

**SEVENTEENTH CONGRESS OF THE REPUBLIC  
OF THE PHILIPPINES**

*Third Regular Session*



'18 NOV 14 P1:46

**SENATE**  
S. B. NO. 2094

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**Introduced by Senator Juan Miguel F. Zubiri**

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**AN ACT  
CONVERTING THE MUNICIPALITY OF MARAMAG IN THE PROVINCE OF  
BUKIDNON INTO A COMPONENT CITY TO BE KNOWN AS THE CITY OF  
MARAMAG**

**EXPLANATORY NOTE**

Under the Local Government Code of 1991, as amended, a municipality or a cluster of barangays may be converted into a component city if it has satisfied the following requirements:

- 1) has a locally generated average annual income of at least One hundred million pesos (P100,000,000.00) for the last two (2) consecutive years based on 2000 constant prices, as certified by the Department of Finance; and
- 2) has a contiguous territory of at least one hundred (100) square kilometers, as certified by the Land Management Bureau; or
- 3) has a population of not less than one hundred fifty thousand (150,000) inhabitants, as certified by the National Statistics Office.

Located in the heart of Bukidnon, Maramag is a first class municipality that is composed of 20 barangays, the largest of which is Barangay Kuya. It has a total land area of 447.26 square kilometers and is home to 102,089 inhabitants according to the 2015 census of the Philippine Statistics Authority. It is ranked sixth in the top ten most populous cities/municipalities in Region X excluding Cagayan de Oro City and Iligan City.

Known as the Eco-tourism Capital of the province, it boasts of several natural attractions such as the Blue Water Cave, Musuan Peak and the Maramag Falls, among others. Its industries include production of banana and mulberry, and mineral and

purified drinking water, as well as processing of sugar, which is one of the major products of the province.

The municipality posted a gross income worth P261,719,084.10 in 2015 and earned P297,246,865.11 in 2016 according to an executive summary on Maramag by the Commission on Audit.

This proposed bill seeks to convert the Municipality of Maramag in the Province of Bukidnon into a component city to be known as the City of Maramag. Its conversion into a component city is envisioned to further boost the capacity of the local government unit to develop its abundant natural resources, and provide its constituents with better opportunities that will certainly have positive impact on their lives.

In view of the foregoing, the passage of this bill is earnestly sought.



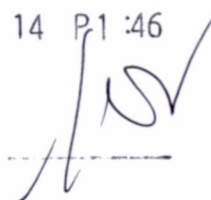
**JUAN MIGUEL F. ZUBIRI**



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AN ACT  
CONVERTING THE MUNICIPALITY OF MARAMAG IN THE PROVINCE OF  
BUKIDNON INTO A COMPONENT CITY TO BE KNOWN AS THE CITY OF  
MARAMAG

*Be it enacted by the Senate and House of Representatives of the Philippines  
in Congress assembled:*

ARTICLE I  
GENERAL PROVISIONS

SECTION 1. **Short Title.** – This Act shall be known as the "*Charter of the  
City of Maramag.*"

SEC. 2. **The City of Maramag.** – The Municipality of Maramag is hereby  
converted into a highly urbanized city to be known as the City of Maramag,  
hereinafter referred to as the City, which shall comprise of the present territory of  
the Municipality of Maramag, Bukidnon, over which it has jurisdiction. It is bounded  
on the north and northeast by the Municipality of Valencia; on the east by the  
Municipality of Quezon; on the south by the Municipality of Don Carlos; and on the  
west by the Municipality of Pangantucan.

The foregoing provision shall be without prejudice to the resolution by  
appropriate agency or forum of any existing boundary dispute between the City of  
Maramag and its adjoining local government units (LGUs): Provided, That the  
territorial jurisdiction of the disputed area or areas shall remain with the local  
government unit which has existing administrative supervision over said area or  
areas until the final resolution of the case.

1           SEC. 3. **Corporate Powers of the City.** – The City constitutes a political  
2 body corporate and, as such, is endowed with the attributes of perpetual succession  
3 and possessed of the powers which pertain to a municipal corporation to be  
4 exercised in conformity with the provisions of this Charter.

5  
6           The City shall have the following corporate powers:

- 7           (a) To have continuous succession in its corporate powers;  
8           (b) To sue and be sued;  
9           (c) To have and use a corporate seal;  
10          (d) To acquire and convey real or personal property;  
11          (e) To enter into contracts; and  
12          (f) To exercise such other powers, prerogatives and authority as are granted to  
13             corporations, subject to the limitations provided in this Act and other laws.

14  
15          SEC. 4. **General Powers of the City.** – The City shall have a common seal  
16 and may alter the same at pleasure. It shall exercise the power to levy taxes, close  
17 and open roads, streets, alleys, parks or squares subject to the provisions of the  
18 Constitution and existing laws. It may take, purchase, receive, hold, lease, convey  
19 and dispose of real and personal property for the general interest of the City,  
20 expropriate private property for public use, contract and be contracted with, sue  
21 and be sued, prosecute and defend to final judgment and execution suits wherein  
22 the City is a party, and exercise all the powers as are granted to corporations  
23 and/or as hereinafter conferred.

24  
25          SEC. 5. **General Welfare Clause of the City.** – The City shall exercise the  
26 powers expressly granted, those necessarily implied therefrom, as well as the  
27 powers necessary, appropriate or incidental for its efficient and effective  
28 governance, and those which are essential to the promotion of the general welfare.

29  
30          Within its territorial jurisdiction, the City shall, among other things, preserve  
31 and enrich its culture, promote health and safety, enhance the right of the people  
32 to a balanced ecology, encourage and support the development of appropriate and  
33 self-reliant scientific and technological capabilities, improve public morals, enhance  
34 economic prosperity and social justice, promote full employment among their  
35 residents, maintain peace and order, and preserve the comfort and convenience of  
36 their inhabitants.







1 accountant, a city social welfare and development officer, a city budget  
2 officer, a city planning and development officer, a city administrator, a city  
3 legal officer, a city general services officer, a city architect, a city human  
4 resource development officer, a city environment and natural resources  
5 officer, and a city information officer.

6 (b) In addition thereto, the city mayor may appoint a city cooperative officer, a  
7 city population officer, a city veterinarian, a city building official, and a city  
8 tourism officer.

9 (c) The City shall establish a city fire station to be headed by a city fire marshal,  
10 a city jail to be headed by a city jail warden, a city schools division to be  
11 headed by a city schools division superintendent, and a city prosecution  
12 service to be headed by a city prosecutor.

13 (d) The sangguniang panlungsod of the City of Maramag may:

- 14 1. Maintain existing offices not mentioned in subsections (a), (b) and (c)  
15 hereof;
- 16 2. Create such other offices as may be necessary to carry out the  
17 purposes of the City; or
- 18 3. Consolidate the functions of any office with those of another in the  
19 interest of efficiency and economy.

20  
21 Unless otherwise provided herein, all appointive city officials of the City shall  
22 be appointed by the city mayor with the concurrence of the majority of all  
23 sangguniang panlungsod members, subject to civil service law, rules and  
24 regulations: Provided, That the tenure of the city administrator and the city  
25 information officer shall be coterminous with the tenure of the city mayor who  
26 appointed them, and their term shall be deemed to have expired upon the  
27 termination of the tenure of said appointing authority. The sangguniang panlungsod  
28 shall act on the appointment within fifteen (15) days from the date of its  
29 submission, otherwise the same shall be deemed confirmed.

### 30 31 **ARTICLE III**

#### 32 **THE CITY MAYOR AND CITY VICE MAYOR**

##### 33 34 **SEC. 9. *The City Mayor.* –**

35  
36 (a) The city mayor shall be the chief executive of the City. He shall be elected at  
37 large by the qualified voters of the City. No person shall be eligible for the  
38 position of city mayor unless at the time of election, he is at least twenty-

1 three (23) years of age, a resident of the City for at least one year prior to  
2 his election and a qualified voter therein. He shall hold office for three years,  
3 unless sooner removed, and shall receive a minimum monthly compensation  
4 corresponding to Salary Grade Thirty (30) as prescribed under Republic Act  
5 No. 6758, otherwise known as the Salary Standardization Law, and the  
6 implementing guidelines issued pursuant thereto, and such other  
7 compensation, emoluments and allowances as may be determined by law.

8 (b) The city mayor, as the chief executive of the city government, shall exercise  
9 such powers and perform such duties and functions as provided herein:

10  
11 (1) Exercise those powers expressly granted to him by law, those necessarily  
12 implied therefrom as well as powers necessary, appropriate or incidental for  
13 the efficient and effective governance of the City, and those which are  
14 essential to the promotion of the general welfare:

15  
16 (i) Determine the guidelines of city policies and be responsible to the  
17 sangguniang panlungsod for the program of government;

18 (ii) Direct the formulation of the city development plan with the  
19 assistance of the city development council and, upon approval thereof  
20 by the sangguniang panlungsod, implement the same;

21 (iii) Present the program of government and propose policies and  
22 projects for the consideration of the sangguniang panlungsod at the  
23 opening of the regular session of the sangguniang panlungsod every  
24 calendar year and as often as may be deemed necessary as the  
25 general welfare of the inhabitants and the needs of the city  
26 government may require;

27 (iv) Initiate and propose legislative measures to the sangguniang  
28 panlungsod, as may be deemed necessary, and provide such  
29 information and data needed or requested by said sanggunian in the  
30 performance of its legislative functions;

31 (v) Appoint all officials and employees whose salaries and wages are  
32 wholly or mainly paid out of city funds and whose appointments are  
33 not otherwise provided for in the Local Government Code of 1991, as  
34 well as those he may be authorized by law to appoint;

35 (v) Represent the City in all its business transactions and sign on its  
36 behalf all bonds, contracts, obligations and such other documents  
37 upon authority of the sangguniang panlungsod or pursuant to law or  
38 ordinance;



- 1 (vi) Carry out such emergency measures as may be necessary during  
2 and in the aftermath of man-made and natural disasters and  
3 calamities;
- 4 (vii) Determine the time, manner and place of payments of salaries or  
5 wages of the officials and employees of the City, in accordance with  
6 law or ordinance;
- 7 (viii) Allocate and assign office space to city and other officials and  
8 employees who, by law or ordinance, are entitled to such space in the  
9 city hall and other buildings owned or leased by the city government,  
10 including the offices and officials created therein;
- 11 (ix) Ensure that all executive officials and employees of the City  
12 faithfully discharge their duties and functions as provided by law and  
13 this Act, and cause to be instituted administrative or judicial  
14 proceedings against any official or employee of the City who may  
15 have committed an offense in the performance of their official duties;
- 16 (x) Examine the books, records and other documents of all offices,  
17 officials, agents or employees of the City and, in aid of his executive  
18 powers and authority, require all national officials and employees  
19 stationed in or assigned to the City to make available to him such  
20 books, records and other documents in their custody, except those  
21 classified by law as confidential;
- 22 (xi) Furnish copies of executive orders issued by him to the respective  
23 council chairmen within seventy-two (72) hours after their issuance;
- 24 (xii) Visit component barangays of the City at least once every six  
25 months to deepen his understanding of the problems and conditions,  
26 listen and give appropriate counsel to local officials and inhabitants of  
27 general law and ordinances which especially concern them, and  
28 otherwise conduct visits and inspections to ensure that the  
29 governance of the City will improve the quality of life of the  
30 inhabitants;
- 31 (xiii) Act on leave applications of officials and employees appointed by  
32 him and the commutation of the monetary value of their leave credits  
33 in accordance with law;
- 34 (xiv) Authorize official trips of city officials and employees outside of  
35 the City for a period not exceeding thirty (30) days;
- 36 (xv) Call upon any national official or employee stationed in or  
37 assigned to the City to advise him on matters affecting the City and to  
38 make recommendations thereon; coordinate with the said officials or



1 employees in the formulation and implementation of plans, programs  
2 and projects; and when appropriate, initiate an administrative or  
3 judicial action against a national government official or employee who  
4 may have committed an offense in the performance of his/her official  
5 duties while stationed in or assigned to the City;

6 (xvi) Authorize payments for medical care, necessary transportation,  
7 subsistence, and hospital or medical fees of city officials and  
8 employees who are injured while in the performance of their official  
9 duties and functions, subject to the availability of funds;

10 (xvii) Solemnize marriages;

11 (xviii) Conduct an annual palarong panlungsod which shall feature  
12 traditional sports and disciplines included in national and international  
13 games, in coordination with the Department of Education (DepEd),  
14 the Philippine Sports Commission and other related agencies; and

15 (xix) Submit to the Department of the Interior and Local Government  
16 (DILG) and to the Office of the President the following reports: an  
17 annual report containing a summary of all matters pertinent to the  
18 management, administration and development of the City and all  
19 information and data relative to its political, social and economic  
20 conditions; and supplemental reports when unexpected events and  
21 situations arise at any time during the year, particularly when man-  
22 made or natural disasters or calamities affect the general welfare of  
23 the City;

24  
25 (2) Enforce all laws and ordinances relative to the governance of the City  
26 and in the exercise of its appropriate powers, as well as implement all  
27 approved policies, programs, projects, services and activities of the City and  
28 in addition shall:

29 (i) Ensure that the acts of the City's component barangays and of its  
30 official and employees are within the scope of their prescribed  
31 powers, duties and functions;

32 (ii) Call conventions, conferences, seminars or meetings of elective or  
33 appointive officials of the City, including national officials and  
34 employees stationed in or assigned to the City, at such time and place  
35 and on such subject he may deem important for the promotion of the  
36 general welfare of the local government unit and its inhabitants;

37 (iii) Issue such executive orders for the faithful and appropriate  
38 enforcement and execution of laws and ordinances;

1 (iv) Act as the deputized representative of the National Police  
2 Commission, formulate the peace and order plan of the City and upon  
3 its approval, implement the same and as such, exercise general and  
4 operational control and supervision over the local police forces in the  
5 City in accordance with Republic Act No. 6975, otherwise known as  
6 the Philippine National Police Law; and

7 (v) Call upon the appropriate law enforcement agencies to suppress  
8 disorder, riot, lawless violence, rebellion or sedition, or apprehend  
9 violators of the law when public interest so requires and the city police  
10 forces are inadequate to cope with the situation or the violators;  
11

12 (3) Initiate and maximize the generation of resources and revenues and  
13 apply the same to the implementation of development plans, program  
14 objectives and priorities, particularly the resources and revenues  
15 programmed for agro-industrial development and the provision of basic  
16 services and relative thereto, shall:  
17

18 (i) Require each head of an office or department to prepare and  
19 submit an estimate of appropriations for the ensuing calendar year, in  
20 accordance with the budget preparation process and in accordance  
21 with the provisions of the Local Government Code of 1991 and other  
22 relevant laws;

23 (ii) Prepare and submit to the sanggunian for approval the executive  
24 and supplemental budgets of the City for the ensuing calendar year in  
25 the manner provided for under the Local Government Code of 1991;

26 (iii) Ensure that all taxes and other revenues of the City are collected  
27 and that city funds are applied to the payment of expenses and  
28 settlement of obligations of the City, in accordance with law or  
29 ordinance;

30 (iv) Issue licenses and permits and suspend or revoke the same for  
31 any violation of the conditions upon which said licenses or permits had  
32 been issued pursuant to law or ordinance;

33 (v) Issue permits, not requiring approval from any national agency,  
34 for the holding of activities for any charitable or welfare purpose,  
35 excluding prohibited games of chance or shows contrary to law, public  
36 policy and public morals;

37 (vi) Require owners of illegally constructed houses, buildings or  
38 structures to obtain the necessary permits, subject to such fines and



1 penalties as may be imposed by law or ordinance, or to make  
2 necessary changes in the construction or to order the demolition or  
3 removal of said houses, buildings or structures within the period  
4 prescribed by law or ordinance;

5 (vii) Adopt adequate measures to safeguard and conserve land,  
6 mineral, marine and other resources of the City;

7 (viii) Provide efficient and effective property and supply management  
8 in the City, and protect the funds, credits, rights and other properties  
9 of the City; and

10 (ix) Institute or cause to be instituted administrative or judicial  
11 proceedings for violation of ordinances in the collection of taxes, fees  
12 or charges, and for the recovery of funds and property; and cause the  
13 City to be defended against all suits to ensure that its interests,  
14 resources and rights shall be adequately protected;

15  
16 (4) Ensure the delivery of basic services and the provision of adequate  
17 facilities and, in addition thereto:

18  
19 (i) Ensure that the construction and repair of roads, bridges and  
20 highways funded by the national government shall be, as far as  
21 practicable, carried out in a spatially contiguous manner and in  
22 coordination with the construction and repair of the roads and bridges  
23 of the City; and

24 (ii) Coordinate the implementation of technical services, including  
25 public works and infrastructure programs, rendered by national  
26 offices; and

27  
28 (5) Perform such other duties and functions and exercise such other powers  
29 as provided for under the Local Government Code of 1991, and those that  
30 are prescribed by other relevant laws or by ordinance.

31  
32 **SEC. 10. *The City Vice Mayor.* –**

33  
34 (a) There shall be a city vice mayor who shall be elected in the same manner  
35 as the city mayor and shall, at the time of his election, possess the same  
36 qualifications as the city mayor. He shall hold office for three years, unless  
37 sooner removed, and shall receive a minimum monthly compensation  
38 corresponding to Salary Grade Twenty-eight (28) as prescribed under



1 Republic Act No. 6758 and the implementing guidelines issued pursuant  
2 thereto, and such other compensation, emoluments and allowances as  
3 may be determined by law.  
4

5 (b)The city vice mayor shall exercise the following duties:  
6

7 (i) Be the presiding officer of the sangguniang panlungsod and sign all  
8 warrants drawn on the city treasury for all expenditures appropriated  
9 for the operation of the sangguniang panlungsod;

10 (ii) Subject to civil service law, rules and regulations, appoint all  
11 officials and employees, including the secretary of the sangguniang  
12 panlungsod, except those whose manner of appointment is specially  
13 provided in the Local Government Code of 1991;

14 (iii) Assume the office of the city mayor for the unexpired term of the  
15 latter in the event of permanent vacancy, as provided for in Section  
16 44 of the Local Government Code of 1991;

17 (iv) Exercise the powers and perform the duties and functions of the  
18 city mayor in case of temporary vacancy; and

19 (v) Perform such other duties and functions and exercise such other  
20 powers as provided for under the Local Government Code of 1991,  
21 and those that are prescribed by other relevant laws or by ordinance.  
22

## 23 **ARTICLE IV**

### 24 **THE SANGGUNIANG PANLUNGSOD**

#### 25 26 **SEC. 11. *The Sangguniang Panlungsod.* –**

27  
28 The Sangguniang Panlungsod, the legislative body of the City, shall be  
29 composed of the city vice mayor as the presiding officer, the regular sanggunian  
30 members, the president of the city chapter of the Liga ng mga Barangay and the  
31 president of the Panlungsod na Pederasyon ng mga Sangguniang Kabataan, and  
32 such other members as may be provided for by law. They shall hold office for three  
33 years, unless sooner removed.  
34

35 (a) In addition thereto, there shall be three (3) sectoral representatives, one (1)  
36 from the women, and as shall be determined by the Sangguniang  
37 Panlungsod within ninety (90) days prior to the holding of local elections,  
38 one (1) from the agricultural or industrial workers, and one (1) from the

1 other sectors, including the urban poor, indigenous cultural communities, or  
2 disabled persons;

3 (b) The regular members of the Sangguniang Panlungsod, the sectoral  
4 representatives and other members as may be allowed by law shall be  
5 elected or appointed in the manner as may be provided for by law. The  
6 elective members of the Sangguniang Panlungsod shall possess the  
7 qualifications as provided under Section 39 of Republic Act No. 7160;

8 (c) They shall receive such compensation, emoluments, and allowances as may  
9 be determined by law;

10 (d) The Sangguniang Panlungsod shall:

11 1. Approve ordinances and pass resolutions necessary for an efficient  
12 and effective city government and, in this connection, shall:

13 i. Review all ordinances approved by the sangguniang barangay  
14 and executive orders issued by the punong barangay to  
15 determine whether these are within the scope of the prescribed  
16 powers of the sangguniang barangay and of the punong  
17 barangay;

18 ii. Maintain peace and order by enacting measures to prevent and  
19 suppress lawlessness, disorder, riot, violence, rebellion or  
20 sedition and impose penalties for the violation of said  
21 ordinances;

22 iii. Approve ordinances imposing a fine not exceeding Five  
23 thousand pesos (P5,000.00) or an imprisonment for a period  
24 not exceeding one year, or both, at the discretion of the court,  
25 for violation of a city ordinance;

26 iv. Adopt measures to protect the inhabitants of the City from  
27 harmful effects of man-made or natural disasters and  
28 calamities, and to provide relief services and assistance to  
29 victims during and in the aftermath of said disaster or calamity  
30 and in their return to productive livelihood following said  
31 events;

32 v. Enact ordinances intended to prevent, suppress and impose  
33 appropriate penalties for habitual drunkenness in public places,  
34 vagrancy, mendicancy, prostitution, establishment and  
35 maintenance of houses of ill-repute, gambling and other  
36 prohibited games of chance, fraudulent devices and ways to  
37 obtain money or property, drug addiction, maintenance of drug  
38 dens, drug pushing, juvenile delinquency, the printing,



- 1 distribution or exhibition of obscene or pornographic materials  
2 or publications and such other activities inimical to the welfare  
3 and morals of the inhabitants of the City;
- 4 vi. Protect the environment. To this end, it shall set aside at least  
5 ten percent (10%) of its development funds for the purpose of  
6 maintaining and enhancing the ecological balance of the City. It  
7 may also impose appropriate penalties for acts which endanger  
8 the environment and other activities which result in pollution,  
9 acceleration of eutrophication of river, or of ecological  
10 imbalance, the fines for which shall be used exclusively for the  
11 advancement of ecological protection;
- 12 vii. Subject to the provisions of the Local Government Code of  
13 1991 and other pertinent laws, determine the powers and  
14 duties of officials and employees of the City;
- 15 viii. Determine the positions, salaries, wages, allowances, and other  
16 emoluments and benefits of officials and employees paid wholly  
17 or mainly from city funds and provide for expenditures  
18 necessary for the proper conduct of programs, projects,  
19 services, and activities of the city government;
- 20 ix. Authorize the payment of compensation to a qualified person  
21 not in the government service, who fills up a temporary  
22 vacancy or grant honorarium to any qualified official or  
23 employee designated to fill a temporary vacancy in a  
24 concurrent capacity at the rate authorized by law;
- 25 x. Provide a mechanism and the appropriate funds therefor to  
26 ensure the safety and protection of all city government  
27 property, public documents or records such as those relating to  
28 property inventory, land ownership, records of births,  
29 marriages, deaths, assessments, taxation, accounts, business  
30 permits and such other records and documents of public  
31 interest in the offices and departments of the city government;
- 32 xi. When the finances of the city government allow, provide for  
33 additional allowances and other benefits to judges,  
34 prosecutors, public elementary and high school teachers, and  
35 other national government officials stationed in or assigned to  
36 the City;
- 37 xii. Provide legal assistance to barangay officials who, in the  
38 performance of their official duties or on the occasion thereof,



- 1 have to initiate judicial proceedings or defend themselves  
2 against legal actions; and
- 3 xiii. Provide for group insurance or additional insurance coverage  
4 for all barangay officials, including members of barangay tanod  
5 brigades and other service units, with public or private  
6 insurance companies;
- 7 2. Generate and maximize the use of resources and revenues for the  
8 development plans, program objectives and priorities of the City with  
9 particular attention to citywide growth and progress, and the provision  
10 of basic services, and relative thereto, the Sangguniang Panlungsod  
11 shall:
- 12 i. Approve the annual and supplemental budgets of the city  
13 government and appropriate funds for specific programs,  
14 projects, services and activities of the City or for other  
15 purposes not contrary to law, in order to promote the general  
16 welfare of the City and its inhabitants;
- 17 ii. Subject to the provisions of Book II of the Local Government  
18 Code of 1991 and applicable laws, and upon the majority vote  
19 of all the members of the Sangguniang Panlungsod, enact  
20 ordinances levying taxes, fees and charges, prescribing the  
21 rates thereof for general and specific purposes, and granting  
22 tax exemptions, incentives or reliefs;
- 23 iii. Subject to the provisions of Book II of the Local Government  
24 Code of 1991 and applicable laws, and upon the majority vote  
25 of all the members of the Sangguniang Panlungsod, authorize  
26 the city mayor to negotiate and contract loans and other forms  
27 of indebtedness. The application for loans or other forms of  
28 indebtedness and the terms and conditions thereof shall,  
29 before approval, be published in a newspaper of general  
30 circulation in the City. Once approved, the contract covering  
31 the loans or other forms of indebtedness shall be furnished to  
32 any city resident requesting a copy thereof, upon payment of  
33 reasonable fees;
- 34 iv. Subject to the provisions of Book II of the Local Government  
35 Code of 1991 and applicable laws, and upon the majority vote  
36 of all the members of the Sangguniang Panlungsod, enact  
37 ordinances authorizing the floating of bonds or other  
38 instruments of indebtedness for the purpose of raising funds to

- 1 finance development projects. The authorization to float bonds  
2 or other instruments of indebtedness shall be published in a  
3 newspaper of general circulation in the City. Once approved,  
4 the contract covering the floating of bonds or other instruments  
5 of indebtedness shall be furnished to any city resident  
6 requesting a copy thereof, upon payment of reasonable fees;
- 7 v. Appropriate funds for the construction and maintenance or the  
8 rental of buildings for the use of the City and, upon the  
9 majority vote of all the members of the Sangguniang  
10 Panlungsod, authorize the city mayor to lease to private parties  
11 such public buildings held in a proprietary capacity, subject to  
12 existing laws, rules and regulations;
- 13 vi. Prescribe reasonable limits and restraints on the use of  
14 property within the jurisdiction of the City;
- 15 vii. Adopt a comprehensive land-use plan for the City;
- 16 viii. Reclassify lands within the jurisdiction of the City, subject to  
17 pertinent provisions of the Local Government Code of 1991;
- 18 ix. Enact integrated zoning ordinances in consonance with the  
19 approved comprehensive land-use plan, subject to existing  
20 laws, rules and regulations; establish fire limits or zones,  
21 particularly in populous centers; and regulate the construction,  
22 repair or modification of buildings within said fire limits or  
23 zones, in accordance with the provisions of the Fire Code;
- 24 x. Subject to national law, process and approve subdivision plans  
25 for residential, commercial or industrial purposes and other  
26 development purposes and to collect processing fees and other  
27 charges, the proceeds of which shall accrue entirely to the City:  
28 Provided, however, That where approval of a national agency  
29 or office is required, said approval shall not be withheld for  
30 more than thirty (30) days from receipt of the application.  
31 Failure to act on the application within the period stated above  
32 shall be deemed as approval thereof;
- 33 xi. With the concurrence of at least two-thirds (2/3) of all the  
34 members of the Sangguniang Panlungsod, grant tax  
35 exemptions, incentives or relief to entities engaged in  
36 community growth-inducing industries, subject to the  
37 provisions of the Local Government Code of 1991;



- 1                   xii. Grant loans or provide grants to other local government units  
2                   or to national, provincial and city charitable, benevolent or  
3                   educational institutions: Provided, That said institutions are  
4                   operated and maintained within the City;
- 5                   xiii. Regulate the numbering of residential, commercial and other  
6                   buildings; and
- 7                   xiv. Regulate the inspection, weighing and measuring of articles of  
8                   commerce;
- 9                   3. Subject to the provisions of the Local Government Code of 1991,  
10                  enact ordinances granting franchises and authorizing the issuance of  
11                  permits or licenses, upon such conditions and for such purposes  
12                  intended to promote the general welfare of the inhabitants of the City  
13                  and pursuant to this legislative authority, shall:
- 14                   i. Fix and impose reasonable fees and charges for all services  
15                   rendered by the city government to private persons or entities;
- 16                   ii. Regulate or fix license fees for any business or practice of  
17                   profession within the City and the conditions under which the  
18                   license for said business or practice of profession may be  
19                   revoked, and enact ordinances levying taxes thereon;
- 20                   iii. Provide for and set the conditions under which public utilities  
21                   owned by the City shall be operated by the city government  
22                   and prescribe the conditions under which the same may be  
23                   leased to private persons or entities, preferably cooperatives;
- 24                   iv. Regulate the display of and fix the license fees for signs,  
25                   signboards or billboards at the place or places where the  
26                   profession or business advertised thereby is, in whole or in  
27                   part, conducted;
- 28                   v. Authorize and license the establishment, operation and  
29                   maintenance of cockpits, regulate cockfighting and commercial  
30                   breeding of gamecocks;
- 31                   vi. Subject to the guidelines prescribed by the Department of  
32                   Transportation (DOTr), regulate the operation of tricycles and  
33                   grant franchises for the operation thereof within the territorial  
34                   jurisdiction of the City; and
- 35                   vii. Upon approval by a majority vote of all the members of the  
36                   Sangguniang Panlungsod, grant a franchise to any person,  
37                   partnership, corporation or cooperative to do business within  
38                   the City; establish, construct, operate and maintain markets or

1 slaughterhouses; or undertake such other activities within the  
2 City as may be allowed by existing laws: Provided, That  
3 cooperatives shall be given preference in the grant of such  
4 franchise;

5 4. Regulate activities relative to the use of land, buildings and structures  
6 within the City in order to promote the general welfare and for the  
7 said purpose, shall:

- 8 i. Declare, prevent or abate any nuisance;
- 9 ii. With the concurrence of a majority of the members of the  
10 Sangguniang Panlungsod constituting a quorum, deny the entry  
11 of legalized gambling by ordinance into any part of the City or  
12 regulate its location within the City;
- 13 iii. Require that buildings and the premises thereof and any land  
14 within the City be kept and maintained in a sanitary condition;  
15 impose, penalties for any violation thereof or upon failure to  
16 comply with the requirement, have the work done at the  
17 expense of the owner, administrator or tenant concerned and  
18 require the filling up of any land or premises to a grade  
19 necessary for proper sanitation;
- 20 iv. Regulate the disposal of clinical and other wastes from  
21 hospitals, clinics and other similar establishments;
- 22 v. Regulate the establishment, operation and maintenance of  
23 cafes, restaurants, beerhouses, hotels, motels, inns, pension  
24 houses, lodging houses and other similar establishments,  
25 including tourist guides and transports;
- 26 vi. Regulate the sale, giving away or dispensing of any intoxicating  
27 malt, vino, mixed or fermented liquors at any retail outlets;
- 28 vii. Regulate the establishment and provide for the inspection of  
29 steam boilers or any heating device in buildings and the  
30 storage of inflammable and highly combustible materials within  
31 the City;
- 32 viii. Regulate the establishment, operation and maintenance of  
33 entertainment or amusement facilities, including the theatrical  
34 performance, circuses, billiard halls, public dancing schools,  
35 public dance halls, sauna baths, massage parlors and other  
36 places for entertainment or amusement, particularly those  
37 which tend to disturb the community or annoy the inhabitants  
38 or require the suspension or suppression of the same; or



- 1                   prohibit certain forms of amusement or entertainment in order  
2                   to protect the social and moral welfare of the community;
- 3           ix. Provide for the impounding of stray animals; regulate the  
4           keeping of animals in homes or as part of a business, and the  
5           slaughter, sale or disposition of the same and adopt measures  
6           to prevent and penalize cruelty to animals, subject to existing  
7           laws, rules and regulations; and
- 8           x. Regulate the establishment, operation and maintenance of  
9           funeral parlors and the burial or cremation of the dead, subject  
10           to existing laws, rules and regulations.
- 11   5. Approve ordinances which shall ensure the efficient and effective  
12   delivery of basic services and facilities as provided for under the Local  
13   Government Code of 1991 and, in addition to said services and  
14   facilities, shall:
- 15           i. Provide for the establishment, maintenance, protection and  
16           conservation of tree parks, greenbelts and other similar  
17           development projects;
- 18           ii. Establish markets, slaughterhouses or animal corrals and  
19           authorize the operation thereof by the city government; and  
20           regulate the construction and operation of private markets,  
21           talipapas or other similar buildings and structures;
- 22           iii. Regulate the preparation and sale of fish, meat, poultry,  
23           vegetables, fruits, fresh dairy products and other foodstuffs for  
24           public consumption;
- 25           iv. Regulate the use of streets, avenues, alleys, sidewalks, bridges,  
26           parks and other public places, and approve the construction,  
27           improvement, repair and maintenance of the same; establish  
28           bus and vehicle stops and terminals or regulate the use of the  
29           same by privately-owned vehicles which serve the public;  
30           regulate garages and the operation of conveyances for hire;  
31           designate stands to be occupied by public vehicles when not in  
32           use; regulate the putting up of signs, signposts, awnings and  
33           awning posts on the streets; and provide for the lighting,  
34           cleaning and sprinkling of streets and public places;
- 35           v. Regulate traffic on all streets and bridges; prohibit  
36           encroachment or obstacles thereon and, when necessary in the  
37           interest of public welfare, authorize the removal of  
38           encroachments and illegal constructions in public places;

- 1 vi. Subject to existing laws and when necessary, establish and  
2 provide for the maintenance, repair and operation of an  
3 efficient waterworks system to supply water for the inhabitants  
4 and to purify the source of the water supply; regulate the  
5 construction, maintenance, repair and use of the hydrants,  
6 pumps, cisterns and reservation project, the purity and quantity  
7 of the water supply of the City and, for this purpose, extend  
8 the drainage area of said water supply within one hundred  
9 meters (100 m.) of the reservoir, canal, conduit, aqueduct,  
10 pumping station or watershed used in connection with the  
11 water service; and regulate the consumption, use or wastage  
12 of water and fix and collect charges therefor;
- 13 vii. Regulate the drilling and excavation of the ground for the  
14 laying of water, gas, sewer and other pipes and the  
15 construction, repair and maintenance of public drains, sewers,  
16 cesspools, tunnels and similar structures; regulate the placing  
17 of poles and the use of crosswalks, curbs and gutters; adopt  
18 measures to ensure public safety against open canals,  
19 manholes, live wires and other similar hazards to life and  
20 property; and regulate the construction and use of private  
21 water closets, privies and other similar structures in buildings  
22 and homes;
- 23 viii. Regulate the placing, stringing, attaching, installing, repair and  
24 construction of all gas mains, electric, telegraph and telephone  
25 wires, conduits, meters and other apparatus; and provide for  
26 the correction, condemnation or removal of the same when  
27 found to be dangerous, defective or otherwise hazardous to the  
28 welfare of the inhabitants;
- 29 ix. Subject to the availability of funds and to existing laws, rules  
30 and regulations, establish or maintain, and/or provide for the  
31 operation of a city college, vocational and technical schools and  
32 similar post-secondary institutions and, with the approval of the  
33 DepEd, the Commission on Higher Education, or the Technical  
34 Education and Skills Development Authority, as the case may  
35 be, and subject to existing laws on tuition fees, fix and collect  
36 reasonable tuition fees and other school charges in educational  
37 institutions supported by the city government;



- 1 x. Ensure the physical maintenance of educational institutions  
2 under the operational control of the City and the provision of  
3 books and other capital equipment for the same;
- 4 xi. Approve measures and adopt quarantine regulations to prevent  
5 the introduction and spread of diseases;
- 6 xii. Provide for an efficient and effective system of solid waste and  
7 garbage collection and prohibit littering and the placing or  
8 throwing of garbage, refuse and other filth and wastes; and,  
9 for this purpose, provide for incentive schemes for industries  
10 engaged in the recycling of waste and garbage;
- 11 xiii. Provide for the care of disabled persons, paupers, the aged,  
12 the sick, persons of unsound mind, abandoned minors, juvenile  
13 delinquents, drug dependents, abused children and other  
14 needy and disadvantaged persons, particularly children and the  
15 youth below eighteen (18) years of age and, subject to the  
16 availability of funds, establish and provide for the operation of  
17 centers and facilities for the said needy and disadvantaged  
18 persons;
- 19 xiv. Establish and provide for the maintenance and improvement of  
20 jails and detention centers, institute a sound jail management  
21 program, including a continuing education and training  
22 program for jail personnel assigned or detailed in jails and  
23 detention centers within the jurisdiction of the City, and the  
24 provision of separate detention centers for women and minors;
- 25 xv. Establish a city council whose purpose is the promotion of  
26 culture and the arts, coordinate with government agencies and  
27 nongovernmental organizations and, subject to the availability  
28 of funds, appropriate funds for the support and development of  
29 the same;
- 30 xvi. Establish a city council for the elderly which shall formulate  
31 policies and adopt measures mutually beneficial to the elderly  
32 and to the community, provide incentives for nongovernmental  
33 agencies and entities and, subject to the availability of funds,  
34 appropriate funds to support programs and projects for the  
35 benefit of the elderly;
- 36 xvii. Provide for the care of disabled persons, paupers, the aged,  
37 the sick, persons of unsound mind, abandoned minors, juvenile  
38 delinquents, drug dependents, abused children and other





1 concurrence of at least two-thirds (2/3) vote of all sanggunian  
2 members: Provided, further, That a member convicted by final  
3 judgment to imprisonment of at least one year for any crime involving  
4 moral turpitude shall be automatically expelled from the sanggunian;  
5 and

6 6. Such other rules as the sanggunian may adopt.

7  
8 **SEC. 13. Full Disclosure of Financial and Business Interests of**  
9 **Sangguniang Panlungsod Members. –**

10  
11 (a) Every Sangguniang Panlungsod member shall, upon assumption to office,  
12 make a full disclosure of his business and financial interests. He shall also  
13 disclose any professional relationship or any relation by affinity or  
14 consanguinity within the fourth civil degree, which he may have with any  
15 person, firm or entity affected by any ordinance or resolution under  
16 consideration by the sanggunian of which he is a member, which relationship  
17 may result in conflict of interest. Such relationship shall include:

- 18 1. Ownership of stock or capital, or investment in the entity or firm to  
19 which the ordinance or resolution may apply; and  
20 2. Contracts or agreements with any person or entity which the  
21 ordinance or resolution under consideration may affect.

22  
23 In the absence of specific constitutional or statutory provisions applicable to  
24 this situation, "conflict of interest" refers in general to one where it may be  
25 reasonably deduced that a member of a sanggunian may not act in the public  
26 interest due to some private, pecuniary or other personal consideration that may  
27 tend to affect his judgment to the prejudice of the service or the public.

28  
29 (b) The disclosure required under this Act shall be made in writing and  
30 submitted to the secretary of the sanggunian or the secretary of the  
31 committee of which he is a member. The disclosure shall, in all cases, form  
32 part of the record of the proceedings and shall be made in the following  
33 manner:

- 34 1. Disclosure shall be made before the member participates in the  
35 deliberations on the ordinance or resolution under consideration:  
36 Provided, That if the member did not participate during the  
37 deliberations, the disclosure shall be made before voting on the  
38 ordinance or resolution on second and third readings; and

- 1           2. Disclosure shall be made when a member takes a position or makes a  
2           privilege speech on a matter that may affect the business interest,  
3           financial connection or professional relationship described therein.  
4

5           **SEC. 14. *Sessions.*** –  
6

- 7           (a) On the first day of the session immediately following the election of its  
8           members, the Sangguniang Panlungsod shall, by resolution, fix the day, time  
9           and place of its sessions. The minimum number of regular sessions shall be  
10          once a week for the Sangguniang Panlungsod and twice a month for the  
11          sangguniang barangay.  
12          (b) When the public interest so demands, special sessions may be called by the  
13          city mayor or by a majority of the members of the sanggunian.  
14          (c) All sanggunian sessions shall be open to the public unless a closed-door  
15          session is ordered by an affirmative vote of the majority of the members  
16          present, there being a quorum, in the public interest or for reasons of  
17          security, decency or morality. No two sessions, regular or special, may be  
18          held in a single day.  
19          (d) In the case of special sessions of the sanggunian, a written notice to the  
20          members shall be served personally at the member's usual place of  
21          residence at least twenty-four (24) hours before the special session is held.  
22          Unless otherwise concurred in by two-thirds (2/3) vote of the sanggunian  
23          members present, there being a quorum, no other matter may be considered  
24          at a special session except those stated in the notice.  
25          (e) The sanggunian shall keep a journal and a record of its proceedings which  
26          may be published upon a resolution of the Sangguniang Panlungsod.  
27

28          **SEC. 15. *Quorum.*** –  
29

- 30          (a) A majority of all the members of the sanggunian who have been elected and  
31          qualified shall constitute a quorum to transact official business. Should a  
32          question of quorum be raised during a session, the presiding officer shall  
33          immediately proceed to call the roll of the members and thereafter announce  
34          the results.  
35          (b) Where there is no quorum, the presiding officer may declare a recess until  
36          such time a quorum is constituted, or a majority of the members present  
37          may adjourn from day to day and may compel the immediate attendance of  
38          any member absent without justifiable cause by designating a member or  
        members of the sanggunian to be assisted by a member, or members of the



1 police force assigned in the territorial jurisdiction of the City of Maramag, to  
2 arrest the absent member and present him at the session.

- 3 (c) If there is still no quorum despite the enforcement of the immediately  
4 preceding subsection, no business shall be transacted. The presiding officer,  
5 upon proper motion and duly approved by the members present, shall then  
6 declare the session adjourned for lack of quorum.

7  
8 **SEC. 16. *Approval of Ordinances.* –**

- 9 (a) Every ordinance enacted by the Sangguniang Panlungsod shall be presented  
10 to the city mayor. If the city mayor approves the same, he shall affix his  
11 signature on each and every page thereof; otherwise, he shall veto it and  
12 return the same with his objections to the sanggunian, which may proceed  
13 to reconsider the same. The sanggunian may override the veto of the city  
14 mayor by two-thirds (2/3) vote of all its members, thereby making the  
15 ordinance or resolution effective for all legal intents and purposes.

- 16 (b) The veto shall be communicated by the city mayor to the sanggunian within  
17 ten (10) days; otherwise, the ordinance shall be deemed approved as if he  
18 had signed it.

19  
20 **SEC. 17. *Veto Power of the City Mayor.* –**

- 21 (a) The city mayor may veto any ordinance of the Sangguniang Panlungsod on  
22 the ground that it is ultra vires or prejudicial to public welfare, stating his  
23 reasons thereof in writing.

- 24 (b) The city mayor shall have the power to veto any particular item or items of  
25 an appropriations ordinance, an ordinance or resolution adopting a local  
26 development plan, any public investment program or an ordinance directing  
27 the payment of money or creating liability. In such case, the vetoed item or  
28 items shall not take effect unless the Sangguniang Panlungsod overrides the  
29 veto in the manner herein provided; otherwise, the item or items in the  
30 appropriations ordinance of the previous year corresponding to those vetoed,  
31 if any, shall be deemed enacted.

- 32 (c) The city mayor may veto an ordinance or resolution only once. The  
33 sanggunian may override the veto by two-thirds (2/3) vote of all its  
34 members, thereby making the ordinance effective even without the approval  
35 of the city mayor.

36  
37 **SEC. 18. *Review of Barangay Ordinances by the Sangguniang***  
38 ***Panlungsod.* –**

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- (a) Within ten (10) days after the enactment, the sangguniang barangay shall furnish copies of all barangay ordinances to the sangguniang panlungsod for review as to whether the ordinance is consistent with law and city ordinances.
- (b) If the sangguniang panlungsod fails to take action on barangay ordinances within thirty (30) days from receipt thereof, the same shall be deemed approved.
- (c) If the sangguniang panlungsod finds the barangay ordinance inconsistent with law or city ordinances, the sangguniang panlungsod shall, within thirty (30) days from receipt thereof, return the same with its comments and recommendations to the sangguniang barangay concerned for adjustment, amendment or modification; in which case, the effectivity of the barangay ordinance is suspended until such time as the revision called for is effected.

SEC. 19. **Enforcement of Disapproved Ordinances or Resolutions.** – Any attempt to enforce any ordinance or any resolution approving the local development plan and public investment program after disapproval thereof shall be sufficient ground for the suspension or dismissal of the official or employee concerned.

SEC. 20. **Effectivity of Ordinances or Resolutions.** –

- (a) Unless otherwise stated in the ordinance or the resolution approving the local development plan and public investment program, the same shall take effect after ten (10) days from the date a copy thereof is posted in a bulletin board at the entrance of the city hall and in at least two other conspicuous places in the City of Maramag;
- (b) The secretary of the sangguniang panlungsod shall cause the posting of an ordinance or resolution in the bulletin board at the entrance of the city hall and in at least two conspicuous places in the City of Maramag not later than five days after approval thereof. The text of the ordinance or resolution shall be disseminated and posted in Filipino or English, and the secretary of the sangguniang panlungsod shall record such fact in a book kept for the purpose, stating the dates of approval and posting;
- (c) The main features of the ordinance or resolution duly enacted or adopted shall, in addition to being posted, be published once in a local newspaper of general circulation within the City: Provided, That in the absence thereof, the



1 ordinance or resolution shall be published in any newspaper of general  
2 circulation: Provided further, That the gist of all ordinances with penal  
3 sanctions shall also be published in a newspaper of general circulation.  
4

## 5 **ARTICLE VI**

### 6 **DISQUALIFICATION AND SUCCESSION FOR ELECTIVE CITY OFFICIALS**

7

8 **SEC. 21. *Disqualifications for Elective Public City Officials.*** – The  
9 following persons are not qualified for running for any elective position in the City:

- 10 (a) Those sentenced by final judgment for an offense involving moral turpitude  
11 or an offense punishable by one (1) year or more of imprisonment within  
12 two (2) years after serving sentence;
- 13 (b) Those removed from office as a result of an administrative case;
- 14 (c) Those convicted by final judgment for violating the oath of allegiance to the  
15 Republic of the Philippines;
- 16 (d) Those with dual citizenship;
- 17 (e) Fugitives from justice in criminal or nonpolitical cases here and abroad;
- 18 (f) Permanent residents in a foreign country or those who have acquired the  
19 right to reside abroad and continue to avail of the same right after the  
20 effectivity of the Local Government Code; and
- 21 (g) The insane or feeble-minded.  
22

23 **SEC. 22. *Permanent Vacancy in the Offices of the City Mayor and***  
24 ***City Vice Mayor.*** –

- 25
- 26 (a) If a permanent vacancy occurs in the office of the city mayor, the city vice  
27 mayor concerned shall become the city mayor. If a permanent vacancy  
28 occurs in the office of the city vice mayor, the highest ranking sangguniang  
29 panlungsod member, or in case of his permanent incapacity, the second  
30 highest ranking sangguniang panlungsod member shall become the city vice  
31 mayor. If permanent vacancies occur in both the offices of the city mayor  
32 and city vice mayor, the first and second highest ranking sangguniang  
33 panlungsod members, or in case of permanent incapacity of one or both of  
34 them, the next highest ranking sangguniang panlungsod member or  
35 members shall become the city mayor and city vice mayor, respectively.  
36 Subsequent vacancies in the said offices shall be filled automatically by the  
37 other sanggunian members according to their ranking as defined herein.

1 (b) A tie between or among the highest ranking sangguniang panlungsod  
2 members shall be resolved by drawing of lots.

3 (c) The successors as defined herein shall serve only the unexpired terms of  
4 their predecessors.

5  
6 For purposes of this Act, a permanent vacancy arises when an elective local  
7 official fills a higher vacant office, refuses to assume office, fails to qualify, dies, is  
8 removed from office, voluntarily resigns or is otherwise permanently incapacitated  
9 to discharge the functions of his office.

10  
11 For purposes of succession as provided in this Act, ranking in the sanggunian  
12 shall be determined on the basis of the proportion of votes obtained by each  
13 winning candidate to the number of registered voters in the City in the immediately  
14 preceding local election.

15  
16 **SEC. 23. *Permanent Vacancies in the Sangguniang Panlungsod.*** –  
17 Permanent vacancies in the sangguniang panlungsod where automatic succession  
18 as provided above does not apply shall be filled by appointments in the following  
19 manner:

20 (a) The President, through the Executive Secretary, shall make the aforesaid  
21 appointment;

22 (b) Only the nominee of the political party under which the sanggunian member  
23 concerned had been elected shall be appointed in the manner herein  
24 provided. The appointee shall come from the same political party as that of  
25 the sanggunian member who caused the vacancy and shall serve the  
26 unexpired term of the vacant office.

27 In the appointment herein mentioned, a nomination and a certificate of  
28 membership of the appointee from the highest official of the political party  
29 concerned are conditions sine qua non, and any appointment without such  
30 nomination and certification shall be null and void ab initio and shall be a  
31 ground for administrative action against the official responsible therefor;

32 (c) In case the permanent vacancy is caused by a sanggunian member who  
33 does not belong to any political party, the city mayor shall, upon  
34 recommendation of the sangguniang panlungsod, appoint a qualified person  
35 to fill the vacancy; and (d) In case of vacancy in the representation of the  
36 youth, the barangay and other sectors in the sangguniang panlungsod, said  
37 vacancy shall be filled automatically by the official next-in-rank of the  
38 organization concerned.



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SEC. 24. *Temporary Vacancy in the Office of the City Mayor.* –

- (a) When the city mayor is temporarily incapacitated to perform his duties for physical or legal reasons such as, but not limited to, leave of absence, travel abroad and suspension from office, the city vice mayor shall automatically exercise the powers and perform the duties and functions of the city mayor, except the power to appoint, suspend or dismiss employees which can only be exercised if the period of temporary incapacity exceeds thirty (30) working days;
- (b) Said temporary incapacity shall terminate upon submission to the sangguniang panlungsod of a written declaration by the city mayor that he has reported back to office. In case where the temporary incapacity is due to legal cause, the city mayor shall also submit necessary documents showing the said legal cause no longer exists.
- (c) When the city mayor is traveling within the country but outside the territorial jurisdiction for a period not exceeding three consecutive days, he may designate in writing the officer-in-charge of his office. Such authorization shall specify the powers and functions that the local official concerned shall exercise in the absence of the city mayor, except the power to appoint, suspend or dismiss employees.
- (d) In the event, however, that the city mayor fails or refuses to issue such authorization, the city vice mayor or the highest ranking sangguniang panlungsod member, as the case may be, shall have the right to assume the powers, duties and functions of the said office on the fourth (4th) day of absence of the city mayor, subject to the limitations provided in subsection (c) hereof.
- (e) Except as provided above, the city mayor shall, in no case, authorize any local official to assume the powers, duties and functions of the office other than the city vice mayor or the highest ranking sangguniang panlungsod member, as the case may be.

**ARTICLE VII**  
**THE APPOINTIVE OFFICIALS OF THE CITY:**  
**THEIR QUALIFICATIONS, POWERS AND DUTIES**

1           SEC. 25. ***The Secretary to the Sangguniang Panlungsod.*** –

- 2
- 3       (a) There shall be a secretary to the sangguniang panlungsod who shall be a
- 4           career official with the rank and salary equal to a head of a department or
- 5           office who shall be appointed by the city vice mayor with the concurrence of
- 6           the majority of all sangguniang panlungsod members as provided herein.
- 7       (b) No person shall be appointed secretary to the sangguniang panlungsod
- 8           unless he is a citizen of the Philippines, a resident of the City, of good moral
- 9           character, a holder of a master's degree preferably in law, commerce or
- 10          public administration from a recognized college or university and a first grade
- 11          civil service eligible or its equivalent.
- 12       (c) The secretary of the sangguniang panlungsod shall receive a minimum
- 13          monthly compensation equivalent to Salary Grade Twenty-six (26) as
- 14          prescribed under the Salary Standardization Law and the implementing
- 15          guidelines issued pursuant thereto, and such compensation, emoluments and
- 16          allowances as may be determined by law.
- 17       (d) The secretary to the sanggunian shall take charge of the office of the
- 18          sangguniang panlungsod, and shall:
- 19           1. Attend meetings of the sangguniang panlungsod and keep a journal of
- 20              its proceedings;
- 21           2. Keep the seal of the City and affix the same with his signature to all
- 22              ordinances, resolutions and other official acts of the sangguniang
- 23              panlungsod and present the same to the presiding officer for his
- 24              signature;
- 25           3. Forward to the city mayor, for approval, copies of ordinances enacted
- 26              by the sangguniang panlungsod, duly certified by the presiding
- 27              officer;
- 28           4. Furnish, upon request of any interested party, certified copies of
- 29              records of public character in his custody, upon payment to the city
- 30              treasurer of such fees as may be prescribed by ordinance;
- 31           5. Record in a book kept for the purpose, all ordinances and resolutions
- 32              enacted or adopted by the sangguniang panlungsod, with the dates of
- 33              passage and publication thereof;
- 34           6. Keep his office and all nonconfidential records therein open to the
- 35              public during usual business hours;
- 36           7. Translate into Filipino all ordinances and resolutions immediately after
- 37              their approval and cause the publication of the same together with



1 the original version in the manner provided for under the Local  
2 Government Code of 1991;

3 8. Take custody of the local archives and, where applicable, the local  
4 library and annually account for the same; and

5 9. Perform such other duties and functions and exercise such other  
6 powers as provided for under the Local Government Code of 1991,  
7 and those that are prescribed by other relevant laws or by ordinance.  
8

9 **SEC. 26. *The City Treasurer.* –**

10  
11 (a) The city treasurer shall be appointed by the Secretary of Finance from a list  
12 of at least three ranking eligible recommendees of the city mayor, subject to  
13 civil service law, rules and regulations.

14 (b) The city treasurer shall be under the administrative supervision of the city  
15 mayor, to whom he shall report regularly on the tax collection efforts of the  
16 City.

17 (c) No person shall be appointed city treasurer unless he is a citizen of the  
18 Philippines, a resident of the City, of good moral character, a holder of a  
19 college degree preferably in commerce, public administration or law from a  
20 recognized college or university and a first grade civil service eligible or its  
21 equivalent. He must have acquired experience in treasury or accounting  
22 service for at least five years.

23 (d) The city treasurer shall receive a minimum monthly compensation equivalent  
24 to Salary Grade Twenty-six (26) as prescribed under the Salary  
25 Standardization Law and the implementing guidelines issued pursuant  
26 thereto, and such compensation, emoluments and allowances as may be  
27 determined by law.

28 (e) The city treasurer shall take charge of the city treasury office, and shall:

29 1. Advise the city mayor, the sangguniang panlungsod and other local  
30 government and national officials concerned regarding disposition of  
31 local government funds and on such other matters relative to public  
32 finance;

33 2. Take custody and exercise proper management of the funds of the  
34 City;

35 3. Take charge of the disbursement of all funds of the City and other  
36 funds, the custody of which may be entrusted to him by law or other  
37 competent authority;

- 1 4. Inspect private commercial and industrial establishments within the
- 2 jurisdiction of the City in relation to the implementation of tax
- 3 ordinances, pursuant to the provisions of the Local Government Code
- 4 of 1991;
- 5 5. Maintain and update the tax information system of the City; and
- 6 6. Perform such other duties and functions and exercise such other
- 7 powers as provided for under the Local Government Code of 1991,
- 8 and those that are prescribed by law or ordinance.
- 9

10 **SEC. 27. *The Assistant City Treasurer.* –**

11

- 12 (a) The assistant city treasurer may be appointed by the Secretary of Finance
- 13 from a list of at least three ranking eligible recommendees of the city mayor,
- 14 subject to civil service law, rules and regulations.
- 15 (b) No person shall be appointed assistant city treasurer unless he is a citizen of
- 16 the Philippines, a resident of the City, of good moral character, a holder of a
- 17 college degree preferably in commerce, public administration or law from a
- 18 recognized college or university and a first grade civil service eligible or its
- 19 equivalent. He must have acquired at least five years experience in treasury
- 20 or accounting.
- 21 (c) The assistant city treasurer shall receive a minimum monthly compensation
- 22 equivalent to Salary Grade Twenty-four (24) as prescribed under the Salary
- 23 Standardization Law and the implementing guidelines issued pursuant
- 24 thereto, and such other compensation, emoluments and allowances as may
- 25 be determined by law.
- 26 (d) The assistant city treasurer shall assist the city treasurer and perform such
- 27 other duties as the latter may assign him. He shall have authority to
- 28 administer oaths concerning notices and notifications to those delinquent in
- 29 the payment of the real property tax and concerning official matters relating
- 30 to the accounts of the city treasurer or otherwise arising from the offices of
- 31 the city treasurer and the city assessor.
- 32

33 **SEC. 28. *The City Assessor.* –**

- 34 (a) The city assessor must be a citizen of the Philippines, a resident of the City,
- 35 of good moral character, a holder of a college degree preferably in civil or
- 36 mechanical engineering, commerce or any other related course from a
- 37 recognized college or university and a first grade civil service eligible or its
- 38 equivalent. He must have acquired experience in real property assessment



1 work or in any related field for at least five years immediately preceding the  
2 date of his appointment.

3 (b) The city assessor shall receive a minimum monthly compensation equivalent  
4 to Salary Grade Twenty-six (26) as prescribed under the Salary  
5 Standardization Law and the implementing guidelines issued pursuant  
6 thereto, and such compensation, emoluments and allowances as may be  
7 determined by law.

8 (c) The city assessor shall take charge of the city assessor's office, and shall:

- 9 1. Ensure that all laws and policies governing the appraisal and  
10 assessment of real properties for taxation purposes are properly  
11 executed;
- 12 2. Initiate, review and recommend changes in policies and objectives,  
13 plans and programs, techniques, procedures and practices in the  
14 evolution and assessment of real properties for taxation purposes;
- 15 3. Establish a systematic method of real property assessment;
- 16 4. Install and maintain real property identification and accounting  
17 systems;
- 18 5. Prepare, install and maintain a system of tax mapping, showing  
19 graphically all properties subject to assessment and gather all data  
20 concerning the same;
- 21 6. Conduct frequent physical surveys to verify and determine whether all  
22 real properties within the City are properly listed in the assessment  
23 rolls;
- 24 7. Exercise the functions of appraisal and assessments primarily for  
25 taxation purposes of all real properties in the City;
- 26 8. Prepare a schedule of the fair market value of the different classes of  
27 real properties in accordance with the provisions of the Local  
28 Government Code of 1991;
- 29 9. Issue, upon request of any interested party, certified copies of  
30 assessment upon payment of a service charge or fee to the city  
31 treasurer;
- 32 10. Submit every semester a report of all assessments as well as  
33 cancellation and modification of assessment to the city mayor and the  
34 sangguniang panlungsod; and
- 35 11. Perform such other duties and functions and exercise such other  
36 powers as provided for under the Local Government Code of 1991,  
37 and those that are prescribed by law or ordinance.

1           SEC. 29. ***The Assistant City Assessor.*** –

2  
3       (a) The assistant city assessor must be a citizen of the Philippines, a resident of  
4       the City, of good moral character, a holder of a college degree preferably in  
5       civil or mechanical engineering, commerce or any related course from a  
6       recognized college or university and a first grade civil service eligible or its  
7       equivalent. He must have acquired experience in assessment or in any  
8       related field for at least three years immediately preceding the date of his  
9       appointment.

10       (b) The assistant city assessor shall receive such compensation, emoluments and  
11       allowances as may be determined by law.

12       (c) The assistant city assessor shall assist the city assessor and perform such  
13       other duties as the latter may assign to him. He shall have authority to  
14       administer oaths on all declarations of real property for purposes of  
15       assessment.

16  
17           SEC. 30. ***The City Engineer.*** –

18  
19       (a) The city engineer must be a citizen of the Philippines, a resident of the City,  
20       of good moral character and a licensed civil engineer. He must have acquired  
21       experience in the practice of his profession for at least five (5) years  
22       immediately preceding the date of his appointment.

23       (b) The city engineer shall receive a minimum monthly compensation equivalent  
24       to Salary Grade Twenty-six (26) as prescribed under the Salary  
25       Standardization Law and the implementing guidelines issued pursuant  
26       thereto, and such compensation, emoluments and allowances as may be  
27       determined by law.

28       (c) The city engineer shall take charge of the city engineering office, and shall:  
29           1. Initiate, review and recommend changes in policies and objectives,  
30           plans and programs, techniques, procedures and practices in  
31           infrastructure development and public works, in general, of the City;  
32           2. Advise the city mayor on infrastructure, public works and other  
33           engineering matters;  
34           3. Administer, coordinate, supervise and control the construction,  
35           maintenance, improvement and repair of roads, bridges, other  
36           engineering and public works projects of the City;



- 1           4. Provide engineering services to the City, including investigation and  
2           survey, engineering designs, feasibility studies and project  
3           management; and  
4           5. Perform such other duties and functions and exercise such other  
5           powers as provided for under the Local Government Code of 1991 and  
6           those that are prescribed by law or ordinance.

7  
8           **SEC. 31. *The Assistant City Engineer.* –**  
9

- 10       (a) The assistant city engineer must be a citizen of the Philippines, a resident of  
11       the City, of good moral character, a holder of a college degree preferably in  
12       civil or mechanical engineering, commerce or any related course from a  
13       recognized college or university and a first grade civil service eligible or its  
14       equivalent. He must have acquired experience in assessment or in any  
15       related field for at least three years immediately preceding the date of his  
16       appointment.  
17       (b) The assistant city engineer shall assist the city engineer and perform such  
18       other duties as the latter may assign to him.  
19       (c) The assistant city engineer shall receive a minimum monthly compensation  
20       equivalent to Salary Grade Twenty-four (24) as prescribed under the Salary  
21       Standardization Law and the implementing guidelines issued pursuant  
22       thereto, and such other compensation, emoluments and allowances as may  
23       be determined by law.

24  
25           **SEC. 32. *The City Health Officer.* –**  
26

- 27       (a) The city health officer must be a citizen of the Philippines, a resident of the  
28       City, of good moral character and a licensed medical practitioner. He must  
29       have acquired experience in the practice of his profession for at least five  
30       years immediately preceding the date of his appointment.  
31       (b) The city health officer shall receive a minimum monthly compensation  
32       equivalent to Salary Grade Twenty-six (26) as prescribed under the Salary  
33       Standardization Law and the implementing guidelines issued pursuant  
34       thereto, and such compensation, emoluments and allowances as may be  
35       determined by law.  
36       (c) The city health officer shall take charge of the office of the city health  
37       services, and shall:

- 1 1. Supervise the personnel and staff of the said office, formulate  
2 program implementation guidelines and rules and regulations for the  
3 operation of the said office for the approval of the city mayor in order  
4 to assist him in the efficient, effective and economical implementation  
5 of health services programs geared to implement health-related  
6 projects and activities;
- 7 2. Formulate measures for the consideration of the sangguniang  
8 panlungsod and provide technical assistance and support to the city  
9 mayor in carrying out activities to ensure the delivery of basic services  
10 and the provision of adequate facilities relative to health services  
11 provided under Section 17 of the Local Government Code of 1991;
- 12 3. Develop plans and strategies and, upon approval thereof by the city  
13 mayor, implement the same, particularly those which have to do with  
14 health programs and projects which the city mayor is empowered to  
15 implement and which the sangguniang panlungsod is empowered to  
16 provide for under the Local Government Code of 1991;
- 17 4. In addition to the foregoing duties and functions, the city health  
18 officer shall:
  - 19 i. Formulate and implement policies, plans and projects to  
20 promote the health of the people in the City;
  - 21 ii. Advise the city mayor and the sangguniang panlungsod on  
22 matters pertaining to health;
  - 23 iii. Execute and enforce all laws, ordinances and regulations  
24 relating to health;
  - 25 iv. Recommend to the sangguniang panlungsod, through the local  
26 health board, the passage of such ordinance as he may deem  
27 necessary for the preservation of public health;
  - 28 v. Recommend the prosecution of any violation of sanitary laws,  
29 ordinances or regulations;
  - 30 vi. Direct the sanitary inspection of all business establishments  
31 selling food items or providing accommodation, such as hotels,  
32 motels, lodging houses and the like, in accordance with the  
33 Sanitation Code;
  - 34 vii. Conduct health information campaigns and render health  
35 intelligence services; and
  - 36 viii. Coordinate with other government agencies and  
37 nongovernment organizations involved in the promotion and  
38 delivery of health services;



- 1           5. Be in the frontline of the delivery of health services, particularly during  
2           and in the aftermath of man-made and natural disasters and  
3           calamities; and  
4           6. Perform such other duties and functions and exercise such other  
5           powers as provided for under the Local Government Code of 1991,  
6           and those that are prescribed by law or ordinance.

7  
8           **SEC. 33. *The Assistant City Health Officer.* –**  
9

- 10       (a) The assistant city health officer must be a citizen of the Philippines, a  
11       resident of the City, of good moral character and a licensed medical  
12       practitioner. He must have acquired experience in any related field for at  
13       least three years immediately preceding the date of his appointment.  
14       (b) The assistant city health officer shall assist the city health officer and  
15       perform such other duties as the latter may assign to him.  
16       (c) The assistant city health officer shall receive a minimum monthly  
17       compensation equivalent to Salary Grade Twenty-four (24) as prescribed  
18       under the Salary Standardization Law and the implementing guidelines  
19       issued pursuant thereto, and such other compensation, emoluments and  
20       allowances as may be determined by law.

21  
22       **SEC. 34. *The City Civil Registrar.* –**  
23

- 24       (a) The city civil registrar must be a citizen of the Philippines, a resident of the  
25       City, of good moral character, a holder of a college degree from a recognized  
26       college or university and a first grade civil service eligible or its equivalent.  
27       He must have acquired experience in civil registry work for at least five years  
28       immediately preceding the date of his appointment.  
29       (b) The city civil registrar shall receive a minimum monthly compensation  
30       equivalent to Salary Grade Twenty-six (26) as prescribed under the Salary  
31       Standardization Law and the implementing guidelines issued pursuant  
32       thereto, and such compensation, emoluments and allowances as may be  
33       determined by law.  
34       (c) The city civil registrar shall be responsible for the civil registration program in  
35       the City of Maramag pursuant to the Civil Registry Law, the Civil Code and  
36       other pertinent laws, rules and regulations issued to implement them.  
37       (d) The city civil registrar shall take charge of the office of the city civil registry,  
38       and shall:

- 1 1. Develop plans and strategies and, upon approval thereof by the city  
2 mayor, implement the same, particularly those which have to do with  
3 the management and administration-related programs and projects  
4 which the city mayor is empowered to implement and which the  
5 sangguniang panlungsod is empowered to provide for under the Local  
6 Government Code of 1991;
- 7 2. In addition to the foregoing duties and functions, the city civil  
8 registrar shall:
  - 9 i. Accept all registrable documents and judicial decrees affecting  
10 the civil status of persons;
  - 11 ii. File, keep and preserve in a secure place the books required by  
12 law;
  - 13 iii. Transcribe and enter immediately upon receipt, all registrable  
14 documents and judicial decrees affecting the civil status of  
15 persons in the appropriate civil registry books;
  - 16 iv. Transmit to the Office of the Civil Registrar-General within the  
17 prescribed period duplicate copies of registered documents  
18 required by law;
  - 19 v. Issue certified transcript or copies of any certificate or  
20 registered document upon payment of the required fees to the  
21 treasurer;
  - 22 vi. Receive applications for the issuance of a marriage license and  
23 after determining that the requirements and supporting  
24 certificates and publication thereof for the prescribed period  
25 have been complied with, issue the license upon payment of  
26 the authorized fee to the treasurer; and
  - 27 vii. Coordinate with the National Statistics Office in conducting  
28 educational campaigns for vital registration and assist in the  
29 preparation of demographic and other statistics for the City of  
30 Maramag;
- 31 3. Perform such other duties and functions and exercise such other  
32 powers as provided for under the Local Government Code of 1991,  
33 and those that are prescribed by law or ordinance.

34  
35 **SEC. 35. *The Assistant City Civil Registrar.* –**

- 36  
37 (a) The assistant city civil registrar must be a citizen of the Philippines, a  
38 resident of the City, of good moral character and a holder of a college



1 degree from a recognized college or university and a first grade civil service  
2 eligible or its equivalent. He must have acquired experience in assessment or  
3 in any related field for at least three years immediately preceding the date of  
4 his appointment.

5 (b) The assistant city civil registrar shall assist the city civil registrar and perform  
6 such other duties as the latter may assign to him.

7 (c) The assistant city civil registrar shall receive a minimum monthly  
8 compensation equivalent to Salary Grade Twenty-four (24) as prescribed  
9 under the Salary Standardization Law and the implementing guidelines  
10 issued pursuant thereto, and such other compensation, emoluments and  
11 allowances as may be determined by law.

12  
13 **SEC. 36. *The City Accountant.* –**  
14

15 (a) The city accountant must be a citizen of the Philippines, a resident of the  
16 City, of good moral character and a certified public accountant. He must  
17 have acquired experience in the treasury or accounting service for at least  
18 five years immediately preceding the date of his appointment.

19 (b) The city accountant shall receive a minimum monthly compensation  
20 equivalent to Salary Grade Twenty-six (26) as prescribed under the Salary  
21 Standardization Law and the implementing guidelines issued pursuant  
22 thereto, and such compensation, emoluments and allowances as may be  
23 determined by law.

24 (c) The city accountant shall take charge of both the office of the accounting  
25 and internal audit services, and shall:

- 26 1. Install and maintain an internal audit system in the City;
- 27 2. Prepare and submit financial statements to the city mayor and to the  
28 sangguniang panlungsod;
- 29 3. Apprise the sangguniang panlungsod and other officials on the  
30 financial condition and operation of the City;
- 31 4. Certify to the availability of budgetary allotment from which  
32 expenditures and obligations may be properly charged;
- 33 5. Review supporting documents before the preparation of vouchers to  
34 determine the completeness of requirements;
- 35 6. Prepare statements of cash advances, liquidations, salaries,  
36 allowances, reimbursements and remittances pertaining to the City;
- 37 7. Prepare statements of journal vouchers and liquidations of the same  
38 and other adjustments related thereto;

- 1 8. Post individual disbursements to the subsidiary ledger and index  
2 cards;
- 3 9. Maintain individual ledgers for officials and employees of the City  
4 pertaining to payrolls and deductions;
- 5 10. Record and post in index cards details of purchased furniture, fixtures  
6 and equipment, including disposal thereof, if any;
- 7 11. Account for all issued requests for obligations and maintain and keep  
8 all records and reports related thereto;
- 9 12. Prepare journals and the analysis of obligations and maintain and  
10 keep all records and reports related thereto; and
- 11 13. Perform such other duties and functions and exercise such other  
12 powers as provided for under the Local Government Code of 1991,  
13 and those that are prescribed by law or ordinance.

14  
15 **SEC. 37. *The Assistant City Accountant.* –**

- 16  
17 (a) The assistant city accountant must be a citizen of the Philippines, a resident  
18 of the City, of good moral character and a certified public accountant. He  
19 must have acquired experience in assessment or in any related field for at  
20 least three years immediately preceding the date of his appointment.
- 21 (b) The assistant city accountant shall assist the city accountant and perform  
22 such other duties as the latter may assign to him.
- 23 (c) The assistant city accountant shall receive a minimum monthly compensation  
24 equivalent to Salary Grade Twenty-four (24) as prescribed under the Salary  
25 Standardization Law and the implementing guidelines issued pursuant  
26 thereto, and such other compensation, emoluments and allowances as may  
27 be determined by law.

28  
29 **SEC. 38. *The City Social Welfare and Development Officer.* –**

- 30  
31 (a) The city social welfare and development officer must be a citizen of the  
32 Philippines, a resident of the City, of good moral character, a duly licensed  
33 social worker or a holder of a college degree preferably in sociology or any  
34 other related course from a recognized college or university and a first grade  
35 civil service eligible or its equivalent. He must have acquired experience in  
36 the practice of social work for at least five years immediately preceding the  
37 date of his appointment.



1 (b) The city social welfare and development officer shall receive a minimum  
2 monthly compensation equivalent to Salary Grade Twenty-six (26) as  
3 prescribed under the Salary Standardization Law and the implementing  
4 guidelines issued pursuant thereto, and such compensation, emoluments and  
5 allowances as may be determined by law.

6 (c) The city social welfare and development officer shall take charge of the  
7 office of social welfare and development, and shall:

8 1. Formulate measures for the approval of the sangguniang panlungsod  
9 and provide technical assistance and support to the city mayor in  
10 carrying out measures to ensure the delivery of basic services and the  
11 provision of adequate facilities relative to social welfare and  
12 development services;

13 2. Develop plans and strategies and, upon approval thereof by the city  
14 mayor, implement the same, particularly those which have to do with  
15 social welfare programs and projects which the city mayor is  
16 empowered to implement and which the sangguniang panlungsod is  
17 empowered to provide for under the Local Government Code of 1991;

18 3. In addition to the foregoing duties and functions, the city social  
19 welfare and development officer shall:

20 i. Identify the basic needs of the needy, the disadvantaged and  
21 the impoverished and develop and implement appropriate  
22 measures to alleviate their problems and improve their living  
23 conditions;

24 ii. Provide relief and appropriate crisis intervention for victims of  
25 abuse and exploitation and recommend appropriate measures  
26 to deter further abuse and exploitation;

27 iii. Assist the city mayor in implementing the barangay level  
28 program for the total development and protection of children  
29 up to six years of age;

30 iv. Facilitate the implementation of welfare programs for the  
31 differently-abled, elderly, and victims of drug addiction, the  
32 rehabilitation of prisoners and parolees, the prevention of  
33 juvenile delinquency and such other activities which would  
34 eliminate or minimize the ill-effects of poverty;

35 v. Initiate and support youth welfare programs that will enhance  
36 the role of the youth in nation-building; and

37 vi. Coordinate with government agencies and nongovernmental  
38 organizations which have for their purpose the promotion and

1 protection of all needy, disadvantaged, underprivileged or  
2 impoverished groups or individuals, particularly those identified  
3 to be vulnerable and high-risk to exploitation, abuse and  
4 neglect;

- 5 4. Be in the frontline of delivery of services particularly those which have  
6 to do with the immediate relief and assistance during and in the  
7 aftermath of man-made and natural disasters and calamities;
- 8 5. Recommend to the sangguniang panlungsod and advise the city  
9 mayor on all other matters related to social welfare and development  
10 services which will improve the livelihood and living conditions of the  
11 inhabitants; and
- 12 6. Perform such other duties and functions and exercise such other  
13 powers as provided for under the Local Government Code of 1991,  
14 and those that are prescribed by law or ordinance.

15  
16 **SEC. 39. *The City Budget Officer.* –**

- 17  
18 (a) The city budget officer must be a citizen of the Philippines, a resident of the  
19 City, of good moral character, a holder of a college degree preferably in  
20 accounting, economics, public administration or any related course from a  
21 recognized college or university and a first grade civil service eligible or its  
22 equivalent. He must have acquired experience in government budgeting or in  
23 any related field for at least five years immediately preceding the date of his  
24 appointment.
- 25 (b) The city budget officer shall receive a minimum monthly compensation  
26 equivalent to Salary Grade Twenty-six (26) as prescribed under the Salary  
27 Standardization Law and the implementing guidelines issued pursuant  
28 thereto, and such compensation, emoluments and allowances as may be  
29 determined by law.
- 30 (c) The city budget officer shall take charge of the city budget office, and shall:
- 31 1. Prepare forms, orders and circulars embodying instructions on  
32 budgetary and appropriation matters for the signature of the city  
33 mayor;
- 34 2. Review and consolidate the budget proposals of different departments  
35 and offices of the City;
- 36 3. Assist the city mayor in the preparation of the proposed legislation  
37 and submit comments and recommendations thereon;



- 1 4. Study and evaluate budgetary implementation of proposed legislation  
2 and submit comments and recommendations thereon;
- 3 5. Submit periodic budgetary reports to the Department of Budget and  
4 Management;
- 5 6. Coordinate with the city treasurer, the city accountant and the city  
6 planning and development officer for the purpose of budgeting;
- 7 7. Assist the sangguniang panlungsod in reviewing the approved budgets  
8 of component barangays;
- 9 8. Coordinate with the city planning and development officer in the  
10 formulation of the development plan of the City; and
- 11 9. Perform such other duties and functions and exercise such other  
12 powers as provided for under the Local Government Code of 1991,  
13 and those that are prescribed by law or ordinance.

14  
15 **SEC. 40. *The City Planning and Development Officer.* –**

- 16
- 17 (a) The city planning and development officer must be a citizen of the  
18 Philippines, a resident of the City, of good moral character, a holder of a  
19 college degree preferably in urban planning, development studies,  
20 economics, public administration or any related course from a recognized  
21 college or university and a first grade civil service eligible or its equivalent.  
22 He must have acquired experience in development planning or in any related  
23 field for at least five (5) years immediately preceding the date of his  
24 appointment.
  - 25 (b) The city planning and development officer shall receive a minimum monthly  
26 compensation equivalent to Salary Grade Twenty-six (26) as prescribed  
27 under the Salary Standardization Law and the implementing guidelines  
28 issued pursuant thereto, and such compensation, emoluments and  
29 allowances as may be determined by law.
  - 30 (c) The city planning and development officer shall take charge of the city  
31 planning and development coordinating office, and shall:
    - 32 1. Formulate integrated economic, social, physical and other  
33 development plans and policies for consideration of the City;
    - 34 2. Conduct continuing studies, researches and training programs  
35 necessary to evolve plans and programs for implementations;
    - 36 3. Integrate and coordinate all sectoral plans and studies undertaken by  
37 the different functional groups or agencies;

- 1 4. Monitor and evaluate the implementation of the different development  
2 programs, projects and activities in the City in accordance with the  
3 approved development plan;
- 4 5. Prepare comprehensive plans and other development planning  
5 documents for the consideration of the local development council;
- 6 6. Analyze the income and expenditure patterns, and formulate and  
7 recommend fiscal plans and policies for consideration of the finance  
8 committee of the City as provided for under the Local Government  
9 Code of 1991;
- 10 7. Promote people's participation in development planning within the  
11 City;
- 12 8. Exercise supervision and control over the secretariat of the Local  
13 Development Council; and
- 14 9. Perform such other duties and functions and exercise such other  
15 powers as provided for under the Local Government Code of 1991,  
16 and those that are prescribed by law or ordinance.

17  
18 **SEC. 41. *The City Administrator.* –**

- 19  
20 (a) The city administrator must be a citizen of the Philippines, a resident of the  
21 City, of good moral character, a holder of a college degree preferably in  
22 public administration, law or any other related course from a recognized  
23 college or university and a first grade civil service eligible or its equivalent.  
24 He must have acquired experience in management and administrative work  
25 for at least five years immediately preceding the date of his appointment.
- 26 (b) The term of the city administrator is coterminous with that of his appointing  
27 authority.
- 28 (c) The city administrator shall receive a minimum monthly compensation  
29 equivalent to Salary Grade Twenty-six (26) as prescribed under the Salary  
30 Standardization Law and the implementing guidelines issued pursuant  
31 thereto, and such compensation, emoluments and allowances as may be  
32 determined by law.
- 33 (d) The city administrator shall take charge of the city administrator's office, and  
34 shall:
  - 35 1. Develop plans and strategies and, upon approval thereof by the city  
36 mayor, implement the same, particularly those which have to do with  
37 the management and administration-related programs and projects  
38 which the city mayor is empowered to implement and which the



1                   sangguniang panlungsod is empowered to provide for under the Local  
2                   Government Code of 1991;

- 3                   2. In addition to the foregoing duties and functions, the city  
4                   administrator shall assist in the coordination of the work of all the  
5                   officials of the City under the supervision, direction and control of the  
6                   city mayor and, for this purpose, he may convene the chiefs of offices  
7                   and other officials of the City;
- 8                   3. Be in the frontline of the delivery of administrative support services,  
9                   particularly those related to the situations during and in the aftermath  
10                  of man-made and natural disasters and calamities;
- 11                 4. Recommend to the sangguniang panlungsod and advise the city  
12                 mayor on all matters relative to the management and administration  
13                 of the City; and
- 14                 5. Perform such other duties and functions and exercise such other  
15                 powers as provided for under the Local Government Code of 1991,  
16                 and those that are prescribed by law or ordinance.

17  
18                 **SEC. 42. *The City Legal Officer.* –**

- 19  
20                 (a) The city legal officer must be a citizen of the Philippines, a resident of the  
21                 City, of good moral character and a member of the Philippine Bar. He must  
22                 have practiced his profession for at least five (5) years immediately  
23                 preceding the date of his appointment.
- 24                 (b) The term of the city legal officer shall be coterminous with that of his  
25                 appointing authority.
- 26                 (c) The city legal officer shall receive a minimum monthly compensation  
27                 equivalent to Salary Grade Twenty-six (26) as prescribed under the Salary  
28                 Standardization Law and the implementing guidelines issued pursuant  
29                 thereto, and such compensation, emoluments and allowances as may be  
30                 determined by law.
- 31                 (d) The city legal officer, the chief legal counsel of the City, shall take charge of  
32                 the office of the city legal service, and shall:
  - 33                    1. Formulate measures for the consideration of the sangguniang  
34                    panlungsod and provide legal assistance and support to the city  
35                    mayor in carrying out the delivery of basic services and the provision  
36                    of adequate facilities;
  - 37                    2. Develop plans and strategies and, upon approval thereof by the city  
38                    mayor, implement the same, particularly those which have to do with

- 1 programs and projects related to legal services which the city mayor is  
2 empowered to implement and which the sangguniang panlungsod is  
3 empowered to provide for under the Local Government Code of 1991;
- 4 3. In addition to the foregoing duties and functions, the city legal officer  
5 shall:
- 6 i. Represent the City in all civil actions and special proceedings  
7 wherein the City or any official thereof, in his official capacity,  
8 is a party;
  - 9 ii. When required by the city mayor or sanggunian, draft  
10 ordinances, contracts, bonds, leases and other instruments  
11 involving any instruments already drawn;
  - 12 iii. Render his opinion in writing on any question of law when  
13 requested to do so by the city mayor or sanggunian;
  - 14 iv. Investigate or cause to be investigated any local official or  
15 employee for administrative neglect or misconduct in office and  
16 recommend the appropriate action to the city mayor or  
17 sanggunian, as the case may be;
  - 18 v. Investigate or cause to be investigated any person, firm or  
19 corporation holding any franchise or exercising any public  
20 privilege for failure to comply with any term or condition in the  
21 grant of such franchise or privilege, and recommend  
22 appropriate action to the city mayor or sangguniang  
23 panlungsod, as the case may be;
  - 24 vi. When directed by the city mayor or sanggunian, initiate and  
25 prosecute, in the interest of the City, any civil action on any  
26 bond, lease or other contract upon any breach or violation  
27 thereof; and
  - 28 vii. Review and submit recommendations on ordinances approved  
29 and executive orders issued by component units;
- 30 4. Recommend measures to the sangguniang panlungsod and advise the  
31 city mayor on all matters related to upholding the rule of law;
- 32 5. Be in the frontline of protecting human rights and prosecuting any  
33 violations thereof, particularly those which occur during and in the  
34 aftermath of man-made or natural disasters and calamities; and
- 35 6. Perform such other duties and functions and exercise such other  
36 powers as provided for under the Local Government Code of 1991,  
37 and those that are prescribed by law or ordinance.
- 38



1           SEC. 43. ***The City General Services Officer.*** –

2  
3       (a) The city general services officer must be a citizen of the Philippines, a  
4       resident of the City, of good moral character, a holder of a college degree in  
5       public administration, business administration or management from a  
6       recognized college or university and a first grade civil service eligible or its  
7       equivalent. He must have acquired experience in general services, including  
8       management of supply, solid waste disposal and general sanitation for at  
9       least five (5) years immediately preceding the date of his appointment.

10       (b) The city general services officer shall receive a minimum monthly  
11       compensation equivalent to Salary Grade Twenty-six (26) as prescribed  
12       under the Salary Standardization Law and the implementing guidelines  
13       issued pursuant thereto, and such compensation, emoluments and  
14       allowances as may be determined by law.

15       (c) The city general services officer shall take charge of the office of the general  
16       services, and shall:

17           1. Formulate measures for the consideration of the sangguniang  
18           panlungsod and provide technical assistance and support to the city  
19           mayor in carrying out measures to ensure the delivery of basic  
20           services and the provision of adequate facilities which require general  
21           services expertise and technical support services;

22           2. Develop plans and strategies and, upon approval thereof by the city  
23           mayor, implement the same, particularly those which have to do with  
24           the general services supportive of the welfare of the inhabitants of the  
25           City which the city mayor is empowered to implement, and which the  
26           sangguniang panlungsod is empowered to provide for under the Local  
27           Government Code of 1991;

28           3. In addition to the foregoing duties and functions, the city general  
29           services officer shall:

30               i. Take custody of and be accountable for all properties, real or  
31               personal, owned by the City and those granted to it in the form  
32               of donation, reparation, assistance and counterpart of joint  
33               projects;

34               ii. With the approval of the city mayor, assign building or land  
35               space to local officials or other public officials who, by law, are  
36               entitled to space;

- 1                   iii. Recommend to the city mayor the reasonable rental rates for
- 2                   local government properties, whether real or personal, which
- 3                   will be leased to public or private entities, owned by the City;
- 4                   iv. Recommend to the city mayor reasonable rental rates for
- 5                   private properties which may be leased for the official use of
- 6                   the City;
- 7                   v. Maintain and supervise janitorial, security, landscaping and
- 8                   other related services in all local government public buildings
- 9                   and other real property, whether owned or leased by the City;
- 10                  vi. Collate and disseminate information regarding prices, shipping
- 11                  and other costs of supplies and other items commonly used by
- 12                  the City;
- 13                  vii. Perform archival and record management with respect to
- 14                  records of offices and departments of the City; and
- 15                  viii. Perform all other functions pertaining to supply and property
- 16                  management and enforce policies on records creation,
- 17                  maintenance and disposal;
- 18                  4. Be in the frontline of general services-related activities, such as the
- 19                  possible and imminent destruction or damage to records, supplies,
- 20                  properties and structure materials or debris particularly during and in
- 21                  the aftermath of man-made and natural disasters and calamities;
- 22                  5. Recommend to the sangguniang panlungsod and advise the city
- 23                  mayor on all matters relative to general services; and
- 24                  6. Perform such other duties and functions and exercise such other
- 25                  powers as provided for under the Local Government Code of 1991,
- 26                  and those that are prescribed by law or ordinance.

27

28                  **SEC. 44. *The City Architect.* –**

29

- 30                  (a) The city architect must be a citizen of the Philippines, a resident of the City,
- 31                  of good moral character and a duly licensed architect. He must have
- 32                  practiced his profession for at least five (5) years immediately preceding the
- 33                  date of his appointment.
- 34                  (b) The city architect shall receive a minimum monthly compensation equivalent
- 35                  to Salary Grade Twenty-six (26) as prescribed under the Salary
- 36                  Standardization Law and the implementing guidelines issued pursuant
- 37                  thereto, and such compensation, emoluments and allowances as may be
- 38                  determined by law.



1 (c) The city architect shall take charge of the office of the architectural planning  
2 and design, and shall:

- 3 1. Formulate measures for the consideration of the sangguniang  
4 panlungsod and provide technical assistance and support to the city  
5 mayor in carrying out measures to ensure the delivery of basic  
6 services and the provision of adequate facilities relative to  
7 architectural planning and design;
- 8 2. Develop plans and strategies and, upon approval thereof by the city  
9 mayor, implement the same, particularly those which have to do with  
10 architectural planning and design programs and projects which the  
11 city mayor is empowered to implement and which the sangguniang  
12 panlungsod is empowered to provide for under the Local Government  
13 Code of 1991;
- 14 3. In addition to the foregoing duties and functions, the city architect  
15 shall:
  - 16 i. Prepare and recommend, for consideration of the sanggunian,  
17 the architectural plan and design for the City or a part thereof,  
18 including the renewal of slums and blighted areas, land  
19 reclamation activities and appropriate planning for the greening  
20 of land;
  - 21 ii. Review and recommend for appropriate action of the  
22 sanggunian or the city mayor as the case may be, the  
23 architectural plans and designs submitted by governmental and  
24 nongovernmental entities or individuals particularly those for  
25 undeveloped, underdeveloped and poorly-designed areas; and
  - 26 iii. Coordinate with government, nongovernment entities and  
27 individuals involved in the aesthetics and the maximum  
28 utilization of the land and water within the jurisdiction of the  
29 City, compatible with environmental integrity and ecological  
30 balance;
- 31 4. Be in the frontline of the delivery of services involving architectural  
32 planning and design, particularly those related to the redesigning of  
33 spatial distribution of basic facilities and physical structures during and  
34 in the aftermath of man-made and natural disasters and calamities;
- 35 5. Recommend to the sangguniang panlungsod and advise the city  
36 mayor on all matters relative to architectural planning and design as it  
37 relates to the total socioeconomic development of the City; and

- 1           6. Perform such other duties and functions and exercise such other  
2           powers as provided for under the Local Government Code of 1991,  
3           and those that are prescribed by law or ordinance.

4  
5           **SEC. 45. *The City Human Resource Development Officer.* –**

- 6  
7           (a) The city human resource development officer must be a citizen of the  
8           Philippines, a resident of the City, of good moral character, a holder of a  
9           college degree preferably in psychology or any related course from a  
10          recognized college or university and a first grade civil service eligible or its  
11          equivalent. He must have acquired experience in personnel administration  
12          for at least five (5) years immediately preceding the date of his appointment.
- 13          (b) The city human resource development officer shall receive a minimum  
14          monthly compensation equivalent to Salary Grade Twenty-six (26) as  
15          prescribed under the Salary Standardization Law and the implementing  
16          guidelines issued pursuant thereto, and such compensation, emoluments and  
17          allowances as may be determined by law.
- 18          (c) The city human resource development officer shall take charge of the human  
19          resource development office, and shall:
- 20           1. Develop a human resource management program for approval by the  
21           city mayor and the sangguniang panlungsod;
  - 22           2. Assist the city mayor in implementing the city's policies and programs  
23           relative to recruitment and selection, appointments, training,  
24           promotion, compensations and other personnel actions involving  
25           officials and employees of the City;
  - 26           3. Recommend to the sangguniang panlungsod and advise the city  
27           mayor on all matters relative to human resource management and  
28           development;
  - 29           4. Establish and maintain a sound personnel program for the City  
30           designed to promote career development and uphold the merit  
31           principle in the local government service;
  - 32           5. Conduct a continuing organizational development of the City, with the  
33           end in view of instituting effective administrative reforms, and
  - 34           6. Perform such other duties and functions and exercise such other  
35           powers as provided for under the Local Government Code of 1991,  
36           and those that are prescribed by law or ordinance.
- 37  
38



1           SEC. 46. ***The City Environment and Natural Resources Officer.*** –

2  
3       (a) The city environment and natural resources officer must be a citizen of the  
4       Philippines, a resident of the City, of good moral character, a holder of a  
5       college degree preferably in environment, forestry, agriculture or any other  
6       related course from a recognized college or university and a first grade civil  
7       service eligible or its equivalent. He must have acquired experience in  
8       environment and natural resources management, conservation and utilization  
9       work for at least five (5) years immediately preceding the date of his  
10      appointment.

11      (b) The city environment and natural resources officer shall receive a minimum  
12      monthly compensation equivalent to Salary Grade Twenty-six (26) as  
13      prescribed under the Salary Standardization Law and the implementing  
14      guidelines issued pursuant thereto, and such compensation, emoluments and  
15      allowances as may be determined by law.

16      (c) The city environment and natural resources officer shall take charge of the  
17      office of the environment and natural resources, and shall:

18           1. Formulate measures for the consideration of the sangguniang  
19           panlungsod and provide assistance and support to the city mayor in  
20           carrying out measures to ensure the delivery of basic services and the  
21           provision of adequate facilities relative to environment and natural  
22           resources services as provided for under Section 17 of the Local  
23           Government Code of 1991;

24           2. Develop plans and strategies and, upon approval thereof by the city  
25           mayor, implement the same, particularly those which have to do with  
26           the environment and natural resources programs and projects which  
27           the city mayor is empowered to implement and which the  
28           sangguniang panlungsod is empowered to provide for under the Local  
29           Government Code of 1991;

30           3. In addition to the foregoing duties and functions, the city environment  
31           and natural resources officer shall:

32                   i. Establish, maintain, protect and preserve communal forests,  
33                   watersheds, tree parks, mangroves, greenbelts, commercial  
34                   forests and similar forest projects, like industrial tree farms and  
35                   agro-forestry projects;

36                   ii. Provide extension service to beneficiaries of forest development  
37                   projects and render assistance for natural resources-related

- 1 conservation and utilization activities consistent with ecological  
2 balance;
- 3 iii. Manage and maintain seedbanks and produce seedlings for  
4 forest and tree parks;
- 5 iv. Promote the small-scale mining and utilization of mineral  
6 resources, particularly the mining of gold; and
- 7 v. Coordinate with government agencies and nongovernmental  
8 organizations in the implementation of measures to prevent  
9 and control land, air and water pollution, with the assistance of  
10 the Department of Environment and Natural Resources;
- 11 4. Be in the frontline of the delivery of services concerning the  
12 environment and natural resources, particularly in the renewal and  
13 rehabilitation of the environment during and in the aftermath of man-  
14 made and natural disasters and calamities;
- 15 5. Recommend to the sangguniang panlungsod and advise the city  
16 mayor on all matters relative to protection, conservation, maximum  
17 utilization, application of appropriate technology and other matters  
18 related to the environment and natural resources; and
- 19 6. Perform such other duties and functions and exercise such other  
20 powers as provided for under the Local Government Code of 1991,  
21 and those that are prescribed by law or ordinance.

22  
23 **SEC. 47. *The City Information Officer.* –**  
24

- 25 (a) The city information officer must be a citizen of the Philippines, a resident of  
26 the City, of good moral character, a holder of a college degree preferably in  
27 journalism or mass communications or any related course from a recognized  
28 college or university and a first grade civil service eligible or its equivalent.  
29 He must have acquired experience in writing articles and research papers or  
30 writing for print, television, broadcast and other forms of mass media for at  
31 least five (5) years immediately preceding the date of his appointment.
- 32 (b) The city information officer shall receive a minimum monthly compensation  
33 equivalent to Salary Grade Twenty-six (26) as prescribed under the Salary  
34 Standardization Law and the implementing guidelines issued pursuant  
35 thereto, and such compensation, emoluments and allowances as may be  
36 determined by law.
- 37 (c) The city information officer shall take charge of the office on public  
38 information, and shall:



- 1 1. Formulate measures for the consideration of the sangguniang  
2 panlungsod and provide technical assistance and support to the city  
3 mayor in providing the information and research data required for the  
4 delivery of basic services and the provision of adequate facilities so  
5 that the public becomes aware of said services and may fully avail of  
6 the same;
- 7 2. Develop plans and strategies and, upon approval thereof by the city  
8 mayor, implement the same, particularly those which have to do with  
9 public information and research data to support programs and  
10 projects which the city mayor is empowered to implement and which  
11 the sangguniang panlungsod is empowered to provide for under the  
12 Local Government Code of 1991;
- 13 3. In addition to the foregoing duties and functions, the city information  
14 officer shall:
  - 15 i. Provide relevant, adequate and timely information to the City  
16 and its residents;
  - 17 ii. Furnish information and data on the City to government  
18 agencies or offices as may be required by law or ordinance and  
19 nongovernmental organizations to be furnished to said  
20 agencies and organizations; and
  - 21 iii. Maintain effective liaison with the various sectors of the  
22 community on matters and issues that affect the livelihood and  
23 the quality of life of the inhabitants and encourage support for  
24 programs of the local and national government;
- 25 4. Be in the frontline in providing information during and in the  
26 aftermath of man-made and natural disasters and calamities, with  
27 special attention to the victims thereof, to help minimize injuries and  
28 casualties during and after the emergency, and to accelerate relief  
29 and rehabilitation;
- 30 5. Recommend to the sangguniang panlungsod and advise the city  
31 mayor on all matters relative to public information and research data  
32 as it relates to the total socioeconomic development of the City; and
- 33 6. Perform such other duties and functions and exercise such other  
34 powers as provided for under the Local Government Code of 1991,  
35 and those that are prescribed by law or ordinance.

1           SEC. 48. ***The City Cooperatives Officer.*** –

2  
3       (a) The city cooperatives officer must be a citizen of the Philippines, a resident  
4       of the City, of good moral character, a holder of a college degree preferably  
5       in business administration with special training on cooperatives or any  
6       related course from a recognized college or university and a first grade civil  
7       service eligible or its equivalent. He must have acquired experience in  
8       cooperatives development for at least five (5) years immediately preceding  
9       the date of his appointment.

10       (b) The city cooperatives officer shall receive such compensation, emoluments  
11       and allowances as may be determined by law.

12       (c) The city cooperatives officer shall take charge of the office for the  
13       development of cooperatives, and shall:

14           1. Formulate measures for the consideration of the sangguniang  
15           panlungsod and provide technical assistance and support to the city  
16           mayor in carrying out measures to ensure the delivery of basic  
17           services and the provision of adequate facilities through the  
18           development of cooperatives, and in providing access to such services  
19           and facilities;

20           2. Develop plans and strategies and, upon approval thereof by the city  
21           mayor, implement the same, particularly those which have to do with  
22           the integration of cooperatives principles and methods in programs  
23           and projects which the city mayor is empowered to implement and  
24           which the sangguniang panlungsod is empowered to provide for  
25           under the Local Government Code of 1991;

26           3. In addition to the foregoing duties and functions, the city cooperatives  
27           officer shall:

28               i. Assist in the organization of cooperatives;

29               ii. Provide technical and other forms of assistance to existing  
30               cooperatives to enhance their viability as an economic  
31               enterprise and social organization; and

32               iii. Assist cooperatives in establishing linkages with government  
33               agencies and nongovernmental organizations involved in the  
34               promotion and integration of the concept of cooperatives in the  
35               livelihood of the people and other community activities;

36           4. Be in the frontline of cooperatives organization, rehabilitation or  
37           viability enhancement, particularly during and in the aftermath of



1 man-made and natural disasters and calamities, to aid in their survival  
2 and, if necessary, subsequent rehabilitation;

3 5. Recommend to the sangguniang panlungsod and advise the city  
4 mayor on all other matters relative to cooperatives development and  
5 viability enhancement which will improve the livelihood and the quality  
6 of life of the inhabitants; and

7 6. Perform such other duties and functions and exercise such other  
8 powers as provided for under the Local Government Code of 1991,  
9 and those that are prescribed by law or ordinance.

10  
11 **SEC. 49. *The City Population Officer.* –**  
12

13 (a) The city population officer must be a citizen of the Philippines, a resident of  
14 the City, of good moral character, a holder of a college degree preferably  
15 with specialized training in population development from a recognized  
16 college or university and a first grade civil service eligible or its equivalent.  
17 He must have acquired experience in the implementation of programs on  
18 population development or responsible parenthood for at least five years  
19 immediately preceding the date of his appointment.

20 (b) The city population officer shall receive such compensation, emoluments and  
21 allowances as may be determined by law.

22 (c) The city population officer shall take charge of the office of the population  
23 development, and shall:

24 1. Formulate measures for the consideration of the sangguniang  
25 panlungsod and provide technical assistance and support to the city  
26 mayor in carrying out measures to ensure the delivery of basic  
27 services and the provision of adequate facilities relative to the  
28 integration of the population development principles and in providing  
29 access to said services and facilities;

30 2. Develop plans and strategies and, upon approval thereof by the city  
31 mayor, implement the same, particularly those which have to do with  
32 the integration of population development principles and methods in  
33 programs and projects which the city mayor is empowered to  
34 implement and which the sangguniang panlungsod is empowered to  
35 provide for under the Local Government Code of 1991;

36 3. In addition to the foregoing duties and functions, the city population  
37 officer shall:

- i. Assist the city mayor in the implementation of the constitutional provisions relative to population development and the promotion of responsible parenthood;
  - ii. Establish and maintain an updated data bank for program operations, development planning and an educational program to ensure people's participation in and understanding of population development; and
  - iii. Implement appropriate population training programs responsive to the cultural heritage of the inhabitants; and
4. Perform such other duties and functions and exercise such other powers as provided for under the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 50. ***The City Veterinarian.*** –

- (a) The city veterinarian must be a citizen of the Philippines, a resident of the City, of good moral character and a licensed doctor of veterinary medicine. He must have practiced his profession for at least three (3) years immediately preceding the date of his appointment.
- (b) The city veterinarian shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The city veterinarian shall take charge of the office of veterinary services, and shall:
  1. Formulate measures for the consideration of the sangguniang panlungsod and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and the provision of adequate facilities;
  2. Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with veterinary-related activities which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide for under the Local Government Code of 1991;
  3. In addition to the foregoing duties and functions, the city veterinarian shall:
    - i. Advise the city mayor on all matters pertaining to the slaughter of animals for human consumption and the regulation of slaughterhouses;
    - ii. Regulate the keeping of domestic animals;



- 1                   iii. Regulate and inspect poultry, milk and dairy products for public  
2                   consumption;
- 3                   iv. Enforce all laws and regulations for the prevention of cruelty to  
4                   animals; and
- 5                   v. Take the necessary measures to eradicate, prevent or cure all  
6                   forms of animal diseases;
- 7                   4. Be in the frontline of veterinary-related activities, such as the  
8                   outbreak of highly contagious and deadly diseases and in situations  
9                   resulting in the depletion of animals for work and for human  
10                  consumption, particularly those arising from and in the aftermath of  
11                  man-made and natural disasters and calamities;
- 12                  5. Recommend to the sangguniang panlungsod and advise the city  
13                  mayor on all matters relative to veterinary services which will increase  
14                  the number and improve the quality of livestock, poultry and other  
15                  domestic animals used for work or for human consumption; and
- 16                  6. Perform such other duties and functions and exercise such other  
17                  powers as provided for under the Local Government Code of 1991,  
18                  and those that are prescribed by law or ordinance.

19  
20                   **SEC. 51. *The City Building Official.* –**

- 21
- 22                   (a) The city building official must be a citizen of the Philippines, a resident of the  
23                   City, of good moral character and a licensed engineer or a licensed architect.  
24                   He must have acquired experience in the practice of his profession for at  
25                   least five (5) years.
- 26                   (b) The city building official shall receive such compensation, emoluments and  
27                   allowances as may be determined by law.
- 28                   (c) The city building official shall take charge of the office of the city building  
29                   official, and shall:
- 30                   1. Process and take appropriate action on applications for building  
31                   permits;
  - 32                   2. Oversee and ensure the proper implementation of the National  
33                   Building Code and city ordinances pertaining to buildings and similar  
34                   structures;
  - 35                   3. Recommend to the sangguniang panlungsod and advise the city  
36                   mayor on matters involving buildings and similar structures; and

- 1           4. Perform such other duties and functions and exercise such other  
2           powers as provided for under the Local Government Code of 1991,  
3           and those that are prescribed by law or ordinance.

4  
5           **SEC. 52. *The City Tourism Officer.* –**

- 6  
7           (a) The city tourism officer must be a citizen of the Philippines, a resident of the  
8           City, of good moral character, a holder of a college degree preferably with  
9           specialized training in tourism development from a recognized college or  
10          university and a first grade civil service eligible or its equivalent. He must  
11          have acquired experience in the implementation of programs on tourism  
12          development for at least five (5) years immediately preceding the date of his  
13          appointment.
- 14          (b) The city tourism officer shall receive such compensation, emoluments and  
15          allowances as may be determined by law.
- 16          (c) The city tourism officer shall take charge of the city tourism office and shall  
17          assist the city mayor and the local tourism council in developing and  
18          implementing programs, and shall:
  - 19               1. Encourage the local government unit to enact local legislation  
20               adopting the Department of Tourism (DOT) accreditation standards  
21               for tourism facilities and services;
  - 22               2. Ensure a pleasant experience and stay of tourists while at the same  
23               time protecting the interests, welfare and rights of the City;
  - 24               3. Develop tourist products and destinations that will benefit the City and  
25               its local community;
  - 26               4. Pursue the implementation of the national tourism master plans, the  
27               national eco-tourism strategy and the area specific plans of the  
28               national and local government units;
  - 29               5. Support the local government unit in promoting festivals, fiestas and  
30               other tourism-related activities; and
  - 31               6. Perform such other duties and functions and exercise such other  
32               powers as provided for under the Local Government Code of 1991,  
33               and those that are prescribed by law or ordinance.





1 as may be promulgated by the Department of Justice (DOJ), and shall discharge its  
2 duties under the general supervision of the Administrator of the Land Registration  
3 Authority and the Secretary of the DOJ.

4  
5 **SEC. 56. *The City Register of Deeds.* –**

6  
7 (a) The city register of deeds shall be the head of the City Registry of Deeds  
8 Office. He must be a citizen of the Philippines, a resident of the City, of good  
9 moral character, a member of the Integrated Bar of the Philippines and must  
10 have practiced his profession for at least five (5) years immediately  
11 preceding the date of his appointment.

12 (b) The city register of deeds shall receive such compensation, emoluments and  
13 allowances as may be determined by law.

14 (c) The city register of deeds shall take charge of the City Registry of Deeds  
15 Office and shall perform such duties and functions, and exercise such other  
16 powers as may be provided by law.

17  
18 **ARTICLE IX**

19 **TRANSITORY AND FINAL PROVISIONS**

20  
21 **SEC. 57. *Municipal Ordinances Existing at the Time of the Approval***  
22 ***of This Act.*** – All municipal ordinances of the Municipality of Maramag existing at  
23 the time of the approval of this Act shall continue to be in force and effect within  
24 the City of Maramag until the Sangguniang Panlungsod shall provide otherwise.

25  
26 **SEC. 58. *Officials of the City of Maramag.*** – The present elective officials  
27 of the municipality shall continue to exercise their powers and functions until such  
28 time that a new election is held and the duly elected officials shall have already  
29 qualified and assumed their offices. The appointive officials and employees of the  
30 municipality shall likewise continue exercising their functions and duties and they  
31 shall automatically be absorbed by the City Government of Maramag.

32  
33 **SEC. 59. *Legislative District.*** – The City of Maramag shall continue to  
34 belong to the third district of Bukidnon.

35  
36 **SEC. 60. *Suspension of Increase in Rates of Local Taxes.*** – No increase  
37 in the rates of local taxes shall be imposed by the City within a period of five (5)  
38 years from its acquisition of corporate existence.



1  
2 SEC. 61. **Plebiscite.** – The City of Maramag shall acquire corporate  
3 existence upon the ratification of its creation by a majority of the votes cast by the  
4 qualified voters in a plebiscite to be conducted in the present Municipality of  
5 Maramag within thirty (30) days from the approval of this Act. The expenses for  
6 such plebiscite shall be borne by the Municipality of Maramag. The Commission on  
7 Elections shall conduct and supervise such plebiscite.

8  
9 SEC. 62. **Applicability of Laws.** – The provisions of the Local Government  
10 Code of 1991 and such laws as are applicable to highly urbanized cities shall govern  
11 the City of Maramag insofar as these are not inconsistent with the provisions of this  
12 Act.

13  
14 SEC. 63. **Separability Clause.** – If any part of this Act is declared invalid or  
15 unconstitutional, the other parts or provisions hereof shall remain valid and  
16 effective.

17  
18 SEC. 64. **Reservation.** – Nothing herein contained shall preclude the  
19 determination by the appropriate agency or forum of boundary disputes or cases  
20 involving questions of territorial jurisdiction between the City of Maramag and any  
21 of the adjoining local government units even after the effectivity of this Act.

22  
23 SEC. 65. **Repealing Clause.** – All laws, decrees, rules and regulations or  
24 parts thereof inconsistent with the provisions of this Act are hereby repealed,  
25 amended or modified accordingly.

26  
27 SEC. 66. **Effectivity.** – This Act shall take effect upon its complete  
28 publication in at least two newspapers of general circulation.

Approved,