NINETEENTH CONGRESS OF THE)
REPUBLIC OF THE PHILIPPINES)
First Regular Session)



23 MAR 20 P3:19

SENATE

D BY:

Sponsor: Senator Jinggoy Ejercito Estrada

MR. PRESIDENT:

The Committee on Labor, Employment and Human Resources Development; to which were referred:

Senate Bill No. 828 introduced by Senator Loren B. Legarda, entitled:

"AN ACT

INSTITUTING POLICIES FOR THE PROTECTION AND WELFARE OF CAREGIVERS IN THE PRACTICE OF THEIR PROFESSION"

Senate Bill No. 1002 introduced by Senator Sonny Angara, entitled:

"AN ACT

INSTITUTING POLICIES FOR THE PROTECTION AND WELFARE OF CAREGIVERS IN THE PRACTICE OF THEIR PROFESSION"

Senate Bill No. 1396 introduced by Senator Francis N. Tolentino, entitled:

"AN ACT

INSTITUTING POLICIES FOR THE PROTECTION AND WELFARE OF CAREGIVERS IN THE PRACTICE OF THEIR PROFESSION"

Senate Bill No. 1430 introduced by Senator Ramon Bong Revilla, Jr., entitled:

"AN ACT

INSTITUTING POLICIES FOR THE PROTECTION AND WELFARE OF CAREGIVERS IN THE PRACTICE OF THEIR PROFESSION"

Senate Bill No. 1440 introduced by Senator Jinggoy Ejercito Estrada, entitled:

"AN ACT

INSTITUTING POLICIES FOR THE PROTECTION AND WELFARE OF CAREGIVERS IN THE PRACTICE OF THEIR PROFESSION"

taking into consideration:

House Bill No. 227 introduced by Representatives Roman, Yap (Eric), et. al., entitled:

"AN ACT

INSTITUTING POLICIES FOR THE PROTECTION AND WELFARE OF CAREGIVERS IN THE PRACTICE OF THEIR PROFESSION"

has considered the same and has the honor to report it back to the Senate with the recommendation that the attached **Senate Bill No.** $\underline{2019}$ prepared by the Committee, entitled:

"AN ACT

INSTITUTING POLICIES FOR THE PROTECTION AND WELFARE OF CAREGIVERS IN THE PRACTICE OF THEIR PROFESSION"

be approved in substitution of Senate Bill Nos. 828, 1002, 1396, 1430, and 1440; taking into consideration House Bill No. 227, with Senators Legarda, Angara, Tolentino, Revilla, Jr., and Estrada, as authors thereof.

Respectfully submitted:

Chairperson

JINGGOY EJERCITO ESTRADA

Vice-Chairperson

RAFFY T. TULFO

Members

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May interpellate

Ex-Officio Members

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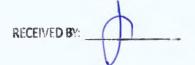


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SENATE

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S. No. 2019



Prepared by the Committee on Labor, Employment and Human Resources Development with Senators Legarda, Angara, Tolentino, Revilla, Jr., and Estrada as authors thereof.

AN ACT INSTITUTING POLICIES FOR THE PROTECTION AND WELFARE OF CAREGIVERS IN THE PRACTICE OF THEIR PROFESSION

Be it enacted by the Senate and House of Representatives of the Philippines in Congress assembled:

Section 1. Short Title. – This Act shall be known as the "Caregivers' Welfare 2 Act".

Sec. 2. *Declaration of Policy.* – It is hereby declared the policy of the State to recognize the role of caregivers in national development and to institute policies in the practice of the profession with the end in view of developing competent caregivers whose standards of professional service shall be excellent and globally competitive.

The State also recognizes the need to protect the rights of the caregivers towards a decent employment and income and adheres to a policy of protecting caregivers against abuse, harassment, violence, and economic exploitation.

- Sec. 3. *Definition of Terms*. For purposes of this Act, the following terms shall mean:
 - a. *Caregiver* refers to a person who renders caregiving services as stipulated under Section 7 of this Act and certified by an accredited institution that is recognized by the government, to wit:

1	i. any licensed health care professionals registered in Technical
2	Education and Skills Development Authority (TESDA) as
3	caregivers;
4	ii. any person duly assessed and certified by the TESDA upon
5	compliance with any of the following:
6	1. graduate of a caregiving qualification who achieved the
7	required competencies;
8	2. graduate of allied health care courses of an educational and/or
9	accredited training institution; and,
10	3. practitioner or any person with prior learning and/or
11	experience who has undergone competency or portfolio
12	assessment.
13	b. Client refers to a newborn, infant, toddlers, preschoolers, school children,
14	adolescent, adult, elderly, and people with special needs;
15	c. Employer refers to any person who engages the services of a caregiver and
16	is a party to the employment contract; and,
17	d. Private Employment Agency (PEA) refers to any individual, legitimate
18	partnership, corporation or entity licensed by the Department of Labor and
19	Employment (DOLE) to engage in the recruitment and placement of
20	caregivers for local employment.
21	Sec. 4. Coverage. – This Act shall apply to caregivers employed in private
22	homes, nursing or care facilities, and other residential settings.
23	Sec. 5. <i>Employment Contract.</i> – An employment contract shall be executed by
24	and between the caregiver and the employer before the commencement of the service
25	in a language or dialect understood by both parties. A copy of the duly signed and
26	notarized employment contract shall be given to the caregiver which shall include the
27	following:
28	a. Duties and responsibilities of the caregiver;
29	b. Period of employment;
30	c. Work arrangement;
31	d. Compensation;
32	e Authorized deductions:

- f. Hours of work and proportionate additional payment or overtime pay;
- g. Rest days and allowable leaves;

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- h. Board, lodging, and medical attention;
 - Other benefits as stipulated in this Act;
 - j. Termination of employment; and,
 - k. Any other lawful condition agreed upon by both parties.

The DOLE shall develop a model employment contract for caregivers which shall be made available at all times in all its websites, free of charge to caregivers, employers, and the general public.

In cases where the employment of the caregiver is recruited and placed through a PEA, a copy of all employment contracts of the caregivers shall be kept by the PEA and shall be made available for verification and inspection by the DOLE.

- Sec. 6. *Pre-employment Requirements.* Prior to the execution of the employment contract, the employer may require the following:
 - a. National Certificate issued by TESDA;
 - b. Caregivers training certificate issued by the TESDA or its accredited school or training institution, if applicable;
 - c. Medical certificate or health certificate issued by competent authorities;
 - d. National Bureau of Investigation (NBI) clearance or police clearance; and,
- e. Barangay clearance.

Caregivers who are first time job seekers may obtain a copy of medical certificate or health certificate, and/or NBI or police clearance, free of charge, from any concerned government offices pursuant to Republic Act No. 11261 or the First Time Jobseekers Assistance Act.

- Sec. 7. *Duties of the Caregivers.* The caregiver may provide personal care, support and assistance to clients in private homes, nursing or care facilities, and other residential settings including but not limited to the following services:
 - a. Help clients with their daily activities and mobility restrictions;
 - b. Provide some basic health-related services, such as checking the client's vital signs including pulse rate, temperature, respiration rate, blood pressure and oxygen saturation;

- c. Assist clients with simple and safe exercises taught by a duly licensed rehabilitation science specialist;
 - d. Assist in the administration of home medications as prescribed by the physician;
 - e. Advise clients and their families on cleanliness and household tasks;
 - f. Accompany clients to appointments with doctors or on other errands;
 - g. Assist in housekeeping tasks within the client's room;
 - h. Prepare food for clients; and,

- i. Other tasks directly related to the needs of the clients.
- Sec. 8. *Hours of Work.* The caregiver's working hours shall be based on the employment contract signed by the parties and in accordance with the labor laws, rules and regulations. For work beyond eight (8) hours a day, a caregiver shall be entitled to overtime pay.
- Sec. 9. *Minimum Wage*. The minimum wage of a caregiver shall not be less than the applicable minimum wage in the region.
- Sec. 10. Payment of Wages. Wages shall be paid on time directly to the caregiver to whom they are due once every two (2) weeks or twice a month at the intervals not exceeding sixteen (16) days. The employer, unless allowed by the caregiver through a written consent, shall make no deductions from the wages other than what is mandated by law. No employer shall pay the wages of the caregiver by means of promissory notes, vouchers, coupons, tokens, tickets, chits, or any object other than the cash wage as provided for under the law.
- Sec. 11. *Thirteenth Month Pay.* A caregiver who has rendered at least one (1) month of service is entitled to a thirteenth month pay which shall not be less than one-twelfth (1/12) of his/her total basic salary earned in a calendar year.
- The thirteenth month pay shall be paid not later than December 24 of every year or upon separation from employment.
- Sec. 12. *Pay Slip.* The employer shall at all times provide the caregiver with a copy of the pay slip containing the amount paid in cash every pay day, and indicating all deductions made, if any. A copy of the pay slip shall be kept by the employer for a period of three (3) years.

Sec. 13. *Leave Benefits.* – A caregiver who has rendered at least one (1) year of service shall be entitled to an annual service incentive leave of at least five (5) days with pay.

Sec. 14. *Other Benefits.* – A caregiver shall be covered by the Social Security System (SSS), the Philippine Health Insurance Corporation (PhilHealth), and the Home Development Mutual Fund (HDMF) or Pag-IBIG, and shall be entitled to all the benefits in accordance with the pertinent provisions provided by law. The effective date of coverage shall be on the first day of employment.

Sec. 15. *Non-Diminution of Pay and Benefits.* – All existing arrangements between a caregiver and the employer shall be adjusted to conform to the minimum standards set by this Act. Nothing in this Act shall be construed to cause the diminution or substitution of any pay and benefits currently enjoyed by the caregiver hired directly by the employer or through a PEA.

Sec. 16. *Basic Necessities*. – The employer shall provide for the basic necessities of the caregiver, such as, but not limited to the following:

- (a) At least three (3) adequate meals a day, taking into consideration the caregiver's religious beliefs and cultural practices, and humane sleeping condition that respects the person's privacy for caregivers in live-in, stay-in work arrangement; and,
- (b) Appropriate rest and medical assistance in the form of first-aid medicines, in case of illness and injuries sustained during service without loss of benefits.
- Sec. 17. *Privileged Information.* All information and communication pertaining to the client, employer, or members of the household shall be treated as privileged and confidential, and shall not be publicly disclosed by the caregiver at any time during and after employment without the consent of the said client, employer, or members of the household, except in a civil case for damages or criminal case for an offense committed against the caregiver.
- Sec. 18. *Termination of Service*. Neither the caregiver nor the employer may terminate the contract before the expiration of the term except for grounds provided for in Sections 19 and 20 of this Act.

If the caregiver is unjustly dismissed, the caregiver shall be paid the compensation already earned plus the equivalent of fifteen (15) days work by way of

- indemnity. The caregiver and the employer may mutually agree upon written notice 1 to pre-terminate the contract of employment to end the employment relationship. 2 Sec. 19. *Termination of Contract by the Caregiver.* – A caregiver may terminate 3 the employment relationship at any time before the expiration of the contract for any 4 of the following reasons: 5 a. Verbal or emotional abuse by the employer, client, or any member of the 6 7 household; b. Inhumane treatment including physical abuse against the caregiver by the 8 employer, client, or any member of the household; 9 c. Commission of a crime or offense against the caregiver by the employer, 10 client, or any member of the household; 11 d. Violation of the terms and conditions of the employment contract by the 12 13 employer; e. The infliction of any disease prejudicial to the health of the caregiver by the 14 client, the employer, or any member of the household; and, 15 f. Other causes analogous to the foregoing. 16 Sec. 20. Termination of Contract by the Employer. – The employer may, upon 17 compliance with the due process requirement, terminate the services of the caregiver 18 at any time before the expiration of the contract for any of the following causes: 19 a. Misconduct or willful disobedience by the caregiver of the lawful order of 20 the employer in connection with the former's work; 21 b. Gross or habitual neglect or insufficiency in the performance of duties; 22 c. Fraud or willful breach of the trust reposed by the employer; 23 24
 - d. Commission of crime or offense by the caregiver against the person of the employer, client, or any immediate member of the employer's family;
 - e. Violation of the terms and conditions of the employment contract by the caregiver;
 - f. The infliction by the caregiver of any disease prejudicial to the health of the client, the employer, or any member of the household; and,
 - g. Other causes analogous to the foregoing.

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Sec. 21. Settlement of Disputes. – All labor-related disputes shall be filed at the Regional Office or the appropriate agency, bureau, or office of DOLE having

jurisdiction over the workplace without prejudice to the filing of civil or criminal action in appropriate cases. The said Regional Office, agency, bureau, or office shall exhaust all conciliation and mediation efforts before a decision shall be rendered.

Ordinary crimes or offenses committed under the Revised Penal Code (RPC) and other special penal laws by either party shall be filed with the regular courts.

If efforts at conciliation and mediation fail, and there is no agreement to submit the case for voluntary arbitration, the dispute shall be filed before the Labor Arbiter of the National Labor Relations Commission (NLRC) for compulsory arbitration, pursuant to the Labor Code of the Philippines, as amended.

Sec. 22. *Protection of Caregivers Hired through PEAs.* – The DOLE Secretary shall, through a system of licensing and regulation, ensure the protection of the caregivers hired through PEAs.

The provisions of the Labor Code of the Philippines on the qualifications of PEAs with regard to nationality, net worth, owners and officers, office space and other requirements, as well as non-transferability of license and commission of prohibited practices shall apply.

- Sec. 23. *Responsibilities of the PEAs.* In addition, the PEAs shall have the following responsibilities:
 - a. Ensure that the caregivers are not charged or levied any recruitment or placement fees whatsoever;
 - Ensure that the employment contract between the caregiver and the employer stipulates the terms and conditions of employment and all the benefits prescribed by this Act;
 - c. Provide a pre-employment orientation briefing to the caregiver and the employer about their rights and responsibilities in accordance with this Act;
 - d. Keep copies of employment contracts pertaining to recruited caregivers which shall be made available during inspections or whenever required by the DOLE;
 - e. Assist caregivers with respect to complaints or grievances against their employers; and,
 - f. Cooperate with government agencies in rescue operations involving abused or exploited caregivers.

Sec. 24. *Registry of Certified Caregivers.* – TESDA shall maintain a registry of certified caregivers that shall be made available to the public pursuant to applicable laws, rules and regulations.

Sec. 25. *Penalties.* – Any person, school, training institution or assessment center who shall issue or use a fake certificate, clearance or any other document for purposes of fulfilling the requirements under this Act or shall in any other manner commit any act to defeat any provision of this Act shall, upon conviction, be punished with the penalty for falsification of official document provided under the RPC and/or other applicable laws.

If the offender is a school, training institution, assessment center or a juridical person, the penalty shall be imposed upon the president, treasurer or secretary or any officer responsible for the violation. In addition to the penalty provided herein, to the extent applicable, the offender shall suffer the revocation of license and/or certificate to operate or certificate of accreditation.

Sec. 26. *Implementing Rules and Regulations.* – Within one hundred and twenty (120) days from the effectivity of this Act, the DOLE Secretary shall, in coordination with the TESDA Director General and other concerned agencies, promulgate the necessary rules and regulations for the effective implementation of this Act.

Sec. 27. Separability Clause. – If any provision, section, or part of this Act is declared unconstitutional or invalid, such judgement shall not affect, invalidate, or impair any other provisions, sections, or parts hereof.

Sec. 28. *Repealing Clause.* – All laws, decrees, orders, issuances, circulars, rules and regulations or parts thereof, which are inconsistent with the provisions of this Act are hereby repealed or modified accordingly.

Sec. 29. *Effectivity*. – This Act shall take effect fifteen (15) days after its publication in the *Official Gazette* or in at least two (2) newspapers of general circulation.

Approved,