

## Republic of the Philippines SENATE REQUEST FOR QUOTATION



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	;	3/12/2025	2:57:40PM
	: -	RFQ-2	5-03-003

Date	:	3/12/2025 2:57:40PM	
RFQ No.	: _	RFQ-25-03-003	
Requisitioner	:	OIRP-PS	
Canvasser		NADIA C. TOMAWIS C	

	By:	OAN CORO	NEL C	anvasser	NADIA C. TO	MAWIS 🛠
of maniherein l	We invision to the committee of the comm	ite all GEPS ee (BAC), 4/I 4 must be su om 401, 4/I Kin r ongin in the mission to th Assigned	registered bidders to submit sealed quotation for the ite Senate of the Philippines, GSIS Bidg., Financial Center bmitted to the Office of the Chairman, Bids and Awards C Senate of the Philippines, GSIS Building, Finar dly observe and comply with the stated specifications / de item, any erasure must be properly initialed by the bidder, e BAC. Please do not forget to indicate the following refer to Canvasser:, CLOSING DATE:	committee, Room 408 of icial Center, Pasay scriptions / unit of item Bidders are presumed rences in your envelop	or the Secretariat, I City, not later s for quotation, and to have reviewed e "PR NO.	Bids and Awards than 5P.M. of I specify country all bids indicated 
OF PO	LIKEWI STING WI	SE, ALL QUO TH THE Philo	TATIONS MUST BE VALID FOR AT LEAST THIRTY (30) SEPS AND SUBJECT TO THE GENERAL CONDITIONS F			CLOSING DATE
				ATTY. MARI	A VALENTINA S.	
THE C	HAIRMA			BIDS AND	AWARDS COMMI	EE
C/O Sec Room Fax No Sir:	cretariat, 401 4/L, S 552-660		ards Committee Philippines, GSIS Building, Financial Center, Pasay Ci or 552-6793 ur letter above, we are pleased to quote hereunder our k:		ing item/s subject	to the General
ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			PR-25-03-154 (OIRP-PS)		1	
1	20	PIECE	FOLDER, LEATHERETTE WITH SENATE LOGO, WITH VELVET LINING INSIDE  *Delivery Schedule: 28 days upon approval of sample  *Please see attached specifications and picture for reference	Php 10,000.00 Php500.00/PIECE		
Note:	Included	in PPMP o	f the 2025 Budget of the OIRP Protocol Service			
			Nothing Follows			
			TATIONS must be valid for at least thirty [30] to forty fi	ve [45] days from clos	sing date)	
	S OF DEL		Averament Terms (NO C O D / NO ADVANCE PAYMENT	١		

ntomawis 3/12/2025 / 2:57:56PM

Address of Supplier E-Mail Address

Tel./Fax No./s

TIN

(Name of Company)

(Signature over Printed Name Authorized Representative)

Expiry Date:

PhilGEPS Reg. No.



## Republic of the Philippines SENATE REQUEST FOR QUOTATI



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ON			
Date	:	3/12/2025	2:57:40PM
REQ No.	: -	RFQ-2	5-03-003

Requisitioner		UIRP-PS
Canvasser	:	NADIA C. TOMAWIS

Sir/Madam: Time: \*\*QCM\*\*

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. PR-25-03-154 must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. \_\_\_\_\_\_\_ / REQ NO. \_\_\_\_\_\_, Assigned Canvasser: \_\_\_\_\_\_, CLOSING DATE: \_\_\_\_\_\_ " Time: 9 Wm

LIKEWISE, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

ATTY. MARIA VALENTINA Š. CRUZ CHAIRPERSON

BIDS AND AWARDS COMMITTEE

THE CHAIRMAN Bids and Awards Committee
c/o Secretariat, Bids and Awards Committee
Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
Fax No. 552-6601 local 1602 or 552-6793

Sir:

As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
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## Remarks:

In accordance with Annex "H" Appendix A of the revised IRR of RA 9184, all quotations must be submitted on or before the deadline with the PhilGEPS Registration number and Mayor's/ Business Permit. Additional documentary requirements must also be submitted together with the quotation for Small Value Procurement (SVP), as follows:

Professional license/Curriculum Vitae for Consulting Services;

PCAB License for Infrastructure;

Income/Business Tax Return for ABC above Php 500,000.00;

For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum Membership may be submitted in lieu of said

For individuals engaged under Small Value Procurement, only the BIR certificate of Registration shall be submitted in lieu of DTI registration and Mayor's Permit.

Winning bidders under Small Value Procurement with an ABC above Php50,000.00 will also be required to submit a Notarized Omnibus Sworn Statement prior to the preparation of the Contract/Purchase or Job Order.

Failure of the bidder to submit the required documents is a ground for disqualification.

(1	QUOTATIONS must be valid for at least thirty [30]	to forty five [45] da	lays fror	n closing date)
TERMS OF DELIVERY				
TERM/S OF PAYMENT:	Government Terms (NO C.O.D. / NO ADVANCE	PAYMENT)		
Address of Supplier				(Name of Company)
E-Mail Address		PhilGEPS Reg. N	No.	Expiry Date:
Tel./Fax No./s				
TIN	<del></del>	(Signature ove	ver Printe	ed Name Authorized Representative)