



**SENATE
REQUEST FOR QUOTATION**

Date : 5/12/2022 3:59:37PM
 RFQ No. : RFQ-22-05-045
 Requisitioner : LLS
 Canvasser : RONALD C. GONZALES

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-22-05-373** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of _____. Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. _____ / RFQ NO. _____, Assigned Canvasser: _____, CLOSING DATE: _____"

LIKEWISE, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

[Signature]
ATTY. MARIA VALENTINA S. CRUZ
 CHAIRPERSON
 BIDS AND AWARDS COMMITTEE

THE CHAIRMAN
 Bids and Awards Committee
 c/o Secretariat, Bids and Awards Committee
 Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
 Fax No. 552-6601 local 1602 or 552-6793

Sir: As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			<i>PR-22-05-373 (LLS)</i>			
1	1	UNIT	Paper shredder Heavy Duty, Simple design, quick operation with Intelligent induction, Overheat protection and Stop protection Shred Capacity: 16 sheets;Shred size: 2x12mm ; Security level:5 confidentiality; Bin capacity: 30L Visible Paper Bucket Continuous run time: 40min Machine power: 400W Fragile Type: CD/DVD, Card, Paper Clip, Staple; Machine noise: 60dB Separate smashed disc entry design	Php 20,000.00 <i>Php20,000.00/UNIT</i>		

Note: _____ Nothing Follows _____

Remarks: **RECEIVED**
 MAY 16 2022
 BY: *L* TIME: *1:10*
 PROCUREMENT, PPS

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY _____

TERMS OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT)

Address of Supplier _____ (Name of Company) _____

E-Mail Address _____

Tel./Fax No./s _____

TIN _____

PHIGEPS Reg. No. _____ Expiry Date: _____

 (Signature over Printed Name Authorized Representative)