

**Republic of the Philippines  
SENATE  
REQUEST FOR QUOTATION**

Date : 11/4/2021 10:47:15AM  
 RFQ No. : RFQ-21-11-074  
 Requisitioner : LPS  
 Canvasser : RAYMUND E. GARRIDO

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-21-10-598** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5 P.M. of 17 Nov. 2021. Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. PR-21-10-598 / RFQ NO. RFQ-21-11-074, Assigned Canvasser: RAYMUND E. GARRIDO, CLOSING DATE: 17 Nov. 2021 5pm

LIKewise, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

ATTY. MARIA VALENTINA S. CRUZ

CHAIRPERSON

BIDS AND AWARDS COMMITTEE

**THE CHAIRMAN**

Bids and Awards Committee  
 c/o Secretariat, Bids and Awards Committee  
 Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City  
 Fax No. 552-6601 local 1602 or 552-6793

Sir:

As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			<b>PR-21-10-598 (LPS)</b>			
1	3	LICENSE	<b>PDF Creator/Editor</b> . View, create, modify, and merge PDF from computer, mobile device, and web browser . Edit text and images, reorder, and delete pages in a PDF . Convert PDF to MS Word, Excel, PowerPoint, JPG, TIFF, and PNG . Create fillable PDF form with signature fields, calculations, data validation rules, and action buttons . Share and track PDF signatures, Comment, and viewing . Password protect PDF files to prevent copying, editing, and printing . Convert scanned document to editable PDF . Compare two versions of a PDF . Permanently redact PDFs . Integrated in a cloud software suite package with options to include a raster graphics editor, and vector graphics editor . Includes 100GB cloud storage	Php 40,500.00 Php 3,500.00/LICE NSE		

GEPS Re. # 585A-D  
 Closing Date: 17 Nov. 2021 5pm  
 Posted by: RAYMUND E. GARRIDO  
 Date Posted: 10 Nov. 2021

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY

TERMS OF PAYMENT: Government Terms / NO C.O.D. / NO ADVANCE PAYMENT)

(Name of Company)

Address of Supplier

E-Mail Address

PhilGEPS Reg. No.

Expiry Date:

Tel/Fax No./s

TIN

**RECEIVED**

(Signature over Printed Name Authorized Representative)

NOV 09 2021

BY: [Signature] TIME: 5:00 PM  
 PROCUREMENT, PPS

rgarrido  
 11/4/2021 / 10:47:31AM

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DATE: 17 NOV 2021 5pm

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ATTY. MARIA VALENTINA S. CRUZ  
CHAIRPERSON  
BIDS AND AWARDS COMMITTEE

THE CHAIRMAN

Bids and Awards Committee  
c/o Secretariat, Bids and Awards Committee  
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			One (1) license subscription for one (1) year with the ability to reassign license Compatible with Windows, MacOS, IOS, and Android			

Note:

Nothing Follows

Remarks: \*\*\*\*THANK YOU LORD JESUS\*\*\*\*

RECEIVED

NOV 09 2021

BY: \_\_\_\_\_ TIME: 8:10  
PROCUREMENT, PPS

GEPS Re. # SYSA-D

Closing Date: 17 NOV 2021

10 NOV 2021

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TERM/S OF PAYMENT:

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Address of Supplier

(Name of Company)

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(Signature over Printed Name Authorized Representative)

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