

**Republic of the Philippines
SENATE
REQUEST FOR QUOTATION**

Date : 3/31/2022 1:24:08PM
 RFQ No. : RFQ-22-03-021
 Requisitioner : LDRS
 Canvasser : CHRISTIAN S. PELAGIO

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-22-03-216** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of _____, Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. _____ / RFQ NO. _____, Assigned Canvasser: _____, CLOSING DATE: _____"

LIKewise, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

Maria Valentina S. Cruz
ATTY. MARIA VALENTINA S. CRUZ
 CHAIRPERSON
 BIDS AND AWARDS COMMITTEE

THE CHAIRMAN
 Bids and Awards Committee
 c/o Secretariat, Bids and Awards Committee
 Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
 Fax No. 552-6601 local 1602 or 552-6793

Sir: As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			PR-22-03-216 (LDRS)			
1	1	UNIT	PAPER SHREDDER, Heavy Duty Specifications: - Strip Cut - Shred Size: 4.1 mm - Bin volume: 32L - Security level: P-2/O-1/T-2 - Shredding capacity: 16 sheets 70 g/m ² , 15 sheets 80 g/m ² - Cutting speed: 40mm/sec - Throughput: 70 g/m ² - 162 sheets/ min., 80 g/m ² -152 sheets/min. - Noise level: <65dB - Input: 220-240 V, 50-62 Hz - Automatic start/stop - Overheat and overload protection - with caster for easy movement - Equipped with jam free roller to avoid paper jam - Shreds paper and optical media in only one machine - One slot for paper and ID cards ----- Nothing Follows -----	Php 50,000.00 Php50,000.00/UNIT		

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY _____

TERM/S OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT) _____ (Name of Company)

Address of Supplier _____

E-Mail Address _____ **PhilGEPS Reg No.** _____ **Expiry Date:** _____

Tel./Fax No./s _____

TIN _____

 (Signature over Printed Name Authorized Representative)

RECEIVED

APR 04 2022

BY: E TIME: 1:50
 PROCUREMENT, PPS