

**SENATE OF THE PHILIPPINES**

Entity Name

Supplier : **ACCESSORIES AND SUPPLIES DEPOT, INC.**

P.O. No. : **PO-20-12-251**

Address : 110 Labo St. Brgy. Salvacion, Laloma, Quezon City  
 Tel No. : 5162133 / 559-4941  
 TIN : 005-679-268-000

Date : 28-December-2020  
 Mode of Procurement : SHOPPING  
 Reference P.R. No. : PR-20-10-602  
 LDRS  
 AB No. : AB-20-11-119

Attention : KYRA D. EBOJO  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service  
 SENATE OF THE PHILIPPINES, GISIS BLDG. ROXAS BLVD. PASAY CITY  
 Date of Delivery :

Delivery Term : 60 WORKING DAYS  
 Payment Term : Government Terms  
 Warranty :

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	HARD DISK DRIVE, External, 2.5-inch, 2TB Capacity, USB 3.0, Slim, Portable Offer: SEAGATE 2TB ----- Nothing Follows -----	2	4,150.00	8,300.00

*Handwritten:* 20-2020-12-8211      8,300.-  
 12/22      *APZ*

SENATE OF THE PHILIPPINES  
**RECEIVED**  
 JAN 19 2021  
 BY: *[Signature]* TIME 10:35 PM  
 OFFICE OF THE DEPUTY SECRETARY  
 ADMINISTRATIVE AND FINANCIAL SERVICES

SENATE OF THE PHILIPPINES  
 TIME: 2:10 PM / DATE: 1-19-21  
**RECEIVED**  
 By: *[Signature]*  
 PROCUREMENT SECTION  
 PROPERTY AND PROCUREMENT SERVICE

Page 1 of 1 **Grand Total : P8,300.00**

(Total amount in words) **Eight Thousand Three Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours, *[Signature]* 19 January 2021  
 Signature over Printed Name of Supplier **ATTY. ARNEL JOSE S. BAÑAS**  
 DEPUTY SECRETARY, ADMINISTRATIVE AND FINANCIAL SERVICES

Fund Cluster: \_\_\_\_\_  
 Fund Available: \_\_\_\_\_  
 Signature over Printed Name of Chief Accountant *[Signature]*  
 ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NC. (AB-20-11-119) OPENED ON 12/11/2020 AND PER BAC RESO NO. RE AW-RD DTD 12/15/2020. SYSAD. THANK YOU LORD JESUS !!!  
 rgarrido *[Signature]*