



**Republic of the Philippines
SENATE
REQUEST FOR QUOTATION**

Date : 7/21/2021 12:01:05PM
 RFQ No. : RFQ-21-07-051
 Requisitioner : STSRO
 Canvasser : EISEN ROMMEL G. RAZON

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-21-06-367** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of _____ Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. _____ / RFQ NO. _____, Assigned Canvasser: _____, CLOSING DATE: _____"

LIKewise, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

Maria Valentina S. Cruz
ATTY. MARIA VALENTINA S. CRUZ
 CHAIRPERSON
 BIDS AND AWARDS COMMITTEE

THE CHAIRMAN
 Bids and Awards Committee
 c/o Secretariat, Bids and Awards Committee
 Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
 Fax No. 552-6601 local 1602 or 552-6793

Sir: As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			<i>PR-21-06-367 (STSRO)</i>			
1	2	PIECE	PRINTER, INKJET <i>Specifications:</i> - All in One Ink Tank System Inkjet Printer - Print, Scan, and Copy with ADF - At least 15 ipm black and 8.0 ipm color print speed (ISO 24734 A4 Simplex) - At least 30 sheets ADF tray capacity - At least 250 sheets input tray capacity - At least 30 sheets output tray capacity - Flatbed scanner with 1200x2400dpi optical scan resolution - Print paper size: A4, Letter, Legal - USB port - LAN port - WiFi 802.11b/g/n - WiFi Direct - Automatic duplex printing - One (1) year warranty	Php 40,000.00		
				<i>Php20,000.00/PIECE</i>		

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY _____

TERM/S OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT) _____

Address of Supplier _____ (Name of Company)

E-Mail Address _____ **PhilGEPS Reg. No.** _____ **Expiry Date:** _____

Tel./Fax No./s _____

TIN _____ (Signature over Printed Name Authorized Representative)