

2/8/2024  
4:08



RECEIVED

FEB 08 2024

Time: 2:11  
Administrative Management Bureau

**REPUBLIC OF THE PHILIPPINES**  
**Senate**

**MEMORANDUM**

**FOR** : **DIR. MARIO ANTONIO R. SULIT**  
DIR III, EDP-MIS (Systems Group)

**THROUGH** : **DIR. JOCELYN A. YUZON** *Jocelyn Yuzon*  
Bureau Director, Administrative Management Bureau

**FROM** : **PROPERTY & PROCUREMENT SERVICE**

**SUBJECT** : **REQUEST TO POST APPROVED PURCHASE / JOB ORDERS  
ON THE SENATE WEBSITE**

**DATE** : **08 FEBRUARY 2024**

In compliance with Republic Act No. 9184 or the Government Procurement Reform Act, we are respectfully requesting your good office to post the following approved Purchase / Job Orders to the Senate website with the details below:

NO.	NAME OF SUPPLIER	PURCHASE/ JOB ORDER	NUMBER	AMOUNT
1	SOLUTIONS PARTNER, INC.	PO	23-12-366	220,888.00
2	GOCOM SYSTEMS AND SOLUTIONS CORPORATION	PO	23-12-367	251,982.41
3	SOLUTIONS PARTNER, INC.	PO	23-12-374	845,888.00
4	ZG MARKETING CORPORATION	PO	23-12-378	1,988,342.00

Thank you.

*Norma G. Domaol-Gulfan*  
**ATTY. NORMA G. DOMAOAL-GULFAN**  
Service Chief

*rmcunanan*  
/rmcunanan

**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES** Entity Name **PRIORITY Matter**

Supplier :	<b>SOLUTIONS PARTNER, INC.</b>	P.O. No. :	<b>PO-23-12-366</b>
Address :	6 Flr. Valero Tower, 122 Valero St., Salcedo Village, Makati City	Date :	12-December-2023
Tel No. :	7-750-7740 / 7-750-7740	Mode of Procurement:	NP-SVP
TIN :	229-101-352-000	Reference P.R. No. :	<b>PR-23-10-913</b> EDP-MIS SG
		AB No. :	<b>AB-E-23-10-182</b>

Attention : Edwin G. Lim  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term :	15 TO 30 DAYS
Date of Delivery :		Payment Term :	Government Terms
		Warranty :	One (1) year

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	LICENSE	SonicWall Total Secure Email Subscription 250 Users (1 Year) ----- Nothing Follows -----	1	220,888.00	220,888.00

**RECEIVED**  
 FEB 07 2024  
 By: KICA Time: 5:00 PM  
 Property and Procurement Service

**RECEIVED**  
 DEC 19 2023  
 TIME 11:30  
 DEPUTY SECRETARY  
 OFFICE AND FINANCIAL SERVICES

**RECEIVED**  
 DEC 19 2023  
 By: [Signature] Time: 2:41  
 Administrative Management Bureau

**LEGISLATIVE ACCOUNTING SERVICE**  
**RECEIVED**  
 DEC 19 2023  
 By: [Signature] TIME 9:15 AM

200-2023-12-10379 P220,888.00

Page 1 of 1 **Grand Total: P220,888.00**

(Total amount in words) Two Hundred Twenty Thousand Eight Hundred Eighty-Eight Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: [Signature]  
 Signature over Printed Name of Supplier **HON. JUAN MIGUEL F. ZUBIRI**  
 \_\_\_\_\_ SENATE PRESIDENT  
 Date \_\_\_\_\_ December 2023

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_  
**JUDITH C. JEBULAN**  
 Director III, Legislative Accounting Service  
 Signature over Printer Name of Chief Accountant \_\_\_\_\_  
 ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-10-182) OPENED ON (11/7/2023) AND PER BAC ADVISORY RE AWARD DTD (12/11/2023)

errazon [Signature]  
 12/12/2023 / 6:23:21PM

**PRIORITY Matter**

**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
 Entity Name

**PRIORITY Matter**

Supplier : <b>GOCOM SYSTEMS AND SOLUTIONS CORPORATION</b>	P.O. No. : <b>PO-23-12-367</b>
Address : Unit 218 Cityland Pioneer, Pioneer St. Buayang Bato, Mandaluyong City	Date : 13-December-2023
Tel No. : 7943-5391 / 7943-5391 TIN : 008-344-930	Mode of Procurement: NP-SVP Reference P.R. No. : <b>PR-23-10-915</b> EDP-MIS SG AB No. : <b>AB-E-23-11-210</b>

Attention : **ARLEE AGUDA**  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Rm. 401 Property and Procurement Service</b> <b>SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY</b>	Delivery Term : <b>15 days</b>
Date of Delivery : _____	Payment Term : <b>Government Terms</b>
	Warranty : <b>One (1) year</b>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	LICENSE	Renewal of Cloudflare Business Edition (1 Year Subscription) Offer: Clod Based Anti-DDOS Solution (1 year) ----- Nothing Follows -----	1	251,982.41	251,982.41

SENATE OF THE PHILIPPINES  
**RECEIVED**  
 DEC 19 2023  
 BY: \_\_\_\_\_ TIME: 11:33  
 OFFICE OF THE DEPUTY SECRETARY  
 ADMINISTRATIVE AND FINANCIAL SERVICES

**RECEIVED**  
 DEC 19 2023  
 By: \_\_\_\_\_ Time: 2:41  
 Administrative Manager, ent Bureau

LEGISLATIVE ACCOUNTING SERV  
**RECEIVED**  
 DEC 19 2023  
 BY: \_\_\_\_\_ TIME: 9:19 AM

**RECEIVED**  
 By: **RICA** Time: 5:00 PM 12/10  
 Property and Procurement Services  
 200-2023-12-10377 P 251,982.41

**Grand Total: P251,982.41**

(Total amount in words) **Two Hundred Fifty-One Thousand Nine Hundred Eighty-Two Pesos And Forty-One Cents Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: \_\_\_\_\_  
 Signature over Printed Name of Supplier **HON. JUAN MIGUEL F. ZUBIRI**  
 \_\_\_\_\_ SENATE PRESIDENT  
 Date \_\_\_\_\_ *10 December 2023*

Fund Cluster: \_\_\_\_\_ ORS/BURS No. : \_\_\_\_\_  
 Funds Available: \_\_\_\_\_ Date of the ORS/BURS: \_\_\_\_\_  
 Signature over Printer Name of Chief Accountant **JUDITH C. JEBULAN** Amount : \_\_\_\_\_  
 Director III, Legislative Accounting Service

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-11-210) OPENED ON (11/28/2023) AND PER BAC ADVISORY RE AWARD DTD (12/13/2023)**

errazon  
 12/14/2023 / 4:23:30PM

**PRIORITY Matter**

**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES** **PRIORITY Matter**  
 Entity Name

Supplier : <b>SOLUTIONS PARTNER, INC.</b>	P.O. No. : <b>PO-23-12-374</b>
Address : 6 Flr. Valero Tower, 122 Valero St., Salcedo Village, Makati City	Date : 14-December-2023
	Mode of Procurement: NP-SVP
Tel No. : 7-750-7740 / 7-750-7740	Reference P.R. No. : <b>PR-23-10-909</b>
TIN : 229-101-352-000	EDP-MIS SG
	AB No. : <b>AB-E-23-11-211</b>

Attention : Edwin G. Lim  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Rm. 401 Property and Procurement Service	Delivery Term : 30 TO 45 DAYS
Place of Delivery : <b>SENATE OF THE PHILIPPINES, GSI BLDG. ROXAS BLVD. PASAY CITY</b>	Payment Term : Government Terms
Date of Delivery :	Warranty : One (1) year

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<b>FIREWALL HARDWARE AND SOFTWARE MAINTENANCE</b> ·Renewal of the following subscription and support services for one (1) year ·Essential Support for Forcepoint Next-Generation Firewall (NGFW) 1101 appliance ·Forcepoint NGFW Management Center, Cloud Access & Network Security ·Essential Support for Forcepoint NGFW Management Center ·Forcepoint NGFW URL Filtering ·Forcepoint Advanced Malware Detection ·Extended Appliance Warranty ·8X5 phone, email, and onsite support assistance	1	845,888.00	845,888.00

**RECEIVED**

FEB 07 2024  
 RICA Time: 5:00PM  
 Property and Procurement Services

**RECEIVED**  
 DEC 19 2023  
 By: [Signature] Time: 2:47  
 Administrative Management Bureau

**RECEIVED**  
 Nothing Follows  
 DEC 19 2023  
 BY: [Signature] TIME 12:33  
 OFFICE OF THE DEPUTY SECRETARY  
 ADMINISTRATIVE AND FINANCIAL SERVICES

**LEGISLATIVE ACCOUNTING SERV**  
**RECEIVED**  
 DEC 19 2023  
 BY: [Signature] TIME 9:15 AM

12/18  
 200-2023-12-10383 P&S, BEE.00

Page 1 of 1 **Grand Total: P845,888.00**

(Total amount in words) **Eight Hundred Forty-Five Thousand Eight Hundred Eighty-Eight Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: **HON. JUAN MIGUEL F. ZUBIRI**  
 Signature over Printed Name of Supplier \_\_\_\_\_ SENATE PRESIDENT  
 Date \_\_\_\_\_ December 2023

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_  
**JUDITH C. UEBULAN**  
 Director III, Legislative Accounting Service  
 Signature over Printer Name of Chief Accountant \_\_\_\_\_  
 ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-11-211) OPENED ON (11/28/2023) AND PER BAC ADVISORY RE AWARD DTD (12/13/2023)**

errazon  
 12/14/2023 / 3:14:28PM

**PRIORITY Matter**

RECEIVED

JAN 09 2024

Office of the Senate Secretary System Generated: 1,793



By: [Signature] Time: 10:15  
Administrative Management Bureau

**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
Entity Name

[Signature]  
DATE

Supplier : **ZG MARKETING CORPORATION**  
Address : UNIT 201 FATIMA BLDG. 111 MAGINHAWA ST.  
TEACHERS VILLAGE EAST, QUEZON CITY  
Tel No. : 0998-8670209 / 8928-6869  
TIN : 003-865-020-000

P.O. No. : **PO-23-12-378**  
Date : 14-December-2023  
Mode of Procurement: PUBLIC BIDDING  
Reference P.R. No. : **PR-23-09-777**  
PPS  
AB No. :

Attention : JUDITH G. LOPEZ  
Please acknowledge receipt of faxed P.O. and re fax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.  
Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service  
SENATE OF THE PHILIPPINES, GISIS BLDG. ROXAS BLVD. PASAY CITY  
Date of Delivery : \_\_\_\_\_  
Delivery Term : 15 Calendar days  
Payment Term : Government Terms  
Warranty : --

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	BOX	PAPER CLIP, 48MM, 100 pieces per box or 120 grams (min.) (net of box)	287	25.00	7,175.00
2	BOX	PAPER CLIP, 32MM, 100 pieces per box or 52 grams (min.) (net of box)	331	15.00	4,965.00
3	BOX	CLIP, BACKFOLD, 32MM, 12 pieces per box	523	28.00	14,644.00
4	PIECE	CLEARBOOK, LEGAL	100	60.00	6,000.00
5	PIECE	CLEARBOOK, A4 SIZE	80	55.00	4,400.00
6	PACK	BATTERY, dry cell, AAA, 2 pieces per blister pack	337	42.00	14,154.00
7	PACK	BATTERY, dry cell, AA, 2 pieces per blister pack	338	47.00	15,886.00
8	UNIT	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	10	280.00	2,800.00
9	ROLL	TWINE, PLASTIC	31	70.00	2,170.00
10	PIECE	WASTEBASKET, NON RIGID PLASTIC	20	70.00	1,400.00
11	PACK	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack	1346	100.00	134,600.00
12	CAN	INSECTICIDE, aerosol type, net content: 600ml min	202	340.00	68,680.00
13	CAN	FURNITURE CLEANER, aerosol, 300ml min./can	244	280.00	68,320.00
14	CAN	DISINFECTANT SPRAY, aerosol, 400g (min)	228	370.00	84,360.00

Page 1 of 4

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: \_\_\_\_\_  
Signature over Printed Name of Supplier  
Date  
HON. JUAN MIGUEL F. ZUBIRI  
SENATE PRESIDENT

Fund Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_  
Signature over Printer Name of Chief Accountant  
JUDITH C. VEBULAN  
Director III, Legislative Accounting Service  
ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PUBLIC BIDDING

errazon 12/14/2023 / 4:57:30PM

RECEIVED FEB 07 2024

By: RICA Time: 5:00PM  
Property and Procurement Services

LEGISLATIVE ACCOUNTING SERVICE  
RECEIVED DEC 19 2023

SENATE OF THE PHILIPPINES  
RECEIVED JAN 09 2024

BY: [Signature] TIME: 1:10  
OFFICE OF THE DEPUTY SECRETARY  
ADMINISTRATIVE AND FINANCIAL SERVICES

**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
 Entity Name

Supplier : <b>ZG MARKETING CORPORATION</b> Address : UNIT 201 FATIMA BLDG. 111 MAGINHAWA ST. TEACHERS VILLAGE EAST, QUEZON CITY Tel No. : 0998-8670209 / 8928-6869 TIN : 003-865-020-000	P.O. No. : <b>PO-23-12-378</b> Date : 14-December-2023 Mode of Procurement: PUBLIC BIDDING Reference P.R. No. : <b>PR-23-09-777</b> PPS AB No. :
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Attention : JUDITH G. LOPEZ  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Rm. 401 Property and Procurement Service Place of Delivery : <b>SENATE OF THE PHILIPPINES, GISIS BLDG. ROXAS BLVD. PASAY CITY</b> Date of Delivery :	Delivery Term : 15 Calendar days Payment Term : Government Terms Warranty : --
--	--

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
15	GALLON	ALCOHOL, ethyl, 68%-72%, 1 Gallon	197	368.00	72,496.00
16	ROLL	TAPE, TRANSPARENT, 48mm	370	38.00	14,060.00
17	ROLL	TAPE, TRANSPARENT, 24mm	400	20.00	8,000.00
18	ROLL	TAPE, PACKAGING, width: 48mm	283	40.00	11,320.00
19	ROLL	TAPE, MASKING, width: 48mm	660	115.00	75,900.00
20	ROLL	TAPE, MASKING, width: 24mm	450	40.00	18,000.00
21	PIECE	CORRECTION TAPE, 1 piece in individual plastic	574	20.00	11,480.00
22	PIECE	STAPLE REMOVER, PLIER TYPE	80	45.00	3,600.00
23	BOX	STAPLE WIRE, STANDARD	444	30.00	13,320.00
24	PIECE	STAMP PAD, FELT	20	80.00	1,600.00
25	PAIR	SCISSORS, symmetrical, blade length: 65mm, 1 piece in individual plastic	53	75.00	3,975.00
26	PAD	PAPER, PAD, ruled	52	60.00	3,120.00
27	PIECE	RECORD BOOK, 500 PAGES	300	95.00	28,500.00
28	PIECE	RECORD BOOK, 300 PAGES	226	70.00	15,820.00
29	PAD	NOTEPAD, STICK-ON, 3X4, 100 sheets per pad	403	75.00	30,225.00
30	PAD	NOTEPAD, STICK-ON, 3X3, 100 sheets per pad	441	68.00	29,988.00

Page 2 of 4

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: \_\_\_\_\_  
 Signature over Printed Name of Supplier **HON. JUAN MIGUEL F. ZUBIRI**  
 \_\_\_\_\_ SENATE PRESIDENT  
 Date \_\_\_\_\_

Fund Cluster: \_\_\_\_\_ ORS/BURS No. : \_\_\_\_\_  
 Funds Available: \_\_\_\_\_ Date of the ORS/BURS: \_\_\_\_\_  
**JUDITH C. JEBULAN**  
 Director III, Legislative Accounting Service  
 Signature over Printer Name of Chief Accountant Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PUBLIC BIDDING

**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
 Entity Name

Supplier :	<b>ZG MARKETING CORPORATION</b>	P.O. No. :	<b>PO-23-12-378</b>
Address :	UNIT 201 FATIMA BLDG. 111 MAGINHAWA ST. TEACHERS VILLAGE EAST, QUEZON CITY	Date :	14-December-2023
Tel No. :	0998-8670209 / 8928-6869	Mode of Procurement:	PUBLIC BIDDING
TIN :	003-865-020-000	Reference P.R. No. :	<b>PR-23-09-777</b> PPS
		AB No. :	

Attention : JUDITH G. LOPEZ  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term :	15 Calendar days
Date of Delivery :		Payment Term :	Government Terms
		Warranty :	--

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
31	PAD	NOTEPAD, STICK-ON, 2X3, 100 sheets per pad	385	45.00	17,325.00
32	PIECE	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	476	23.00	10,948.00
33	PIECE	MAGAZINE FILE BOX, LARGE	107	130.00	13,910.00
34	BOTTLE	STAMP PAD INK, purple or violet	23	90.00	2,070.00
35	PACK	FOLDER, TAGBOARD, for legal size documents ,100 pieces per pack	185	455.00	84,175.00
36	PACK	FOLDER, TAGBOARD, for A4 size documents, 100 pieces per pack	140	420.00	58,800.00
37	PACK	FOLDER, L-TYPE, A4	30	410.00	12,300.00
38	PACK	FOLDER, L-TYPE, PLASTIC, Legal	95	420.00	39,900.00
39	BUNDLE	FOLDER, FANCY, with slide, Legal	80	375.00	30,000.00
40	BOX	FOLDER, PRESSBOARD	78	1,900.00	148,200.00
41	SET	FILE TAB DIVIDER, bristol board, for legal	133	25.00	3,325.00
42	SET	FILE TAB DIVIDER, bristol board, for A4	117	23.00	2,691.00
43	BOX	FASTENER, METAL	50	85.00	4,250.00
44	PIECE	ERASER, PLASTIC/RUBBER	16	35.00	560.00
45	BOX	ENVELOPE, MAILING, WITH WINDOW	64	880.00	56,320.00

Page 3 of 4

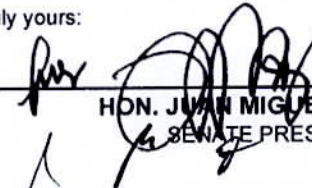
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours:

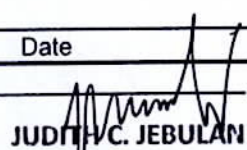
\_\_\_\_\_  
 Signature over Printed Name of Supplier

\_\_\_\_\_  
 Date

  
 HON. JUAN MIGUEL F. ZUBIRI  
 SENATE PRESIDENT

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

  
 JUDITH C. JEBULAN

Director III, Legislative Accounting Service

\_\_\_\_\_  
 Signature over Printer Name of Chief Accountant


ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PUBLIC BIDDING

  
 12/14/2023 / 4:57:30PM

**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
 Entity Name

Supplier : <b>ZG MARKETING CORPORATION</b>  Address : UNIT 201 FATIMA BLDG. 111 MAGINHAWA ST. TEACHERS VILLAGE EAST, QUEZON CITY Tel No. : 0998-8670209 / 8928-6869 TIN : 003-865-020-000	P.O. No. : <b>PO-23-12-378</b> Date : 14-December-2023 Mode of Procurement: PUBLIC BIDDING Reference P.R. No. : <b>PR-23-09-777</b> PPS AB No. :
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Attention : JUDITH G. LOPEZ  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Rm. 401 Property and Procurement Service Place of Delivery : <b>SENATE OF THE PHILIPPINES, GISIS BLDG. ROXAS BLVD. PASAY CITY</b> Date of Delivery :	Delivery Term : 15 Calendar days Payment Term : Government Terms Warranty : --
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
46	BOX	ENVELOPE, MAILING, White	71	750.00	53,250.00
47	BOX	ENVELOPE, DOCUMENTARY, Legal	80	1,300.00	104,000.00
48	BOX	ENVELOPE, DOCUMENTARY, A4	120	950.00	114,000.00
49	PIECE	ENVELOPE, EXPANDING, PLASTIC	115	70.00	8,050.00
50	BOX	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc, 100 pieces per box	298	1,400.00	417,200.00
51	PIECE	DATA FILE BOX, made of chipboard, with closed ends	197	130.00	25,610.00
52	PIECE	DATA FOLDER, made of chipboard, taglia lock ----- Nothing Follows -----	150	70.00	10,500.00

12/19  
200-2023-12-10514 P1,988,342.00

Page 4 of 4 **Grand Total: P1,988,342.00**

(Total amount in words) **One Million Nine Hundred Eighty-Eight Thousand Three Hundred Forty-Two Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: \_\_\_\_\_  
 Signature over Printed Name of,Supplier **HON. JUAN MIGUEL B. ZUBIRI**  
 \_\_\_\_\_ SENATE PRESIDENT  
 Date \_\_\_\_\_

Fund Cluster: \_\_\_\_\_ ORS/BURS No. : \_\_\_\_\_  
 Funds Available: \_\_\_\_\_ Date of the ORS/BURS: \_\_\_\_\_  
**JUDITH G. JEBULAN**  
 Director III, Legislative Accounting Service  
 Signature over Printer Name of Chief Accountant Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PUBLIC BIDDING**

errazon  
 12/14/2023 / 4:57:30PM