



**HOUSE OF REPRESENTATIVES**

**H. No. 4730**

---

BY REPRESENTATIVE MERCADO-REVILLA, PER COMMITTEE REPORT NO. 970

---

AN ACT CONVERTING THE MUNICIPALITY OF BACCOOR IN THE PROVINCE OF CAVITE INTO A COMPONENT CITY TO BE KNOWN AS THE CITY OF BACCOOR

*Be it enacted by the Senate and House of Representatives of the Philippines in Congress assembled:*

ARTICLE I

GENERAL PROVISIONS

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12

SECTION 1. *Title.* -- This Act shall be known as the "Charter of the City of Bacoor".

SEC. 2. *The City of Bacoor.* -- The Municipality of Bacoor shall be converted into a component city to be known as the City of Bacoor, hereinafter referred to as the City, which shall comprise the present territory of the Municipality of Bacoor in the Province of Cavite, over which it has jurisdiction, bounded by the City of Las Piñas, the City of Parañaque and the City of Muntinlupa, Metro Manila, and the municipalities of Imus, Dasmariñas and Kawit, Province of Cavite. Its bounds are approximately described as follows:

1 Bounded on the East by the City of Las Piñas, Cavite, along point 1 to  
 2 41 following the Zapote River and Ligas River; on the South by the  
 3 Municipality of Dasmariñas, Cavite, along lines 41-42, 42-43, 43-44 and  
 4 44-45; on the Southwest by the Municipality of Imus Creek, along lines 191-  
 5 192 to 206; on the West by the Municipality of Kawit, Cavite, along point 206  
 6 to 234 following the Imus River and Binakayan River; on the North by Bacoor  
 7 Bay, along point 234-245 to point 1.

8 Beginning from CVT 1 (NAMRIA), Bulihan, Silang, Cavite N. 07-48  
 9 W., 21,640.67 m. to point 1;

10	thence	N. 48-17 E.	38.98 m.	to point 2;
11	thence	S. 30-17 E.	363.32 m.	to point 3;
12	thence	S. 05-10 W.	138.61 m.	to point 4;
13	thence	S. 75-51 W.	92.75 m.	to point 5;
14	thence	S. 37-58 W.	258.74 m.	to point 6;
15	thence	S. 52-08 E.	53.13 m.	to point 7;
16	thence	S. 14-06 W.	141.70 m.	to point 8;
17	thence	S. 51-36 W.	286.69 m.	to point 9;
18	thence	S. 75-16 W.	115.78 m.	to point 10;
19	thence	S. 06-13 E.	194.10 m.	to point 11;
20	thence	S. 40-22 E.	215.49 m.	to point 12;
21	thence	S. 16-24 E.	599.19 m.	to point 13;
22	thence	S. 25-47 E.	318.18 m.	to point 14;
23	thence	S. 21-44 W.	208.20 m.	to point 15;
24	thence	S. 03-05 E.	705.92 m.	to point 16;
25	thence	S. 40-03 E.	345.01 m.	to point 17;
26	thence	S. 21-57 E.	235.63 m.	to point 18;
27	thence	S. 18-23 E.	433.48 m.	to point 19;

1	thence	N. 83-45 E.	133.15 m.	to point 20;
2	thence	S. 53-02 E.	331.98 m.	to point 21;
3	thence	S. 20-22 E.	28.32 m.	to point 22;
4	thence	S. 35-38 W.	16.50 m.	to point 23;
5	thence	S. 57-47 E.	34.92 m.	to point 24;
6	thence	S. 05-08 E.	13.62 m.	to point 25;
7	thence	S. 65-10 E.	704.30 m.	to point 26;
8	thence	S. 09-31 E.	503.83 m.	to point 27;
9	thence	S. 21-31 E.	636.22 m.	to point 28;
10	thence	S. 51-05 E.	481.24 m.	to point 29;
11	thence	S. 08-52 E.	362.26 m.	to point 30;
12	thence	S. 17-01 E.	292.03 m.	to point 31;
13	thence	S. 29-24 E.	715.88 m.	to point 32;
14	thence	S. 30-15 E.	705.85 m.	to point 33;
15	thence	S. 35-55 E.	573.58 m.	to point 34;
16	thence	S. 21-16 E.	1,518.26 m.	to point 35;
17	thence	S. 32-45 E.	949.04 m.	to point 36;
18	thence	S. 11-28 W.	395.50 m.	to point 37;
19	thence	S. 01-20 W.	183.91 m.	to point 38;
20	thence	S. 29-28 W.	739.58 m.	to point 39;
21	thence	S. 00-47 E.	1,077.53 m.	to point 40;
22	thence	S. 02-05 E.	165.15 m.	to point 41;
23	thence	N. 70-56 W.	30.32 m.	to point 42;
24	thence	N. 70-31 W.	2,939.10 m.	to point 43;
25	thence	N. 68-34 W.	937.47 m.	to point 44;
26	thence	N. 68-33 W.	10.07 m.	to point 45;
27	thence	N. 28-52 E.	176.62 m.	to point 46;
28	thence	N. 80-07 E.	144.56 m.	to point 47;

1	thence	N. 14-44 W.	53.57 m.	to point 48;
2	thence	N. 38-35 W.	72.88 m.	to point 49;
3	thence	N. 58-28 W.	105.43 m.	to point 50;
4	thence	N. 42-25 W.	68.89 m.	to point 51;
5	thence	N. 40-38 E.	67.49 m.	to point 52;
6	thence	N. 04-26 W.	144.72 m.	to point 53;
7	thence	N. 64-23 E.	52.13 m.	to point 54;
8	thence	N. 31-11 W.	157.05 m.	to point 55;
9	thence	N. 26-52 E.	65.46 m.	to point 56;
10	thence	N. 02-57 E.	50.70 m.	to point 57;
11	thence	N. 14-47 W.	86.06 m.	to point 58;
12	thence	N. 88-00 E.	320.68 m.	to point 59;
13	thence	N. 05-05 E.	27.99 m.	to point 60;
14	thence	N. 45-49 E.	12.98 m.	to point 61;
15	thence	N. 05-51 W.	137.54 m.	to point 62;
16	thence	N. 37-01 W.	56.10 m.	to point 63;
17	thence	N. 71-02 W.	147.65 m.	to point 64;
18	thence	S. 56-47 W.	173.78 m.	to point 65;
19	thence	N. 53-57 W.	53.21 m.	to point 66;
20	thence	N. 47-19 W.	83.37 m.	to point 67;
21	thence	N. 48-59 W.	34.31 m.	to point 68;
22	thence	N. 81-12 W.	91.67 m.	to point 69;
23	thence	N. 31-21 W.	90.03 m.	to point 70;
24	thence	N. 73-34 E.	195.22 m.	to point 71;
25	thence	N. 26-28 W.	135.25 m.	to point 72;
26	thence	N. 31-43 W.	68.99 m.	to point 73;
27	thence	N. 88-56 W.	196.34 m.	to point 74;
28	thence	N. 08-00 W.	99.15 m.	to point 75;

1	thence	N. 07-41 E.	108.64 m.	to point 76;
2	thence	S. 76-51 W.	44.51 m.	to point 77;
3	thence	N. 03-51 W.	28.03 m.	to point 78;
4	thence	N. 43-16 W.	39.18 m.	to point 79;
5	thence	N. 07-26 W.	45.02 m.	to point 80;
6	thence	N. 25-29 W.	32.12 m.	to point 81;
7	thence	N. 10-57 E.	75.12 m.	to point 82;
8	thence	N. 83-01 E.	222.49 m.	to point 83;
9	thence	S. 77-43 E.	378.41 m.	to point 84;
10	thence	N. 16-20 E.	15.50 m.	to point 85;
11	thence	N. 21-14 E.	96.37 m.	to point 86;
12	thence	N. 57-08 W.	260.29 m.	to point 87;
13	thence	N. 13-19 W.	37.15 m.	to point 88;
14	thence	N. 23-56 W.	65.22 m.	to point 89;
15	thence	N. 27-07 W.	54.19 m.	to point 90;
16	thence	N. 22-12 W.	92.42 m.	to point 91;
17	thence	N. 18-53 E.	78.16 m.	to point 92;
18	thence	N. 16-03 W.	68.47 m.	to point 93;
19	thence	S. 65-14 W.	10.00 m.	to point 94;
20	thence	N. 33-39 W.	213.37 m.	to point 95;
21	thence	N. 46-16 W.	59.76 m.	to point 96;
22	thence	N. 27-34 W.	28.76 m.	to point 97;
23	thence	N. 60-58 W.	186.30 m.	to point 98;
24	thence	N. 02-42 E.	33.09 m.	to point 99;
25	thence	N. 25-24 W.	78.10 m.	to point 100;
26	thence	N. 15-45 W.	126.68 m.	to point 101;
27	thence	N. 02-28 W.	35.70 m.	to point 102;
28	thence	N. 45-02 W.	30.26 m.	to point 103;

1	thence	N. 49-21 E.	29.89 m.	to point 104;
2	thence	N. 23-49 W.	128.45 m.	to point 105;
3	thence	N. 45-37 W.	46.17 m.	to point 106;
4	thence	N. 79-48 W.	53.57 m.	to point 107;
5	thence	N. 42-49 W.	192.56 m.	to point 108;
6	thence	N. 18-04 E.	25.14 m.	to point 109;
7	thence	N. 26-43 W.	61.38 m.	to point 110;
8	thence	N. 44-45 W.	55.06 m.	to point 111;
9	thence	N. 54-16 E.	42.74 m.	to point 112;
10	thence	N. 43-01 W.	239.07 m.	to point 113;
11	thence	S. 57-12 W.	59.12 m.	to point 114;
12	thence	N. 68-03 W.	59.62 m.	to point 115;
13	thence	S. 62-17 W.	85.34 m.	to point 116;
14	thence	N. 70-00 W.	72.10 m.	to point 117;
15	thence	N. 52-54 W.	64.08 m.	to point 118;
16	thence	N. 74-30 W.	62.82 m.	to point 119;
17	thence	S. 68-59 W.	41.62 m.	to point 120;
18	thence	N. 75-05 W.	63.26 m.	to point 121;
19	thence	N. 21-59 W.	116.36 m.	to point 122;
20	thence	N. 20-18 W.	105.18 m.	to point 123;
21	thence	N. 12-01 E.	53.38 m.	to point 124;
22	thence	N. 42-01 E.	78.85 m.	to point 125;
23	thence	N. 00-12 E.	71.05 m.	to point 126;
24	thence	N. 21-51 E.	49.38 m.	to point 127;
25	thence	N. 41-00 E.	61.41 m.	to point 128;
26	thence	N. 17-13 E.	36.37 m.	to point 129;
27	thence	N. 05-51 E.	59.58 m.	to point 130;
28	thence	N. 33-54 W.	81.90 m.	to point 131;

1	thence	N. 03-31 E.	36.36 m.	to point 132;
2	thence	N. 12-33 W.	41.07 m.	to point 133;
3	thence	N. 51-17 W.	45.99 m.	to point 134;
4	thence	N. 26-46 W.	84.13 m.	to point 135;
5	thence	N. 79-56 W.	69.59 m.	to point 136;
6	thence	N. 47-39 W.	154.17 m.	to point 137;
7	thence	N. 70-29 W.	131.25 m.	to point 138;
8	thence	N. 20-26 W.	25.09 m.	to point 139;
9	thence	N. 71-21 E.	122.92 m.	to point 140;
10	thence	N. 79-08 W.	79.40 m.	to point 141;
11	thence	N. 26-58 W.	22.76 m.	to point 142;
12	thence	N. 73-47 W.	64.84 m.	to point 143;
13	thence	N. 49-33 W.	18.66 m.	to point 144;
14	thence	N. 00-54 W.	20.19 m.	to point 145;
15	thence	N. 41-05 E.	47.84 m.	to point 146;
16	thence	N. 24-46 W.	61.60 m.	to point 147;
17	thence	N. 45-36 E.	79.69 m.	to point 148;
18	thence	N. 29-22 W.	9.81 m.	to point 149;
19	thence	N. 70-28 W.	58.57 m.	to point 150;
20	thence	N. 37-06 W.	67.54 m.	to point 151;
21	thence	N. 66-28 W.	79.57 m.	to point 152;
22	thence	N. 86-37 W.	110.63 m.	to point 153;
23	thence	S. 24-35 W.	44.74 m.	to point 154;
24	thence	N. 68-46 W.	55.14 m.	to point 155;
25	thence	N. 23-50 W.	66.06 m.	to point 156;
26	thence	N. 71-33 W.	76.30 m.	to point 157;
27	thence	N. 30-20 W.	53.41 m.	to point 158;
28	thence	N. 51-44 W.	44.10 m.	to point 159;

1	thence	N. 24-10 W.	81.83 m.	to point 160;
2	thence	N. 67-41 E.	28.00 m.	to point 161;
3	thence	N. 53-43 W.	52.43 m.	to point 162;
4	thence	N. 83-54 W.	43.73 m.	to point 163;
5	thence	N. 05-05 W.	92.38 m.	to point 164;
6	thence	N. 40-23 W.	47.41 m.	to point 165;
7	thence	N. 52-27 E.	51.60 m.	to point 166;
8	thence	N. 62-04 W.	12.00 m.	to point 167;
9	thence	N. 77-34 W.	50.30 m.	to point 168;
10	thence	N. 21-07 W.	66.44 m.	to point 169;
11	thence	N. 72-11 W.	59.71 m.	to point 170;
12	thence	N. 65-12 W.	44.47 m.	to point 171;
13	thence	N. 04-26 W.	32.75 m.	to point 172;
14	thence	S. 55-56 W.	63.00 m.	to point 173;
15	thence	N. 38-33 W.	86.94 m.	to point 174;
16	thence	N. 31-58 E.	50.81 m.	to point 175;
17	thence	N. 02-28 E.	23.07 m.	to point 176;
18	thence	N. 50-16 W.	95.60 m.	to point 177;
19	thence	N. 22-41 E.	102.69 m.	to point 178;
20	thence	N. 40-51 W.	31.52 m.	to point 179;
21	thence	N. 35-24 W.	49.55 m.	to point 180;
22	thence	N. 12-04 E.	260.21 m.	to point 181;
23	thence	N. 83-26 E.	41.71 m.	to point 182;
24	thence	N. 15-18 E.	57.28 m.	to point 183;
25	thence	N. 38-17 W.	59.40 m.	to point 184;
26	thence	N. 03-03 E.	25.20 m.	to point 185;
27	thence	N. 04-45 E.	116.10 m.	to point 186;
28	thence	N. 18-28 E.	100.61 m.	to point 187;



1	thence	N. 74-45 E.	67.20 m.	to point 188;
2	thence	N. 32-08 W.	39.06 m.	to point 189;
3	thence	N. 03-50 W.	19.00 m.	to point 190;
4	thence	N. 13-13 E.	120.94 m.	to point 191;
5	thence	N. 00-50 W.	112.24 m.	to point 192;
6	thence	N. 26-54 W.	74.73 m.	to point 193;
7	thence	S. 79-05 W.	107.53 m.	to point 194;
8	thence	S. 72-39 W.	20.48 m.	to point 195;
9	thence	S. 77-55 W.	277.52 m.	to point 196;
10	thence	N. 16-01 E.	18.30 m.	to point 197;
11	thence	N. 42-18 W.	13.85 m.	to point 198;
12	thence	S. 69-15 W.	145.85 m.	to point 199;
13	thence	N. 47-19 W.	3.32 m.	to point 200;
14	thence	N. 11- 48 W.	13.30 m.	to point 201;
15	thence	S. 81-25 W.	92.01 m.	to point 202;
16	thence	S. 75-11 W.	128.68 m.	to point 203;
17	thence	S. 73-15 W.	137.59 m.	to point 204;
18	thence	S. 45-50 W.	26.51 m.	to point 205;
19	thence	S. 67-41 W.	49.98 m.	to point 206;
20	thence	N. 22-18 W.	75.09 m.	to point 207;
21	thence	N. 60-10 E.	107.04 m.	to point 208;
22	thence	N. 29-39 W.	170.96 m.	to point 209;
23	thence	N. 34-36 W.	252.51 m.	to point 210;
24	thence	N. 03-13 W.	208.94 m.	to point 211;
25	thence	N. 25-36 W.	296.45 m.	to point 212;
26	thence	N. 60-41 W.	138.87 m.	to point 213;
27	thence	N. 15-39 W.	203.39 m.	to point 214;
28	thence	N. 83-05 W.	66.84 m.	to point 215;

1	thence	S. 47-29 W.	82.29 m.	to point 216;
2	thence	S. 84-43 W.	60.14 m.	to point 217;
3	thence	N. 29-10 W.	155.03 m.	to point 218;
4	thence	N. 12-58 E.	220.47 m.	to point 219;
5	thence	N. 04-18 W.	26.70 m.	to point 220;
6	thence	N. 20-29 W.	54.02 m.	to point 221;
7	thence	N. 58-25 W.	203.01 m.	to point 222;
8	thence	N. 60-36 W.	234.76 m.	to point 223;
9	thence	N. 00-23 W.	300.10 m.	to point 224;
10	thence	N. 14-35 E.	112.15 m.	to point 225
11	thence	N. 09-37 W.	247.18 m.	to point 226;
12	thence	N. 01-46 W.	83.86 m.	to point 227;
13	thence	N. 23-49 E.	104.37 m.	to point 228;
14	thence	N. 19-20 E.	141.73 m.	to point 229;
15	thence	N. 21-29 W.	148.23 m.	to point 230;
16	thence	N. 59-49 W.	107.61 m.	to point 231;
17	thence	N. 64-20 W.	177.06 m.	to point 232;
18	thence	N. 47-38 W.	157.66 m.	to point 233;
19	thence	N. 13-37 E.	120.18 m.	to point 234;
20	thence	N. 82-19 E.	29.42 m.	to point 235;
21	thence	S. 82-21 E.	785.69 m.	to point 236;
22	thence	N. 80-18 E.	1,286.09 m.	to point 237;
23	thence	N. 69-55 E.	1,500.82 m.	to point 238;
24	thence	N. 48-18 E.	780.24 m.	to point 239;
25	thence	N. 62-48 E.	904.36 m.	to point 1.

26 Beginning; point 1 is equivalent to MBM 1, point 42 is equivalent to  
 27 MBM 21, point 43 is equivalent to MBM 22, point 44 is equivalent to MBM  
 28 23, point 83 is equivalent to MBM 24, point 193 is equivalent to MBM 30-A,

1 point 194 is equivalent to MBM 31, point 25 is equivalent to MBM 36-A,  
2 point 236 is equivalent to MBM 37, point 237 is equivalent to MBM 38, point  
3 238 is equivalent to MBM 39, point 239 is equivalent to MBM 40.

4 Containing an area of 46,171,035 square meters, more or less, subject to  
5 change whenever a petition of adjoining municipalities shall arise with regards  
6 to the boundaries indicated in plan (Mb-04-000001).

7 The foregoing provision shall be without prejudice to the resolution by  
8 the appropriate agency or forum of any boundary dispute or case involving  
9 questions of territorial jurisdiction between the City of Bacoor and the  
10 adjoining local government units: *Provided*, That the territorial jurisdiction of  
11 the disputed area or areas shall remain with the local government unit which  
12 has existing administrative supervision over said area or areas until the final  
13 resolution of the case.

14 SEC. 3. *Corporate Powers of the City.* – The City constitutes a  
15 political body corporate and as such is endowed with the attributes of  
16 perpetual succession and possessed of the powers which pertain to a municipal  
17 corporation to be exercised in conformity with the provisions of this Charter.  
18 The City shall have the following corporate powers:

- 19 (a) To have a continuous succession in its corporate name;  
20 (b) To sue and be sued;  
21 (c) To have and use a corporate seal;  
22 (d) To acquire, hold and convey real or personal property;  
23 (e) To enter into any contract and/or agreement; and  
24 (f) To exercise such other powers, prerogatives or authority, subject to  
25 the limitations provided in this Act or laws.

26 SEC. 4. *General Powers.* – The City shall have a common seal and  
27 may alter the same at pleasure: *Provided*, That any change of corporate seal  
28 shall be registered with the Department of the Interior and Local Government

1 (DILG). It shall exercise the powers to levy taxes; to close and open roads,  
2 streets, alleys, parks or squares; to take, purchase, receive, hold, lease, convey  
3 and dispose of real and personal property for the general interests of the City;  
4 to expropriate or condemn private property for public use; to contract and to  
5 be contracted with; to sue and be sued; to prosecute and defend to final  
6 judgment and execution suits wherein the City is involved or interested in; and  
7 to exercise all the powers as are granted to corporations or as hereinafter  
8 conferred.

9       SEC. 5. *Exemption from Liability for Damages.* – The City and its  
10 officials shall be exempt from liability for death or injury to persons or damage  
11 to property caused or done in the performance of official functions.

12       SEC. 6. *Jurisdiction of the City.* – The jurisdiction of the City, for  
13 police purposes only, shall be coextensive with its territorial jurisdiction and,  
14 for the purpose of protecting and ensuring the purity of the water supply of the  
15 City, such police jurisdiction shall also extend over all the territory within the  
16 drainage area of such water supply, or within one hundred meters (100 m.) of  
17 any reservoir, conduit, canal, aqueduct or pumping station used in connection  
18 with the city water service.

19       The city court of the City of Bacoor shall have concurrent jurisdiction  
20 with the city or municipal court of the adjoining municipalities or cities, to try  
21 crimes and misdemeanors committed within said drainage area or within said  
22 spaces of one hundred meters (100 m.).

23       The court first taking cognizance of such an offense shall have  
24 jurisdiction to try cases to the exclusion of others. The police forces of several  
25 municipalities and cities concerned shall have concurrent jurisdiction with the  
26 police forces of the City for the maintenance of good order and the  
27 enforcement of ordinances throughout said zone, area or spaces. But any  
28 license that may be issued within said zone, area or spaces shall be granted by

1 the proper authorities of the city or municipality concerned, and the fees  
2 arising therefrom shall accrue to the treasury of the said city or municipality  
3 concerned and not to the City.

## 4 ARTICLE II

### 5 CITY OFFICIALS IN GENERAL

6 SEC. 7. *The Officials of the City of Bacoor.* – (a) There shall be in the  
7 City of Bacoor: a city mayor, a city vice mayor, sangguniang panlungsod  
8 members, a secretary to the sangguniang panlungsod, a city treasurer, an  
9 assistant city treasurer, a city assessor, an assistant city assessor, a city  
10 accountant, a city budget officer, a city planning and development officer, a  
11 city engineer, an assistant city engineer, a city health officer, an assistant city  
12 health officer, a city civil registrar, a city administrator, a city legal officer, an  
13 assistant city legal officer, a city social welfare and development officer, a city  
14 veterinarian and a city general services officer.

15 (b) In addition thereto, the city mayor may appoint a city environment  
16 and natural resources officer, a city architect, a city information officer, a city  
17 cooperatives officer, a city population officer, a city agriculturist, a city  
18 business permits and licensing officer, a city education officer, a city youth and  
19 sports development officer, a city public safety officer, a city tourism and  
20 cultural affairs officer, a city human resource development officer, a city  
21 building official, a city people's organization regulations officer, a city public  
22 employment service officer, a city urban poor affairs officer, a city persons  
23 with disability officer, a city senior citizens affairs officer, a city livelihood  
24 officer, a city homeowners' affairs officer, a city barangay affairs officer, a city  
25 animal welfare and protection officer and a city parks and recreation officer.

26 (c) There shall be established in the City a city fire station to be headed  
27 by a city fire marshal, a city jail to be headed by a city jail warden, a city

1 schools division to be headed by a city schools division superintendent and a  
2 city prosecution service to be headed by a city prosecutor.

3 (d) The City of Bacoor may:

4 (1) Maintain existing offices not mentioned in subsections (a), (b) and  
5 (c) hereof;

6 (2) Create such other offices as may be necessary to carry out the  
7 purposes of the City; or

8 (3) Consolidate the functions of any office with those of another in the  
9 interest of efficiency and economy.

10 (e) Unless otherwise provided herein, heads of departments and offices  
11 shall be appointed by the city mayor with the concurrence of the majority of all  
12 the sangguniang panlungsod members, subject to civil service law, rules and  
13 regulations. The sangguniang panlungsod shall act on the appointment within  
14 fifteen (15) days from the day of its submission, otherwise the same shall be  
15 deemed confirmed.

### 16 ARTICLE III

#### 17 THE CITY MAYOR AND THE CITY VICE MAYOR

18 SEC. 8. *The City Mayor.* – (a) The city mayor shall be the chief  
19 executive of the City and shall be elected at large by the qualified voters of the  
20 City. No person shall be eligible for the position of city mayor unless, at the  
21 time of the election, one is at least twenty-one (21) years of age, a resident of  
22 the City for at least one (1) year prior to his election and a qualified voter  
23 therein. The city mayor shall hold office for three (3) years, unless sooner  
24 removed, and shall receive a minimum monthly compensation corresponding  
25 to Salary Grade Thirty (30) as prescribed under Republic Act No. 6758,  
26 otherwise known as the “Compensation and Position Classification Act of  
27 1989”, and the implementing guidelines issued pursuant thereto.

1           The city mayor, as the chief executive of the city government, shall  
2 exercise such powers and perform such duties and functions as provided  
3 herein.

4           (b) For efficient, effective and economical governance, the purpose of  
5 which is the general welfare of the City and its inhabitants, the city mayor  
6 shall:

7           (1) Exercise those powers expressly granted to him by law, those  
8 necessarily implied therefrom, as well as powers necessary, appropriate or  
9 incidental for the efficient and effective governance of the City, and those  
10 which are essential to the promotion of the general welfare:

11           (i) Determine the guidelines of city policies and be responsible to the  
12 sangguniang panlungsod for the program of government;

13           (ii) Direct the formulation of the city development plan with the  
14 assistance of the city development council and, upon approval thereof by the  
15 sangguniang panlungsod, implement the same;

16           (iii) Present the program of government and propose policies and  
17 projects for the consideration of the sangguniang panlungsod at the opening of  
18 the regular session of the sangguniang panlungsod every calendar year and as  
19 often as may be deemed necessary as the general welfare of the inhabitants and  
20 the needs of the city government may require;

21           (iv) Initiate and propose legislative measures to the sangguniang  
22 panlungsod and, as often as may be deemed necessary, provide such  
23 information and data needed or requested by said sanggunian in the  
24 performance of its legislative functions;

25           (v) Appoint all officials and employees whose appointments are not  
26 otherwise provided for in this Act, as well as those he may be authorized by  
27 law to appoint;

1           (vi) Represent the City in all its business transactions and sign on its  
2 behalf all bonds, contracts and obligations, and such other documents upon the  
3 authority of the sangguniang panlungsod or pursuant to law or ordinance;

4           (vii) Carry out such emergency measures as may be necessary during  
5 and in the aftermath of man-made and natural disasters and calamities;

6           (viii) Determine the time, manner and place of payment of salaries or  
7 wages of the officials and employees of the City, in accordance with law or  
8 ordinance;

9           (ix) Allocate and assign office space to the City and other officials and  
10 employees who, by law or ordinance, are entitled to such space in the office  
11 and other buildings owned or leased by the city government;

12           (x) Ensure that all executive officials and employees of the City  
13 faithfully discharge their duties and functions as provided for by law and  
14 Republic Act No. 7160, as amended, otherwise known as the Local  
15 Government Code of 1991, and cause to be instituted administrative or judicial  
16 proceedings against any official or employee of the City who may have  
17 committed an offense in the performance of official duties;

18           (xi) Examine the books, records and other documents of all offices,  
19 officials, agents or employees of the City and, in aid of executive powers and  
20 authority, require all national officials and employees stationed in or assigned  
21 to the City to make available such books, records and other documents in their  
22 custody, except those classified by law as confidential;

23           (xii) Furnish copies of executive orders issued to the Office of the  
24 President and the Office of the Secretary of the DILG within seventy-two (72)  
25 hours after their issuance;

26           (xiii) Visit component barangays of the City at least once every six (6)  
27 months to deepen understanding of the problems and conditions, listen and  
28 give appropriate counsel to local officials and inhabitants of general laws and



1 ordinances which especially concern them, and otherwise conduct visits and  
2 inspections to ensure that the governance of the City will improve the quality  
3 of life of the inhabitants;

4 (xiv) Act on leave applications of officials and employees appointed  
5 and on the commutation of the monetary value of their leave credits in  
6 accordance with law;

7 (xv) Authorize official trips of city officials and employees outside of  
8 the City for a period not exceeding thirty (30) days: *Provided*, That the trips  
9 abroad or for a longer period may be authorized in accordance with the Local  
10 Government Code of 1991;

11 (xvi) Call upon any national official or employee stationed in or  
12 assigned to the City for advise on matters affecting the City and to make  
13 recommendations thereon; coordinate with the said officials and employees in  
14 the formulation and the implementation of plans, programs and projects; and,  
15 when appropriate, initiate an administrative or judicial action against a national  
16 government official or employee who may have committed an offense in the  
17 performance of official duties while stationed in or assigned to the City;

18 (xvii) Authorize payment for medical care, necessary transportation,  
19 subsistence, hospital or medical fees of city officials and employees who are  
20 injured while in the performance of their official duties and functions, subject  
21 to the availability of funds;

22 (xviii) Solemnize marriages, any provision of law to the contrary  
23 notwithstanding;

24 (xix) Conduct an annual palarong panlungsod which shall feature  
25 traditional sports and disciplines included in national and international games,  
26 in coordination with the Department of Education (DepED); and

27 (xx) Submit to the provincial governor the following reports: an annual  
28 report containing a summary of all matters pertinent to the management,

1 administration and development of the City and all information and data  
2 relative to its political, social and economic conditions; and supplemental  
3 reports when unexpected events and situations arise at any time during the  
4 year, particularly when man-made and natural disasters or calamities affect the  
5 general welfare of the City;

6 (2) Enforce all laws and ordinances relative to the governance of the  
7 City and in the exercise of its appropriate corporate powers, as well as  
8 implement all approved policies, programs, projects, services and activities of  
9 the City; and, in addition, shall:

10 (i) Ensure that the acts of the City's component barangays and of its  
11 officials and employees are within the scope of their prescribed powers, duties  
12 and functions;

13 (ii) Call conventions, conferences, seminars or meetings of elective and  
14 appointive officials of the City, including national officials and employees  
15 stationed in or assigned to the City, at such time and place and on such subject  
16 as may be deemed important for the promotion of the general welfare of the  
17 local government unit and its inhabitants;

18 (iii) Issue such executive orders for the faithful and appropriate  
19 enforcement and execution of laws and ordinances;

20 (iv) Be entitled to carry the necessary firearms within the territorial  
21 jurisdiction;

22 (v) Act as the deputized representative of the National Police  
23 Commission, formulate the peace and order plan of the City and, upon its  
24 approval, implement the same, and as such, exercise general and operational  
25 control and supervision over police forces in the City in accordance with  
26 Republic Act No. 6975, otherwise known as the "Department of the Interior  
27 and Local Government Act of 1990"; and

1           (vi) Call upon the law enforcement agencies to suppress disorder, riot,  
2 lawless violence, rebellion, sedition, or apprehend violators of the law when  
3 public interest so requires and the city police forces are inadequate to cope  
4 with the situation or the violators;

5           (3) Initiate and maximize the generation of resources and revenues, and  
6 apply the same to the implementation of development plans, program  
7 objectives and priorities, particularly those resources and revenues  
8 programmed for agro-industrial development and countryside growth and  
9 progress and, relative thereto, shall:

10           (i) Require each head of an office or department to prepare and submit  
11 an estimate of appropriations for the ensuing calendar year, in accordance with  
12 the budget preparation process enshrined under the Local Government Code of  
13 1991;

14           (ii) Prepare and submit to the sanggunian for approval the executive  
15 and supplemental budgets of the City for the ensuing calendar year in the  
16 manner provided for under the Local Government Code of 1991;

17           (iii) Ensure that all taxes and other revenues of the City are collected  
18 and that city funds are applied to the payment of expenses and the settlement of  
19 obligations of the City, in accordance with law or ordinance;

20           (iv) Issue licenses and permits and suspend or revoke the same for any  
21 violation of the conditions upon which said licenses or permits had been  
22 issued, pursuant to law or ordinance;

23           (v) Issue permits, without need of approval therefore from any national  
24 agency, for the holding of activities for any charitable or welfare purpose,  
25 excluding prohibited games of chance or shows contrary to law, public policy  
26 and public morals;

27           (vi) Require owners of illegally constructed houses, buildings or other  
28 structures to obtain the necessary permits, subject to such fines and penalties as

1 may be imposed by law or ordinance, or to make necessary changes in the  
2 construction of the same when said construction violates any law or ordinance,  
3 or to order the demolition or removal of said houses, buildings or structures  
4 within the period prescribed by law or ordinance;

5 (vii) Adopt adequate measures to safeguard and conserve land, mineral,  
6 marine, forest and other resources of the City;

7 (viii) Provide efficient and effective property and supply management in  
8 the City and protect the funds, credits, rights and other properties of the City;  
9 and

10 (ix) Institute or cause to be instituted administrative or judicial  
11 proceedings for violation of ordinances in the collection of taxes, fees and  
12 charges, and for the recovery of funds and property; and cause the City to be  
13 defended against all suits to ensure that its interests, resources and rights shall  
14 be adequately protected;

15 (4) Ensure the delivery of basic services and the provision of adequate  
16 facilities and, in addition thereto, shall:

17 (i) Ensure that the construction and repair of roads and highways  
18 funded by the national government shall be, as far as practicable, carried out in  
19 a spatially contiguous manner and in coordination with the construction and  
20 repair of the roads and bridges of the City; and

21 (ii) Coordinate the implementation of technical services, including  
22 public works and infrastructure programs, rendered by national offices; and

23 (5) Perform such other duties and functions and exercise such other  
24 powers as provided for under the Local Government Code of 1991, and those  
25 that are prescribed by law or ordinance.

26 (c) During his incumbency, the city mayor shall hold office in the city  
27 hall.

1           SEC. 9. *The City Vice Mayor.* – (a) There shall be a city vice mayor  
2 who shall be elected in the same manner as the city mayor and shall, at the time  
3 of the election, possess the same qualifications as the city mayor. The city vice  
4 mayor shall hold office for three (3) years, unless sooner removed, and shall  
5 receive a monthly compensation corresponding to Salary Grade Twenty-six  
6 (26) as prescribed under the Salary Standardization Law and the implementing  
7 guidelines issued pursuant thereto.

8           (b) The city vice mayor shall:

9           (1) Be the presiding officer of the sangguniang panlungsod and sign all  
10 warrants drawn on the city treasury for all expenditures appropriated for the  
11 operation of the sangguniang panlungsod;

12           (2) Subject to civil service law, rules and regulations, appoint all  
13 officials and employees of the sangguniang panlungsod, except those whose  
14 manner of appointment is specifically provided for under existing laws;

15           (3) Assume the office of the city mayor for the unexpired term of the  
16 latter in the event of permanent vacancy;

17           (4) Exercise the powers and perform the duties and functions of the city  
18 mayor in case of temporary vacancy; and

19           (5) Perform such other duties and functions and exercise such other  
20 powers as provided for under the Local Government Code of 1991, and those  
21 that are prescribed by law or ordinance.

#### 22   ARTICLE IV

#### 23   THE SANGGUNIANG PANLUNGSOD

24           SEC. 10. *Composition.* – (a) The sangguniang panlungsod, the  
25 legislative body of the City, shall be composed of the city vice mayor as the  
26 presiding officer, the twelve (12) regular sanggunian members, the president of  
27 the city chapter of the liga ng mga barangay, the president of the panlungsod na

1 pederasyon ng mga sangguniang kabataan and the sectoral representatives, as  
2 members.

3 (b) In addition thereto, there shall be three (3) sectoral representatives:  
4 one (1) from the women sector; and, as shall be determined by the sangguniang  
5 panlungsod within ninety (90) days prior to the holding of the local elections,  
6 one (1) from the agricultural or industrial workers sector; and one (1) from the  
7 other sectors, including urban poor or persons with disabilities.

8 (c) The regular members of the sangguniang panlungsod and sectoral  
9 representatives shall be elected in the manner as may be provided by law:  
10 *Provided, That, for purposes of representation in the sangguniang panlungsod,*  
11 *six (6) regular members shall be elected from each of the following districts by*  
12 *barangay, each district comprising a compact, contiguous and adjacent*  
13 *territory:*

14 District I – Alima, Aniban, Aniban II, Aniban III, Aniban IV, Aniban  
15 V, Banalo, Camposanto, Daang Bukid, Digman, Dulong Bayan, Habay I,  
16 Habay II, Kaingin, Ligas I, Ligas II, Ligas III, Mabolo I, Mabolo II, Mabolo  
17 III, Maliksi I, Maliksi II, Maliksi III, Niog I, Niog II, Niog III, P.F. Espiritu I,  
18 P.F. Espiritu II, P.F. Espiritu III, P.F. Espiritu IV, P.F. Espiritu V, P.F. Espiritu  
19 VI, P.F. Espiritu VII, P.F. Espiritu VIII, Real I, Real II, Salinas I, Salinas II,  
20 Salinas III, Salinas IV, San Nicolas I, San Nicolas II, San Nicolas III,  
21 Sineguelasan, Tabing Dagat, Talaba I, Talaba II, Talaba III, Talaba IV,  
22 Talaba V, Talaba VI, Talaba VII, Zapote I, Zapote II, Zapote III and Zapote  
23 IV.

24 District II – Bayanan, Mambog I, Mambog II, Mambog III, Mambog  
25 IV, Mambog V, Molino I, Molino II, Molino III, Molino IV, Molino V,  
26 Molino VI, Molino VII, Queens Row Central, Queens Row East and Queens  
27 Row West.

1           SEC. 11. *Powers, Duties, Functions and Compensation.* – (a) The  
2 sangguniang panlungsod, as the legislative body of the City, shall enact  
3 ordinances, approve resolutions and appropriate funds for the general welfare  
4 of the City and its inhabitants pursuant to Section 16 of the Local Government  
5 Code of 1991 and in the proper exercise of the corporate powers of the City as  
6 provided for under Section 22 of the Local Government Code of 1991, and  
7 shall:

8           (1) Approve ordinances and pass resolutions necessary for an efficient  
9 and effective city government and, in this connection, shall:

10           (i) Review all ordinances approved by the sangguniang barangay and  
11 executive orders issued by the punong barangay to determine whether these are  
12 within the scope of the prescribed powers of the sangguniang barangay and of  
13 the punong barangay;

14           (ii) Maintain peace and order by enacting measures to prevent and  
15 suppress lawlessness, disorder, riot, violence, rebellion or sedition and impose  
16 penalties for the violation of said ordinances;

17           (iii) Approve ordinances imposing a fine not exceeding Five thousand  
18 pesos (P5,000.00) or an imprisonment for a period not exceeding one (1) year,  
19 or both, at the discretion of the court, for violation of a city ordinance;

20           (iv) Adopt measures to protect the inhabitants of the City from the  
21 harmful effects of man-made or natural disasters and calamities, and to provide  
22 relief services and assistance to victims during and in the aftermath of said  
23 disasters or calamities and in their return to productive livelihood following  
24 said events. The prevention or mitigation of the effects of man-made or natural  
25 calamities may include, but not limited to, the utilization of the Calamity Fund  
26 of the City;

27           (v) Enact ordinances intended to prevent, suppress and impose  
28 appropriate penalties for habitual drunkenness in public places, vagrancy,

1 mendicancy, prostitution, the establishment and maintenance of house of  
2 ill-repute, gambling and other prohibited games of chance, fraudulent devices  
3 and ways to obtain money or property, drug addiction, maintenance of drug  
4 dens, drug pushing, juvenile delinquency, the printing, distribution or  
5 exhibition of obscene or pornographic materials or publications and such other  
6 activities inimical to the welfare and morals of the inhabitants of the City;

7 (vi) Protect the environment and to this end, it may set aside at least ten  
8 percent (10%) of its development funds for the purpose of maintaining and  
9 enhancing the ecological balance of the City. It may also impose appropriate  
10 penalties for acts which endanger the environment, such as smuggling of  
11 natural resources products and of endangered species of flora and fauna,  
12 slash-and-burn farming and such other activities which result in pollution,  
13 acceleration of siltation of rivers and lakes or of ecological imbalance;

14 (vii) Subject to the provisions of the Local Government Code of 1991  
15 and other pertinent laws, determine the powers and duties of officials and  
16 employees of the City;

17 (viii) Determine the positions and the salaries, wages, allowances and  
18 other emoluments and benefits of officials and employees paid wholly or  
19 mainly from city funds and provide for expenditures necessary for the proper  
20 conduct of programs, projects, services and activities of the city government;

21 (ix) Authorize the payment of compensation to a qualified person not in  
22 the government service who fills in a temporary vacancy or grant honoraria to  
23 any qualified official or employee designated to fill in a temporary vacancy in  
24 a concurrent capacity at the rate authorized by law;

25 (x) Provide a mechanism and the appropriate funds therefore to ensure  
26 transparency in all city government transactions and the exercise of fiscal  
27 discipline; the accountability of all city government employees for the safety  
28 and protection of all city government properties, public documents or records



1 such as those relating to property inventory, land ownership, records of births,  
2 marriages, deaths, assessments, taxation, accounts, business permits and such  
3 other records and documents of public interest in the offices and departments  
4 of the city government;

5 (xi) When the finances of the city government allow, provide for  
6 additional allowances and other benefits to judges, prosecutors, public  
7 elementary and high school teachers, and other national government employees  
8 stationed in or assigned to the City;

9 (xii) Provide legal assistance to barangay officials who, in the  
10 performance of their official duties or on the occasion thereof, have to initiate  
11 judicial proceedings or defend themselves against legal actions;

12 (xiii) Provide for group insurance or additional insurance coverage for  
13 all barangay officials, including members of barangay tanod brigades and  
14 service units, with public or private insurance companies, when the finances of  
15 the city government allow said coverage;

16 (2) Generate and maximize the use of resources and revenues for the  
17 development plans, program objectives and priorities of the City with  
18 particular attention to agro-industrial development and citywide growth and  
19 progress and, relative thereto, shall:

20 (i) Approve the annual and supplemental budgets of the city  
21 government and appropriate funds for specific programs, projects, services and  
22 activities of the City, or for other purposes not contrary to law, in order to  
23 promote the general welfare of the City and its inhabitants: *Provided*, That no  
24 annual or supplemental budget shall be approved without deliberation and  
25 hearing to be attended by the respective heads of all the departments, units or  
26 offices of the city government and by reputable representatives of civil society,  
27 church groups, irrespective of denomination, and the media;

1           (ii) Subject to the provisions of Book II of the Local Government Code  
2 of 1991 and, applicable laws and, upon the majority vote of all the members of  
3 the sangguniang panlungsod, enact ordinances levying taxes, fees and charges,  
4 prescribing the rates thereof for general and specific purposes and granting tax  
5 exemptions, incentives or reliefs;

6           (iii) Subject to the provisions of Book II of the Local Government Code  
7 of 1991 and, upon the majority vote of all the members of the sangguniang  
8 panlungsod, authorize the city mayor to negotiate and contract loans and other  
9 forms of indebtedness;

10          (iv) Subject to the provisions of Book II of the Local Government Code  
11 of 1991 and applicable laws and, upon the majority vote of all the members of  
12 the sangguniang panlungsod, enact ordinances authorizing the floating of  
13 bonds or other instruments of indebtedness, for the purpose of raising funds to  
14 finance development projects;

15          (v) Appropriate funds for the construction and maintenance or the  
16 rental of buildings for the use of the City and, upon the majority vote of all the  
17 members of the sangguniang panglungsod, authorize the city mayor to lease to  
18 private parties such public buildings held in a proprietary capacity, subject to  
19 existing laws, rules and regulations;

20          (vi) Prescribe reasonable limits and restraints on the use of property  
21 within the jurisdiction of the City;

22          (vii) Adopt a comprehensive land-use plan for the City and ensure that  
23 the formulation, adoption or modification of the said plan shall be in  
24 coordination with the approved provincial comprehensive land-use plan:  
25 *Provided*, That the various people's organization duly accredited by the City  
26 shall be allowed to participate in the preparation but shall have no right to  
27 vote;

1 (viii) Reclassify lands within the jurisdiction of the City, subject to the  
2 pertinent provisions of the Local Government Code of 1991;

3 (ix) Enact integrated zoning ordinances in consonance with the  
4 approved comprehensive land-use plan, subject to existing laws, rules and  
5 regulations; establish fire limits or zones, particularly in populous centers; and  
6 regulate the construction, repair or modification of buildings within said limits  
7 or zones in accordance with the provisions of the Fire Code of the Philippines;

8 (x) Subject to national law, process and approve subdivision plans for  
9 residential, commercial or industrial purposes and other development purposes,  
10 and to collect processing fees and other charges, the proceeds of which shall  
11 accrue entirely to the City: *Provided, however,* That where approval of a  
12 national agency or office is required, said approval shall not be withheld for  
13 more than thirty (30) days from receipt of the application. Failure to act on the  
14 application within the period stated above shall be deemed as approval thereof;

15 (xi) With the concurrence of at least two-thirds (2/3) vote of all the  
16 members of the sangguniang panlungsod, grant tax exemptions, incentives or  
17 reliefs to entities engaged in community growth-inducing industries, subject to  
18 the provisions of the Local Government Code of 1991;

19 (xii) Grant loans or provide grants to other local government units or to  
20 national, provincial and city charitable, benevolent or educational institutions:  
21 *Provided,* That said institutions are operated and maintained within the City;

22 (xiii) Regulate the numbering of residential, commercial and other  
23 buildings; and

24 (xiv) Regulate the inspection, weighing and measuring of articles of  
25 commerce;

26 (3) Subject to the provisions of Book II of the Local Government Code  
27 of 1991, enact ordinances granting franchises and authorizing the issuance of  
28 permits or licenses, upon such conditions and for such purposes intended to

1 promote the general welfare of the inhabitants of the City and, pursuant to this  
2 legislative authority, shall:

3 (i) Fix and impose reasonable fees and charges for all services  
4 rendered by the city government to private persons or entities;

5 (ii) Regulate or fix license fees for any business or practice of  
6 profession within the City and the conditions under which the license for said  
7 business or practice of profession may be revoked and enact ordinances  
8 levying taxes thereon;

9 (iii) Provide for and set the terms and conditions under which public  
10 utilities owned by the City shall be operated by the city government and  
11 prescribe the conditions under which the same may be leased to private  
12 persons or entities, preferably cooperatives;

13 (iv) Regulate the display of and fix the license fees for signs, signboards  
14 or billboards at the place or places where the profession or business advertised  
15 thereby is, in whole or in part, conducted;

16 (v) Any law to the contrary notwithstanding, authorize and license the  
17 establishment, operation and maintenance of cockpits, and regulate  
18 cockfighting and commercial breeding of gamecocks: *Provided*, That existing  
19 rights should not be prejudiced;

20 (vi) Subject to the guidelines prescribed by the Department of  
21 Transportation and Communications (DOTC), regulate the operation of  
22 tricycles and grant franchises for the operation thereof within the territorial  
23 jurisdiction of the City; and

24 (vii) Upon approval by a majority vote of all the members of the  
25 sangguniang panlungsod, grant a franchise to any person, partnership,  
26 corporation or cooperative to do business within the City; establish, construct,  
27 operate and maintain ferries, wharves, markets or slaughterhouses; or  
28 undertake such other activities within the City as may be allowed by existing

1 laws: *Provided*, That cooperatives shall be given preference in the grant of  
2 such franchise;

3 (4) Regulate activities relative to the use of land, buildings and  
4 structures within the City in order to promote the general welfare and, for the  
5 said purpose, shall:

6 (i) Declare, prevent or abate any nuisance;

7 (ii) Require that buildings and the premises thereof and any land within  
8 the City be kept and maintained in a sanitary condition; impose penalties for  
9 any violation thereof or, upon failure to comply with the said requirement,  
10 have the work done at the expense of the owner, administrator or tenant  
11 concerned; and require the filling up of any land or premises to a grade  
12 necessary for proper sanitation;

13 (iii) Regulate the disposal of clinical and other wastes from hospitals,  
14 clinics and other similar establishments;

15 (iv) Regulate the establishment, operation and maintenance of  
16 restaurants, beerhouses, hotels, motels, inns, pension houses, lodging houses  
17 and other similar establishments, including tourist guides and transports;

18 (v) Regulate the sale, giving away or dispensing of any intoxicating  
19 malt, *vino*, mixed or fermented liquors at any retail outlets;

20 (vi) Regulate the establishment and provide for the inspection of steam  
21 boilers or any heating device in buildings and the storage of inflammable and  
22 highly combustible materials within the City;

23 (vii) Regulate the establishment, operation and maintenance of any  
24 entertainment or amusement facilities, including the theatrical performance,  
25 circuses, billiard halls, public dancing schools, public dance halls, sauna baths,  
26 massage parlors and other places for entertainment or amusement; regulate  
27 such other events or activities for amusement or entertainment, particularly  
28 those which tend to disturb the community or annoy the inhabitants, or require

1 the suspension or suppression of the same; or prohibit certain forms of  
2 amusement or entertainment in order to protect the social and moral welfare of  
3 the community;

4 (viii) Provide for the impounding of stray animals; regulate the keeping  
5 of animals in homes or as part of a business, and the slaughter, sale or  
6 disposition of the same; and adopt measures to prevent and penalize cruelty to  
7 animals; and

8 (ix) Regulate the establishment, operation and maintenance of funeral  
9 parlors and the burial or cremation of the dead, subject to existing laws, rules  
10 and regulations;

11 (5) Approve ordinances which shall ensure the efficient and effective  
12 delivery of the basic services and facilities as provided for under the Local  
13 Government Code of 1991 and, in addition to said services and facilities, shall:

14 (i) Provide for the establishment, maintenance, protection and  
15 conservation of tree parks and greenbelts;

16 (ii) Establish markets, slaughterhouses or animal corrals and authorize  
17 the operation thereof by the city government; and regulate the construction and  
18 operation of private markets, talipapas or other similar buildings and  
19 structures;

20 (iii) Authorize the establishment, maintenance and operation by the city  
21 government of ferries, wharves and/or other structures intended to accelerate  
22 productivity related to marine life in the preservation thereof;

23 (iv) Regulate the preparation and sale of meat, poultry, fish, vegetables,  
24 fruits, fresh dairy products and other foodstuffs for public consumption;

25 (v) Regulate the use of streets, avenues, alleys, sidewalks, bridges,  
26 parks and other public places and approve the construction, improvement,  
27 repair and maintenance of the same; establish bus and vehicle stops and  
28 terminals or regulate the use of the same by privately-owned vehicles which

1 serve the public; regulate garages and the operation of conveyances for hire;  
2 designate stands to be occupied by public vehicles when not in use; regulate  
3 the putting up of signs, signposts, awnings and awning posts on the streets; and  
4 provide for the lighting, cleaning and sprinkling of streets and public places;

5 (vi) Regulate traffic on all streets and bridges; prohibit encroachments  
6 or obstacles thereon and, when necessary in the interest of public welfare,  
7 authorize the removal of encroachments and illegal constructions in public  
8 places;

9 (vii) Subject to existing laws, establish and provide for the  
10 maintenance, repair and operation of an efficient waterworks system to supply  
11 water for the inhabitants and to purify the source of the water supply; regulate  
12 the construction, maintenance, repair and use of hydrants, pumps, cisterns and  
13 reservoirs; protect the purity and the quantity of the water supply of the City  
14 and, for this purpose, extend the coverage of appropriate ordinances over all  
15 territory within the drainage area of said water supply within one hundred  
16 meters (100 m.) of the reservoir, canal, conduit, aqueduct, pumping station and  
17 watershed used in connection with the water service; and regulate the  
18 consumption, use or wastage of water and fix and collect charges thereof;

19 (viii) Regulate the drilling and excavation of the ground for the laying of  
20 water, gas, sewer and other pipes, and the construction, repair and maintenance  
21 of public drains, sewers, cesspools, tunnels and similar structures; regulate the  
22 placing of poles and the use of crosswalks, curbs and gutters; adopt measures  
23 to ensure public safety against open canals, manholes, live wires and other  
24 similar hazards to life and property; and regulate the construction and use of  
25 private water closets, privies and other similar structures in buildings and  
26 homes;

27 (ix) Regulate the placing, stringing, attaching, installing, repair and  
28 construction of all gas mains, electric telegraph and telephone wires, conduits,

1 meters and other apparatus; and provide for the correction, condemnation or  
2 removal of the same when found to be dangerous to the welfare of the  
3 inhabitants;

4 (x) Subject to the availability of funds and the existing laws, rules and  
5 regulations, establish and provide for the operation of vocational and technical  
6 schools and similar post-secondary institutions and, with the approval of the  
7 DepED and subject to existing laws on tuition fees, fix and collect reasonable  
8 tuition fees and other school charges in educational institutions supported by  
9 the city government;

10 (xi) Establish a scholarship fund for the poor but deserving students in  
11 schools located within its jurisdiction or for students residing within the City;

12 (xii) Approve measures and adopt quarantine regulations to prevent the  
13 introduction and the spread of diseases;

14 (xiii) Provide for an efficient and effective system of solid waste and  
15 garbage collection and disposal and prohibit littering and the placing or  
16 throwing of garbage, refuse and other filth and wastes;

17 (xiv) Provide for the care of disabled persons, paupers, the aged, the  
18 sick, persons of unsound mind, abandoned minors, juvenile delinquents, drug  
19 dependents, abused children and the youth below eighteen (18) years of age  
20 and, subject to the availability of funds, establish and provide for the operation  
21 of centers and facilities for the said needy and disadvantaged persons;

22 (xv) Establish and provide for the maintenance and improvement of  
23 jails and detention centers, institute a sound jail management program and  
24 appropriate funds for the subsistence of detainees and convicted prisoners in  
25 the City;

26 (xvi) Establish a city council whose purpose is the promotion of culture  
27 and the arts, coordinate with government agencies and nongovernmental



1 organizations and, subject to the availability of funds, appropriate funds for the  
2 support and development of the same; and

3 (xvii) Establish a city council for the elderly and senior citizens which  
4 shall formulate policies and adopt measures mutually beneficial to the elderly  
5 and to the community; provide incentives for nongovernmental agencies and  
6 entities and, subject to the availability of funds, appropriate funds to support  
7 programs and projects for the benefit of the elderly; and

8 (6) Perform such other duties and functions and exercise such powers  
9 as provided for under the Local Government Code of 1991, and those that are  
10 prescribed by law or ordinance.

11 (b) The members of the sangguniang panlungsod of the City of Bacoor  
12 shall receive a minimum monthly compensation corresponding to Salary Grade  
13 Twenty-five (25) as prescribed under the Salary Standardization Law and the  
14 implementing guidelines issued pursuant thereto.

## 15 ARTICLE V

### 16 PROCESS OF LEGISLATION

17 SEC. 12. *Internal Rules of Procedure.* – (a) On the first regular  
18 session following the election of its members and within ninety (90) days  
19 thereafter, the sangguniang panlungsod shall adopt or update its existing rules  
20 of procedure.

21 (b) The rules of procedure shall provide for the following:

22 (1) The organization of the sanggunian and the election of its officers  
23 as well as the creation of standing committees which shall include, but shall not  
24 be limited to, the committees on appropriations, revenues, engineering and  
25 public works, education and health, women and family, human rights, youth  
26 and sports development, environmental protection, peace and order and traffic,  
27 and cooperatives; the general jurisdiction of each committee; and the election  
28 of the chairperson and members of each committee;

1 (2) The order and calendar of business for each session;

2 (3) The legislative process;

3 (4) The parliamentary procedures which include the conduct of  
4 members during sessions;

5 (5) The discipline of members for disorderly behavior and absences  
6 without justifiable cause for four (4) consecutive sessions for which they may  
7 be censured, reprimanded or excluded from the session, suspended for not  
8 more than sixty (60) days or expelled: *Provided*, That the penalty of  
9 suspension or expulsion shall require the concurrence of at least two-thirds  
10 (2/3) vote of all the sanggunian members: *Provided, further*, That the member  
11 convicted by final judgment to imprisonment of at least one (1) year for any  
12 crime involving moral turpitude shall be automatically expelled from the  
13 sanggunian; and

14 (6) Such other rules as the sanggunian may adopt.

15 SEC. 13. *Full Disclosure of Financial and Business Interests of*  
16 *Sangguniang Panlungsod Members.* – (a) Every sangguniang panlungsod  
17 member shall, upon assumption to office, make a full disclosure of business  
18 and financial interests. They shall also disclose any business, financial,  
19 professional relationship or any relation by affinity or consanguinity within the  
20 fourth civil degree, which they may have with any person, firm or entity  
21 affected by any ordinance or resolution under consideration by the sanggunian  
22 of which one is a member, which relationship may result in conflict of  
23 interests. Such relationship shall include:

24 (1) Ownership of stock or capital, or investment in the entity or firm  
25 which the ordinance or resolution may apply; and

26 (2) Contracts or agreements with any person or entity which the  
27 ordinance or resolution under consideration may affect.

1 In the absence of a specific constitutional or statutory provision  
2 applicable to this situation, "conflict of interest" refers, in general, to one  
3 where it may be reasonably deduced that a member of a sanggunian may not  
4 act in the public interest due to some private, pecuniary or other personal  
5 considerations that may tend to affect his judgment to the prejudice of the  
6 service or the public.

7 (b) The disclosure required under this Act shall be made in writing  
8 submitted to the secretary of the sanggunian or the secretary of the committee  
9 of which he is a member. The disclosure shall, in all cases, form part of the  
10 record of the proceedings and shall be made in the following manner:

11 (1) Disclosure shall be made before the member participates in  
12 deliberations on the ordinance or resolution under consideration: *Provided,*  
13 That if the member did not participate during the deliberations, the disclosure  
14 shall be made before voting on the ordinance or resolution on second and third  
15 readings; and

16 (2) Disclosure shall be made when a member takes a position or makes  
17 a privilege speech on a matter that may affect the business interest, financial  
18 connection or professional relationship described herein.

19 SEC. 14. *Sessions.* – (a) On the first day of the session immediately  
20 following the election of its members, the sangguniang panlungsod shall, by  
21 resolution, fix the day, time and place of its sessions. The minimum number of  
22 regular sessions shall be once a week for the sangguniang panlungsod and  
23 twice a month for the sangguniang barangay.

24 (b) When the public interest so demands, special sessions may be  
25 called by the city mayor or by a majority of the members of the sanggunian.

26 (c) All sanggunian sessions shall be open to the public unless a  
27 closed-door session is ordered by an affirmative vote of the majority of the  
28 members present, there being a quorum, in the public interest or for reasons of

1 security, decency or morality. No two (2) sessions, regular or special, may be  
2 held in a single day.

3 (d) In the case of special sessions of the sanggunian, a written notice to  
4 the members shall be served personally at the members' usual place of  
5 residence at least twenty-four (24) hours before the special session is held.

6 Unless otherwise concurred in by two-thirds (2/3) vote of the  
7 sanggunian members present, there being a quorum, no other matters may be  
8 considered at a special session except those stated in the notice.

9 (e) The sangguniang panlungsod shall keep a journal and a record of its  
10 proceedings, which may be published upon resolution of the majority of its  
11 members.

12 SEC. 15. *Quorum.* – (a) A majority of all the members of the  
13 sanggunian who have been elected and qualified shall constitute a quorum to  
14 transact official business. Should a question of quorum be raised during a  
15 session, the presiding officer shall immediately proceed to call the roll of the  
16 members and thereafter announce the results.

17 (b) Where there is no quorum, the presiding officer may declare a  
18 recess until such time a quorum is constituted, or a majority of the members  
19 present may adjourn from day to day and may compel the immediate  
20 attendance of any member absent without justifiable cause by designating a  
21 member of the sanggunian, to be assisted by a member or members of the  
22 police force assigned in the territorial jurisdiction of the City of Bacoor, to  
23 arrest the absent member and present him at the session.

24 (c) If there is still no quorum despite the enforcement of the  
25 immediately preceding subsection, no business shall be transacted. The  
26 presiding officer, upon proper motion duly approved by the members present,  
27 shall then declare the session adjourned for lack of quorum.

1           SEC. 16. *Approval of Ordinances.* – (a) Every ordinance enacted by  
2 the sangguniang panlungsod shall be presented to the city mayor. If the city  
3 mayor approves the same, the signature shall be affixed on each and every  
4 page thereof; otherwise, the ordinance shall be vetoed with the statement on  
5 the objections to the sanggunian, which may proceed to reconsider the same.  
6 The sanggunian may override the veto of the city mayor by two-thirds (2/3)  
7 vote of all its members, thereby making the ordinance or resolution effective  
8 for all legal intents and purposes.

9           (b) The veto shall be communicated by the city mayor to the  
10 sanggunian within ten (10) days; otherwise, the ordinance shall be deemed  
11 approved as if it had been signed.

12           SEC. 17. *Veto Power of the City Mayor.* – (a) The city mayor may  
13 veto any ordinance of the sangguniang panlungsod on the ground that it is *ultra*  
14 *vires* or prejudicial to the public welfare, stating the reasons thereof in writing.

15           (b) The city mayor shall have the power to veto any particular item or  
16 items of an appropriations ordinance, an ordinance or resolution adopting a  
17 local development plan, any public investment program or an ordinance  
18 directing the payment of money or creating liability. In such case, the vetoed  
19 item or items shall not affect the item or items which are not objected to. The  
20 vetoed item or items shall not take effect unless the sangguniang panlungsod  
21 overrides the veto in the manner herein provided; otherwise, the item or items  
22 in the appropriations ordinance of the previous year corresponding to those  
23 vetoed, if any, shall be deemed enacted.

24           (c) The city mayor may veto an ordinance or resolution only once. The  
25 sanggunian may override the veto of the city mayor by two-thirds (2/3) vote of  
26 all its members, thereby making the ordinance effective even without the  
27 approval of the city mayor.

1           SEC. 18. *Review of City Ordinances by the Sangguniang*  
2 *Panlalawigan.* -- (a) Within three (3) days after approval, the secretary to the  
3 sangguniang panlungsod shall forward to the sangguniang panlalawigan for  
4 review, copies of approved ordinances and resolutions approving the local  
5 development plans and the public investment programs formulated by the local  
6 development councils.

7           (b) Within thirty (30) days after receipt of copies of such ordinances  
8 and resolutions, the sangguniang panlalawigan shall examine the documents or  
9 transmit them to the provincial attorney or the provincial prosecutor for prompt  
10 examination. The provincial attorney or the provincial prosecutor shall, within  
11 a period of ten (10) days from receipt of the documents, inform the  
12 sangguniang panlalawigan in writing of comments or recommendations, which  
13 may be considered by the sangguniang panlalawigan in making its decision.

14           (c) If the sangguniang panlalawigan finds that such an ordinance or  
15 resolution is beyond the power conferred upon the sangguniang panlungsod  
16 concerned, it shall declare such ordinance or resolution invalid in whole or in  
17 part. The sangguniang panlalawigan shall enter its action in the minutes and  
18 shall advise the corresponding city authorities of the action it has taken.

19           (d) If no action has been taken by the sangguniang panlalawigan within  
20 thirty (30) days after submission of such an ordinance or resolution, the same  
21 shall be presumed to be consistent with law and therefore valid.

22           SEC. 19. *Review of Barangay Ordinances by the Sangguniang*  
23 *Panlungsod.* -- (a) Within ten (10) days after its enactment, the sangguniang  
24 barangay shall furnish copies of all barangay ordinances to the sangguniang  
25 panlungsod for review as to whether the ordinances are consistent with law or  
26 city ordinances.

1 (b) If the sangguniang panlungsod fails to take action on barangay  
2 ordinances within thirty (30) days from receipt thereof, the same shall be  
3 deemed approved.

4 (c) If the sangguniang panlungsod finds the barangay ordinances  
5 inconsistent with law or city ordinances, the sangguniang panlungsod shall,  
6 within thirty (30) days from receipt thereof, return the same with its comments  
7 and recommendations to the sangguniang barangay concerned for adjustment,  
8 amendment or modification; in which case, the effectivity of the barangay  
9 ordinance is suspended until such time as the revision called for is affected.

10 SEC. 20. *Enforcement of Disapproved Ordinances or Resolutions.* –  
11 Any attempt to enforce any ordinance or any resolution approving the local  
12 development plan and the public investment program after disapproval thereof  
13 shall be sufficient ground for the suspension or dismissal of the official or  
14 employee concerned.

15 SEC. 21. *Effectivity of Ordinances or Resolutions.* – (a) Unless  
16 otherwise stated in the ordinance or the resolution approving the local  
17 development plan and the public investment program, the same shall take  
18 effect after ten (10) days from the date a copy thereof is posted in a bulletin  
19 board at the entrance of the City Hall of Bacoor and in at least two (2) other  
20 conspicuous places in the City of Bacoor not later than five (5) days after  
21 approval thereof.

22 (b) The secretary of the sangguniang panlungsod shall cause the  
23 posting of an ordinance or resolution in the bulletin board at the entrance of the  
24 city hall and in at least two (2) conspicuous places in the City of Bacoor not  
25 later than five (5) days after approval thereof. The text of the ordinance or  
26 resolution shall be disseminated and posted in Filipino or English and the  
27 secretary of the sangguniang panlungsod shall record such fact in a book kept  
28 for the purpose, stating the dates of approval and posting.

1 (c) The main features of the ordinance or the resolution duly enacted or  
2 adopted shall, in addition to being posted, be published once in a local  
3 newspaper of general circulation within the City: *Provided*, That in the absence  
4 thereof, the ordinance or the resolution shall be published in any newspaper of  
5 general circulation: *Provided, further*, That the gist of all ordinances with  
6 penal sanctions shall also be published in a newspaper of general circulation.

## 7 ARTICLE VI

### 8 DISQUALIFICATION AND SUCCESSION OF ELECTIVE CITY OFFICIALS

9 SEC. 22. *Disqualification of Elective Public City Officials*. – The  
10 following persons are disqualified from running for any elective position in the  
11 City:

12 (a) Those sentenced by final judgment for an offense involving moral  
13 turpitude or an offense punishable by one (1) year or more of imprisonment  
14 within two (2) years after serving sentence;

15 (b) Those removed from office as a result of an administrative case;

16 (c) Those convicted by final judgment for violating the oath of  
17 allegiance to the Republic of the Philippines;

18 (d) Those with dual citizenship;

19 (e) Fugitives from justice in criminal or nonpolitical cases here and  
20 abroad;

21 (f) Permanent residents in a foreign country or those who have  
22 acquired the right to reside abroad and continue to avail of the same right after  
23 the effectivity of the Local Government Code of 1991; and

24 (g) The insane or feeble-minded.

25 SEC. 23. *Permanent Vacancy in the Offices of the City Mayor and the*  
26 *City Vice Mayor*. – (a) If a permanent vacancy occurs in the office of the city  
27 mayor, the city vice mayor concerned shall become the city mayor. If a  
28 permanent vacancy occurs in the office of the city vice mayor, the highest



1 ranking sangguniang panlungsod member or, in case of permanent incapacity,  
2 the second highest ranking sangguniang panlungsod member becomes the city  
3 mayor or the city vice mayor, as the case may be. Subsequent vacancies in the  
4 said offices shall be filled automatically by the other sanggunian members  
5 according to their ranking as defined herein.

6 (b) A tie between or among the highest ranking sangguniang  
7 panlungsod members shall be resolved by drawing of lots.

8 (c) The successors as defined herein shall serve only the unexpired  
9 terms of their predecessors.

10 (d) For purposes of this Act, a permanent vacancy arises when an  
11 elective local official fills in a higher vacant office, refuses to assume office,  
12 fails to qualify, dies, is removed from office, voluntarily resigns or is otherwise  
13 permanently incapacitated to discharge the functions of the office.

14 (e) For purposes of succession as provided for in this Act, ranking in  
15 the sanggunian shall be determined on the basis of the proportion of votes  
16 obtained by each winning candidate to the total number of registered voters in  
17 the City in the immediately preceding local election.

18 SEC. 24. *Permanent Vacancies in the Sangguniang Panlungsod.* –  
19 Permanent vacancies in the sangguniang panlungsod where automatic  
20 succession as provided above does not apply shall be filled in by appointments  
21 in the following manner:

22 (a) The provincial governor shall make the aforesaid appointments;

23 (b) Only the nominee of the political party under which the sanggunian  
24 member concerned had been elected shall be appointed in the manner herein  
25 provided. The appointee shall come from the same political party as that of the  
26 sanggunian member who caused the vacancy and shall serve the unexpired  
27 term of the vacant office.

1 In the appointment herein mentioned, a nomination and a certificate of  
2 membership of the appointee from the highest official of the political party  
3 concerned are conditions *sine qua non*, and any appointment without such  
4 nomination and certification shall be null and void *ab initio* and shall be a  
5 ground for administrative action against the official responsible therefor;

6 (c) In case the permanent vacancy is caused by a sanggunian member  
7 who does not belong to any political party, the city mayor shall, upon the  
8 recommendation of the sangguniang panlungsod, appoint a qualified person to  
9 fill in the vacancy; and

10 (d) In case of vacancy in the representation of the youth and the  
11 barangay in the sangguniang panlungsod, said vacancy shall be filled in  
12 automatically by the official next-in-rank of the organization concerned.

13 SEC. 25. *Temporary Vacancy in the Office of the City Mayor.* – (a)  
14 When the city mayor is temporarily incapacitated to perform the duties for  
15 physical or legal reasons such as, but not limited to, leave of absence, travel  
16 abroad and suspension from office, the city vice mayor or the highest  
17 sangguniang panlungsod member shall automatically exercise the powers and  
18 perform the duties and functions of the city mayor, except the power to  
19 appoint, suspend or dismiss employees which can only be exercised if the  
20 period of temporary incapacity exceeds thirty (30) working days.

21 (b) Said temporary incapacity shall terminate upon submission to the  
22 sangguniang panlungsod of a written declaration by the city mayor of having  
23 reported back to office. In case where the temporary incapacity is due to legal  
24 cause, the city mayor shall also submit necessary documents showing that the  
25 said legal cause no longer exists.

26 (c) When the city mayor is traveling within the country but outside the  
27 territorial jurisdiction for a period not exceeding three (3) consecutive days,  
28 the officer-in-charge of the office may be designated in writing. Such

1 authorization shall specify the powers and functions that the local official  
2 concerned shall exercise in the absence of the city mayor, except the power to  
3 appoint, suspend or dismiss employees.

4 (d) In the event, however, that the city mayor fails or refuses to issue  
5 such authorization, the city vice mayor or the highest ranking sangguniang  
6 panlungsod member, as the case may be, shall have the right to assume the  
7 powers, duties and functions of the said office on the fourth (4<sup>th</sup>) day of  
8 absence of the city mayor, subject to the limitations provided for in subsection  
9 (c) hereof.

10 (e) Except as provided above, the city mayor shall, in no case,  
11 authorize any local official to assume the powers, duties and functions of the  
12 office other than the city vice mayor or the highest ranking member of the  
13 sangguniang panlungsod, as the case may be.

## 14 ARTICLE VII

### 15 THE APPOINTIVE OFFICIALS OF THE CITY

16 SEC. 26. *The Secretary to the Sangguniang Panlungsod.* -- (a) There  
17 shall be a secretary to the sangguniang panlungsod who shall be a career  
18 official with the rank and salary equal to a head of a department or office.

19 (b) No person shall be appointed secretary to the sangguniang  
20 panlungsod unless one is a citizen of the Philippines, a resident of the City of  
21 Bacoor, of good moral character, a holder of a college degree preferably in  
22 law, commerce or public administration from a recognized college or  
23 university and a first grade civil service eligible or its equivalent.

24 (c) The secretary to the sangguniang panlungsod shall take charge of  
25 the office of the sangguniang panlungsod, and shall:

26 (1) Attend meetings of the sangguniang panlungsod and keep a journal  
27 of its proceedings;

1           (2) Keep the seal of the City and affix the same with one's signature to  
2 all ordinances, resolutions and other official acts of the sangguniang  
3 panlungsod, and present the same to the presiding officer for signature;

4           (3) Forward to the city mayor for approval copies of ordinances  
5 enacted by the sangguniang panlungsod, duly certified by the presiding officer;

6           (4) Forward to the Department of Budget and Management (DBM)  
7 copies of the appropriations ordinances passed by the sangguniang panlungsod  
8 as provided for under Section 326, Book II of the Local Government Code of  
9 1991;

10          (5) Forward to the sangguniang panlalawigan copies of duly approved  
11 ordinances in the manner as provided for in Sections 56 and 57 of the Local  
12 Government Code of 1991;

13          (6) Furnish, upon the request of any interested party, certified copies of  
14 records of public character in custody, upon payment to the city treasurer of  
15 such fees as may be prescribed by ordinance;

16          (7) Record in a book kept for the purpose all ordinances and  
17 resolutions enacted or adopted by the sangguniang panlungsod, with the dates  
18 of passage and publication thereof;

19          (8) Keep the office and all nonconfidential records therein open to the  
20 public during usual business hours;

21          (9) Translate into the dialect used by the majority of the inhabitants,  
22 ordinances and resolutions immediately after their approval, and cause  
23 the publication of the same together with the original version in the manner  
24 provided under the Local Government Code of 1991;

25          (10) Take custody of the local archives and, where applicable, the local  
26 library and annually account for the same; and

1 (11) Perform such other duties and functions and exercise such other  
2 powers as provided for under the Local Government Code of 1991, and those  
3 that are prescribed by law or ordinance.

4 SEC. 27. *The City Treasurer.* – (a) The city treasurer shall be  
5 appointed by the Secretary of the Department of Finance (DOF) from a list of  
6 at least three (3) ranking eligible recommendees of the city mayor, subject to  
7 civil service law, rules and regulations.

8 (b) The city treasurer shall be under the administrative supervision of  
9 the city mayor, to whom one shall report regularly on the tax collection efforts  
10 of the City.

11 (c) No person shall be appointed city treasurer unless one is a citizen of  
12 the Philippines, a resident of the City of Bacoor, of good moral character, a  
13 holder of a college degree preferably in commerce, public administration or  
14 law from a recognized college or university, and a first grade civil service  
15 eligible or its equivalent. One must have acquired experience in treasury or  
16 accounting service for at least five (5) years.

17 (d) The city treasurer shall receive such compensation, emoluments and  
18 allowances as may be determined by law.

19 (e) The city treasurer shall take charge of the city finance department,  
20 and shall:

21 (1) Advise the city mayor, the sangguniang panlungsod and other local  
22 government and national officials concerned regarding disposition of local  
23 government funds and on such other matters relative to public finance;

24 (2) Take custody and exercise proper management of the funds of the  
25 City;

26 (3) Take charge of the disbursement of all funds of the City and such  
27 other funds, the custody of which has been entrusted by law or other competent  
28 authority;

1 (4) Inspect private commercial and industrial establishments within the  
2 jurisdiction of the City in relation to the implementation of tax ordinances,  
3 pursuant to the provisions of the Local Government Code of 1991;

4 (5) Maintain and update the tax information system of the City; and

5 (6) Perform such other duties and functions and exercise such other  
6 powers as provided for under the Local Government Code of 1991, and those  
7 that are prescribed by law or ordinance.

8 *SEC. 28. The Assistant City Treasurer.* – (a) The assistant city  
9 treasurer may be appointed by the Secretary of the DOF from a list of at least  
10 three (3) ranking eligible recommendees of the city mayor, subject to civil  
11 service law, rules and regulations.

12 (b) No person shall be appointed assistant city treasurer unless one is a  
13 citizen of the Philippines, a resident of the City of Bacoor, of good moral  
14 character, a holder of a college degree preferably in commerce, public  
15 administration or law from a recognized college or university, and a first grade  
16 civil service eligible or its equivalent. One must have acquired at least four (4)  
17 years of experience in treasury or accounting.

18 (c) The assistant city treasurer shall receive such compensation,  
19 emoluments and allowances as may be determined by law.

20 (d) The assistant city treasurer shall assist the city treasurer in  
21 performing such other duties as may be assigned to him and shall have the  
22 authority to administer oaths concerning notices and notifications to those  
23 delinquent in the payment of the real property tax and concerning official  
24 matters relating to the accounts of the city treasurer or otherwise arising from  
25 the offices of the city treasurer and the city assessor.

26 *SEC. 29. The City Assessor.* – (a) The city assessor must be a citizen  
27 of the Philippines, a resident of the City of Bacoor, of good moral character, a  
28 holder of a college degree preferably in civil or mechanical engineering,

1 commerce or any other related course from a recognized college or university,  
2 and a first grade civil service eligible or its equivalent. One must have an  
3 experience in real property assessment work or in any related field for at least  
4 five (5) years immediately preceding the date of the appointment.

5 (b) The city assessor shall receive such compensation, emoluments and  
6 allowances as may be determined by law.

7 (c) The city assessor shall take charge of the city assessor's  
8 department, and shall:

9 (1) Ensure that all laws and policies governing the appraisal and  
10 assessment of real properties for taxation purposes are properly executed;

11 (2) Initiate, review and recommend changes in policies and objectives,  
12 plans and programs, techniques, procedures and practices in the evaluation and  
13 assessment of real properties for taxation purposes;

14 (3) Establish a systematic method of real property assessment;

15 (4) Install and maintain real property identification and accounting  
16 systems;

17 (5) Prepare, install and maintain a system of tax mapping, showing  
18 graphically all properties subject to assessment and gather all data concerning  
19 the same;

20 (6) Conduct regular physical surveys to verify and determine whether  
21 all real properties within the City are properly listed in the assessment rolls;

22 (7) Exercise the functions of appraisal and assessment primarily for  
23 taxation purposes of all real properties in the City;

24 (8) Prepare a schedule of the fair market value of the different classes  
25 of real properties in accordance with the provisions of the Local Government  
26 Code of 1991;

1 (9) Issue, upon request of any interested party, certified copies of  
2 assessment records of real properties and all other records relative to its  
3 assessment, upon payment of a service charge or fee to the city treasurer;

4 (10) Submit every semester a report of all assessments, as well as  
5 cancellations and modifications of assessments to the city mayor and the  
6 sangguniang panlungsod; and

7 (11) Perform such other duties and functions and exercise such other  
8 powers as provided for under the Local Government Code of 1991, and those  
9 that are prescribed by law or ordinance.

10 SEC. 30. *The Assistant City Assessor.* – (a) The assistant city assessor  
11 must be a citizen of the Philippines, a resident of the City of Bacoor, of good  
12 moral character, a holder of a college degree preferably in civil or mechanical  
13 engineering, commerce or any related course from a recognized college or  
14 university, and a first grade civil service eligible or its equivalent. The assistant  
15 city assessor must have acquired experience in assessment or in any related  
16 field for at least three (3) years immediately preceding the date of the  
17 appointment.

18 (b) The assistant city assessor shall receive such compensation,  
19 emoluments and allowances as may be determined by law.

20 (c) The assistant city assessor shall assist the city assessor and perform  
21 such other duties as may be assigned to him and shall have authority to  
22 administer oaths on all declarations of all real properties for purposes of  
23 assessment.

24 SEC. 31. *The City Accountant.* – (a) The city accountant must be a  
25 citizen of the Philippines, a resident of the City of Bacoor, of good moral  
26 character, a certified public accountant and must have acquired experience in  
27 the treasury or accounting service for at least five (5) years immediately  
28 preceding the date of the appointment.



1 (b) The city accountant shall receive such compensation, emoluments  
2 and allowances as may be determined by law.

3 (c) The city accountant shall take charge of both the office of the  
4 accounting and internal audit services, and shall:

5 (1) Install and maintain an internal audit system in the City;

6 (2) Prepare and submit financial statements to the city mayor and to the  
7 sangguniang panlungsod;

8 (3) Apprise the sangguniang panlungsod and other officials on the  
9 financial condition and operations of the City;

10 (4) Certify to the availability of budgetary allotment from which  
11 expenditures and obligations may be properly charged;

12 (5) Review supporting documents before the preparation of vouchers to  
13 determine the completeness of requirements;

14 (6) Prepare statements of cash advances, liquidations, salaries,  
15 allowances, reimbursements and remittances pertaining to the City;

16 (7) Prepare statements of journal vouchers and liquidations of the same  
17 and other adjustments related thereto;

18 (8) Post individual disbursements to subsidiary ledgers and index  
19 cards;

20 (9) Maintain individual ledgers for officials and employees of the City  
21 pertaining to payrolls and deductions;

22 (10) Record and post in index cards details of purchased furniture,  
23 fixtures and equipment, including disposal thereof, if any;

24 (11) Account for all issued requests for obligations and maintain and  
25 keep all records and reports related thereto;

26 (12) Prepare journals and the analysis of obligations and maintain and  
27 keep all records and reports related thereto; and

1           (13) Perform such other duties and functions and exercise such other  
2 powers as provided for under the Local Government Code of 1991, and those  
3 that are prescribed by law or ordinance.

4           SEC. 32. *The City Budget Officer.* – (a) The city budget officer must  
5 be a citizen of the Philippines, a resident of the City of Bacoor, of good moral  
6 character, a holder of a college degree preferably in accounting, economics,  
7 public administration or any related course from a recognized college or  
8 university, and a first grade civil service eligible or its equivalent. The city  
9 budget officer must have acquired experience in government budgeting or in  
10 any related field for at least five (5) years immediately preceding the date of  
11 the appointment.

12           (b) The city budget officer shall take charge of the city budget  
13 department, and shall:

14           (1) Prepare forms, orders and circulars embodying instructions on  
15 budgetary and appropriation matters for the signature of the city mayor;

16           (2) Review and consolidate the budget proposals of different  
17 departments and offices of the City;

18           (3) Assist the city mayor in the preparation of the budget, and during  
19 and after the budget hearings;

20           (4) Study and evaluate budgetary implications of proposed legislation  
21 and submit comments and recommendations thereon;

22           (5) Submit periodic budgetary reports to the DBM;

23           (6) Coordinate with the city treasurer, the city accountant and the city  
24 planning and development officer for the purpose of budgeting;

25           (7) Assist the sangguniang panlungsod in reviewing the approved  
26 budgets of component barangays;

27           (8) Coordinate with the city planning and development office in the  
28 formulation of the development plan of the City; and

1           (9) Perform such other duties and functions and exercise such other  
2 powers as provided for under the Local Government Code of 1991, and those  
3 that are prescribed by law or ordinance.

4           SEC. 33. *The City Planning and Development Officer.* – (a) The city  
5 planning and development officer must be a citizen of the Philippines, a  
6 resident of the City of Bacoor, of good moral character, a holder of a college  
7 degree preferably in urban planning, development studies, economics, public  
8 administration or in any related course from a recognized college or university,  
9 and a first grade civil service eligible or its equivalent. One must have acquired  
10 experience in development planning or in any related field for at least five (5)  
11 years immediately preceding the date of the appointment.

12           (b) The city planning and development officer shall receive such  
13 compensation, emoluments and allowances as may be determined by law.

14           (c) The city planning development officer shall take charge of the city  
15 planning and development coordinating office, and shall:

16           (1) Formulate integrated economic, social, physical and other  
17 development plans and policies for the consideration of the City;

18           (2) Conduct continuing studies, researches and training programs  
19 necessary to evolve plans and programs for implementation;

20           (3) Integrate and coordinate all sectoral plans and studies undertaken  
21 by the different functional groups or agencies;

22           (4) Monitor and evaluate the implementation of the different  
23 development programs, projects and activities in the City in accordance with  
24 the approved development plan;

25           (5) Prepare comprehensive plans and other development planning  
26 documents for the consideration of the local development council;

1           (6) Analyze the income and expenditure patterns, and formulate and  
2 recommend fiscal plans and policies for the consideration of the finance  
3 committee of the sangguniang panlungsod;

4           (7) Promote people's participation in development planning within the  
5 City;

6           (8) Exercise supervision and control over the secretariat of the local  
7 development council; and

8           (9) Perform such other duties and functions and exercise such other  
9 powers as provided for under the Local Government Code of 1991, and those  
10 that are prescribed by law or ordinance.

11           SEC. 34. *The City Engineer.* – (a) The city engineer must be a citizen  
12 of the Philippines, a resident of the City of Bacoor, of good moral character  
13 and a licensed civil engineer. One must have acquired experience in the  
14 practice of profession for at least five (5) years immediately preceding the date  
15 of the appointment.

16           (b) The city engineer shall receive such compensation, emoluments and  
17 allowances as may be determined by law.

18           (c) The city engineer shall take charge of the city engineering office,  
19 and shall:

20           (1) Initiate, review and recommend changes in policies and objectives,  
21 plans and programs, techniques, procedures and practices in infrastructure  
22 development and public works in general of the City;

23           (2) Advise the city mayor on infrastructure, public works and other  
24 engineering matters;

25           (3) Administer, coordinate, supervise and control the construction,  
26 maintenance, improvement and repair of roads, bridges, other engineering and  
27 public works projects of the City;

1 (4) Provide engineering services to the City, including investigations  
2 and surveys, engineering designs, feasibility studies and project management;  
3 and

4 (5) Perform such other duties and functions and exercise such other  
5 powers as provided for under the Local Government Code of 1991, and those  
6 that are prescribed by law or ordinance.

7 SEC. 35. *The Assistant City Engineer.* – (a) The assistant city  
8 engineer must be a citizen of the Philippines, a resident of the City of Bacoor,  
9 of good moral character, a holder of a college degree preferably in civil or  
10 mechanical engineering, commerce or any related course from a recognized  
11 college or university, and a first grade civil service eligible or its equivalent.  
12 One must have acquired experience in assessment or in any related field for at  
13 least three (3) years immediately preceding the date of the appointment.

14 (b) The assistant city engineer shall assist the city engineer and perform  
15 such other duties as the latter may assign to him.

16 (c) The assistant city engineer shall receive such compensation,  
17 emoluments and allowances as may be determined by law.

18 SEC. 36. *The City Health Officer.* – (a) The city health officer must be  
19 a citizen of the Philippines, a resident of the City of Bacoor, of good moral  
20 character and a licensed medical practitioner. One must have acquired  
21 experience in the practice of profession for at least five (5) years immediately  
22 preceding the date of appointment.

23 (b) The city health officer shall receive such compensation,  
24 emoluments and allowances as may be determined by law.

25 (c) The city health officer shall take charge of the office of the city  
26 health services, and shall:

27 (1) Supervise the personnel and staff of the office, formulate program  
28 implementation guidelines and rules and regulations for the operation of the

1 office for the approval of the city mayor in order to assist in the efficient,  
2 effective and economical implementation of health services programs geared to  
3 implement health-related projects and activities;

4 (2) Formulate measures for the consideration of the sangguniang  
5 panlungsod and provide technical assistance and support to the city mayor in  
6 carrying out activities to ensure the delivery of basic services and the provision  
7 of adequate facilities relative to health services as provided for under Section  
8 17 of the Local Government Code of 1991;

9 (3) Develop plans and strategies and, upon approval thereof by the city  
10 mayor, implement the same, particularly those which have to do with health  
11 programs and projects which the city mayor is empowered to implement and  
12 which the sangguniang panlungsod is empowered to provide for under the  
13 Local Government Code of 1991;

14 (4) In addition to the foregoing duties and functions, the city health  
15 officer shall:

16 (i) Formulate and implement policies, plans and projects to promote  
17 the health of the people in the City;

18 (ii) Advise the city mayor and the sangguniang panlungsod on matters  
19 pertaining to health;

20 (iii) Execute and enforce all laws, ordinances and regulations relating to  
21 public health;

22 (iv) Recommend to the sangguniang panlungsod, through the local  
23 health board, the passage of such ordinance as he may deem necessary for the  
24 preservation of public health;

25 (v) Recommend the prosecution of any violation of sanitary laws,  
26 ordinances or regulations;

27 (vi) Direct the sanitary inspection of all business establishments, stores  
28 selling food items or providing accommodations such as hotels, motels, local

1 houses, pension houses and the like, in accordance with the Sanitation Code of  
2 the Philippines;

3 (vii) Conduct health information campaigns and render health  
4 intelligence services;

5 (viii) Coordinate with other government agencies and nongovernment  
6 organizations involved in the promotion and delivery of health services; and

7 (ix) Be in the frontline of the delivery of health services, particularly  
8 during and in the aftermath of man-made and natural disasters or calamities;  
9 and

10 (5) Perform such other duties and functions and exercise such other  
11 powers as provided for under the Local Government Code of 1991, and those  
12 that are prescribed by law or ordinance.

13 *SEC. 37. The Assistant City Health Officer.* – (a) The assistant city  
14 health officer must be a citizen of the Philippines, a resident of the City of  
15 Bacoor, of good moral character and a licensed medical practitioner. One  
16 must have acquired experience in the practice of his profession for at least  
17 three (3) years immediately preceding the date of the appointment.

18 (b) The term of the assistant city health officer shall be coterminous  
19 with that of the appointing authority.

20 (c) The assistant city health officer shall assist the city health officer  
21 and perform such other duties as the latter may assign to him.

22 (d) The assistant city health officer shall receive such compensation,  
23 emoluments and allowances as may be determined by law.

24 *SEC. 38. The City Civil Registrar.* – (a) The city civil registrar must  
25 be a citizen of the Philippines, a resident of the City of Bacoor, of good moral  
26 character, a holder of a college degree from a recognized college or university,  
27 and a first grade civil service eligible or its equivalent. One must have

1 acquired experience in civil registry work for at least five (5) years  
2 immediately preceding the date of the appointment.

3 (b) The city civil registrar shall receive such compensation,  
4 emoluments and allowances as may be determined by law.

5 (c) The city civil registrar shall be responsible for the civil registration  
6 program in the City of Bacoor, pursuant to the Civil Registry Law, the  
7 Omnibus Election Code and other pertinent laws, rules and regulations issued  
8 to implement them.

9 (d) The city civil registrar shall take charge of the office of the city  
10 civil registry, and shall:

11 (1) Develop plans and strategies and, upon approval thereof by the city  
12 mayor, implement the same, particularly those which have to do with the  
13 management and administration-related programs and projects which the city  
14 mayor is empowered to implement and which the sangguniang panlungsod is  
15 empowered to provide for under the Local Government Code of 1991;

16 (2) In addition to the foregoing duties and functions, the city civil  
17 registrar shall:

18 (i) Accept all registrable documents and judicial decrees affecting the  
19 civil status of persons;

20 (ii) File, keep and preserve in a secure place the books required by law;

21 (iii) Transcribe and enter immediately upon receipt all registrable  
22 documents and judicial decrees affecting the civil status of persons in the  
23 appropriate civil registry books;

24 (iv) Transmit to the Office of the Civil Registrar, within the prescribed  
25 period, duplicate copies of registered documents required by law;

26 (v) Issue certified transcripts or copies of any certificate or registered  
27 documents upon payment of the required fees to the city treasurer;



1 (vi) Receive application for the issuance of a marriage license and, after  
2 determining that the requirements and supporting certificates and publication  
3 thereof for the prescribed period have been complied with, issue the license  
4 upon payment of the authorized fee to the city treasurer; and

5 (vii) Coordinate with the National Statistics Office (NSO) in  
6 conducting educational campaigns for vital registration and assist in the  
7 preparation of demographic and other statistics for the City of Bacoor; and

8 (3) Perform such other duties and functions and exercise such other  
9 powers as provided for under the Local Government Code of 1991, and those  
10 that are prescribed by law or ordinance.

11 SEC. 39. *The City Administrator.* – (a) The city administrator must be  
12 a citizen of the Philippines, a resident of the City of Bacoor, of good moral  
13 character, a holder of a college degree preferably in public administration or in  
14 any other related course from a recognized college or university, and a first  
15 grade civil service eligible or its equivalent. One must have acquired  
16 experience in management and administrative work for at least five (5) years  
17 immediately preceding the date of the appointment.

18 (b) The term of the city administrator is coterminous with that of his  
19 appointing authority.

20 (c) The city administrator shall receive such compensation,  
21 emoluments and allowances as may be determined by law.

22 (d) The city administrator shall take charge of the city administrator's  
23 office, and shall:

24 (1) Develop plans and strategies and, upon approval thereof by the city  
25 mayor, implement the same, particularly those which have to do with the  
26 management and administration-related programs and projects which the city  
27 mayor is empowered to implement and which the sangguniang panlungsod is  
28 empowered to provide for under the Local Government Code of 1991;

1 (2) Be in the frontline of the delivery of administrative support  
2 services, particularly those related to the situations during and in the aftermath  
3 of man-made and natural disasters or calamities;

4 (3) Recommend to the sangguniang panlungsod and advise the city  
5 mayor on all matters relative to the management and administration of the City;  
6 and

7 (4) Perform such other duties and functions and exercise such other  
8 powers as provided for under the Local Government Code of 1991, and those  
9 that are prescribed by law or ordinance.

10 SEC. 40. *The City Legal Officer.* – (a) The city legal officer must be a  
11 citizen of the Philippines, a resident of the City of Bacoor, of good moral  
12 character and a member of the Philippine Bar. One must have practiced the  
13 profession for at least five (5) years immediately preceding the date of the  
14 appointment.

15 (b) The city legal officer shall receive such compensation, emoluments  
16 and allowances as may be determined by law.

17 (c) The city legal officer, the chief legal counsel of the City, shall take  
18 charge of the office of the city legal service, and shall:

19 (1) Formulate measures for the consideration of the sangguniang  
20 panlungsod and provide legal assistance and support to the city mayor in  
21 carrying out the delivery of basic services and the provision of adequate  
22 facilities;

23 (2) Develop plans and strategies and, upon approval thereof by the city  
24 mayor, implement the same, particularly those which have to do with the  
25 programs and projects related to legal services which the city mayor is  
26 empowered to implement and which the sangguniang panlungsod is  
27 empowered to provide;

1           (3) Recommend measures to the sangguniang panlungsod and advise  
2 the city mayor on all matters related to upholding the rule of law;

3           (4) Be in the frontline of protecting human rights and prosecuting any  
4 violation thereof, particularly those which occur during and in the aftermath of  
5 man-made and natural disasters or calamities; and

6           (5) Perform such other duties and functions and exercise such other  
7 powers as provided for under the Local Government Code of 1991, and those  
8 that are prescribed by law or ordinance.

9           SEC. 41. *The Assistant City Legal Officer.* – (a) The assistant city  
10 legal officer must be a citizen of the Philippines, a resident of the City of  
11 Bacoor, of good moral character and a member of the Philippine Bar. One must  
12 have practiced the profession for at least three (3) years immediately preceding  
13 the date of the appointment.

14           (b) The term of the assistant city legal officer shall be coterminous with  
15 that of the appointing authority;

16           (c) The assistant city legal officer shall assist the city legal officer and  
17 perform such other duties as the latter may assign to him.

18           (d) The assistant city legal officer shall receive such compensation,  
19 emoluments and allowances as may be determined by law.

20           SEC. 42. *The City Social Welfare and Development Officer.* – (a) The  
21 city social welfare and development officer must be a citizen of the  
22 Philippines, a resident of the City of Bacoor, of good moral character, a  
23 licensed social worker or a holder of a college degree preferably in social work  
24 or in any other related course from a recognized college or university, and a  
25 first grade civil service eligible or its equivalent. One must have acquired  
26 experience in the practice of social work for at least five (5) years immediately  
27 preceding the date of the appointment.

1 (b) The city social welfare and development officer shall receive such  
2 compensation, emoluments and allowances as may be determined by law.

3 (c) The city social welfare and development officer shall take charge of  
4 the office of social welfare and development, and shall:

5 (1) Formulate measures for the approval of the sangguniang  
6 panlungsod and provide technical assistance and support to the city mayor in  
7 carrying out measures to ensure the delivery of basic services and the provision  
8 of adequate facilities relative to social welfare and development services;

9 (2) Develop plans and strategies and, upon approval thereof by the city  
10 mayor, implement the same, particularly those which have to do with social  
11 welfare programs and projects which the city mayor is empowered to  
12 implement and which the sangguniang panlungsod is empowered to provide;

13 (3) Be in the frontline of the delivery of services particularly those  
14 which have to do with the immediate relief and assistance during and in the  
15 aftermath of man-made and natural disasters or calamities;

16 (4) Recommend to the sangguniang panlungsod and advise the city  
17 mayor on all other matters related to social welfare and development services  
18 which will improve the livelihood and the living conditions of the inhabitants;  
19 and

20 (5) Perform such other duties and functions and exercise such other  
21 powers as provided for under the Local Government Code of 1991, and those  
22 that are prescribed by law or ordinance.

23 SEC. 43. *The City Veterinarian.* – (a) The city veterinarian must be a  
24 citizen of the Philippines, a resident of the City of Bacoor, of good moral  
25 character and a licensed doctor of veterinary medicine. One must have  
26 practiced the profession for at least three (3) years immediately preceding the  
27 date of the appointment.

1 (b) The city veterinarian shall receive such compensation, emoluments  
2 and allowances as may be determined by law.

3 (c) The city veterinarian shall take charge of the office of veterinary  
4 services, and shall:

5 (1) Formulate measures for the consideration of the sangguniang  
6 panlungsod and provide technical assistance and support to the city mayor in  
7 carrying out measures to ensure the delivery of basic services and the provision  
8 of adequate facilities;

9 (2) Develop plans and strategies and, upon approval thereof by the city  
10 mayor, implement the same, particularly those which have to do with  
11 veterinary-related activities which the city mayor is empowered to implement  
12 and which the sangguniang panlungsod is empowered to provide;

13 (3) Be in the frontline of veterinary-related activities, such as the  
14 outbreak of highly contagious and deadly diseases, and in situations resulting  
15 in the depletion of animals for work and for human consumption, particularly  
16 those arising from and in the aftermath of man-made and natural disasters or  
17 calamities;

18 (4) Recommend to the sangguniang panlungsod and advise the city  
19 mayor on all other matters relative to veterinary services which will increase  
20 the number and improve the quality of livestock, poultry and other domestic  
21 animals used for work or for human consumption; and

22 (5) Perform such other duties and functions and exercise such other  
23 powers as provided for under the Local Government Code of 1991, and those  
24 that are prescribed by law or ordinance.

25 SEC. 44. *The City General Services Officer.* – (a) The city general  
26 services officer must be a citizen of the Philippines, a resident of the City of  
27 Bacoor, of good moral character, a holder of a college degree in public  
28 administration, business administration or management from a recognized

1 college or university, and a first grade civil service eligible or its equivalent.  
2 One must have acquired experience in general services, including the  
3 management of supply, property, solid waste disposal and general sanitation  
4 for at least three (3) years immediately preceding the date of the appointment.

5 (b) The city general services officer shall receive such compensation,  
6 emoluments and allowances as may be determined by law.

7 (c) The city general services officer shall take charge of the office of  
8 the general services, and shall:

9 (1) Formulate measures for the consideration of the sangguniang  
10 panlungsod and provide technical assistance and support to the city mayor in  
11 carrying out measures to ensure the delivery of basic services and the provision  
12 of adequate facilities which require general services expertise in technical  
13 support services;

14 (2) Develop plans and strategies and, upon approval thereof by the city  
15 mayor, implement the same, particularly those which have to do with general  
16 services supportive of the welfare of the inhabitants of the City which the city  
17 mayor is empowered to implement and which the sangguniang panlungsod is  
18 empowered to provide;

19 (3) Take custody of and be accountable for all properties, real or  
20 personal, owned by the City and those granted to it in the form of donation,  
21 reparation, assistance and counterpart of joint projects;

22 (4) Be in the frontline of general services-related activities, such as the  
23 possible and imminent destruction or damage to records, supplies, properties  
24 and structure materials or debris, particularly during and in the aftermath of  
25 man-made and natural disasters or calamities;

26 (5) Recommend to the sangguniang panlungsod and advise the city  
27 mayor on all matters relative to general services; and

1           (6) Perform such other duties and functions and exercise such other  
2 powers as provided for under the Local Government Code of 1991, and those  
3 that are prescribed by law or ordinance.

4           SEC. 45. *The City Environment and Natural Resources Officer.* –

5           (a) The city environment and natural resources officer must be a citizen of the  
6 Philippines, a resident of the City of Bacoor, of good moral character, a holder  
7 of a college degree preferably in environment, forestry, agriculture or in any  
8 other related course from a recognized college or university, and a first grade  
9 civil service eligible or its equivalent. One must have acquired experience in  
10 environment and natural resources management, conservation and utilization  
11 work for at least five (5) years immediately preceding the date of the  
12 appointment.

13           (b) The city environment and natural resources officer shall receive  
14 such compensation, emoluments and allowances as may be determined by law.

15           (c) The city environment and natural resources officer shall take charge  
16 of the city environment service department, and shall:

17           (1) Formulate measures for the consideration of the sangguniang  
18 panlungsod and provide assistance and support to the city mayor in carrying  
19 out measures to ensure the delivery of basic services and the provision of  
20 adequate facilities relative to environment and natural resources services  
21 provided for under Section 17 of the Local Government Code of 1991;

22           (2) Develop plans and strategies and, upon approval thereof by the city  
23 mayor, implement the same, particularly those which have to do with the  
24 environment and natural resources programs and projects which the city  
25 mayor is empowered to implement and which the sangguniang panlungsod is  
26 empowered to provide;

27           (3) Be in the frontline of the delivery of services concerning the  
28 environment and natural resources, particularly in the renewal and

1 rehabilitation of the environment during and in the aftermath of man-made and  
2 natural disasters or calamities;

3 (4) Recommend measures to the sangguniang panlungsod and advise  
4 the city mayor on all matters relative to the protection, conservation, maximum  
5 utilization, application of appropriate technology and other matters related to  
6 the environment and natural resources; and

7 (5) Perform such other duties and functions and exercise such other  
8 powers as provided for under the Local Government Code of 1991, and those  
9 that are prescribed by law or ordinance.

10 SEC. 46. *The City Architect.* – (a) The city architect must be a citizen  
11 of the Philippines, a resident of the City of Bacoor, of good moral character  
12 and a duly licensed architect. One must have practiced the profession for at  
13 least five (5) years immediately preceding the date of the appointment.

14 (b) The city architect shall receive such compensation, emoluments and  
15 allowances as may be determined by law.

16 (c) The city architect shall take charge of the office of the architectural  
17 planning and design, and shall:

18 (1) Formulate measures for the consideration of the sangguniang  
19 panlungsod and provide technical assistance and support to the city mayor in  
20 carrying out measures to ensure the delivery of basic services and the provision  
21 of adequate facilities relative to architectural planning and design;

22 (2) Develop plans and strategies and, upon approval thereof by the city  
23 mayor, implement the same, particularly those which have to do with  
24 architectural planning and design programs and projects which the city mayor  
25 is empowered to implement and which the sangguniang panlungsod is  
26 empowered to provide for under the Local Government Code of 1991;

27 (3) Be in the frontline of the delivery of services involving architectural  
28 planning and design, particularly those related to the redesigning of spatial



1 distribution of basic facilities and physical structures during and in the  
2 aftermath of man-made and natural disasters or calamities;

3 (4) Recommend to the sangguniang panlungsod and advise the city  
4 mayor on all other matters relative to architectural planning and design as it  
5 relates to the total socioeconomic development of the City; and

6 (5) Perform such other duties and functions and exercise such other  
7 powers as provided for under the Local Government Code of 1991, and those  
8 that are prescribed by law or ordinance.

9 SEC. 47. *The City Information Officer.* – (a) The city information  
10 officer must be a citizen of the Philippines, a resident of the City of Bacoor, of  
11 good moral character, a holder of a college degree preferably in journalism,  
12 mass communication or in any related course from a recognized college or  
13 university, and a first grade civil service eligible or its equivalent. One must  
14 have acquired experience in writing articles and research papers, or writing for  
15 print, television or broadcast media for at least five (5) years immediately  
16 preceding the date of the appointment.

17 (b) The city information officer shall receive such compensation,  
18 emoluments and allowances as may be determined by law.

19 (c) The city information officer shall take charge of the city  
20 information and community relations department, and shall:

21 (1) Formulate measures for the consideration of the sangguniang  
22 panlungsod and provide technical assistance and support to the city mayor in  
23 providing the information and research data required for the delivery of basic  
24 services and the provision of adequate facilities so that the public becomes  
25 aware of said services and may fully avail of the same;

26 (2) Develop plans and strategies and, upon approval thereof by the city  
27 mayor, implement the same, particularly those which have to do with public  
28 information and research data to support programs and projects which the city

1 mayor is empowered to implement and which the sangguniang panlungsod is  
2 empowered to provide;

3 (3) Be in the frontline in providing information during and in the  
4 aftermath of man-made and natural disasters or calamities, with special  
5 attention to the victims thereof, to help minimize injuries and casualties after  
6 the emergency, and to accelerate relief and rehabilitation;

7 (4) Recommend to the sangguniang panlungsod and advise the city  
8 mayor on all other matters relative to public information and research data as it  
9 relates to the total socioeconomic development of the City; and

10 (5) Perform such other duties and functions and exercise such other  
11 powers as provided for under the Local Government Code of 1991, and those  
12 that are prescribed by law or ordinance.

13 SEC. 48. *The City Cooperatives Officer.* -- (a) The city cooperatives  
14 officer must be a citizen of the Philippines, a resident of the City of Bacoor, of  
15 good moral character, a holder of a college degree preferably in business  
16 administration with special training on cooperatives or in any related course  
17 from a recognized college or university, and a first grade civil service eligible  
18 or its equivalent. One must have acquired experience in cooperatives  
19 organization and management for at least five (5) years immediately preceding  
20 the date of the appointment.

21 (b) The city cooperatives officer shall receive such compensation,  
22 emoluments and allowances as may be determined by law.

23 (c) The city cooperatives officer shall take charge of the office for the  
24 development of cooperatives, and shall:

25 (1) Formulate measures for the consideration of the sangguniang  
26 panlungsod and provide technical assistance and support to the city mayor in  
27 carrying out measures to ensure the delivery of basic services and the provision

1 of facilities through the development of cooperatives and in providing access  
2 to such services and facilities;

3 (2) Develop plans and strategies and, upon approval thereof by the city  
4 mayor, implement the same, particularly those which have to do with the  
5 integration of cooperatives principles and methods in programs which the city  
6 mayor is empowered to implement and which the sangguniang panlungsod is  
7 empowered to provide;

8 (3) Be in the frontline of cooperatives organization, rehabilitation or  
9 viability enhancement, particularly during and in the aftermath of man-made  
10 and natural disasters or calamities, to aid in their survival and, if necessary,  
11 subsequent rehabilitation;

12 (4) Recommend to the sangguniang panlungsod and advise the city  
13 mayor on all other matters relative to cooperatives development and viability  
14 enhancement which will improve the livelihood and the quality of life of the  
15 inhabitants; and

16 (5) Perform such other duties and functions and exercise such other  
17 powers as provided for under the Local Government Code of 1991, and those  
18 that are prescribed by law or ordinance.

19 SEC. 49. *The City Population Officer.* - (a) The city population  
20 officer must be a citizen of the Philippines, a resident of the City of Bacoor, of  
21 good moral character, a holder of a college degree preferably with specialized  
22 training in population development from a recognized college or university,  
23 and a first grade civil service eligible or its equivalent. One must have acquired  
24 experience in the implementation of programs on population development or  
25 responsible parenthood for at least five (5) years immediately preceding the  
26 date of the appointment.

27 (b) The city population officer shall receive such compensation,  
28 emoluments and allowances as may be determined by law.

1 (c) The city population officer shall take charge of the office of the  
2 population development, and shall:

3 (1) Formulate measures for the consideration of the sangguniang  
4 panlungsod and provide technical assistance and support to the city mayor in  
5 carrying out measures to ensure the delivery of basic services and the provision  
6 of adequate facilities relative to the integration of the population development  
7 principles and in providing access to said services and facilities;

8 (2) Develop plans and strategies and, upon approval thereof by the city  
9 mayor, implement the same, particularly those which have to do with the  
10 integration of the population development principles and methods in programs  
11 and projects which the city mayor is empowered to implement and which the  
12 sangguniang panlungsod is empowered to provide; and

13 (3) Perform such other duties and functions and exercise such other  
14 powers as provided for under the Local Government Code of 1991, and those  
15 that are prescribed by law or ordinance.

16 SEC. 50. *The City Agriculturist.* – (a) The city agriculturist must be a  
17 citizen of the Philippines, a resident of the City of Bacoor, of good moral  
18 character, a holder of a college degree preferably in agriculture or in any other  
19 related course from a recognized college or university, and a first grade civil  
20 service eligible or its equivalent. One must have practiced profession in  
21 agriculture or acquired the experience in a related field for at least five (5)  
22 years immediately preceding the date of the appointment.

23 (b) The city agriculturist shall receive such compensation, emoluments  
24 and allowances as may be determined by law.

25 (c) The city agriculturist shall take charge of the office of the  
26 agricultural services, and shall:

27 (1) Formulate measures for the approval of the sangguniang  
28 panlungsod and provide technical assistance and support to the city mayor in

1 carrying out measures to ensure the delivery of basic services and the provision  
2 of adequate facilities relative to agricultural services;

3 (2) Develop plans and strategies and, upon approval thereof by the city  
4 mayor, implement the same, particularly those which have to do with the  
5 agricultural programs and projects which the city mayor is empowered to  
6 implement and which the sangguniang panlungsod is empowered to provide;

7 (3) In addition to the foregoing duties and functions, the city  
8 agriculturist shall:

9 (i) Ensure that maximum assistance and access to resources in the  
10 production, processing and marketing of agricultural and aquacultural and  
11 marine products are extended to farmers, fishermen and local entrepreneurs;

12 (ii) Conduct or cause to be conducted location-specific agricultural  
13 researches and assist in making available the appropriate technology arising  
14 out of and disseminating information on basic research on crops, prevention  
15 and control of plant diseases and pests, and other agricultural matters which  
16 will maximize productivity;

17 (iii) Assist the city mayor in the establishment and extension services of  
18 demonstration farms on aquaculture and marine products;

19 (iv) Enforce rules and regulations relating to agriculture and  
20 aquaculture; and

21 (v) Coordinate with government agencies and nongovernmental  
22 organizations which promote agricultural productivity through applied  
23 technology compatible with environmental integrity;

24 (4) Be in the frontline of the delivery of basic agricultural services,  
25 particularly those needed for the survival of the inhabitants during and in the  
26 aftermath of man-made and natural disasters or calamities;

1 (5) Recommend to the sangguniang panlungsod and advise the city  
2 mayor on all other matters related to agriculture and aquaculture which will  
3 improve the livelihood and the living conditions of the inhabitants; and

4 (6) Perform such other duties and functions and exercise such other  
5 powers as provided for under the Local Government Code of 1991, and those  
6 that are prescribed by law or ordinance.

7 SEC. 51. *The City Business Permits and Licensing Officer.* – (a) The  
8 city business permits and licensing officer must be a citizen of the Philippines,  
9 a resident of the City of Bacoor, of good moral character, a holder of a college  
10 degree preferably in business administration or in any related course from a  
11 recognized college or university, and a first grade civil service eligible or its  
12 equivalent. One must have acquired experience in management for at least five  
13 (5) years immediately preceding the date of the appointment.

14 (b) The city business permits and licensing officer shall receive such  
15 compensation, emoluments and allowances as may be determined by law.

16 (c) The city business permits and licensing officer shall take charge of  
17 the office for the business permits and licensing, and shall:

18 (1) Supervise the conduct of spot/post inspection of all business  
19 establishments, gaming and other entities requiring permits and licenses for  
20 compliance with existing laws and ordinances;

21 (2) Review the application for permits and licenses and recommend its  
22 approval/disapproval to the chief executive or his authorized representative;  
23 and

24 (3) Exercise overall supervision in the city licensing office.

25 SEC. 52. *The City Education Officer.* – (a) The city education officer  
26 must be a citizen of the Philippines, a resident of the City of Bacoor, of good  
27 moral character, a holder of a college degree in education or in any other  
28 related course from a recognized college or university, and a first grade civil

1 service eligible or its equivalent. One must have practiced the profession for at  
2 least five (5) years immediately preceding the date of the appointment.

3 (b) The city education officer shall receive such compensation,  
4 emoluments and allowances as may be determined by law.

5 (c) The city education officer shall take charge of the city education  
6 department, and shall:

7 (1) Formulate measures for the consideration of the sangguniang  
8 panlungsod and provide technical assistance and support to the city mayor in  
9 carrying out measures to ensure the delivery of basic services and the provision  
10 of adequate facilities relative to education;

11 (2) Develop plans and strategies and, upon approval thereof by the city  
12 mayor, implement the same, particularly those which have to do with education  
13 supportive of the welfare of the inhabitants of the City which the city mayor is  
14 empowered to provide;

15 (3) Liaison with teachers and principals assigned in the City as well as  
16 sit as additional member of the city school board;

17 (4) Study, evaluate and recommend the allocation of the Special  
18 Education Fund (SEF); and

19 (5) Perform such other duties and functions and exercise such other  
20 powers as provided for under the Local Government Code of 1991, and those  
21 that are prescribed by law or ordinance.

22 SEC. 53. *The City Youth and Sports Development Officer.* -- (a) The  
23 city youth and sports development officer must be a citizen of the Philippines,  
24 a resident of the City of Bacoor, of good moral character, a holder of a college  
25 degree from a recognized college or university, and a first grade civil service  
26 eligible or its equivalent. One must have acquired experience in sports  
27 development or in any related field for at least five (5) years immediately  
28 preceding the date of the appointment.

1 (b) The city youth and sports development officer shall receive such  
2 compensation, emoluments and allowances as may be determined by law.

3 (c) The city youth and sports development officer shall take charge of  
4 the youth and sports development department, and shall:

5 (1) Develop plans and strategies and, upon the approval thereof by the  
6 city mayor, implement the same, particularly those which have to do with  
7 youth and sports programs and projects which the city mayor is empowered to  
8 implement and which the sangguniang panlungsod is empowered to provide;  
9 and

10 (2) Perform such other duties and functions and exercise such other  
11 powers as provided for under the Local Government Code of 1991, and those  
12 that are prescribed by law or ordinance.

13 SEC. 54. *The City Public Safety Officer.* – (a) The city public safety  
14 officer must be a citizen of the Philippines, a resident of the City of Bacoor, of  
15 good moral character, a holder of a college degree from a recognized college  
16 or university, and a first grade civil service eligible or its equivalent. One must  
17 have acquired experience in public safety management for at least five (5)  
18 years immediately preceding the date of the appointment.

19 (b) The city public safety officer shall receive such compensation,  
20 emoluments and allowances as may be determined by law.

21 (c) The city public safety officer shall take charge of the public safety  
22 department, and shall:

23 (1) Develop plans and strategies and, upon approval thereof by the city  
24 mayor, implement the same, particularly those which have to do with public  
25 safety plans and programs which the city mayor is empowered to implement  
26 and which the sangguniang panlungsod is empowered to provide; and



1           (2) Perform such other duties and functions and exercise such other  
2 powers as provided for under the Local Government Code of 1991, and those  
3 that are prescribed by law or ordinance.

4           SEC. 55. *The City Tourism and Cultural Affairs Officer.* – (a) The city  
5 tourism and cultural affairs officer must be a citizen of the Philippines, a  
6 resident of the City of Bacoor, of good moral character, a holder of a college  
7 degree, and a first grade civil service eligible or its equivalent. One must have  
8 acquired experience in tourism and cultural affairs work for at least three (3)  
9 years immediately preceding the date of the appointment.

10           (b) The city tourism and cultural affairs officer shall receive such  
11 compensation, emoluments and allowances as may be determined by law.

12           (c) The city tourism and cultural affairs officer shall take charge of the  
13 office of the city tourism and cultural affairs, and shall:

14           (1) Develop plans and strategies and, upon approval thereof by the city  
15 mayor, implement the same, particularly those which have to do with tourism  
16 and cultural affairs programs and projects which the city mayor is empowered  
17 to implement and which the sangguniang panlungsod is empowered to provide;

18           (2) Be in the frontline of the delivery of repair and reconstruction work  
19 related to tourism and cultural affairs, particularly during and in the aftermath  
20 of man-made and natural disasters or calamities;

21           (3) Recommend to the sangguniang panlungsod and advise the city  
22 mayor on all matters relative to the cultural affairs of the City; and

23           (4) Perform such other duties and functions and exercise such other  
24 powers as provided for under the Local Government Code of 1991, and those  
25 that are prescribed by law or ordinance.

26           SEC. 56. *The City Human Resource Development Officer.* – (a) The  
27 city human resource development officer must be a citizen of the Philippines, a  
28 resident of the City of Bacoor, of good moral character, a holder of a college

1 degree preferably in psychology or in any related course from a recognized  
2 college or university, and a first grade civil service eligible or its equivalent.  
3 One must have acquired experience in personnel administration for at least five  
4 (5) years immediately preceding the date of the appointment.

5 (b) The city human resource development officer shall receive such  
6 compensation, emoluments and allowances as may be determined by law.

7 (c) The city human resource development officer shall take charge of  
8 the human resource development office, and shall:

9 (1) Develop a human resource management program for approval by  
10 the city mayor and the sangguniang panlungsod;

11 (2) Assist the city mayor in implementing the City's policies and  
12 programs relative to recruitment and selection, appointments, trainings,  
13 promotions, compensations and other personnel actions involving officials and  
14 employees of the City;

15 (3) Recommend to the sangguniang panlungsod and advise the city  
16 mayor on all matters relative to human resource management and development;

17 (4) Establish and maintain a sound personnel program for the City  
18 designed to promote career development and uphold the merit principle in the  
19 local government service;

20 (5) Conduct a continuing organizational development of the City, with  
21 the end in view of instituting effective administrative reforms; and

22 (6) Perform such other duties and functions and exercise such other  
23 powers as provided for under the Local Government Code of 1991, and those  
24 that are prescribed by law or ordinance.

25 SEC. 57. *The City Building Official.* – (a) The city building official  
26 must be a citizen of the Philippines, a resident of the City of Bacoor, of good  
27 moral character and a licensed engineer or a licensed architect. One must have  
28 acquired experience in the practice of profession for at least five (5) years.

1 (b) The city building official shall receive such compensation,  
2 emoluments and allowances as may be determined by law.

3 (c) The city building official shall take charge of the office of the city  
4 building official, and shall:

5 (1) Process and take appropriate action on applications for building  
6 permits;

7 (2) Oversee and ensure the proper implementation of the National  
8 Building Code and city ordinances pertaining to buildings and similar  
9 structures;

10 (3) Recommend to the sangguniang panlungsod and advise the city  
11 mayor on all matters involving buildings and similar structures; and

12 (4) Perform such other duties and functions and exercise such other  
13 powers as provided for under the Local Government Code of 1991, and those  
14 that are prescribed by law or ordinance.

15 SEC. 58. *The City People's Organization Regulations Officer.* – (a)  
16 The city people's organization regulations officer must be a citizen of the  
17 Philippines, a resident of the City of Bacoor, of good moral character, a holder  
18 of a college degree from a recognized college or university, and a first grade  
19 civil service eligible or its equivalent. One must have acquired experience in  
20 people's organization for at least a year immediately preceding the date of the  
21 appointment.

22 (b) The city people's organization regulations officer shall receive such  
23 compensation, emoluments and allowances as may be determined by law.

24 (c) The city people's organization regulations officer shall take charge  
25 of the city people's organization regulations office, and shall:

26 (1) Regulate the registration of all people's organizations and  
27 nongovernment organizations (NGOs) including trade and labor unions,

1 cooperatives, societies, charitable organizations homeowner's associations and  
2 similar aggrupations operating in the City;

3 (2) Maintain a database on all people's organizations and NGOs in the  
4 City;

5 (3) Arbitrate all disputes among members of the same people's  
6 organizations and NGOs or between different people's organizations and/or  
7 NGOs which may or may not be promoting the same cause;

8 (4) Devise its own rules of arbitration;

9 (5) Recommend the amount of financial grant to be given to registered  
10 people's organizations and NGOs; and

11 (6) Report to the sangguniang panlungsod and the office of the city  
12 mayor on all matters pertaining to the operation of registered people's  
13 organizations and NGOs including, but not limited to, a summary of all  
14 financial grants delivered to such associations.

15 SEC. 59. *The City Public Employment Service Officer.* – (a) The city  
16 public employment service officer must be a citizen of the Philippines, a  
17 resident of the City of Bacoor, of good moral character, a holder of a college  
18 degree from a recognized college or university, and a first grade civil service  
19 eligible or its equivalent. One must have acquired relevant experience related  
20 to job and employment generation for at least a year immediately preceding the  
21 date of the appointment. The city public employment service officer shall be  
22 appointed by the city mayor.

23 (b) The city public employment service officer shall receive such  
24 compensation, emoluments and allowances as may be determined by law.

25 (c) The city public employment service officer shall take charge of the  
26 office of the city public employment service, and shall:

1 (1) Conduct a continuing jobs fair that will be a venue for employment  
2 to existing commercial and industrial establishments within and outside the  
3 City;

4 (2) Register and assess the client/applicant's qualifications and needs;

5 (3) Evaluate the existing employment agencies proved by the  
6 Philippine Overseas Employment Administration (POEA) to be entry point of  
7 applicants aspiring to work abroad and overseas;

8 (4) Request for an updated license from the POEA to avoid illegal  
9 recruitments;

10 (5) Provide waivers/disclaimers to applicants;

11 (6) Conduct employment information and guidance service;

12 (7) Follow up and monitor status of referrals;

13 (8) Maintain a data bank on commercial and industrial as well as  
14 overseas employment agencies in the locality and serve as the clearing of  
15 house employment information and opportunities;

16 (9) Prepare a city directory/profile of existing commercial and  
17 industrial establishments within and outside the City;

18 (10) Maximize employment assistance capability of the city  
19 government; and

20 (11) Perform such other functions as may be assigned from time to  
21 time.

22 SEC. 60. *The City Urban Poor Affairs Officer.* – (a) The city urban  
23 poor affairs officer must be a citizen of the Philippines, a resident of the City  
24 of Bacoor, of good moral character, a holder of a college degree from a  
25 recognized college or university, and a first grade civil service eligible or its  
26 equivalent. One must have acquired experience in urban affairs for at least a  
27 year immediately preceding the date of the appointment.

1 (b) The city urban poor affairs officer shall receive such compensation,  
2 emoluments and allowances as may be determined by law.

3 (c) The city urban poor affairs officer shall take charge of the city  
4 urban poor affairs office, and shall:

5 (1) Create and maintain a comprehensive database on all matters  
6 pertaining to all informal settlers residing in the City of Bacoor and all other  
7 residents of the City who does not have homes of their own;

8 (2) Analyze all data it gathered and use the same to make  
9 recommendations to the city mayor and the sangguniang panlungsod with  
10 regard to the socialized housing program of the City;

11 (3) Make comprehensive plans and designs of all socialized housing  
12 projects in the City that will include easy and affordable access to electricity,  
13 potable water, health services, job opportunities and education with emphasis  
14 on the sustainability and ecological impact of the said projects;

15 (4) Organize members of the urban poor sector so that they may be  
16 effectively represented in the sangguniang panlungsod;

17 (5) Assist the members of the urban poor sector to be self-reliant by  
18 helping them improve their skills and/or educational attainment and by  
19 assisting them get access to job opportunities;

20 (6) Assist the city mayor in finding job opportunities for members of  
21 the urban poor sector;

22 (7) Assist the People's Organizations Regulation Office (PORO) in  
23 arbitrating disputes between or among urban poor associations operating  
24 within the City;

25 (8) Submit recommendations to the city mayor and the sangguniang  
26 panlungsod for the purpose of eradicating poverty and joblessness in the City  
27 in accord with the Millennium Development Goals of the Philippines; and

1           (9) Such other powers that may be assigned to the Urban Poor Affairs  
2 Office (UPAO) by the city mayor or by ordinance.

3           SEC. 61. *The City Persons With Disability Officer.* – (a) The city  
4 persons with disability officer must be a citizen of the Philippines, a resident of  
5 the City of Bacoor, of good moral character, a holder of a college degree from  
6 a recognized college or university, and a first grade civil service eligible or its  
7 equivalent. One must have acquired relevant experience in dealing with  
8 persons with disability for at least a year immediately preceding the date of the  
9 appointment. The city persons with disability officer shall be appointed by the  
10 city mayor.

11           (b) The city persons with disability officer shall receive such  
12 compensation, emoluments and allowances as may be determined by law.

13           (c) The city persons with disability officer shall take charge of the city  
14 persons with disability office, and shall:

15           (1) Formulate and implement policies, plans and programs for the  
16 promotion of the welfare of persons with disabilities (PWDs) in coordination  
17 with concerned government agencies;

18           (2) Coordinate the implementation of the provisions of Republic Act  
19 No. 10070, Batas Pambansa Blg. 344, otherwise known as the “Accessibility  
20 Law”, and other relevant laws at the local level;

21           (3) Represent PWDs in meetings of the local development councils and  
22 other special bodies;

23           (4) Recommend and enjoin the participation of NGOs and people’s  
24 organization in the implementation of all disability-related laws and policies;

25           (5) Gather and compile relevant data on PWDs;

26           (6) Disseminate information including, but not limited to, programs and  
27 activities for PWDs, statistics on PWDs, including children with disability, and  
28 training and employment opportunities for PWDs;

1           (7) Submit reports to the office of the local chief executive on the  
2 implementation of programs and services for the promotion of the welfare of  
3 PWDs in their respective areas of jurisdiction;

4           (8) Ensure that policies, plans and programs for the promotion of the  
5 welfare of PWDs are funded by both the national and local government;

6           (9) Monitor fund raising activities being conducted for the benefits of  
7 PWDs; and

8           (10) Perform such other functions as may be assigned from time to  
9 time.

10           SEC. 62. *The City Senior Citizens Affairs Officer.* – (a) The city senior  
11 citizens affairs officer must be a citizen of the Philippines, a resident of the  
12 City of Bacoor, of good moral character, a holder of a college degree from a  
13 recognized college or university, and a first grade civil service eligible or its  
14 equivalent. One must have acquired relevant experience in dealing with senior  
15 citizens affairs for at least a year immediately preceding the date of the  
16 appointment. The city senior citizens affairs officer shall be appointed by the  
17 city mayor.

18           (b) The city senior citizens affairs officer shall receive such  
19 compensation, emoluments and allowances as may be determined by law.

20           (c) The city senior citizens affairs officer shall take charge of the city  
21 senior citizens affairs office, and shall:

22           (1) Implement the salient provisions of Republic Act No. 7432, as  
23 amended, otherwise known as the “Senior Citizens Act of 1992” for and in  
24 behalf of the city government and attend to all matters affecting senior citizens  
25 by seeing to it that all sectors in the community implement and comply with the  
26 aforesaid law and in attending to all matters affecting or which concerns senior  
27 citizens;



1           (2) Act as the alter ego of the city mayor on all matters affecting senior  
2 citizens;

3           (3) Plan and develop programs and activities that will involve the  
4 active participation of senior citizens in community work;

5           (4) Give annual recognition to deserving senior citizens during the  
6 annual celebration of the senior citizens week/month in all barangays and in  
7 the City, as well as in the selection of nominees for provincial, regional and  
8 national "uliran" and other awards recognizing the contributions of senior  
9 citizens in nation-building and other social works; and

10          (5) Perform such other functions as may be assigned from time to time.

11          SEC. 63. *The City Livelihood Officer.* – (a) The city livelihood officer  
12 must be a citizen of the Philippines, a resident of the City of Bacoor, of good  
13 moral character, a holder of a college degree from a recognized college or  
14 university, and a first grade civil service eligible or its equivalent. One must  
15 have acquired experience in livelihood and job generation for at least a year  
16 immediately preceding the date of the appointment. The city livelihood officer  
17 shall be appointed by the city mayor.

18          (b) The city livelihood officer shall receive such compensation,  
19 emoluments and allowances as may be determined by law.

20          (c) The city livelihood officer shall take charge of the city livelihood  
21 office, and shall:

22           (1) Formulate, adopt and implement integrated and comprehensive plans  
23 and programs on livelihood development;

24           (2) Develop plans and strategies, upon approval of the city mayor, in  
25 livelihood development programs and projects;

26           (3) Conduct information and skills development activities to encourage  
27 the participation of all concerned sectors in the City in the implementation of  
28 programs and projects;

1 (4) Assist in the implementation of the livelihood programs and  
2 projects of the City;

3 (5) Coordinate with other government agencies and units, local or  
4 national, and civil society groups as well;

5 (6) Provide services to the beneficiaries of livelihood development  
6 programs and render assistance for income-generating programs;

7 (7) Monitor and evaluate all programs and projects to sustainable  
8 resources and productivity;

9 (8) Evaluate all training inputs and outputs; and

10 (9) Perform such other functions as may be assigned from time to time.

11 SEC. 64. *The City Homeowners' Affairs Officer.* – (a) The city  
12 homeowners' affairs officer must be a citizen of the Philippines, a resident of  
13 the City of Bacoor, of good moral character, a holder of a college degree from  
14 a recognized college or university, and a first grade civil service eligible or its  
15 equivalent. One must have acquired experience in homeowners' affairs for at  
16 least a year immediately preceding the date of the appointment.

17 (b) The city homeowners' affairs officer shall receive such  
18 compensation, emoluments and allowances as may be determined by law.

19 (c) The city homeowners' affairs officer shall take charge of the city  
20 homeowners' affairs office, and shall:

21 (1) Organize homeowners' associations in all privately-owned  
22 residential subdivisions;

23 (2) Create and maintain a comprehensive database on all matters  
24 pertaining to all residents of the City of Bacoor who have homes of their own;

25 (3) Analyze all data it gathered and use the same to make  
26 recommendations to the city mayor and the sangguniang panlungsod with  
27 regard to the community development programs of the City;

1 (4) Encourage homeowners' associations to actively participate in  
2 cleaning up the immediate environs of each residential subdivisions as well as  
3 the coastal areas of the City;

4 (5) Organize the officers of the homeowners' associations so they can  
5 be deputized by the city mayor in the strict implementation of the solid waste  
6 management plan of the City, including the enforcement of its ordinances  
7 pertaining to littering, garbage segregation, tree planting, smoke belching, the  
8 anti-drug abuse campaign and others;

9 (6) Assist the PORO in arbitrating disputes between or among urban  
10 poor associations operating within the City; and

11 (7) Such other powers that may be assigned to homeowners'  
12 associations (HOA) by the city mayor or by ordinance.

13 SEC. 65. *The City Barangay Affairs Officer.* – (a) The city barangay  
14 affairs officer must be a citizen of the Philippines, a resident of the City of  
15 Bacoor, of good moral character, a holder of a college degree preferably in  
16 public administration, political science or in any related course from a  
17 recognized college or university, and a first grade civil service eligible or its  
18 equivalent. One must have acquired experience in barangay organization,  
19 affairs and management for at least five (5) years immediately preceding the  
20 date of the appointment.

21 (b) The city barangay affairs officer shall receive such compensation,  
22 emoluments and allowances as may be determined by law.

23 (c) The city barangay affairs officer shall take charge of the city  
24 barangay affairs office, and shall:

25 (1) Formulate measures for the consideration of the sangguniang  
26 panlungsod and provide technical assistance and support to the city mayor in  
27 carrying out measures to ensure the delivery of basic services and the provision

1 of facilities through the development of barangays and in providing access to  
2 such service facilities;

3 (2) Develop plans and strategies and, upon approval thereof by the city  
4 mayor, implement the same, particularly those concerning the development of  
5 the barangays and methods in programs and projects which the city mayor is  
6 empowered to implement and which the sangguniang panlungsod is  
7 empowered to provide:

8 (3) Be in the frontline of barangay affairs particularly during and in the  
9 aftermath of man-made and natural disasters or calamities;

10 (4) Recommend to the sangguniang panlungsod and advise the city  
11 mayor on all other matters relative to barangay affairs which will improve the  
12 livelihood and the quality of life of the inhabitants; and

13 (5) Perform such other duties and functions and exercise such other  
14 powers as provided for under the Local Government Code of 1991, and those  
15 that are prescribed by law or ordinance.

16 SEC. 66. *The City Animal Welfare and Protection Officer.* – (a) The  
17 city animal welfare and protection officer must be a citizen of the Philippines,  
18 a resident of the City of Bacoor, of good moral character, a holder of a college  
19 degree from a recognized college or university, and a first grade civil service  
20 eligible or its equivalent. One must have acquired experience in the  
21 implementation of programs on animal welfare and protection for at least a  
22 year immediately preceding the date of the appointment.

23 (b) The city animal welfare and protection officer shall receive such  
24 compensation, emoluments and allowances as may be determined by law.

25 (c) The city animal welfare and protection officer shall take charge of  
26 the city animal welfare and protection office, and shall:

27 (1) Enforce the Animal Welfare Act of 1998;

28 (2) Manage, maintain and operate the City Animal Shelter;

1           (3) Impound all stray animals and dispose of them pursuant to the  
2 Animal Welfare Act of 1998;

3           (4) Hire and supervise personnel needed to enforce the Animal Welfare  
4 Act of 1998 and city ordinances related to animal welfare; and

5           (5) Such other powers that may be assigned to the city animal welfare  
6 and protection officer by the city mayor or by ordinance.

7           SEC. 67. *The City Parks and Recreation Officer.* – (a) The city parks  
8 and recreation officer must be a citizen of the Philippines, a resident of the City  
9 of Bacoor, of good moral character, a holder of a college degree from a  
10 recognized college or university, and a first grade civil service eligible or its  
11 equivalent. One must have acquired experience in people’s organization for at  
12 least a year immediately preceding the date of the appointment.

13           (b) The city parks and recreation officer shall receive such  
14 compensation, emoluments and allowances as may be determined by law.

15           (c) The city parks and recreation officer shall take charge of the city  
16 parks and recreation office, and shall:

17           (1) Submit recommendations to the city mayor and the sangguniang  
18 panlungsod regarding the “clean and green” program of the City, the  
19 construction and development of city parks, gardens and recreational facilities  
20 including the City Public Library;

21           (2) *Manage and operate the City Public Library and other recreational*  
22 *facilities, parks and gardens owned by the City;*

23           (3) Hire and supervise employees who will be assigned to the task of  
24 cleaning and maintaining all parks and gardens in the City, including those  
25 owned by the private sector that are not well-maintained in violation of the  
26 “clean and green” program;

27           (4) Enforce the “clean and green” program by requiring all homes,  
28 commercial establishments, schools, churches, offices and all

1 government-owned land and buildings to develop and maintain gardens in all  
2 available open spaces fit for planting including, but shall not be limited to,  
3 rooftops, sidewalks, walkways and other areas;

4 (5) Conduct studies on how to best maintain all parks, gardens and  
5 recreation facilities within the City with emphasis on their sustainability,  
6 ecological impact and effect on the health and well-being of the public;

7 (6) Launch and spearhead the “tree-planting month” every October to  
8 be participated in by all elected and appointed city and barangay employees  
9 and officials, public school teachers and students, including members of the  
10 Philippine National Police (PNP) assigned to the City; and

11 (7) Such other powers that may be assigned to the city parks and  
12 recreation officer by the city mayor or by ordinance.

#### 13 ARTICLE VIII

14 THE CITY FIRE STATION SERVICE, THE CITY JAIL SERVICE, THE CITY SCHOOLS  
15 DIVISION, THE CITY PROSECUTION SERVICE AND OTHER SATELLITE OFFICES  
16

17 SEC. 68. *The City Fire Station Service.* – (a) There shall be established  
18 in the City at least one (1) fire station with adequate personnel, firefighting  
19 facilities and equipment, subject to the standards, rules and regulations that  
20 may be promulgated by the DILG. The City shall provide the necessary land or  
21 site of the station.

22 (b) The city fire station shall be headed by a city fire marshal whose  
23 qualifications shall be as those provided for under Republic Act No. 9263, as  
24 amended, otherwise known as the “Bureau of Fire Protection and Bureau of  
25 Jail Management and Penology Professionalization Act of 2004”.

26 (c) The city fire station shall be responsible for providing emergency  
27 services such as the rescue and evacuation of injured people related to  
28 incidents and, in general, all fire prevention and suppression measures to  
29 secure the safety of life and property of the citizenry.

1           SEC. 69. *The City Jail Service.* – (a) There shall be established and  
2 maintained in the City a secured, clean, adequately equipped and sanitary jail  
3 facility for the custody and safekeeping of prisoners, any fugitive from justice,  
4 or person detained awaiting investigation or trial and/or violent mentally ill  
5 person who endangers himself or the safety of others, duly certified as such by  
6 the proper medical health officer, pending the transfer to a mental institution.

7           (b) The city jail service shall be headed by a city jail warden whose  
8 qualifications shall be as those provided for under Republic Act No. 9263, as  
9 amended, otherwise known as the “Bureau of Fire Protection and Bureau of  
10 Jail Management and Penology Professionalization Act of 2004”. One shall  
11 assist in the immediate rehabilitation of individuals or detention of prisoners.  
12 Great care must be exercised so that human rights of these prisoners are  
13 respected and protected, and their spiritual and physical well-being are  
14 properly and promptly attended to.

15           SEC. 70. *The City Schools Division.* – (a) There shall be maintained  
16 by the DepED the existing three (3) city school districts of the City of Bacoor,  
17 each headed by a district supervisor under a schools division whose area of  
18 jurisdiction will cover the school districts within the City.

19           (b) The city schools division shall be headed by a city schools division  
20 superintendent who must possess the necessary qualifications required by the  
21 DepED.

22           SEC. 71. *The City Prosecution Service.* – (a) There shall be established  
23 in the City a city prosecution service to be headed by a city prosecutor and  
24 such number of assistant city prosecutors, as may be necessary, who shall be  
25 organizationally part of the Department of Justice (DOJ), and under the  
26 supervision and control of the Secretary of Justice and whose qualifications,  
27 manner of appointment, rank, salary and benefits shall be governed by existing  
28 laws covering prosecutors in the DOJ.

1 (b) The city prosecutor shall handle the criminal prosecution in the  
2 municipal trial courts in the City as well as in the regional trial courts for  
3 criminal cases originating in the territory of the City, and shall render to or for  
4 the City such services as are required by law, ordinance or regulation of the  
5 DOJ.

6 The Secretary of Justice shall always ensure the adequacy and the  
7 quality of prosecution service in the City and, for this purpose, shall, in the  
8 absence or lack or insufficiency in number of assistant city prosecutors as  
9 provided hereinabove, designate from among the assistant provincial  
10 prosecutors a sufficient number to perform and discharge the functions of the  
11 city prosecution service as provided hereinabove.

12 *SEC. 72. Establishment of Extension or Satellite Offices.* – There shall  
13 be established in the City of Bacoor extension or satellite offices of the  
14 Registry of Deeds, Land Transportation Office, Housing and Land Use  
15 Regulatory Board, Government Service Insurance System, Social Security  
16 System, Philippine Health Insurance and Overseas Workers Welfare  
17 Administration office, which shall be organizationally part of their respective  
18 national offices, and under the supervision and control of their respective heads  
19 of national offices and whose qualifications, manner of appointment, rank,  
20 salary and benefits shall be governed by existing laws covering their respective  
21 departments or offices. They shall extend services and perform such other  
22 functions as mandated by their respective charters to the residents of the City  
23 and its neighboring local government units.

## 24 ARTICLE IX

### 25 TRANSITORY AND FINAL PROVISIONS

26 *SEC. 73. Municipal Ordinances Existing at the Time of the Approval of*  
27 *this Act.* – All municipal ordinances of the Municipality of Bacoor existing at



1 the time of the approval of this Act shall continue to be in force within the City  
2 of Bacoor until the sangguniang panlungsod shall declare otherwise.

3 SEC. 74. *Plebiscite.* – The City of Bacoor shall acquire corporate  
4 existence upon the ratification of its creation by a majority of the votes cast by  
5 the qualified voters in a plebiscite to be conducted in the present Municipality  
6 of Bacoor within thirty (30) days from the approval of this Act. The  
7 Commission on Elections (COMELEC) shall conduct and supervise such  
8 plebiscite.

9 The expenses for such plebiscite shall be borne by the Municipality of  
10 Bacoor.

11 SEC. 75. *Officials of the City of Bacoor.* – The present elective  
12 officials of the Municipality of Bacoor shall continue to exercise their powers  
13 and functions until such time that a new election is held and the duly elected  
14 officials shall have already qualified and assumed their offices. Appointive  
15 officials and employees of the municipality shall likewise continue exercising  
16 their functions and duties and they shall be automatically absorbed by the city  
17 government of the City of Bacoor.

18 SEC. 76. *Succession Clause.* – The City of Bacoor shall succeed to all  
19 the assets, properties, liabilities and obligations of the Municipality of Bacoor.

20 SEC. 77. *Election of Provincial Governor and Sangguniang*  
21 *Panalawigan Members of the Province of Cavite.* – The qualified voters of  
22 the City of Bacoor shall be qualified to vote and run for any elective position  
23 in the elections for provincial governor, provincial vice governor, sangguniang  
24 panlalawigan members, who will represent the City in the Sangguniang  
25 Panlalawigan of the Province of Cavite, and other elective officials for the  
26 Province of Cavite; *Provided*, That the two (2) members of the Sangguniang  
27 Panlalawigan, who will represent the City in the Sangguniang Panlalawigan of

1 the Province of Cavite, shall be elected in each sanggunian district apportioned  
2 under Section 10(c) of this Act by qualified voters therein.

3 SEC. 78. *Jurisdiction of the Province of Cavite.* – The City of Bacoor  
4 shall, unless otherwise provided by law, continue to be under the jurisdiction  
5 of the Province of Cavite.

6 SEC. 79. *Suspension of Increase in Rates of Local Taxes.* – No  
7 increase in the rates of local taxes shall be imposed by the City within the  
8 period of five (5) years from its acquisition of corporate existence.

9 SEC. 80. *Representative District.* – The City of Bacoor shall have its  
10 own legislative district to commence in the next national election after the  
11 effectivity of this Act. Henceforth, the City shall cease to be called the Second  
12 Legislative District of the Province of Cavite. Consequently, the legislative  
13 districts of the Province of Cavite pursuant to the provision of Republic Act  
14 No. 9727, entitled: “An Act Reapportioning the Province of Cavite into Seven  
15 (7) Legislative Districts”, shall be renumbered accordingly. The COMELEC  
16 shall implement the provision of this Act.

17 SEC. 81. *Applicability of Laws.* – The provisions of the Local  
18 Government Code of 1991, as amended; Executive Order No. 882 (Series of  
19 2010), entitled: “Mandating the Metropolitan Manila Development Authority  
20 to Give All the Necessary Assistance to the Local Government of Bacoor in  
21 Connection with the Development, Planning, Transport and Traffic  
22 Management, Solid Waste Disposal and Management, Flood Control and  
23 Sewerage Management”, and such laws as are applicable shall govern the City  
24 of Bacoor insofar as these are not inconsistent with the provisions of this Act.

25 SEC. 82. *Separability Clause.* – If, for any reason or reasons, any part  
26 or provision of this Charter shall be held unconstitutional, invalid or  
27 inconsistent with the Local Government Code of 1991, the other parts or

1 provisions hereof which are not affected thereby shall continue to be in full  
2 force and effect.

3 SEC. 83. *Effectivity.* -- This Act shall take effect fifteen (15) days after  
4 its complete publication in any newspaper of general and local circulation.

Approved,

O