



**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**

Entity Name

Supplier: <b>EPARTNERS SOLUTIONS, INC.</b>	P.O. No.: <b>PO-21-11-221</b>
Address: Unit 2308, Prestige Tower, F. Ortigas Jr. Road, Ortigas Center, Pasig City	Date: 03-November-2021
Tel No.: 89036908 / 903-6908	Mode of Procurement: SHOPPING
TIN: 008-521-673-000	Reference P.R. No.: <b>PR-21-09-501</b>
	AB No.: <b>AB-21-09-163</b>

Attention: Carina Abrenica  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.  
 Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Rm. 401 Property and Procurement Service</b> <b>SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY</b>	Delivery Term: in stock items, 7-10 working days from receipt of PO
Date of Delivery:	Payment Term: Government Terms
	Warranty: One (1)

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	<b>LASER PRINTER MONOCHROME HEAVY DUTY</b> · At least 43ppm (A4) print seed · At least 150,000 pages monthly duty cycle · At least 650 sheets input tray · At least 250 sheets output tray · At least 600pi print resolution · At least 1.2 GHz processor · At least 512MB memory · Manual Duplex Printing · Support A4, Letter, Legal and Envelope printing · LCD control panel display · USB port · Gigabit ethernet network port · one (1) year warranty Offer: HP LASERJET ENTERPRISE M507DN ----- Nothing Follows -----	1	55,733.00	55,733.00

**RECEIVED**  
PROCUREMENT SECTION, PPS  
Date: 11/10/21  
BY: [Signature]  
TIME: 3:30 PM

**Office of the Senate Secretary**  
Senate of the Philippines  
**RECEIVED**  
RECEIVED BY: [Signature] Date: 11/10/21  
DATE: 11/10/21 TIME: [Signature]  
CONTROL # : Admin. Management Bureau

**SENATE OF THE PHILIPPINES**  
**RECEIVED**  
NOV 10 2021  
BY: [Signature] TIME: 3:10 PM  
OFFICE OF THE DEPUTY SECRETARY  
ADMINISTRATIVE AND FINANCIAL SERVICES

FS-764  
OFFICE OF SENATE PRESIDENT  
VICENTE C. SOTTO III  
RECEIVED BY: LYN A. SHEENA  
DATE RECEIVED: 11 NOV 2021

300-2021-11-6488 P55,733.00

Page 1 of 1 **Grand Total : P55,733.00**

(Total amount in words) Fifty-Five Thousand Seven Hundred Thirty-Three Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours, *[Signature]*  
 Signature over Printed Name of Supplier **ATTY. MYRA MARIE D. VILLARICA**  
 Date \_\_\_\_\_ SENATE SECRETARY

Fund Cluster: \_\_\_\_\_  
 Fund Available: **JUDITH C. JEBULAN** Nov. 10, 2021  
 Director III, Legislative Accounting Service  
 Signature over Printer Name of Chief Accountant  
 ORS/BURS No.: 300-2021-11-6488  
 Date of the ORS/BURS: Nov. 9, 2021  
 Amount: P55,733.00

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-21-09-163) OPENED ON 10 /5/2021 AND PER BAC ADVISORY RE AWARD DTD 10/19/2021