RESPONSE, AND INCIDENT COMMAND SYSTEM, FOR
24 AT LEAST FIVE (5) YEARS IMMEDIATELY PRECEDING THE DATE OF HIS
25 APPOINTMENT.

26 (B) THE CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICER SHALL
27 RECEIVE SUCH COMPENSATIONS, EMOLUMENTS, AND ALLOWANCES AS MAY BE
28 DETERMINED BY LAW. THE CITY DISASTER RISK REDUCTION AND MANAGEMENT
29 OFFICER SHALL TAKE CHARGE OF THE OFFICE AND SHALL:

30 (1) SET THE DIRECTION, DEVELOPMENT, IMPLEMENTATION AND
31 COORDINATION OF DISASTER RISK REDUCTION AND MANAGEMENT
32 PROGRAMS WITHIN THE CITY;

- 1 (2) CONSOLIDATE LOCAL DISASTER RISK INFORMATION WHICH
2 INCLUDES NATURAL HAZARD, VULNERABILITIES, AND CLIMATE
3 CHANGE RISK, AND MAINTAIN A LOCAL RISK MAP;
- 4 (3) ORGANIZE AND CONDUCT TRAINING, ORIENTATION, AND
5 KNOWLEDGE MANAGEMENT ACTIVITIES ON DISASTER RISK
6 REDUCTION AND MANAGEMENT AT THE LOCAL LEVEL;
- 7 (4) FORMULATE AND IMPLEMENT A COMPREHENSIVE AND INTEGRAL
8 LOCAL DISASTER RISK REDUCTION AND MANAGEMENT PLAN IN
9 ACCORDANCE WITH THE NATIONAL, REGIONAL AND PROVINCIAL
10 FRAMEWORK, AND POLICIES ON DISASTER RISK REDUCTION IN
11 CLOSE COORDINATION WITH THE LOCAL DEVELOPMENT
12 COUNCILS, RECOMMEND THE SAME, AND UPON APPROVAL
13 THEREOF BY THE CITY MAYOR, AND SANGGUNIANG PANLUNGSOD,
14 IMPLEMENT THE SAME;
- 15 (5) BE IN THE FRONTLINE OF DISASTER PREPAREDNESS AND
16 MANAGEMENT, PARTICULARLY DURING AND IN THE AFTERMATH OF
17 MAN-MADE AND NATURAL CALAMITIES AND DISASTERS, TO AID IN
18 THE SURVIVAL AND, IF NECESSARY, SUBSEQUENT REHABILITATION
19 OF AFFECTED INDIVIDUALS AND/OR COMMUNITIES;
- 20 (6) BE IN THE FRONTLINE ON THE DELIVERY OF QUICK RESPONSE AND
21 SERVICES, PARTICULARLY THOSE RELATED TO SITUATIONS
22 DURING AND IN THE AFTERMATH OF MAN-MADE AND NATURAL
23 DISASTERS AND CALAMITIES; AND
- 24 (7) PERFORM SUCH OTHER DUTIES AND FUNCTIONS, AND EXERCISE
25 SUCH OTHER POWERS AS MAY BE PRESCRIBED BY LAW OR
26 ORDINANCE.

27 SEC. 43. *CITY TOURISM OFFICER.* - (A) THE CITY TOURISM OFFICER MUST
28 BE A CITIZEN OF THE PHILIPPINES, A RESIDENT OF CITY OF BALIWAG, OF GOOD
29 MORAL CHARACTER, A HOLDER OF DEGREE, PREFERABLY IN TOURISM OR ANY
30 RELATED COURSE FROM A RECOGNIZED COLLEGE OR UNIVERSITY, AND A FIRST
31 GRADE CIVIL SERVICE ELIGIBLE OR ITS EQUIVALENT. THE OFFICER MUST HAVE
32 EXPERIENCE IN THE IMPLEMENTATION OF PROGRAMS FOR DEVELOPMENT AND

1 PROMOTION OF TOURISM, LOCAL HISTORY, ARTS, AND CULTURE FOR AT LEAST
2 THREE (3) YEARS IMMEDIATELY PRECEDING THE DATE OF HIS APPOINTMENT.

3 (B) THE CITY TOURISM OFFICER SHALL RECEIVE SUCH COMPENSATIONS,
4 EMOLUMENTS, AND ALLOWANCES AS MAY BE DETERMINED BY LAW.

5 (C) THE CITY TOURISM OFFICER SHALL TAKE CHARGE OF THE OFFICE OF THE
6 TOURISM, ARTS AND CULTURE UNIT, AND SHALL:

7 (1) DESIGN, AND IMPLEMENT SPECIAL PROGRAM ON CULTURAL AND
8 HERITAGE PRESERVATION, LOCAL HISTORY, ARTS, AND CULTURE;

9 (2) DEVELOP THE CREATIVE TALENTS OF ARTISTS AND ARTISANS;

10 (3) INTENSIFY ECOTOURISM MARKETING AND PROMOTION; AND

11 (4) PERFORM SUCH OTHER DUTIES AND FUNCTIONS, AND EXERCISE
12 SUCH OTHER POWERS AS MAY BE PRESCRIBED BY LAW OR
13 ORDINANCE.

14 *SEC. 44. CITY INFORMATION AND COMMUNITY RELATIONS OFFICER.* – (A)
15 THE CITY INFORMATION OFFICER MUST BE A CITIZEN OF THE PHILIPPINES, A
16 RESIDENT OF THE CITY OF BALIWAG, OF GOOD MORAL CHARACTER, A HOLDER OF
17 A COLLEGE DEGREE PREFERABLY IN JOURNALISM, MASS COMMUNICATIONS, OR
18 ANY RELATED COURSE FROM A RECOGNIZED COLLEGE OR UNIVERSITY, A FIRST
19 GRADE CIVIL SERVICE ELIGIBLE OR ITS EQUIVALENT AND MUST HAVE AT LEAST
20 THREE (3) YEARS OF EXPERIENCE IN WRITING ARTICLES AND RESEARCH PAPERS,
21 OR WRITING FOR PRINT, TELEVISION OR BROADCAST MEDIA.

22 (B) THE CITY INFORMATION OFFICER SHALL RECEIVE SUCH COMPENSATION,
23 EMOLUMENTS AND ALLOWANCES AS MAY BE DETERMINED BY LAW.

24 (C) THE TERM OF THE CITY INFORMATION OFFICER SHALL BE COTERMINOUS
25 WITH THAT OF THE APPOINTING AUTHORITY;

26 (D) THE CITY INFORMATION OFFICER SHALL TAKE CHARGE OF THE OFFICE OF THE
27 CITY INFORMATION AND COMMUNITY RELATIONS DEPARTMENT, AND SHALL:

28 (1) FORMULATE MEASURES FOR THE CONSIDERATION OF THE
29 *SANGGUNIANG PANLUNGSOD* AND PROVIDE TECHNICAL ASSISTANCE
30 AND SUPPORT TO THE CITY MAYOR IN PROVIDING THE
31 INFORMATION AND RESEARCH DATA REQUIRED FOR THE DELIVERY
32 OF BASIC SERVICES AND PROVISION OF ADEQUATE FACILITIES SO

1 THAT THE PUBLIC BECOMES AWARE OF SAID SERVICES AND MAY
2 FULLY AVAIL OF THE SAME;

3 (2) DEVELOP PLANS AND STRATEGIES, AND UPON APPROVAL THEREOF
4 BY THE CITY MAYOR, IMPLEMENT THE SAME, PARTICULARLY THOSE
5 WHICH HAVE TO DO WITH PUBLIC INFORMATION AND RESEARCH
6 DATA TO SUPPORT PROGRAMS AND PROJECTS WHICH THE CITY
7 MAYOR IS EMPOWERED TO IMPLEMENT AND WHICH THE
8 *SANGGUNIANG PANLUNGSOD* IS EMPOWERED TO PROVIDE;

9 (3) PROVIDE RELEVANT, ADEQUATE AND TIMELY INFORMATION TO THE
10 LOCAL GOVERNMENT UNIT AND ITS RESIDENTS;

11 (4) FURNISH INFORMATION AND DATA ON THE LOCAL GOVERNMENT
12 AGENCIES OR OFFICES AS MAY BE REQUIRED BY LAW OR ORDINANCE;
13 AND NON-GOVERNMENTAL ORGANIZATIONS TO BE FURNISHED TO
14 SAID AGENCIES AND ORGANIZATIONS;

15 (5) MAINTAIN EFFECTIVE LIAISON WITH THE VARIOUS SECTORS OF THE
16 COMMUNITY ON MATTERS AND ISSUES THAT AFFECT THE
17 LIVELIHOOD AND THE QUALITY OF LIFE OF THE CITY'S INHABITANTS
18 AND ENCOURAGE SUPPORT FOR PROGRAMS OF THE LOCAL AND
19 NATIONAL GOVERNMENT.

20 (6) BE IN THE FRONTLINE IN PROVIDING INFORMATION DURING AND IN
21 THE AFTERMATH OF MAN-MADE AND NATURAL CALAMITIES AND
22 DISASTERS OR CALAMITIES, WITH SPECIAL ATTENTION TO THE
23 VICTIMS THEREOF, TO HELP MINIMIZE INJURIES AND CASUALTIES
24 DURING AND AFTER THE EMERGENCY, AND TO ACCELERATE RELIEF
25 AND REHABILITATION;

26 (7) RECOMMEND TO THE *SANGGUNIANG PANLUNGSOD* AND ADVISE THE
27 CITY MAYOR ON ALL MATTERS RELATIVE TO PUBLIC INFORMATION
28 AND RESEARCH DATA AS IT RELATES TO THE TOTAL
29 SOCIOECONOMIC DEVELOPMENT OF THE CITY; AND

30 (8) PERFORM SUCH OTHER DUTIES AND FUNCTIONS, AND EXERCISE
31 SUCH OTHER POWERS AS PROVIDED UNDER THE LOCAL
32 GOVERNMENT CODE OF 1991, AS AMENDED, AND THOSE THAT ARE

1 PRESCRIBED BY LAW OR ORDINANCE.

2 SEC. 45. *CITY INFORMATION AND COMMUNICATION TECHNOLOGY*
3 *OFFICER.* - (A) THE CITY INFORMATION AND COMMUNICATION TECHNOLOGY
4 OFFICER MUST BE A CITIZEN OF THE PHILIPPINES, A RESIDENT OF CITY OF
5 BALIWAG, OF GOOD MORAL CHARACTER, A HOLDER OF A COLLEGE DEGREE
6 PREFERABLY IN INFORMATION TECHNOLOGY, COMPUTER SCIENCE OR
7 ENGINEERING AND OTHER RELATED COURSE OBTAINED FROM A RECOGNIZED
8 COLLEGE OR UNIVERSITY, A FIRST GRADE CIVIL SERVICE ELIGIBLE OR ITS
9 EQUIVALENT AND MUST HAVE ACQUIRED EXPERIENCE IN SOFTWARE AND
10 HARDWARE DEVELOPMENT FOR AT LEAST FIVE (5) YEARS IMMEDIATELY
11 PRECEDING THE DATE OF HIS APPOINTMENT.

12 (B) THE CITY INFORMATION AND COMMUNICATION TECHNOLOGY OFFICER SHALL
13 RECEIVE COMPENSATION, EMOLUMENTS AND ALLOWANCES AS MAY BE
14 DETERMINED BY LAW. THE CITY INFORMATION AND COMMUNICATION
15 TECHNOLOGY OFFICER SHALL TAKE CHARGE OF THE CITY INFORMATION AND
16 COMMUNICATION TECHNOLOGY OFFICE, AND SHALL:

17 (1) BE IN THE FRONTLINE OF ALL HIGH TECHNOLOGY AIDED PROJECTS
18 AND PROGRAMS OF THE CITY GOVERNMENT;

19 (2) DESIGN AND SUPERVISE SOFTWARE DEVELOPMENTS, AND
20 MAINTENANCE OF THE GENERAL ICT ENVIRONMENT OF THE CITY
21 GOVERNMENT AND ITS PEOPLE;

22 (3) DEVELOP ICT POLICIES AND PROGRAMS THAT WILL PROMOTE
23 ACCESSIBILITY AND PROFICIENCY IN ICT USAGE, MOREOVER,
24 IMPROVE EFFICIENCY IN GOVERNMENT OPERATIONS, AND
25 RECOMMEND THE SAME TO THE CITY MAYOR, AND IF WARRANTED
26 TO THE *SANGGUNIANG PANLUNGSOD*, FOR APPROVAL AND
27 IMPLEMENTATION;

28 (4) ENSURE ALL INSTALLED SYSTEMS ARE WORKING ACCORDING TO ITS
29 DEDICATED USAGE; AND

30 (5) PERFORM SUCH OTHER DUTIES AND FUNCTIONS, AND EXERCISE
31 SUCH OTHER POWERS AS MAY BE PRESCRIBED BY LAW OR
32 ORDINANCE.

1 SEC 46. *CITY PUBLIC ORDER AND SAFETY OFFICER.* - (A) THE CITY PUBLIC
2 ORDER AND SAFETY OFFICER MUST BE A CITIZEN OF THE PHILIPPINES, A
3 RESIDENT OF CITY OF BALIWAG, OF GOOD MORAL CHARACTER, A HOLDER OF A
4 COLLEGE DEGREE PREFERABLY IN ENGINEERING, PUBLIC ADMINISTRATION AND
5 OTHER RELATED COURSE OBTAINED FROM A RECOGNIZED COLLEGE OR
6 UNIVERSITY, A FIRST GRADE CIVIL SERVICE ELIGIBLE OR ITS EQUIVALENT AND
7 MUST HAVE ACQUIRED EXPERIENCE IN TRAFFIC MANAGEMENT AND ROAD SAFETY
8 FOR AT LEAST FIVE (5) YEARS IMMEDIATELY PRECEDING THE DATE OF HIS
9 APPOINTMENT.

10 (B) THE CITY PUBLIC ORDER AND SAFETY OFFICER SHALL RECEIVE
11 COMPENSATION, EMOLUMENTS AND ALLOWANCES AS MAY BE DETERMINED BY
12 LAW. THE CITY PUBLIC ORDER AND SAFETY OFFICER SHALL TAKE CHARGE OF THE
13 CITY PUBLIC ORDER AND SAFETY OFFICE, AND SHALL:

14 (1) ESTABLISH AND MAINTAIN A SYSTEM TO MONITOR PEACE AND
15 ORDER AND OTHER PUBLIC SAFETY CONCERNS IN CITY OF
16 BALIWAG, AND REPORT THE STATUS AND UPDATE THEREOF TO
17 THE CITY MAYOR;

18 (2) FORMULATE PLANS, PROGRAMS AND ACTIVITIES TO MAINTAIN
19 AND ENHANCE PUBLIC SAFETY IN THE CITY AND RECOMMEND
20 THE SAME TO THE CITY MAYOR AND IF WARRANTED TO THE
21 *SANGGUNIANG PANLUNGSOD*;

22 (3) COORDINATE WITH, AND ASSIST, NATIONAL AND LOCAL LAW
23 ENFORCEMENT AGENCIES, INCLUDING CONCERNED OFFICES OF
24 THE CITY GOVERNMENT AND BARANGAY GOVERNMENT, ON THE
25 PROPER IMPLEMENTATION OF LAWS AND ORDINANCES,
26 INCLUDING EXTENDING ASSISTANCE, AS AUXILIARY UNIT, IN THE
27 CONDUCT OF PUBLIC SAFETY SERVICES;

28 (4) SECURE FACILITIES OWNED OR USED BY THE CITY AND PROVIDE
29 SECURITY ASSISTANCE TO ENSURE SAFETY OF THE OFFICERS
30 AND EMPLOYEES OF THE CITY GOVERNMENT;

31 (5) PROVIDE SECURITY COVERAGE FOR CITY ACTIVITIES AND OTHER
32 SANCTIONED EVENTS; CONDUCT TRAINING AND SEMINARS FOR

1 MEMBERS TO ENHANCE KNOWLEDGE AND ENHANCE CAPABILITY
2 ON LAW ENFORCEMENT, PUBLIC SAFETY AND DISASTER
3 MANAGEMENT;

4 (6) UNDERTAKE ADVOCACY ACTIVITIES TO RAISE COMMUNITY
5 AWARENESS ON SPECIFIC ISSUES AFFECTING PUBLIC SAFETY
6 AND ORDER AS WELL AS ENGAGE IN SPECIFIC ACTIVITIES
7 INTENDED TO PROMOTE PUBLIC SAFETY AND ORDER AND
8 DISASTER MANAGEMENT; AND

9 (7) PERFORM SUCH OTHER DUTIES AND FUNCTIONS, AND EXERCISE
10 SUCH OTHER POWERS AS MAY BE PRESCRIBED BY LAW OR
11 ORDINANCE.

12 SEC. 47. *CITY ENTERPRISE AND ECONOMIC AFFAIRS OFFICER.* – (A) THE
13 CITY ENTERPRISE AND ECONOMIC AFFAIRS OFFICER MUST BE A CITIZEN OF THE
14 PHILIPPINES, A RESIDENT OF CITY OF BALIWAG, OF GOOD MORAL CHARACTER, A
15 HOLDER OF DEGREE PREFERABLY IN ECONOMICS, BUSINESS ADMINISTRATION,
16 OR ANY OTHER RELATED COURSE FROM A RECOGNIZED COLLEGE OR UNIVERSITY,
17 AND A FIRST GRADE CIVIL SERVICE ELIGIBLE OR ITS EQUIVALENT.

18 (B) THE CITY ENTERPRISE AND ECONOMIC AFFAIRS OFFICER MUST HAVE
19 EXPERIENCE IN ENTERPRISE AND COOPERATIVE MANAGEMENT AND INVESTMENT
20 PROMOTIONS FOR AT LEAST FIVE (5) YEARS IMMEDIATELY PRECEDING THE DATE
21 OF HIS APPOINTMENT.

22 (C) THE CITY ENTERPRISE AND ECONOMIC AFFAIRS OFFICER SHALL RECEIVE SUCH
23 COMPENSATIONS, EMOLUMENTS, AND ALLOWANCES AS MAY BE DETERMINED BY
24 LAW.

25 (D) THE CITY ENTERPRISE AND ECONOMIC AFFAIRS OFFICER SHALL TAKE CHARGE
26 OF THE OFFICE FOR THE DEVELOPMENT OF LOCAL ENTERPRISE, AS WELL AS
27 COOPERATIVES, AND SHALL:

28 (1) FORMULATE MEASURES FOR THE CONSIDERATION OF THE
29 *SANGGUNIANG PANLUNGSOD* AND PROVIDE TECHNICAL
30 ASSISTANCE AND SUPPORT TO THE CITY MAYOR IN CARRYING OUT
31 MEASURES TO ENSURE THE DELIVERY OF BASIC SERVICES AND
32 PROVISION OF ADEQUATE FACILITIES THROUGH THE

1 DEVELOPMENT OF LOCAL ENTERPRISES AND COOPERATIVES AND
2 IN PROVIDING ACCESS TO SUCH SERVICE AND FACILITIES;

3 (2) DEVELOP ECONOMIC AND ENTREPRENEURIAL PLANS AND
4 STRATEGIES CONSISTENT WITH THE UNSDG ON DECENT WORK
5 AND ECONOMIC GROWTH AND UPON APPROVAL THEREOF BY THE
6 CITY MAYOR, IMPLEMENT THE SAME, PARTICULARLY THOSE
7 WHICH HAVE TO DO WITH THE INTEGRATION OF BUSINESS
8 PROMOTION AND COOPERATIVE PRINCIPLES AND METHODS IN
9 PROGRAMS AND PROJECTS WHICH THE CITY MAYOR IS
10 EMPOWERED TO IMPLEMENT AND WHICH THE *SANGGUNIANG*
11 *PANLUNGSOD* IS EMPOWERED TO PROVIDE;

12 (3) BE IN THE FRONTLINE OF ENTERPRISE DEVELOPMENT,
13 PARTICULARLY DURING AND IN THE AFTERMATH OF MAN-MADE
14 AND NATURAL CALAMITIES AND DISASTERS, TO AID IN THEIR
15 SURVIVAL AND, IF NECESSARY, SUBSEQUENT REHABILITATION;

16 (4) RECOMMEND TO THE *SANGGUNIANG PANLUNGSOD* AND ADVISE
17 THE CITY MAYOR ON ALL OTHER MATTERS RELATIVE TO
18 ENTERPRISE AND COOPERATIVE DEVELOPMENT AND VIABILITY-
19 ENHANCEMENT WHICH WILL IMPROVE THE LIVELIHOOD AND
20 QUALITY OF LIFE OF INHABITANTS; AND

21 (5) PERFORM SUCH OTHER DUTIES AND FUNCTIONS, AND EXERCISE
22 SUCH OTHER POWERS AS MAY BE PRESCRIBED BY LAW OR
23 ORDINANCE.

24 SEC. 48. *City Social Welfare and Development Officer.* – (a) The City Social
25 Welfare and Development Officer must be a citizen of the Philippines, a resident of
26 the City of Baliwag, of good moral character, a duly licensed social worker or a holder
27 of a college degree preferably in social work, sociology, or any other related course
28 from a recognized college or university, a first grade civil service eligible or its
29 equivalent, and must have acquired at least five (5) years of experience in the practice
30 of social work immediately preceding the date of appointment.

31 (b) The City Social Welfare and Development Officer shall receive such compensation,
32 emoluments and allowances as may be determined by law.

1 (c) The City Social Welfare and Development Officer shall take charge of the Office of
2 Social Welfare and Development, and shall:

- 3 (1) Formulate measures for the approval of the *Sangguniang Panlungsod*
4 and provide technical assistance and support to the City Mayor in
5 carrying out measures to ensure delivery of basic services and provision
6 of adequate facilities relative to social welfare and development services;
- 7 (2) Develop plans and strategies, and upon approval thereof by the City
8 Mayor, implement the same, particularly those which have to do with
9 social welfare programs and projects which the City Mayor is empowered
10 to implement and which the *Sangguniang Panlungsod* is empowered to
11 provide for;
- 12 (3) Identify the basic needs of the needy, the disadvantaged and
13 impoverished and develop and implement appropriate measures to
14 alleviate their problems and improve their living conditions;
- 15 (4) Provide relief and appropriate crisis intervention for victims of abuse and
16 exploitation and recommend appropriate measures to deter further
17 abuse and exploitations;
- 18 (5) Assist the City Mayor in implementing at the barangay level a program
19 for the total development and protection of children up to six (6) years
20 of age;
- 21 (6) Facilitate the implementation of welfare programs for the disabled,
22 elderly and victims of drug addiction, the rehabilitation of prisoners and
23 parolees, the prevention of juvenile delinquency and such other activities
24 which would eliminate and minimize the ill-effects of poverty;
- 25 (7) Initiate and support youth welfare program that will enhance the role of
26 youth in nation-building;
- 27 (8) Coordinate with government agencies and non-governmental
28 organizations whose purpose is the promotion and the protection of all
29 the needy, disadvantaged, underprivileged or impoverished groups or
30 individuals, particularly those identified to be in high risk of and
31 vulnerable to exploitation, abuse and neglect;
- 32 (9) Be in the frontline of the delivery of services particularly those concerned

1 with immediate relief and assistance during and in the aftermath of man-
2 made and natural disasters and calamities;

3 (10) Recommend to the *Sangguniang Panlungsod* and advise the City
4 Mayor on all other matters related to social welfare and development
5 services that will improve the livelihood and living conditions of the City's
6 inhabitants; and

7 (11) Perform such other duties and functions, and exercise such other
8 powers as provided under the Local Government Code of 1991, as
9 amended, and those that are prescribed by law or ordinance.

10 SEC 49. *CITY YOUTH AND DEVELOPMENT OFFICER.* - (A) THE CITY YOUTH
11 AND DEVELOPMENT OFFICER MUST BE A CITIZEN OF THE PHILIPPINES, A
12 RESIDENT OF CITY OF BALIWAG, OF GOOD MORAL CHARACTER, A HOLDER OF
13 DEGREE PREFERABLY IN COMMUNITY DEVELOPMENT, PUBLIC ADMINISTRATION,
14 AND OTHER RELATED COURSE FROM A RECOGNIZED COLLEGE OR UNIVERSITY,
15 AND A FIRST GRADE CIVIL SERVICE ELIGIBLE OR ITS EQUIVALENT.

16 (B) THE CITY YOUTH AND DEVELOPMENT OFFICER MUST HAVE EXPERIENCE IN
17 THE IMPLEMENTATION OF PROGRAMS FOR YOUTH LEADERSHIP, AND SPORTS
18 DEVELOPMENT FOR THREE (3) YEARS IMMEDIATELY PRECEDING THE DATE OF HIS
19 APPOINTMENT.

20 (C) THE CITY YOUTH AND DEVELOPMENT OFFICER SHALL RECEIVE SUCH
21 COMPENSATIONS, EMOLUMENTS, AND ALLOWANCES AS MAY BE DETERMINED BY
22 LAW.

23 (D) THE CITY YOUTH AND DEVELOPMENT OFFICER TAKE CHARGE OF THE OFFICE
24 ON POPULATION DEVELOPMENT AND SHALL:

25 (1) DEVELOP PLANS AND STRATEGIES AND UPON THE APPROVAL
26 THEREOF OF THE CITY MAYOR, IMPLEMENT THE SAME,
27 PARTICULARLY THOSE WHICH HAVE TO DO WITH YOUTH AND
28 SPORTS PROGRAMS AND PROJECTS WHICH THE CITY MAYOR IS
29 EMPOWERED TO IMPLEMENT AND WHICH THE SANGGUNIANG
30 PANLUNGSOD IS EMPOWERED TO PROVIDE; AND

1 (2) PERFORM SUCH OTHER DUTIES AND FUNCTIONS, AND EXERCISE
2 SUCH OTHER POWERS AS MAY BE PRESCRIBED BY LAW OR
3 ORDINANCE.

4 SEC. 50. *CITY PERSONS WITH DISABILITY AFFAIRS OFFICER.* - (A) THE CITY
5 PERSONS WITH DISABILITY AFFAIRS OFFICER MUST BE A CITIZEN OF THE
6 PHILIPPINES, A RESIDENT OF THE CITY OF BALIWAG, OF GOOD MORAL
7 CHARACTER, A HOLDER OF BACHELOR'S DEGREE AND MUST HAVE ACQUIRED AT
8 LEAST THREE (3) YEARS OF RELEVANT EXPERIENCE ON DISABILITY AFFAIRS.

9 (B) THE CITY PERSONS WITH DISABILITY AFFAIRS OFFICER SHALL RECEIVE SUCH
10 COMPENSATION, EMOLUMENTS AND ALLOWANCES AS MAY BE DETERMINED BY
11 LAW.

12 (C) THE CITY PERSONS WITH DISABILITY AFFAIRS OFFICER SHALL TAKE CHARGE
13 OF THE PERSONS WITH DISABILITIES AFFAIRS OFFICE AND SHALL:

14 (1) MANAGE AND OVERSEE THE EFFICIENT OPERATIONS OF THE
15 PERSONS WITH DISABILITIES AFFAIRS OFFICE AND GENERAL
16 SUPERVISION OF ITS PERSONNEL;

17 (2) DEVELOP, PROMOTE AND MONITOR THE IMPLEMENTATION OF
18 POLICIES, PLANS, PROGRAMS, AND SERVICES FOR THE
19 DEVELOPMENT OF PERSONS WITH DISABILITIES IN
20 COORDINATION WITH NATIONAL AND LOCAL GOVERNMENT
21 AGENCIES;

22 (3) ENSURE REPRESENTATION OF PERSONS WITH DISABILITIES IN THE
23 LOCAL DEVELOPMENT COUNCILS AND OTHER SPECIAL BODIES;

24 (4) BUILD THE CAPACITY OF NON – GOVERNMENT ORGANIZATIONS
25 AND PEOPLE'S ORGANIZATIONS TO PARTICIPATE IN THE
26 IMPLEMENTATION OF ALL DISABILITY RELATED LAWS AND
27 POLICIES;

28 (5) ESTABLISH COORDINATION WITH THE PROVINCE AND ENSURE THE
29 INCLUSION OF DISABILITY CONCERNS IN ALL LOCAL GOVERNMENT
30 PROGRAMS AND SERVICES;

1 (6) NETWORK WITH LOCAL, NATIONAL AND INTERNATIONAL
2 ORGANIZATIONS AND ESTABLISH PARTNERSHIP ON DISABILITY
3 PROGRAMS AND RESOURCE MOBILIZATIONS; AND

4 (7) DEVELOP AND SUBMIT TO THE CONCERNED MUNICIPAL/CITY
5 MAYOR OR GOVERNOR AN ANNUAL WORK AND FINANCIAL PLAN.

6 SEC. 51. *CITY LIBRARIAN.* – (A) THE CITY LIBRARIAN MUST BE A CITIZEN
7 OF THE PHILIPPINES, A RESIDENT OF THE CITY OF BALIWAG, OF GOOD MORAL
8 CHARACTER, A LICENSED LIBRARIAN, AND MUST HAVE ACQUIRED AT LEAST FOUR
9 (4) YEARS OF EXPERIENCE INVOLVING MANAGEMENT AND SUPERVISION.

10 (B) THE CITY LIBRARIAN SHALL RECEIVE SUCH COMPENSATION, EMOLUMENTS
11 AND ALLOWANCES AS MAY BE DETERMINED BY LAW.

12 (C) THE CITY LIBRARIAN SHALL TAKE CHARGE OF THE CITY LIBRARY AND SHALL:

13 (1) PROMOTE LIBRARY SERVICES BY PROVIDING REFERENCE
14 INFORMATION TO THE PUBLIC;

15 (2) ASSIST THE PUBLIC IN MAKING EFFECTIVE USE OF AVAILABLE
16 SERVICES;

17 (3) SELECT BOOKS, PERIODICALS, AUDIO-VISUALS, AND OTHER
18 MATERIALS FOR THE LIBRARY COLLECTION;

19 (4) MAINTAIN PAMPHLETS, AUDIOVISUALS, OR OTHER SPECIAL
20 COLLECTIONS;

21 (5) CLASSIFY AND CATALOGUE BOOKS, DOCUMENTS, SERIALS, AND
22 OTHER MATERIALS;

23 (6) MAINTAIN RECORDS AND PREPARE REPORTS; AND

24 (7) ESTABLISH AND MAINTAIN LIBRARY POLICIES AND PROCEDURES.

25 SEC. 52. *CITY SPORTS DEVELOPMENT OFFICER.* – (A) THE CITY SPORTS
26 DEVELOPMENT OFFICER MUST BE A CITIZEN OF THE PHILIPPINES, A RESIDENT OF
27 THE CITY OF BALIWAG, OF GOOD MORAL CHARACTER, A HOLDER OF BACHELOR'S
28 DEGREE AND MUST HAVE ACQUIRED AT LEAST FOUR (4) YEARS OF EXPERIENCE
29 INVOLVING MANAGEMENT AND SUPERVISION

30 (B) THE CITY SPORTS DEVELOPMENT OFFICER SHALL RECEIVE SUCH
31 COMPENSATION, EMOLUMENTS AND ALLOWANCES AS MAY BE DETERMINED BY
32 LAW.

1 (C) THE CITY SPORTS DEVELOPMENT OFFICER SHALL TAKE CHARGE OF THE OFFICE
2 OF THE SPORTS DEVELOPMENT, AND SHALL OVERSEE AND ENSURE THE EFFECTIVE
3 IMPLEMENTATION OF PHYSICAL FITNESS AND SPORTS PROGRAMS AND
4 ACTIVITIES.

5 SEC. 53. *City Veterinarian.* - (a) The City Veterinarian must be a citizen of the
6 Philippines, a resident of the City of Baliwag, of good moral character, a licensed
7 doctor of veterinary medicine and must have practiced the profession for at least FIVE
8 (5) years.

9 (b) The City Veterinarian shall receive such compensations, emoluments, and
10 allowances as may be determined by law.

11 (c) The City Veterinarian shall take charge of the Office of Veterinary Services, and
12 shall:

13 (2) Formulate measures for the consideration of the *Sangguniang*
14 *Panlungsod* and provide technical assistance and support to the City
15 Mayor in carrying out measures to ensure the delivery of veterinary
16 services and provision of adequate facilities;

17 (3) Develop plans and strategies and upon approval thereof by the City
18 Mayor, implement the same, particularly those which have to do with
19 veterinary-related activities which the City Mayor is empowered to
20 implement and which the *Sangguniang Panlungsod* is empowered to
21 provide;

22 (4) Advise the City Mayor on all matters pertaining to the slaughter of
23 animals for human consumption and the regulation of slaughterhouses;

24 (5) Regulate the keeping of domestic animals;

25 (6) Regulate and inspect poultry, milk and dairy products for public
26 consumption;

27 (7) Enforce all laws and regulations for the prevention of cruelty to animals;

28 (8) Take the necessary measures to eradicate, prevent or cure all forms of
29 animal diseases;

30 (9) Be in the frontline of veterinary related activities, such as the outbreak
31 of highly contagious diseases and deadly diseases and in situations
32 involving the depletion of animals for work and human consumption,

1 particularly those arising from and as a result of man-made and natural
2 disasters or calamities;

3 (10) Recommend to the *Sangguniang Panlungsod* and advise the City
4 Mayor on all other matters relative to veterinary services which will
5 increase the number and improve the quality of livestock, poultry and
6 other domestic animals used for work and human consumption; and

7 (11) Perform such other duties and functions and exercise such other
8 powers as provided for under the Local Government Code of 1991, and
9 those that are prescribed by the law or ordinance.

10 SEC. 54. *City General Services Officer.* - (a) The City General Services Officer
11 must be a citizen of the Philippines, a resident of City of Baliwag, of good moral
12 character, a holder of a college degree in public administration, business
13 administration or management from a recognized college or university, a first grade
14 civil service eligible or its equivalent and must have acquired at least five (5) years
15 experience in general services, including management of office supplies, outsourced
16 services, equipment and other properties, solid waste disposal and general sanitation.

17 (b) The City General Services Officer shall receive such compensations, emoluments,
18 and allowances as may be determined by law.

19 (c) The City General Services Officer shall take charge of the Office on General
20 Services, and shall:

21 (1) Formulate measures for the consideration of *Sangguniang Panlungsod*
22 and provide technical assistance and support to the City Mayor in
23 carrying out measures to ensure the delivery of services and provision
24 of adequate facilities which require general services expertise and
25 technical support services;

26 (2) Develop plans and strategies and upon approval thereof by the City
27 Mayor, implement the same, particularly those which have to do with
28 general services that are supportive of the welfare of the inhabitants of
29 the City which the City Mayor is empowered to implement and which the
30 *Sangguniang Panlungsod* is empowered to provide for;

31 (3) Take custody of and be accountable for all properties, real or personal,
32 owned by the City, and those granted to it in the form of donation,

- 1 reparation, assistance, and counterpart of joint projects;
- 2 (4) With the approval of the City Mayor, assign building or land space to
3 local officials or other public officials, who by law, are entitled to the
4 space;
- 5 (5) Recommend to the City Mayor the reasonable rental rates for local
6 government properties, whether real or personal, which will be leased
7 to public or private entities by the local government;
- 8 (6) Recommend to the City Mayor reasonable rates of private properties
9 which may be leased for the official use of the City;
- 10 (7) Maintain and supervise janitorial, security, landscaping and other related
11 services in all local government public buildings and other real property,
12 whether owned or leased by the local government unit;
- 13 (8) Collate and disseminate information regarding prices, shipping and other
14 costs of supplies and other items commonly used by the local
15 government unit;
- 16 (9) Perform archival and record management with respect to records of
17 offices and departments of the local government unit;
- 18 (10) Perform all other functions pertaining to supply and property
19 management heretofore performed by the local government treasurer
20 and enforce policies on records creation, maintenance and disposal;
- 21 (11) Be in the frontline of general services-related activities, including
22 the possible and imminent destruction or damage to records, supplies,
23 properties, and structure materials or debris, particularly during and in
24 the aftermath of man-made and natural disasters and calamities;
- 25 (12) Recommend to the *Sangguniang Panlungsod* and advise the City
26 Mayor on all other matters relative to general services; and
- 27 (13) Perform such other duties and functions and exercise such other
28 powers as provided under the Local Government Code of 1991, and
29 those that are prescribed by law or ordinance.

30 SEC. 55. *City Architect*. – (a) The City Architect must be a citizen of the
31 Philippines, a resident of the City of Baliwag, of good moral character, a duly licensed
32 architect and must have practiced the profession for at least five (5) years.

1 (b) The City Architect shall receive such compensation, emoluments and
2 allowances as may be determined by law.

3 (c) The City Architect shall take charge of the Office of the Architectural Planning and
4 Design, and shall:

5 (1) Formulate measures for the consideration of the *Sangguniang*
6 *Panlungsod* and provide technical assistance and support to the City
7 Mayor in carrying out measures to ensure the delivery of basic services
8 and provision of adequate facilities relative to architectural planning and
9 design;

10 (2) Develop plans and strategies, and upon approval thereof by the City
11 Mayor, implement the same, particularly those which have to do with
12 architectural planning and design programs and projects which the City
13 Mayor is empowered to implement and which the *Sangguniang*
14 *Panlungsod* is empowered to provide;

15 (3) Prepare and recommend for consideration of the *Sangguniang*
16 *Panlungsod* the architectural plan and design for the local government
17 unit or a part thereof, including the renewal of slums and blighted areas,
18 land reclamation activities, the greening of land, and appropriate
19 planning of marine and foreshore areas;

20 (4) Review and recommend for appropriate action of the *Sanggunian*
21 *Panlungsod* or City Mayor, as the case maybe, the architectural plans
22 and design submitted by governmental and nongovernmental entities or
23 individuals, particularly those for undeveloped, underdeveloped and
24 poorly designed areas;

25 (5) Coordinate with government and non-government entities and
26 individuals involved in the aesthetics and the maximum utilization of the
27 land and water within the jurisdiction of the local government unit, and
28 implement plans and programs that shall preserve environmental
29 integrity and ecological balance.

30 (6) Be in the frontline of the delivery of services involving architectural
31 planning and design, particularly those related to the redesigning of
32 spatial distribution of basic facilities and physical structures during and

- 1 in the aftermath of man- made and natural disasters or calamities;
- 2 (7) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor
- 3 on all matters relative to architectural planning and design as it relates
- 4 to the total socio-economic development of the City; and
- 5 (8) Perform such other duties and functions, and exercise such other powers
- 6 as provided under the Local Government Code of 1991, as amended,
- 7 and those that are prescribed by law or ordinance.

8 SEC. 56. *City Cooperatives Officer.* – (a) The City Cooperatives Officer must be

9 a citizen of the Philippines, a resident of the City of Baliwag, of good moral character,

10 a holder of a college degree preferably in business administration with special training

11 on cooperatives or any related course from a recognized college or university, a first

12 grade civil service eligible or its equivalent, and must have at least five (5) years of

13 experience on cooperatives development, organization, and management.

14 (b) The City Cooperatives Officer shall receive such compensation, emoluments, and

15 allowances as may be determined by law.

16 (c) The City Cooperatives Officer shall take charge of the Office for the Development

17 of Cooperatives, and shall:

- 18 (1) Formulate measures for the consideration of the *Sangguniang*
- 19 *Panlungsod* and provide technical assistance and support to the City
- 20 Mayor in carrying out measures to ensure the delivery of basic services
- 21 and the provision of facilities through the development of cooperatives,
- 22 and in providing access to such services and facilities for;
- 23 (2) Develop plans and strategies, and upon approval thereof by the City
- 24 Mayor, implement the same, particularly those which have to do with
- 25 the integration of cooperatives principles and methods in programs
- 26 which the City Mayor is empowered to implement and which the
- 27 *Sangguniang Panlungsod* is empowered to provide;
- 28 (3) Assist in the organization of cooperatives;
- 29 (4) Provide technical and other forms of assistance to existing cooperatives
- 30 to enhance their viability as an economic enterprise and social
- 31 organization;
- 32 (5) Assist cooperatives in establishing linkages with government agencies

1 and nongovernment organizations involved in the promotion of
2 cooperatives as a viable source of livelihood of the people and other
3 community activities.

4 (6) Be in the frontline of cooperative organization, rehabilitation or viability-
5 enhancement, particularly during and in the aftermath of man-made and
6 natural calamities or disasters, to aid in their survival and, if necessary,
7 subsequent rehabilitation;

8 (7) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor
9 on all other matters relative to cooperatives development and viability
10 enhancement which will improve the livelihood and quality of life of the
11 City's inhabitants; and

12 (8) Perform such other duties and functions, and exercise such other powers
13 as provided under the Local Government Code of 1991, as amended,
14 and those that are prescribed by law or ordinance.

15 SEC. 57. *City Population Officer.* – (a) The City Population Officer must be a
16 citizen of the Philippines, a resident of the City of Baliwag, of good moral character, a
17 holder of a college degree preferably with specialized training in population
18 development from a recognized college or university, a first grade civil service eligible
19 or its equivalent and must have at least five (5) years of experience in the
20 implementation of programs on population development or responsible parenthood.

21 (b) The City Population Officer shall receive such compensation, emoluments and
22 allowances as may be determined by law.

23 (c) The City Population Officer shall take charge of the office on population
24 development, and shall:

25 (1) Formulate measures for the consideration of the *Sangguniang*
26 *Panlungsod* and provide technical assistance and support to the City
27 Mayor in carrying out measures to ensure the delivery of basic services
28 and provision of adequate facilities through the integration of the
29 population development principles and in providing access to said
30 services and facilities;

31 (2) Develop plans and strategies, and upon approval thereof by the City
32 Mayor, implement the same, particularly those which have to do with

1 the integration of population development principles and methods in
2 program and projects which the City Mayor is empowered to implement
3 and which the *Sangguniang Panlungsod* is empowered to provide for;

4 (3) Assist the City Mayor in the implementation of the constitutional
5 provisions relative to population development and the promotion of
6 responsible parenthood;

7 (4) Establish and maintain an updated data bank for program operations,
8 development planning and an educational program to ensure the
9 people's participation in and understanding of population development;

10 (5) Implement appropriate training programs that are consistent with the
11 traditions and cultural heritage of the City's inhabitants; and

12 (6) Perform such other duties and functions, and exercise such other powers
13 as provided under the Local Government Code of 1991, as amended,
14 and those that are prescribed by law or ordinance.

15 SEC. 58. *City Business Permit and Licensing Officer.* - (a) The City Business
16 Permit and Licensing Officer must be a citizen of the Philippines, a resident of City of
17 Baliwag, of good moral character, a holder of a college degree preferably in business
18 administration or in any other related course from a recognized college or university,
19 a first grade civil service eligible or its equivalent, and must have acquired at least five
20 (5) years experience in management.

21 (b) The City Business Permit and Licensing Officer shall receive such compensations,
22 emoluments, and allowances as may be determined by law.

23 (c) The City Business Permit and Licensing Officer shall take charge of the Business
24 Permits and Licensing Office and shall:

25 (1) Supervise the conduct of spot and post inspection of all business
26 establishments, gaming and other entities requiring permits and licenses
27 for compliance with existing laws and ordinances;

28 (2) Review the application for permits and licenses and recommend the
29 approval or disapproval to the City Mayor or the latter's authorized
30 representatives; and

31 (3) Exercise over-all supervision in the City Business Permits and Licensing
32 Office.

1 SEC. 59. *City Nutrition Officer.* - (a) The City Nutrition Officer must be a citizen
2 of the Philippines, a resident of the City of Baliwag, of good moral character, and a
3 registered nutritionist-dietitian (RND) pursuant to Republic Act No. 10862, otherwise
4 known as the "Nutrition and Dietetics Law of 2016," and must have acquired
5 experience for at least three (3) years in the implementation of programs on nutrition
6 and dietetics development preceding the date of appointment.

7 (b) The City Nutrition Officer shall receive compensation, emoluments, and allowances
8 as may be determined by law.

9 (c) The City Nutrition Officer shall take charge of the City Nutrition Office, and shall:

10 (1) Lead the efforts of the City government in addressing malnutrition
11 concerns;

12 (2) Recommend POLICIES and PROGRAMS ON THE formulation,
13 coordination, capacity development, AND promotion of good nutrition,
14 nutrition surveillance, resource generation and mobilization, advocacy,
15 partnership, and alliance building; and

16 (3) Perform such other duties and functions, and exercise such other powers
17 as may be prescribed by law or ordinance.

18 SEC. 60. *City Public Employment and Service Officer.* - (a) The City Public
19 Employment and Service Officer must be a citizen of the Philippines, a resident of the
20 City of Baliwag, of good moral character, a holder of a college degree preferably in
21 psychology, business administration and other related course obtained from a
22 recognized college or university, a first grade civil service eligible or its equivalent and
23 must have acquired experience for at least three (3) years in the implementation of
24 programs on employment generation and development preceding the date of
25 appointment.

26 (b) The City Public Employment and Service Officer shall receive compensation,
27 emoluments, and allowances as may be determined by law.

28 (c) The City Public Employment and Service Officer shall take charge of the City Public
29 Employment and Service Office and shall:

30 (1) Ensure prompt and efficient delivery of employment facilitation services
31 as well as to provide timely information on the labor market and the
32 Department of Labor and Employment (DOLE) programs;

1 (2) Be in the frontline of the delivery of core services, which include labor
2 market information dissemination, referral and placement, employment
3 coaching and career counselling;

4 (3) Lead the implementation of programs like Special Program for the
5 Employment of Students (SPES), job fairs, Philjobnet/PESO Employment
6 Information System (PEIS), National Skills Registry Program (NSRP),
7 DOLE Government Internship Program (DOLE-GIP), *Tulong*
8 *Pangkabuhayan para sa Ating* Disadvantaged Workers (TUPAD), DOLE
9 Integrated Livelihood and Emergency Employment Program (DILLEP);
10 and

11 (4) Perform such other duties and functions, and exercise such other powers
12 as may be prescribed by law or ordinance.

13 SEC. 61. *CITY SECURITY OFFICER.* – (A) THE CITY SECURITY OFFICER MUST
14 BE A CITIZEN OF THE PHILIPPINES, A RESIDENT OF THE CITY OF BALIWAG, OF
15 GOOD MORAL CHARACTER, A HOLDER OF BACHELOR’S DEGREE AND MUST HAVE
16 ACQUIRED AT LEAST FOUR (4) YEARS OF EXPERIENCE INVOLVING MANAGEMENT
17 AND SUPERVISION.

18 (B) THE CITY SECURITY OFFICER SHALL RECEIVE SUCH COMPENSATION,
19 EMOLUMENTS, AND ALLOWANCES AS MAY BE DETERMINED BY LAW.

20 (C) THE CITY SECURITY OFFICER SHALL TAKE CHARGE OF THE OFFICE OF THE
21 SECURITY UNIT AND SHALL:

22 (1) DEVELOP AND ENFORCE AN EFFECTIVE SYSTEM OF PROVIDING
23 SECURITY SERVICES THAT ENSURES THE PROTECTION AND
24 PRESERVATION OF LIFE, GOVERNMENT PROPERTIES AND ASSETS;
25 AND

26 (2) COORDINATE AND LINKS WITH OTHER GOVERNMENT AND NGOS
27 ON MATTERS RELATED TO EFFECTIVE DELIVERY OF SECURITY
28 AND INTELLIGENCE SERVICES.

29 SEC. 62. *CITY SOLID AND LIQUID WASTE MANAGEMENT OFFICER.* – (A) THE
30 CITY SOLID AND LIQUID WASTE MANAGEMENT OFFICER MUST BE CITIZEN OF THE
31 PHILIPPINES, A RESIDENT OF THE CITY, OF GOOD MORAL CHARACTER, A HOLDER
32 OF A COLLEGE DEGREE PREFERABLY IN ENVIRONMENT, ECOLOGY, ENGINEERING,

1 SOLID AND LIQUID WASTES MANAGEMENT, OR ANY RELATED COURSE FROM A
2 RECOGNIZED COLLEGE OR UNIVERSITY, AND A HOLDER OF A FIRST GRADE CIVIL
3 SERVICE ELIGIBILITY OR ITS EQUIVALENT. HE MUST HAVE ACQUIRED AT LEAST
4 FIVE (5) YEARS EXPERIENCE IN ENVIRONMENTAL AND NATURAL RESOURCES
5 MANAGEMENT, CONSERVATION AND UTILIZATION OR ENVIRONMENTAL
6 ENGINEERING.

7 (B) THE CITY SOLID AND LIQUID WASTE MANAGEMENT OFFICER SHALL TAKE
8 CHARGE OF THE OFFICE OF THE CITY SOLID AND LIQUID WASTE MANAGEMENT
9 AND SHALL:

10 (1) INITIATE THE FORMULATION AND IMPLEMENTATION OF A
11 COMPREHENSIVE AND INTEGRATED SOLID AND LIQUID WASTE
12 MANAGEMENT AND MONITORING PLAN (SLWMMP) FOR THE CITY IN
13 ACCORDANCE WITH THE PARAMETERS OF SUSTAINABLE URBAN
14 DEVELOPMENT AND MANAGEMENT SET FOR THE CITY AND ALL
15 RELATED NATIONAL AND LOCAL ENVIRONMENTAL LAWS, STANDARDS
16 AND ISSUANCES.

17 (2) DEVELOP AND RECOMMEND SPECIFIC POLICIES, GUIDELINES, PLANS
18 AND PROGRAMS, PRACTICES, TECHNIQUES, AND MEASURES TO
19 IMPLEMENT COMPONENT OR DETAILS OF SOLID AND LIQUID WASTE
20 MANAGEMENT PLAN;

21 (3) CONSULT AND COORDINATE WITH ALL CONCERNED SECTORS OF THE
22 CITY IN THE FORMULATION, IMPLEMENTATION AND MONITORING OF
23 THE SLWMMP AND ITS COMPONENT SUCH AS THE SOLID WASTE
24 MANAGEMENT, LIQUID WASTE MANAGEMENT, AIR AMBIENCE, WATER
25 QUALITY, AND WATERSHED MANAGEMENT;

26 (4) INSTITUTIONALIZE GENERATION OF RENEWABLE ENERGY FROM
27 WASTE THROUGH WASTE-TO-ENERGY AND OTHER TECHNOLOGIES AS
28 MAY BE CONSISTENT WITH REPUBLIC ACT NO. 9003, OTHERWISE
29 KNOWN AS THE "ECOLOGICAL SOLID WASTE MANAGEMENT ACT";
30 REPUBLIC ACT NO. 9513, OTHERWISE KNOWN AS THE "RENEWABLE
31 ENERGY ACT OF 2008," AND OTHER APPLICABLE LAWS;

- 1 (5) ENFORCE REGULATORY MEASURES TO MANAGE PROPERLY SOLID AND
2 LIQUID WASTES AS PROVIDED IN NATIONAL AND LOCAL LEGAL
3 ISSUANCES;
- 4 (6) SOURCE OUT ASSISTANCE IN ALL FORMS FROM INTERNATIONAL,
5 NATIONAL AND LOCAL PARTNERS TO ENSURE IMPLEMENTATION OF
6 THE SLWMMP AND ITS COMPONENTS, SUBJECT TO THE APPROVAL
7 AND GUIDELINES SET BY THE CITY GOVERNMENT;
- 8 (7) OPERATE AND MAINTAIN FACILITIES AND EQUIPMENT RELATED TO
9 THE COMPONENTS OF SLWMMP;
- 10 (8) REVIEW SEWERAGE PLANS, IF ANY, FOR THE ISSUANCE OF BUILDING
11 PERMITS AND ENDORSE THE APPLICATION IF RESULT OF THE REVIEW
12 IS FAVORABLE; AND
- 13 (9) EXERCISE SUCH OTHER POWERS AND PERFORM OTHER DUTIES AND
14 FUNCTIONS AS PROVIDED FOR UNDER THE LOCAL GOVERNMENT
15 CODE OF 1991, AS AMENDED, AND THOSE THAT ARE PRESCRIBED BY
16 LAW OR ORDINANCE.

17
18 ARTICLE VIII

19 THE CITY FIRE STATION SERVICE, THE CITY JAIL SERVICE,
20 THE CITY SCHOOLS DIVISION, THE CITY PROSECUTION SERVICE

21 *Sec. 63. City Fire Station Service.* - (a) There shall be established in the City of
22 Baliwag at least one (1) fire station with adequate personnel, firefighting facilities, and
23 equipment, subject to standards, rules and regulations that may be promulgated by
24 the Department of Interior and Local Government (DILG).

25 The City shall provide the appropriate site for the City of Fire Station.

26 (b) The City Fire Station shall be headed by a City Fire Marshal whose qualifications
27 shall be as those provided under Republic Act No. 9263 otherwise known as the
28 "Bureau of Fire Protection and Bureau of Jail Management and Penology
29 Professionalization Act of 2004," AS AMENDED; and

30 (c) The City Fire Station shall be responsible for the provision of various emergency
31 services such as rescue and evacuation of injured people related to the fire incidents

1 and, in general, fire prevention and suppression measures to secure the safety of life
2 and property of the citizenry.

3 *Sec. 64. City Jail Service.* - (a) At least five (5) months from the commencement
4 of the corporate existence of the City, the DILG shall establish and maintain a secured,
5 clean, adequately equipped and sanitary jail facility for the custody and safekeeping
6 of prisoners, any fugitive from justice, or person detained awaiting investigation or
7 trial or transfer to the national penitentiary, or a violent mentally ill person who may
8 endanger oneself or the safety of others as duly certified by the proper medical health
9 officer, prior to the transfer of such person to a mental institution.

10 (b) The City Jail Service shall be headed by a City Jail Warden whose qualifications
11 shall be as those provided for under the Bureau of Fire Protection and Bureau of Jail
12 Management and Penology Professionalization Act of 2004, AS AMENDED. The CITY
13 Jail Warden shall assist in the immediate rehabilitation of individuals or detention of
14 prisoners. Great care must be exercised so that human rights of these prisoners are
15 respected and protected, and their spiritual and physical well-being are properly and
16 promptly attended to.

17 *Sec. 65. City Schools Division.* - The Department of Education (DepEd) shall
18 establish and maintain a City Schools Division of the City of Baliwag whose area of
19 jurisdiction will cover all the school districts within the City.

20 The City School Division shall be headed by a City Schools Division
21 Superintendent who must possess the necessary qualifications required by DepEd.

22 *Sec. 66. City Prosecution Service.* - (a) The Department of Justice (DOJ) shall,
23 within two (2) months from the commencement of the corporate existence of the City,
24 establish and maintain a prosecution service in the City of Baliwag. It shall be headed
25 by a City Prosecutor, who shall be assisted by such number of assistant prosecutors
26 as may be necessary and whose qualifications, manner of appointment, rank, salary,
27 and benefits shall be governed by existing laws covering prosecutors in the DOJ. The
28 City Prosecution Service shall be organizationally part of the DOJ and under the
29 supervision and control of the Secretary of DOJ.

30 (b) The City Prosecutor shall handle the criminal prosecution in the municipal trial
31 courts in the City as well as in the regional trial courts for criminal cases ORIGINATING

1 in the territory of the City, and shall render to or for the City such services as are
2 required by law, ordinance, or regulation of the DOJ.

3 The Secretary of Justice shall always ensure the adequacy and quality of
4 prosecution service in the City and for its purpose shall, in the absence or lack or
5 insufficiency in number of assistant city prosecutors as provided herein above,
6 designate from among the assistant provincial prosecutors a sufficient number to
7 perform and discharge the functions of the City Prosecution Service as provided
8 hereinabove.

9 ARTICLE IX

10 TRANSITORY AND FINAL PROVISIONS

11 *Sec. 67. Municipal Ordinance Existing at the Time of the Approval of this Act.*

12 - All municipal ordinances of the Municipality of Baliwag existing at the time of the
13 approval of this Act shall continue to be in force within the City of Baliwag until the
14 new *Sangguniang Panlungsod* shall provide otherwise.

15 *Sec. 68. Plebiscite.* - The City of Baliwag shall acquire corporate existence upon
16 the ratification of its creation by a majority of the votes cast by qualified voters in a
17 plebiscite to be conducted in the present Municipality of Baliwag within ninety (90)
18 days from the approval of this Act.

19 The Commission on Elections (COMELEC) shall conduct and supervise such
20 plebiscite. The expenses for such plebiscite shall be borne by the Municipality of
21 Baliwag.

22 *Sec. 69. Officials of the City of Baliwag.* - The present elective officials of the
23 Municipality of Baliwag shall continue to exercise their powers and functions until such
24 time that a new election is held and the duly-elected officials shall have already
25 qualified and assumed their offices. Appointive officials and employees of the
26 Municipality of Baliwag shall likewise continue exercising their functions and duties
27 and shall automatically be absorbed by the city government of the City of Baliwag.

28 *Sec. 70. Succession Clause.* - The City of Baliwag shall succeed to all the assets,
29 properties, liabilities, and obligations of the Municipality of Baliwag.

30 *Sec. 71. Election of Provincial Governor and Sangguniang Panlalawigan*
31 *Members of the Province of Bulacan.* - The qualified voters of the City of Baliwag shall
32 be qualified to vote and run for any elective position in the elections for provincial

1 governor, provincial vice governor, *Sangguniang Panlalawigan* members, and other
2 elective offices for the Province of Bulacan.

3 *Sec. 72. Jurisdiction of the Province of Bulacan.* - The City of Baliwag shall,
4 unless otherwise provided by law, continue to be under the jurisdiction of the Province
5 of Bulacan.

6 *Sec. 73. Suspension of Increase in Rates of Local Taxes.* - No increase in the
7 rates of local taxes shall be imposed by the City within the period of five (5) years
8 from its acquisition of corporate existence.

9 *Sec. 74. Legislative District.* - Until otherwise provided by law, the City of
10 Baliwag shall continue to be a part of the Second Legislative District of the Province
11 of Bulacan.

12 *Sec. 75. Applicability of Laws.* - The provisions of the Local Government Code
13 of 1991, as amended, and such other laws as are applicable to component cities shall
14 govern the City of Baliwag insofar as they are not inconsistent with the provisions of
15 this Act.

16 *Sec. 76. Separability Clause.* - If, for any reasons, any part or provision of this
17 charter shall be held unconstitutional, invalid or inconsistent with the Local
18 Government Code of 1991, as amended, the other parts or provisions hereof which
19 are not affected shall continue to be in full force and effect.

20 *Sec. 77. Effectivity.* - This Act shall take effect fifteen (15) days after its
21 publication in the Official Gazette or in a newspaper of general circulation.

Approved,

This is a committee amendment in the nature of a substitute.