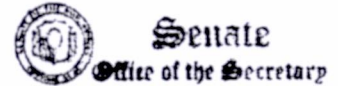



EIGHTEENTH CONGRESS OF THE)
REPUBLIC OF THE PHILIPPINES)
First Regular Session)



20 JAN 20 P 2 :46

SENATE
S. No. 1274

RECEIVED BY: 

Introduced by SENATOR RAMON BONG REVILLA, JR.

AN ACT CREATING THE PROVINCE OF WESTERN MAGUINDANAO

EXPLANATORY NOTE

The people of Maguindanao have expressed their desire for the creation of a new province since 2006 as they overwhelmingly ratified in a plebiscite the creation of the Province of Shariff Kabunsuan by ARMM through the Muslim Mindanao Act No. 201. The realization of their dream, however, was short-lived when the Supreme Court struck down the power of ARMM Regional Assembly to create province as unconstitutional.

Since then, the clamor of the *Maguindanaons* to create a new province has grown and intensified as manifested by the resolutions of thirteen (13) municipalities. These resolutions are also endorsed by the *Sangguniang Panlalawigan*, and unanimously supported by the Municipal Mayors from the Second District of Maguindanao.

In response to the public clamor, this measure is being filed consistent with the will of the people and reflective of the aspirations of the people of Maguindanao with the end in view of inspiring and hastening greater development and progress in the area.

The new province proposed in this Bill shall be named Province of Western Maguindanao to be composed of thirteen (13) municipalities – Barira, Buldon, Datu Blah Sinsuat, Datu Odin Sinsuat, Kabuntalan, Matanog, Northern Kabuntalan, Parang, Upi (North Upi), Sultan Kudarat, Sultan Mastura, and Talitay (Sultan Sumagka) South Upi.

Considering the foregoing, immediate passage of this Bill is earnestly sought.


RAMON BONG REVILLA, JR.

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REPUBLIC OF THE PHILIPPINES)
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Senate
Office of the Secretary

20 JAN 20 P 2 :46

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AN ACT CREATING THE PROVINCE OF WESTERN MAGUINDANAO

Be it enacted by the Senate and House of Representatives of the Philippines in Congress assembled:

ARTICLE I
GENERAL PROVISIONS

1 Section 1. *Title.* – This Act shall be known as the “Charter of the Province of
2 Western Maguindanao.”

3 Sec. 2. *Province of Western Maguindanao.* – There is hereby created a new
4 province from the present Province of Maguindanao to be known as the Province of
5 Western Maguindanao, consisting of the Municipalities of Barira, Buldon, Datu Blah
6 Sinsuat, Datu Odin Sinsuat, Kabuntalan, Matanog, Northern Kabuntalan, Parang, Upi
7 (North Upi), Sultan Kudarat, Sultan Mastura, Talitay (Sultan Sumagka), and South Upi.
8 The territorial jurisdiction of the Province of Western Maguindanao shall be within the
9 present metes and bounds of all the municipalities that comprise the Western
10 Maguindanao.

11 The foregoing provision shall be without prejudice to the resolution by the
12 appropriate agency or forum of existing boundary disputes or cases involving
13 questions of territorial jurisdiction between the Western Maguindanao and adjoining
14 local government units (LGUs): *Provided,* That the territorial jurisdiction of the
15 disputed area or areas shall remain with the LGU, which has existing administrative
16 supervision over said area or areas until final resolution of the case.

1 *Sec. 3. Capital Town and Seat of Government.* – The capital town and seat of
2 government of the Western Maguindanao shall be the Municipality of Datu Odin
3 Sinsuat.

4 *Sec. 4. Corporate Powers of the Province.* – The province constitutes a political
5 body corporate and as such is endowed with the attributes of perpetual succession
6 and possessed of the powers which pertain to a provincial corporation to be exercised
7 in conformity with the provision of this Charter and the Local Government Code of
8 1991, as amended. The province shall have the following corporate powers:

- 9 a) To have a continuous succession in its corporate name;
- 10 b) To sue and be sued;
- 11 c) To have and use a corporate seal;
- 12 d) To acquire, hold and convey real or personal property;
- 13 e) To enter into contracts and/or agreements; and
- 14 f) To exercise such other powers, prerogatives or authority subject to the
15 limitations provided in this Act or other laws.

16 *Sec. 5. General Powers.* – The province shall have a common seal and may
17 alter the same at its pleasure: *Provided,* That any change of corporate seal shall be
18 registered with the Department of the Interior and Local Government (DILG). It shall
19 have the power to create its sources of revenue and to levy taxes, fees and charges;
20 to close and open roads, streets, alleys, parks or squares; to take, purchase, receive,
21 hold, lease, convey and dispose of real and personal property for the general interests
22 of the province; to expropriate or condemn private property for public use; to contract
23 and to be contracted with; to sue and be sued; to prosecute and defend by final
24 judgment and execution suits wherein the province is involved or interested in and to
25 exercise all the powers as are granted to corporations or as hereinafter granted,
26 subject to the provisions of the Local Government Code of 1991, as amended.

27 *Sec. 6. Liability for Damages.* — The province and its officials shall not be
28 exempt from liability for death or injury to persons or damage to property.

29 *Sec. 7. Legislative District.* —The Province of Western Maguindanao shall have
30 its own legislative district to commence in the next national and local elections after
31 the effectivity of this Charter. Henceforth, the Municipalities of Barira, Buldon, Datu

1 Blah Sinsuat, Datu Odin Sinsuat, Kabuntulan, Matanog, Northern Kabuntulan, Parang,
2 Upi (North Upi), Sultan Kudarat, Sultan Mastura, Talitay (Sultan Sumagka), and South
3 Upi including Cotabato City shall comprise the lone Legislative District of the Province
4 of Western Maguindanao and Cotabato City while the Municipalities of Ampatuan,
5 Buluan, Datu Abdullah Sangki, Datu Anggal Midtimbang, Datu Hofer Ampatuan, Datu
6 Montawal, Datu Paglas, Datu Piang, Datu Saibo Datu Saudi Ampatuan, Datu Unsay,
7 GYen. S.K. Pendatun, Guindulungan, Mamasapano, Mangundadatu, Pagalungan,
8 Paglat, Pandag, Rajah Buayan, Shariff Aguak, Shariff Saydona Mustapha, Sultan Sa
9 Barongis and Talayan, shall comprise the Lone Legislative District of the Province of
10 Maguindanao.

11 The incumbent Representatives of the present Province of Maguindanao shall
12 continue to represent their respective legislative districts until the expiration of their
13 term of office.

14 **ARTICLE II**

15 **PROVINCIAL OFFICIALS IN GENERAL**

16
17 *Sec. 8. Officials of the Provincial Government. —*

18 a.) There shall be in the Province of Western Maguindanao: a provincial
19 governor, a provincial vice governor, the regular members of the
20 *sangguniang panlalawigan*, a secretary to the *sangguniang panlalawigan*, a
21 provincial treasurer, a provincial assessor, a provincial accountant, a
22 provincial budget officer, a provincial planning and development
23 coordinator, a provincial engineer, a provincial health officer, a provincial
24 administrator, a provincial legal officer, a provincial agriculturist, a provincial
25 social welfare and development officer, a provincial environment and
26 natural resources officer, a provincial veterinarian, and a provincial general
27 services officer.

28 b.) In addition thereto, the provincial governor may appoint a provincial
29 architect, a provincial population officer, a provincial cooperatives officer
30 and a provincial information officer.

31 c.) The *sangguniang panlalawigan* may:

- 1 1.) Maintain existing offices mentioned in subsections (a) and (b) hereof;
- 2 2.) Create such other offices as may be necessary to carry out the purposes
- 3 of the provincial government; or
- 4 3.) Consolidate the functions of any office with those of another in the
- 5 interest of efficiency, economy, and public welfare.

6 Unless otherwise provided herein or in the 1991 Local Government Code, as
7 amended, the heads of departments and offices shall be appointed by the provincial
8 governor with the concurrence of a majority of all the *sangguniang panlalawigan*
9 members, subject to civil service law, rules and regulations. The *sangguniang*
10 *panlalawigan* shall act on the appointment within fifteen (15) days from the day of its
11 submission; otherwise, the same shall be deemed confirmed.

12 Sec. 9. *Residence and Office.* — During the incumbency of the provincial
13 governor, he or she shall have his or her official residence and office in the capital of
14 the province. All elective and appointive provincial officials shall hold office in the
15 provincial capital: *Provided, That,* upon the resolution of the *sangguniang*
16 *panlalawigan,* elective and appointive provincial officials may hold office in any
17 component city or municipality within the province for a period of not more than seven
18 (7) days for any given month.

19 Elective and appointive provincial officials shall receive such compensation,
20 allowances and other emoluments as may be determined by law or ordinance, subject
21 to the budgetary limitations on personal services prescribed under Title V, Book II of
22 the Local Government Code of 1991, as amended: *Provided, That,* no increase in
23 compensation shall take effect until after the expiration of the full term of all the
24 elective officials approving such increase.

25 Sec. 10. *The Provincial Governor.* —

26 a.) The provincial governor, as the chief executive of the provincial
27 government, shall exercise such powers and perform such duties and
28 functions as provided for in the Local Government Code of 1991, as
29 amended, and other laws.

30 b.) For efficient, effective and economical governance, the purpose of which is
31 the general welfare of the province and its inhabitants pursuant to Section

1 16 of the Local Government Code of 1991, as amended, the provincial
2 governor shall:

3 1.) Exercise general supervision and control over all programs, projects,
4 services and activities of the provincial government and, in this
5 connection, shall:

- 6 (i) Determine the guidelines of provincial policies and be responsible
7 to the *sangguniang panlalawigan* for the program of the
8 government;
- 9 (ii) Direct the formulation of the provincial development plan, with
10 the assistance of the provincial development council and upon
11 approval thereof by the *sangguniang panlalawigan*, implement
12 the same;
- 13 (iii) Present the program of government and propose policies and
14 projects for the consideration of the *sangguniang panlalawigan* at
15 the opening of the regular session of the *sangguniang*
16 *panlalawigan* every calendar year and as often as may be deemed
17 necessary as the general welfare of the inhabitants and the needs
18 of the provincial government may require;
- 19 (iv) Initiate and propose legislative measures to the *sangguniang*
20 *panlalawigan* and as often as may be deemed necessary, provide
21 such information and data needed or requested by said
22 *sangguniang panlalawigan* in the performance of its legislative
23 functions;
- 24 (v) Appoint all officials and employees whose salaries and wages are
25 wholly or mainly paid out of provincial funds and whose
26 appointments are not otherwise provided for in this Act as well as
27 those he or she may be authorized by law to appoint;
- 28 (vi) Represent the province in all its business transactions and sign in
29 its behalf all bonds, contracts and obligations, and such other
30 documents upon the authority of the *sangguniang panlalawigan*
31 or pursuant to law or ordinance;

- 1 (vii) Carry out such emergency measures as may be necessary during
2 and in the aftermath of man-made and natural disasters and
3 calamities;
- 4 (viii) Determine the time, manner and place of payment of salaries or
5 wages of the provincial officials and employees, in accordance
6 with law or ordinance;
- 7 (ix) Allocate and assign office space to the provincial and other
8 officials and employees who, by law or ordinance, are entitled to
9 such space in the provincial capitol and other buildings owned or
10 leased by the provincial government;
- 11 (x) Ensure that all executive officials and employees of the province
12 faithfully discharge their duties and functions as provided for by
13 law and the Local Government Code of 1991, as amended, and
14 cause to be instituted administrative or judicial proceedings
15 against any official or employee of the province who may have
16 committed an offense in the performance of his or her official
17 duties;
- 18 (xi) Examine the books, records and other documents of all offices,
19 officials, agents or employees of the province and, in aid of his or
20 her executive powers and authority, require all national officials
21 and employees stationed in the province to make available to him
22 or her such books, records and other documents in their custody,
23 except those classified by law as confidential;
- 24 (xii) Furnish copies of executive orders issued by him or her to the
25 Office of the President within seventy-two (72) hours after their
26 issuance;
- 27 (xiii) Visit component cities and municipalities of the province at least
28 once every six (6) months to deepen his or her understanding of
29 problems and conditions, listen and give appropriate counsel to
30 local officials and inhabitants, inform the officials and inhabitants
31 of component cities and municipalities of general laws and

1 ordinances which especially concern them, and otherwise conduct
2 visits and inspections to ensure that the governance of the
3 province will improve quality of life of the inhabitants;

4 (xiv) Act on leave applications of officials and employees appointed by
5 him or her and the commutation of the monetary value of their
6 leave credits in accordance with law;

7 (xv) Authorize official trips of provincial officials and employees
8 outside of the province for a period not exceeding thirty (30)
9 days;

10 (xvi) Call upon any national official and employee stationed in or
11 assigned to the province to advise him or her on matters affecting
12 the province and to make recommendations thereon; coordinate
13 with the said official or employee in the formulation and
14 implementation of plans, programs and projects; and, when
15 appropriate, initiate an administrative or judicial action against a
16 national government official or employee who may have
17 committed an offense in the performance of his or her duties
18 while stationed in or assigned to the province;

19 (xvii) Authorize payment for medical care, necessary transportation,
20 subsistence, hospital or medical fees of provincial officials and
21 employees who are injured while in the performance of their
22 official duties and functions, subject to the availability of funds;

23 (xviii) Represent the province in inter-provincial or regional sports
24 councils or committees, and coordinate the efforts of component
25 cities or municipalities in the regional or national *palaro* or sports
26 development activities;

27 (xix) Conduct an annual *palarong panlalawigan*, which shall feature
28 traditional sports and disciplines included in national and
29 international games in coordination with the Department of
30 Education (DepEd); and

1 (xx) Submit to the Office of the President the following reports: an
2 annual report containing a summary of all matters pertinent to
3 the management, administration and development of the
4 province and all information and data relative to its political, social
5 and economic conditions; and supplemental reports when
6 unexpected events and situations arise at any time during the
7 year, particularly when man-made or natural disasters or
8 calamities affect the general welfare of the province, the region
9 or the country in general;

10 (2) Enforce all laws and ordinances relative to the governance of the
11 province and the exercise of the appropriate corporate powers
12 provided for in Section 22 of the Local Government Code of 1991, as
13 amended; implement all approved policies, programs, projects,
14 services and activities of the province; and, in addition to the
15 foregoing; shall:

16 (i) Ensure that the acts of the component cities and
17 municipalities of the province and of its officials and
18 employees are within the scope of their prescribed powers,
19 duties and functions;

20 (ii) Call conventions, conferences, seminars or meetings of
21 any elective and appointive officials of the province and its
22 component cities and municipalities, including national
23 officials and employees stationed in or assigned to the
24 province, at such time and place and on such subject as
25 he or she may deem important for the promotion of the
26 general welfare of the province and its inhabitants;

27 (iii) Issue such executive order for the faithful and appropriate
28 enforcement and execution of laws and ordinances;

29 (iv) Be entitled to carry the necessary firearm within his or her
30 territorial jurisdiction;

1 (v) In coordination with the mayors of component cities and
2 municipalities and the National Police Commission,
3 formulate the peace and order plan of the province and
4 upon its approval, implement the same in accordance with
5 Republic Act No. 6975; and

6 (vi) Call upon the appropriate national law enforcement
7 agencies to suppress disorder, riot, lawless violence,
8 rebellion or sedition or to apprehend violators of the law
9 when public interest so requires and the police forces of
10 the component city or municipality where the disorder or
11 violation is happening are inadequate to cope with the
12 situation or the violators;

13 (3) Initiate and maximize the generation of resources and revenues, and
14 apply the same to the implementation of development plans,
15 program objectives and priorities as provided for under Section 18 of
16 the Local Government Code of 1991, as amended, particularly those
17 resources and revenues programmed for agro-industrial
18 development and countrywide growth and progress and, relative
19 thereto, shall;

20 (i) Require each head of an office or department to prepare
21 and submit an estimate of appropriations for the ensuing
22 calendar year, in accordance with the budget preparation
23 process under Title V, Book II of the Local Government
24 Code of 1991, as amended;

25 (ii) Prepare and submit to the *sangguniang panlalawigan* for
26 approval the executive and supplemental budgets of the
27 province for the ensuing calendar year in the manner
28 provided for under Title V, Book II of the Local Government
29 Code of 1991, as amended;

30 (iii) Ensure that all taxes and other revenues of the province
31 are collected, and that provincial funds are applied to the

1 payment of expenses and the settlement of obligations of
2 the province, in accordance with law or ordinance;

3 (iv) Issue licenses and permits and suspend or revoke the same
4 for any violation of the conditions upon which said licenses
5 or permits had been issued, pursuant to law or ordinance;

6 (v) Adopt adequate measures to safeguard and conserve land,
7 mineral, marine, forest and other recourses of the province,
8 in coordination with the mayors of component cities or
9 municipalities;

10 (vi) Provide efficient and effective property and supply
11 management in the province; and protect the funds,
12 credits, rights and other properties of the province; and

13 (vii) Institute or cause to be instituted administrative or judicial
14 proceedings for violations of ordinances in the collection of
15 taxes, fees or charges, and for the recovery of funds and
16 property, and cause the province to be defended against
17 all suits to ensure that its interests, resources and rights
18 shall be adequately protected;

19 (4) Ensure the delivery of basic services and the provision of adequate
20 facilities as provided for under Section 17 of the Local Government
21 Code of 1991, as amended and, in addition thereto, shall:

22 (i) Ensure that the construction and repair of roads and
23 highways funded by the national government shall be, as
24 far as practicable, carried out in a spatially contiguous
25 manner and in coordination with the construction and
26 repair of the roads and bridges of the province and of its
27 component cities and municipalities; and

28 (ii) Coordinate the implementation of technical services by
29 national offices for the province and its component cities
30 and municipalities, including public works and

1 infrastructure programs of the provincial government and
2 its component cities and municipalities; and

3 (5) Exercise such other powers and perform such other duties and
4 functions as may be prescribed by law or ordinance.

5 The provincial governor shall receive a minimum monthly compensation
6 corresponding to Salary Grade Thirty (30) as prescribed under Republic Act No. 6758,
7 as amended, and the implementing guidelines issued pursuant thereto.

8 Sec. 11. *The Provincial Vice Governor* –

9 (a) The provincial vice governor shall:

10 (1) Be the presiding officer of the *sangguniang panlalawigan* and sign
11 all warrants drawn on the provincial treasury for all expenditures
12 appropriated for the operation of the *sangguniang panlalawigan*;

13 (2) Subject to civil service law, rules and regulations, appoint all officials
14 and employees of the *sangguniang panlalawigan*, except those
15 whose manner of appointment is specially provided for under existing
16 laws;

17 (3) Assume the office of the provincial governor for the unexpired term
18 of the latter in the event of permanent vacancy as provided for in
19 Section 44, Book I of the Local Government Code of 1991, as
20 amended;

21 (4) Exercise the powers and perform the duties and functions of the
22 provincial governor in case of temporary vacancy as provided for in
23 Section 46, Book I of the Local Government Code of 1991, as
24 amended; and

25 (5) Exercise such other powers and perform such other duties and
26 functions as may be prescribed by law or ordinance.

27 (b) The provincial vice governor shall receive a monthly compensation
28 corresponding to Salary Grade Twenty-eight (28) as prescribed under Republic
29 Act No. 6758, as amended, and the implementing guidelines issued pursuant
30 thereto.

31

1 **ARTICLE IV**

2 **THE SANGGUNIANG PANLALAWIGAN**

3 *Sec. 12. Composition. –*

4 (a) The *sangguniang panlalawigan*, the legislative body of the province, shall be
5 composed of the provincial vice governor as the presiding officer, the regular
6 *sanggunang panlalawigan* members, the president of the provincial chapter of
7 the liga ng mga barangay, the president of the *panlalawigang pederasyon ng*
8 *mga sangguniang kabataan*, the president of the provincial federation of
9 *sanggunian members* of municipalities and component cities and the three (3)
10 sectoral representatives, as members, who shall come from the following
11 sectors: one (1) from indigenous people and, as shall be determined by the
12 *sangguniang panlalawigan* within ninety (90) days prior to the holding of the
13 local elections, one (1) from the agricultural or industrial workers sector; and
14 one (1) from the other sectors, including but limited to the urban poor,
15 Overseas Filipino Workers Sector, women sector, senior citizen, or persons with
16 disability.

17 (b) The regular members of the *sangguniang panlalawigan* and the sectoral
18 representatives shall be elected in the manner as provided for by law, and shall
19 receive a monthly compensation corresponding to Salary Grade Twenty-seven
20 (27) as prescribed under Republic Act No. 6758, as amended, and the
21 implementing guidelines issued pursuant thereto.

22 *Sec. 13. Powers, Duties, Functions and Compensation. –*

23 (a) The *sangguniang panlalawigan*, as the legislative body of the province, shall
24 enact ordinances, approve resolutions and appropriate funds for the general
25 welfare of the province and its inhabitants pursuant to Section 16 of the Local
26 Government Code of 1991, as amended, and in the proper exercise of the
27 corporate powers of the province as provided for under Section 22 of the Local
28 Government Code of 1991, as amended, and shall:

29 (1) Approve all ordinances and pass resolutions necessary for an efficient
30 and effective provincial government and, in this connection, shall:

- 1 (i) Review all ordinances approved by the *sanggunians* of
2 component cities and municipalities and executive orders
3 issued by the mayors of said component units to determine
4 whether these are within the scope of the prescribed powers
5 of the *sanggunian* and of the mayor;
- 6 (ii) Maintain peace and order by enacting measures to prevent and
7 suppress lawlessness, disorder, riot, violence, rebellion or
8 sedition and impose penalties for the violation of said
9 ordinances;
- 10 (iii) Approve ordinances imposing a fine not exceeding Five
11 thousand pesos (P5, 000.00) or an imprisonment not exceeding
12 one (1) year, or both, in the discretion of the court, for the
13 violation of a provincial ordinance;
- 14 (iv) Adopt measures to protect the inhabitants of the province from
15 the harmful effects of man-made or natural disasters and
16 calamities, and to provide relief services and assistance for
17 victims during and in the aftermath of said disasters and
18 calamities and their return to productive livelihood following
19 said events;
- 20 (v) Enact ordinances intended to prevent, suppress and impose
21 appropriate penalties for habitual drunkenness in public places,
22 vagrancy, mendicancy, prostitution, the establishment and
23 maintenance of houses of ill repute, gambling and other
24 prohibited games of chance, fraudulent devices and ways to
25 obtain money or property, drug addiction, maintenance of drug
26 dens, drug pushing, juvenile delinquency, the printing,
27 distribution or exhibition of obscene or pornographic materials
28 or publication, and such other activities inimical to the welfare
29 and morals of the inhabitants of the province;
- 30 (vi) Protect the environment and impose appropriate penalties for
31 acts which endanger the environment, such as dynamite

1 fishing and other forms of destructive fishing, illegal logging
2 and smuggling of logs, smuggling of natural resources products
3 and of endangered species of flora and fauna, slash-and-burn
4 farming and such other activities which result in pollution,
5 acceleration of eutrophication of rivers and lakes, or of
6 ecological imbalance;

7 (vii) Subject to the provisions of the Local Government Code of
8 1991, as amended, and to other pertinent laws, determine the
9 powers and duties of officials and employees of the province;

10 (viii) Determine the positions and salaries, wages, allowances and
11 other emoluments and benefits of officials and employees paid
12 wholly or mainly from provincial funds and provide for
13 expenditures necessary for the proper conduct of programs,
14 projects, services and activities of the provincial government;

15 (ix) Authorize the payment of compensation to a qualified person
16 not in the government service who fills in a temporary vacancy
17 or grant honorarium to any qualified official or employee
18 designated to fill a temporary vacancy in a current capacity at
19 the rate authorized by law;

20 (x) Provide mechanism and the appropriate funds therefore to
21 ensure the safety and protection of all provincial government
22 property, public documents or records such as those relating
23 to property inventory, land ownership, records of births,
24 marriages, deaths, assessments, taxation, accounts, business
25 permits and such other records and documents of public
26 interest in the offices and departments of the provincial
27 government; and

28 (xi) When the finances of the provincial government allow, provide
29 for additional allowances and other benefits to judges,
30 prosecutors, public elementary and high school teachers, and

1 other national government officials stationed or assigned to the
2 province;

3 (2) Generate and maximize the use of resources and revenues for the
4 development plans, program objectives and priorities of the province
5 as provided for under Section 18 of the Local Government Code of
6 1991, as amended, with particular attention to agro-industrial
7 development and countrywide growth and progress and, relative
8 thereto, shall:

9 (i) Enact the annual and supplemental appropriations of the
10 provincial government and appropriate funds for specific
11 programs, projects, services and activities of the province,
12 or for other purposes not contrary to law, in order to
13 promote the general welfare of the province and its
14 inhabitants;

15 (ii) Subject to the provisions of Book II of the Local
16 Government Code of 1991, as amended and applicable laws
17 and, upon the majority vote of all the members of the
18 *sangguniang panlalawigan*, enact ordinances levying taxes,
19 fees and charges, prescribing the rates, thereof for general
20 and specific purposes and granting tax exemptions,
21 incentives or reliefs;

22 (iii) Subject to the provisions of Book II of the Local
23 Government Code of 1991, as amended and applicable laws
24 and, upon the majority vote of all the members of the
25 *sangguniang panlalawigan*, authorize the provincial
26 governor to negotiate and contract loans and other forms
27 of indebtedness;

28 (iv) Subject to the provisions of Book II of the Local
29 Government Code of 1991, as amended and applicable laws
30 and, upon the majority vote of all the members of the
31 *sangguniang panlalawigan*, enact ordinances authorizing

1 the floating of bonds or other instruments of indebtedness,
2 for the purpose of raising funds to finance development
3 projects;

4 (v) Appropriate funds for the construction and maintenance or
5 the rental of buildings for the use of the province and, upon
6 the majority vote of all the members of the *sangguniang*
7 *panlalawigan*, authorize the provincial governor to lease to
8 private parties such public buildings held in a proprietary
9 capacity, subject to existing laws, rules and regulation.

10 (vi) Prescribe reasonable limits and restraints on the use of
11 property within the jurisdiction of the province;

12 (vii) Review the comprehensive land use plans and zoning
13 ordinances of component cities and municipalities and
14 adopt a comprehensive provincial land use plan, subject to
15 existing laws; and

16 (viii) Adopt measures to enhance the full implementation of the
17 national agrarian reform program in coordination with the
18 Department of Agrarian Reform (DAR);

19 (3) Subject to the provisions of Book II of the Local Government Code of
20 1991, as amended, grant franchises, approve the issuance of permits
21 or licenses, or enact ordinances levying taxes, fees and charges upon
22 such conditions and for such purposes intended to promote the
23 general welfare of the inhabitants of the province and, pursuant to
24 the legislative authority, shall:

25 (i) Fix and impose reasonable fees and charges for all services
26 rendered by the provincial government to private persons
27 or entities; and

28 (ii) Regulate and fix the license fees for such activities as
29 provided for under the Local Government Code of 1991, as
30 amended;

1 (4) Approve ordinances which shall ensure the efficient and effective
2 delivery of the basic services and facilities as provided in Section 17
3 of the Local Government Code of 1991, as amended, and in addition
4 to said services and facilities, shall:

5 (i) Adopt measures and safeguards against pollution and for
6 the preservation of the natural ecosystem in the province,
7 inconsonance with approved standards on human
8 settlements and environmental sanitation;

9 (ii) Subject to applicable laws, facilitate or provide for the
10 establishment and maintenance of a waterworks system or
11 district waterworks for supplying water to inhabitants of
12 component cities and municipalities;

13 (iii) Subject to the availability of funds and to existing laws,
14 rules and regulations, provide for the establishment and
15 operation of vocational and technical schools and similar
16 post-secondary institutions and, with the approval of the
17 DepEd and subject to existing laws on tuition fees, fix
18 reasonable tuition fees and other school charges in
19 educational institutions supported by the provincial
20 government;

21 (iv) Establish a scholarship fund for the poor but deserving
22 students in schools located within its jurisdiction or of
23 students residing within the province;

24 (v) Approve measures and adopt quarantine regulations to
25 prevent the introduction and spread of diseases within its
26 territorial jurisdiction;

27 (vi) Provide for the care of paupers, the aged, the sick, persons
28 or unsound mind, abandoned minors, abused children,
29 disabled persons, juvenile delinquents], drug dependents,
30 and other needed and disadvantaged persons, particularly
31 children and youth below eighteen (18) years of age;

1 subject to the availability of funds, establish and support
2 the operation centers and facilities for said needy and
3 disadvantaged persons; and facilitate the efforts to
4 promote the welfare of families below the poverty
5 threshold, the disadvantaged and the exploited;

6 (vii) Establish and provide for the maintenance and
7 improvement of jails and detention centers, institute a
8 sound jail management program and appropriate funds for
9 the subsistence of detainees and convicted prisoners in the
10 province;

11 (viii) Establish a provincial council whose purpose is the
12 promotion of culture and the arts, coordinate with
13 government agencies and non-governmental
14 organizations and, subject to the availability of funds,
15 appropriate funds for the support and development of the
16 same; and

17 (ix) Establish a provincial council for the elderly which shall
18 formulate policies and adopt measures mutually beneficial
19 to the elderly and to the province; subject to the
20 availability of funds, appropriate funds to support
21 programs and projects for the elderly; and provide
22 incentives for non-governmental agencies and entities to
23 support the programs and projects for the elderly; and

24 (5) Exercise such other powers and perform such other duties and
25 functions as provided for under the Local Government Code of 1991,
26 as amended, and as may be prescribed by law or ordinance.

27 **ARTICLE V**

28 **PROCESS OF LEGISLATION**

29 *Sec. 14. Internal Rules of Procedure. –*
30

1 (a) On the first regular session following the election of its members and within
2 ninety (90) days thereafter, the *sangguniang panlalawigan* shall adopt or
3 update its existing rules of procedure.

4 (b) The rules of procedure shall provide for the following:

5 (1) The organization of the *sanggunian* and the election of its officers as well
6 as the creation of standing committees which shall include, but shall not be
7 limited to, the committees on appropriations, women and family, human
8 rights, youth and sports development, environment protection, peace and
9 order and traffic, and cooperatives; the general jurisdiction of each
10 committee; and the election of the chairman and members of each
11 committee;

12 (2) The order and calendar of business for each session;

13 (3) The legislative process;

14 (4) The parliamentary procedures which include the conduct of members during
15 sessions;

16 (5) The discipline of members for disorderly behavior and absences without
17 justifiable cause for four (4) consecutive sessions for which they may be
18 censured, reprimanded or excluded from the session, suspended for not
19 more than sixty (60) days, or expelled: *Provided*, That the penalty of
20 suspension or expulsion shall require the concurrence of at least two-thirds
21 (2/3) of all the *sanggunian* members: *Provided, further*, That a member
22 convicted by final judgment to imprisonment of at least one (1) year for any
23 crime involving moral turpitude shall be automatically expelled from the
24 *sanggunian*; and

25 (6) Such other rules as the *sanggunian* may adopt.

26 Sec. 15. *Full Disclosure of Financial and Business Interests of Sangguniang*
27 *Panlalawigan Members.* –

28 (a) Every *sangguniang panlalawigan* member shall, upon assumption to office,
29 make a full disclosure of his or her business and financial interests. He or she
30 shall also disclose any business financial, professional relationship or any
31 relation by affinity or consanguinity within the fourth civil degree, which he or

1 she may have with any person, firm or entity affected by any ordinance or
2 resolution under consideration by the *sanggunian* of which he or she is a
3 member, which relationship may result in conflict of interest. Such relationship
4 shall include:

- 5 (1) Ownership of stocks or capital, or investment in the entity or firm to which
6 the ordinance or resolution may apply; and
7 (2) Contracts or agreement with any person or entity which the ordinance or
8 resolution under consideration may affect.

9 In the absence of a specific constitutional or statutory provisions applicable
10 to this situation, "conflict of interest" refers in general to one where it may
11 be reasonably deducted that a member of a *sangguniang panlalawigan* may
12 not act in the public interest due to some private, pecuniary or other
13 personal considerations that may tend to affect his or her judgment to the
14 prejudice of the service or the public.

- 15 (b) The disclosure required under this Act shall be made in writing and submitted
16 to the secretary of the *sanggunian* or the secretary of the committee of which
17 he or she is a member. The disclosure shall, in all cases, form part of the record
18 of the proceedings and shall be made in the following manner:

- 19 (1) Disclosure shall be made before the member participates in the
20 deliberations on the ordinance or resolution under consideration: *Provided,*
21 That if the member did not participate during the deliberations, the
22 disclosure shall be made before voting on the ordinance or resolution on
23 second and third readings; and
24 (2) Disclosure shall be made when a member takes a position or makes a
25 privilege speech on a matter that may affect the business interest, financial
26 connection or professional relationship described herein.

27 Sec. 16. *Sessions.* –

- 28 (a) On the first day of session immediately following the election of its members,
29 the *sangguniang panlalawigan* shall, by resolution, fix the day, time and place
30 of its regular sessions. The minimum number of regular sessions of the
31 *sangguniang panlalawigan* shall be once a week.

1 (b) When the public interest so demands, special sessions may be called by the
2 provincial governor or by a majority of the members of the *sanggunian*.

3 (c) All *sanggunian* sessions shall be open to the public unless a closed-door session
4 is ordered by an affirmative vote of a majority of the members present, there
5 being a quorum, in the public interest or for reasons of security, decency or
6 morality. No two (2) sessions, regular or special, may be held in a single day.

7 (d) In the case of special sessions of the *sanggunian*, a written notice to the
8 members shall be served personally at the members' usual place of residence
9 at least twenty-four (24) hours before the special session is held.

10 Unless otherwise concurred in by two-thirds (2/3) vote of the *sanggunian*
11 members present, there being a quorum, no other matters may be considered
12 at a special session except those stated in the notice.

13 (e) The *sanggunian* shall keep a journal and a record of its proceedings which may
14 be published upon resolution of the *sangguniang panlalawigan*.

15 Sec. 17. *Quorum*. –

16 (a) A majority of all the members of the *sanggunian* who have been elected and
17 qualified shall constitute a quorum to transact official business. Should a
18 question of quorum be raised during the session, the presiding officer shall
19 immediately proceed to call the roll of the members and thereafter announce
20 the results.

21 (b) Where there is no quorum, the presiding officer may declare a recess until
22 such time a quorum is constituted, or a majority of the members present may
23 adjourn from day to day and may compel the immediate attendance of any
24 member absent without justifiable cause by designating a member of the
25 *sanggunian*, to be assisted by a member or members of the police force
26 assigned in the territorial jurisdiction of the province, to arrest the absent
27 member and present him or her at the session,

28 (c) If there is still no quorum despite the enforcement of the immediately preceding
29 subsection, no business shall be transacted. The presiding officer, upon proper
30 motion duly approved by the members present, shall then declare the session
31 adjourned for lack of quorum.

1 Sec. 18. *Approval of Ordinances.* –

2 (a) Every ordinance enacted by the *sangguniang panlalawigan* shall be presented
3 to the provincial governor. If the provincial governor approves the same, he
4 or she shall affix his or her signature on each and every page thereof;
5 otherwise, he or she shall veto it and return the same with his or her objections
6 to the *sangguniang*, which may proceed to reconsider the same. The
7 *sanggunian* may override the veto of the provincial governor by two-thirds (2/3)
8 vote of all its members, thereby making the ordinance or resolution effective
9 for all legal intents and purposes.

10 (b) The veto shall be communicated by the provincial governor to the *sangguniang*
11 *panlalawigan* within fifteen (15) days; otherwise, the ordinance shall be
12 deemed approved as if he or she had signed it.

13
14 Sec. 19. *Veto Power of the Provincial Governor.* –

15 (a) The provincial governor may veto any ordinance of the *sangguniang*
16 *panlalawigan* on the ground that it is prejudicial to the public welfare, stating
17 his or her reasons thereof in writing.

18 (b) The provincial governor shall have the power to veto any particular item or
19 items of an appropriation ordinance, an ordinance or resolution adopting a local
20 development plan and public investment program or an ordinance directing the
21 payment of money or creating liability. In such case, the veto shall not affect
22 the item or items which are not objected to. The vetoed item or items shall
23 not take effect unless the *sangguniang panlalawigan* overrides the veto in the
24 manner herein provided; otherwise, the item or items in the appropriation
25 ordinance of the previous year corresponding to those vetoed, if any, shall be
26 deemed reenacted.

27 (c) The provincial governor may veto an ordinance or resolution only once. The
28 *sanggunian* may override the veto of the provincial governor by two-thirds (2/3)
29 vote of all its members, thereby making the ordinance effective even without
30 the approval of the provincial governor.

31

1 **ARTICLE VI**

2 **SUCCESSION FOR ELECTIVE PROVINCIAL OFFICIALS**

3 Sec. 20. *Permanent Vacancy in the Office of the Provincial Governor.* – If a
4 permanent vacancy occurs in the office of the provincial governor, the provincial vice
5 governor shall become the provincial governor. If a permanent vacancy occurs in the
6 office of the provincial vice governor, the highest ranking *sangguniang panlalawigan*
7 member shall become the provincial vice governor. Subsequent vacancies shall be
8 filed automatically by other *sanggunian* members according to their ranking as defined
9 herein:

10 (1) A tie between or among the highest ranking *sangguniang panlalawigan*
11 members shall be resolved by drawing of lots;

12 (2) The successors as defined herein shall serve only the unexpired terms of
13 the predecessors;

14 (3) For purposes of this Act, a permanent vacancy arises when an elective
15 official fills a higher vacant office, refuses to assume office, fails to qualify,
16 dies is removed from office, voluntarily resigns or is otherwise permanently
17 incapacitated to discharge the functions of his or her office; and

18 (4) For purposes of succession as provided for in this Act, ranking in the
19 *sangguniang panlalawigan* shall be determined on the basis of the
20 proportion of votes obtained by each winning candidate to the total number
21 of registered voters in the province in the immediately preceding local
22 elections.

23 Sec. 21. *Permanent Vacancies in the Sangguniang Panlalawigan.* –

24 (a) Permanent vacancies in the *sangguniang panlalawigan* where automatic
25 succession as provided does not apply shall be filled by appointment by the
26 President through the Executive Secretary.

27 (b) Only the nominee of the political party under which the *sanggunian* member
28 concerned had been elected and whose elevation to the position next higher in
29 rank created the last vacancy in the *sanggunian* shall be appointed in the
30 manner herein provided. The appointee shall come from the same political

1 party as that of the *sanggunian* member who caused the vacancy and shall
2 serve the unexpired term of the vacant office.

3 In the appointment herein mentioned, a nomination and a certificate of
4 membership of the appointee from the highest official of the political party
5 concerned are conditions *sine qua non*, and any appointment without such
6 nomination and certification shall be null and void *ab initio* and shall be ground
7 for administrative action against the official responsible therefor.

8 (c) In case the permanent vacancy is caused by a *sanggunian* member who does
9 not belong to any political party, the provincial governor shall, upon
10 recommendation of the *sangguniang panlalawigan*, appoint a qualified person
11 to fill in the vacancy.

12 (d) In case of vacancy in the representation of the *sangguniang kabataan*, the
13 *sangguniang barangay* and the provincial league of councilors in the
14 *sangguniang panlalawigan*, said vacancy shall be filled in automatically by the
15 official next-in-rank of the organization concerned.

16 Sec. 22. *Temporary Vacancy in the Office of the Provincial Governor.* –

17 (a) When the provincial governor is temporarily incapacitated to perform his or her
18 duties for physical or legal reasons such as, but not limited to, leave of absence,
19 travel abroad and suspension from office, the provincial vice governor shall
20 automatically exercise the powers and perform the duties and functions of the
21 provincial governor, except the power to appoint, suspend or dismiss
22 employees which can only be exercised if the period of temporary incapacity
23 exceeds thirty (30) working days.

24 (b) Said temporary incapacity shall terminate upon submission to the *sangguniang*
25 *panlalawigan* of a written declaration by the provincial governor that he or she
26 has reported back to office. In case where the temporary incapacity is due to
27 legal cause, the provincial governor shall also submit necessary documents
28 showing that the said legal cause no longer exists.

29 (c) When the provincial governor is travelling within the country but outside his or
30 her territorial jurisdiction for a period not exceeding three (3) consecutive days,
31 he or she may designate in writing the officer-in-charge of his or her office.

1 Such authorization shall specify the powers and functions that the local official
2 concerned shall exercise in the absence of the provincial governor, except the
3 power to appoint, suspend or dismiss employees.

4 (d) In the event, however, that the provincial governor fails or refuses to issue
5 such authorization, the provincial vice governor shall have the right to assume
6 the powers, duties and functions of the said office on the fourth (4th) day of
7 absence of the provincial governor, subject to the limitations provided for in
8 subsection (c) hereof.

9 (e) Except as provided above, the provincial governor shall, in no case, authorize
10 any local official to assume the powers, duties and functions of the office other
11 than the provincial vice governor.

12 **ARTICLE VII**

13 **APPOINTIVE PROVINCIAL OFFICIALS:**

14 **THEIR QUALIFICATIONS, POWERS, AND DUTIES**

15
16
17 *Sec. 23. The Secretary to the Sangguniang Panlalawigan. –*

18 (a) There shall be a secretary to the *sangguniang panlalawigan* who shall be a
19 career official with the rank and salary equal to a head of a department or
20 office.

21 (b) No person shall be appointed secretary to the *sanggunian* unless he or she is a
22 citizen of the Philippines, a resident of the province, of good moral character,
23 a holder of a college degree preferably in law, commerce or public
24 administration from a recognized college or university, and a first grade civil
25 service eligible or its equivalent.

26 (c) The secretary to the *sanggunian* shall take charge of the office of the
27 *sangguniang panlalawigan*, and shall:

28 (1) Attend meetings of the *sanggunian* and keep a journal or its proceedings;

29 (2) Keep the seal of the LGU and affix the same with his or her signature to all
30 ordinances, resolutions and other official acts of the *sanggunian* and present
31 the same to the presiding officer for his or her signature;

- 1 (3) Forward to the provincial governor, for approval, copies of ordinances
2 enacted by the *sanggunian* and duly certified by the presiding officer, in the
3 manner provided for in Section 54 of the Local Government Code of 1991,
4 as amended;
- 5 (4) Forward to the *sangguniang bayan* or *sangguniang panlungsod*, as the case
6 may be, copies of duly approved ordinances in the manner provided for in
7 Sections 56 and 57 of the Local Government Code of 1991, as amended;
- 8 (5) Furnish, upon the request of any interested party, certified copies of records
9 of public character in his or her custody, upon payment to the treasurer of
10 such fees as may be prescribed by ordinance;
- 11 (6) Record in a book kept for the purpose, all ordinances and resolutions
12 enacted or adopted by the *sanggunian*, with the dates of passage and
13 publication thereof;
- 14 (7) Keep his or her office and all non-confidential records therein open to the
15 public during usual business hours;
- 16 (8) Translate into the dialect used by the majority of the inhabitants, all
17 ordinances and resolutions immediately after their approval, and cause the
18 publication of the same together with the original version in the manner
19 provided for under the Local Government Code of 1991, as amended; and
- 20 (9) Take custody of the local archives and, where applicable, the local library
21 and annually account for the same.
- 22 (d) Exercise such powers and perform such other duties and functions as may be
23 prescribed by law or ordinance relative to his or her position.

24 Sec. 24. *The Provincial Treasurer.* –

- 25 (a) The provincial treasurer shall be appointed by the Secretary of Finance from a
26 list of at least three (3) ranking eligible recommendees of the provincial
27 governor, subject to civil service law, rules and regulations.
- 28 (b) The provincial treasurer shall be under the administrative supervision of the
29 provincial governor, to whom he or she shall report regularly on the tax
30 collection efforts in the LGU.

1 (c) No person shall be appointed provincial treasurer unless he or she is a citizen
2 of the Philippines, a resident of the province of good moral character, a holder
3 of a college degree preferably in commerce, public administration or law from
4 a recognized college or university, and a first grade civil service eligible or its
5 equivalent. He or she must have acquired experience in treasury or accounting
6 service for at least five (5) years.

7 The appointment of the provincial treasurer shall be mandatory.

8 (d) He or she shall take charge of the treasury office, and perform the duties as
9 provided for under Book II of the Local Government Code of 1991, as amended,
10 and shall:

11 (1) Advise the provincial governor or the *sanggunian*, as the case may be, and
12 other local government and national officials concerned regarding
13 disposition of local government funds and on such other matters relative to
14 public finance;

15 (2) Take custody of and exercise proper management of the funds of the LGU
16 concerned;

17 (3) Take charge of the disbursement of all local government funds and such
18 other funds, the custody of which may be entrusted to him or her by law or
19 other competent authority;

20 (4) Inspect private commercial and industrial establishments within the
21 jurisdiction of the province in relation to the implementation of tax
22 ordinances, pursuant to the provisions under Book II of the Local
23 Government Code of 1991, as amended;

24 (5) Maintain and update the tax information system of the LGU; and

25 (6) Exercise technical supervision over all treasury offices of component cities
26 and municipalities.

27 (e) Exercise such other powers and perform such other duties and functions as
28 may be prescribed by law or ordinances.

29 *Sec. 25. The Provincial Assessor. –*

30 (a) The provincial assessor shall be appointed provincial assessor unless he or she
31 is a citizen of the Philippines, a resident of the province, of good moral

1 character, a holder of a college degree preferably in civil or mechanical
2 engineering, commerce or any other related course from a recognized college
3 or university, and a first grade civil service eligible or its equivalent. He or she
4 must have acquired experience in real property assessment work or in any
5 related field for at least five (5) years.

6 The appointment of the provincial assessor shall be mandatory.

7 (b) The provincial assessor shall take charge of the assessor's office and perform
8 the duties as provided for under Book II of the Local Government Code of 1991,
9 as amended, and shall:

- 10 (1) Ensure that all laws and policies governing the appraisal and assessment of
11 real properties for taxation purposes are properly executed;
- 12 (2) Initiate, review and recommend changes in policies and objectives, plans
13 and programs, techniques, procedures and practices in the valuation and
14 assessment of real properties for taxation purposes;
- 15 (3) Establish a systematic method of real property assessment;
- 16 (4) Install and maintain a real property identification and accounting system;
- 17 (5) Prepare, install and maintain a system of tax mapping, showing graphically
18 all property subject to assessment and gather all data concerning the same;
- 19 (6) Conduct frequent physical surveys to verify and determine whether all real
20 properties within the province are properly listed in the assessment rolls;
- 21 (7) Exercise the functions of appraisal and assessment primarily for taxation
22 purposes of all real properties in the province;
- 23 (8) Prepare a schedule of the fair market value for the different classes of real
24 properties in accordance with Title 2, Book II of the Local Government Code
25 of 1991, as amended;
- 26 (9) Issue, upon request of any interested party, certified copies of assessment
27 records of real properties and all other records relative to its assessment,
28 upon payment of a service charge or fee to the provincial treasurer;
- 29 (10) Submit every semester a report of all assessments, as well as
30 cancellations and modifications of assessments to the provincial governor
31 and the *sangguniang panlalawigan*; and

1 (11) Exercise technical supervision and visitorial functions over all component
2 city and municipal assessors, coordinate with component city or municipal
3 assessors in the conduct of tax mapping operations and all other
4 assessment activities, and provide all forms of assistance therefor: *Provided,*
5 *however;* That, upon full provision by the component city or municipality
6 concerned to its assessor's office of the minimum personnel, equipment and
7 funding requirements as may be prescribed by the Secretary of Finance,
8 such functions shall be delegated to the said municipal assessor.

9 (c) Exercise shall other powers and perform such other duties and functions as
10 may be prescribed by law or ordinance.

11 Sec. 26. *The Provincial Accountant.* –

12 (a) No person shall be appointed provincial accountant unless he or she is a citizen
13 of the Philippines, a resident of the province, of good moral character and a
14 certified public accountant. He or she must have acquired experience in the
15 treasury or accounting service for at least five (5) years.

16 The appointment of a provincial accountant is mandatory.

17 (b) The provincial accountant shall take charge of both the accounting and internal
18 audit services of the province, and shall:

19 (1) Install and maintain an internal audit system in the province;

20 (2) Prepare and submit financial statements to the provincial governor and to
21 the *sangguniang panlalawigan*;

22 (3) Apprise the *sanggunian* and other local government officials on the financial
23 condition and operations of the provincial government;

24 (4) Certify to the availability of budgetary allotment from which expenditures
25 and obligations may be properly charged;

26 (5) Review supporting documents before the preparation of vouchers to
27 determine completeness of requirements;

28 (6) Prepare statements of cash advances, liquidations, salaries, allowances,
29 reimbursements and remittances pertaining to the provincial government;

30 (7) Prepare statements of journal vouchers and liquidations of the same and
31 other adjustments related thereto;

- 1 (8) Post individual disbursements to subsidiary ledgers and index cards;
- 2 (9) Maintain individual ledgers for officials and employees of the provincial
- 3 government pertaining to payrolls and deductions;
- 4 (10) Record and post in index cards details of purchased furniture, fixtures
- 5 and equipment, including disposal thereof, if any;
- 6 (11) Account for all issued requests for obligations and maintain and keep all
- 7 records and reports related thereto;
- 8 (12) Prepare journals and the analysis of obligations and maintain and keep
- 9 all records and reports related thereto; and
- 10 (13) Exercise such other powers and perform such other duties and functions
- 11 as may be provided by law or ordinance.

12 *Sec. 27. The Provincial Budget Officer. –*

- 13 (a) No person shall be appointed provincial budget officer unless he or she is a
- 14 citizen of the Philippines, a resident of the province, of good moral character,
- 15 a holder of a college degree preferably in accounting, economics, public
- 16 administration or any related course from a recognized college or university,
- 17 and a first grade civil service eligible or its equivalent. He or she must have
- 18 acquired experience in government budgeting or in any related field for at least
- 19 five (5) years.

20 The appointment of the provincial budget officer shall be mandatory.

- 21 (b) The provincial budget officer shall take charge of the budget office, and shall:
- 22 (1) Prepare forms, orders and circulars embodying instructions on budgetary
 - 23 and appropriation matters for the signature of the provincial governor;
 - 24 (2) Review and consolidate the budget proposals of different departments and
 - 25 officials of the province;
 - 26 (3) Assist the provincial governor in the preparation of the budget and during
 - 27 the budget hearings;
 - 28 (4) Study and evaluate budgetary implications of proposed legislation and
 - 29 submit comments and recommendations thereon;
 - 30 (5) Submit periodic budgetary reports to the Department of Budget and
 - 31 Management (DBM);

1 (6) Coordinate with the provincial treasurer, the provincial accountant and the
2 provincial planning and development coordinator for the purpose of
3 budgeting;

4 (7) Assist the *sangguniang panlalawigan* in reviewing the approved budgets of
5 the component cities and municipalities; and

6 (8) Coordinate with the provincial planning and development coordinator in the
7 formulation of the provincial development plan.

8 (c) Exercise such other powers and perform such other duties and functions as
9 may be prescribed by law or ordinance.

10 (d) The appropriations for personal services of the budget officer shall be provided
11 for in full in the annual budget of the provincial government.

12
13 *Sec. 28. The Provincial Planning and Development Coordinator. –*

14 (a) No person shall be appointed provincial planning and development coordinator
15 unless he or she is a citizen of the Philippines; a resident of the province; of
16 good moral character; a holder of a college degree preferably in urban
17 planning, development studies, economics, public administration or in any
18 related course from a recognized college or university, and a first grade civil
19 service eligible or its equivalent. He or she must have acquired experience in
20 development planning or in any related field for at least five (5) years.

21 The appointment of a provincial planning and development coordinator shall be
22 mandatory to the provincial government.

23 (b) The provincial planning and development coordinator shall take charge of the
24 planning and development office, and shall:

25 (1) Formulate integrated economic, social, physical and other development
26 plans and policies for consideration of the local government development
27 council;

28 (2) Conduct continuing studies, researches and training programs necessary to
29 evolve plans and programs for implementation;

30 (3) Integrate and coordinate all sectoral plans and studies undertaken by the
31 different functional groups and agencies;

1 (4) Monitor and evaluate the implementation of the different development
2 programs, projects and activities in the province in accordance with the
3 approved development plan;

4 (5) Prepare comprehensive plans and other development planning documents
5 for the consideration of the provincial development councils;

6 (6) Analyze the income and expenditure patterns, and formulate and
7 recommend fiscal plans and policies for the consideration of the finance
8 committee of the province as provided under Title V, Book II of the Local
9 Government Code of 1991, as amended;

10 (7) Promote people's participation in development planning within the province;
11 and

12 (8) Exercise supervision and control over the secretariat of the provincial
13 development council.

14 (c) Exercise such other powers and perform such other functions and duties as
15 may be prescribed by law or ordinance.

16 *Sec. 29. The Provincial Engineer. –*

17 (a) No person shall be appointed provincial engineer unless he or she is a citizen
18 of the Philippines, a resident of the province, of good moral character and a
19 licensed civil engineer. He or she must have acquired experience in the practice
20 of his or her profession for at least five (5) years.

21 The appointment of the provincial engineer shall be mandatory.

22 (b) The provincial engineer shall take charge of the engineering office, and shall:

23 (1) Initiate, review and recommend changes in policies and objectives, plans
24 and programs, techniques, procedures and practices in infrastructure
25 development and public works in general of the province;

26 (2) Advise the provincial governor on infrastructure, public works and other
27 engineering matters;

28 (3) Administer, coordinate, supervise and control the constructions,
29 maintenance, improvement and repair of roads, bridges and other
30 engineering and public works projects of the province;

1 (4) Provide engineering services to the province, including investigations and
2 surveys, engineering designs, feasibility studies and project management;
3 and

4 (5) Exercise technical supervision over all engineering offices of the component
5 cities and municipalities.

6 (c) Exercise such other powers and perform such other duties and functions as
7 may be prescribed by law or ordinance.

8 Sec. 30. *The Provincial Health Officer.* –

9 (a) No person shall be appointed provincial health officer unless he or she is a
10 citizen of the Philippines, a resident of the province, of good moral character
11 and a licensed medical practitioner. He or she must have acquired experience
12 in the practice of his or her profession for at least five (5) years.

13 The appointment of a provincial health officer shall be mandatory.

14 (b) The provincial health officer shall take charge of the office on health services,
15 and shall:

16 (1) Supervise the personnel and staff of the said office, formulate program
17 implementation guidelines and rules and regulations for the operation of the
18 said office for the approval of the provincial governor in order to assist him
19 or her in the efficient, effective and economical implementation of health
20 services program geared to the implementation of health-related projects
21 and activities;

22 (2) Formulate measures for the consideration of the *sangguniang panlalawigan*
23 and provide technical assistance and support to the provincial governor in
24 carrying out activities to ensure the delivery of basic services and the
25 provision of adequate facilities relative to health services provided for under
26 Section 17 of the Local Government Code of 1991, as amended;

27 (3) Develop plans and strategies and, upon approval thereof by the provincial
28 governor, implement the same, particularly those which have to do with
29 health programs and projects which the provincial governor is empowered
30 to implement and which the *sanggunian* is empowered to provide for under
31 the Local Government Code of 1991, as amended;

1 (4) In additional to the foregoing duties and functions, the provincial health
2 officer shall:

- 3 (i) Formulate and implement policies, plans, programs and projects to
4 promote the health of the people of the province;
- 5 (ii) Advise the provincial governor and the *sanggunian* on matters
6 pertaining to health;
- 7 (iii) Execute and enforce all laws, ordinances and regulations relating to
8 public health;
- 9 (iv) Recommend to the *sanggunian*, through the provincial health board,
10 the passage of such ordinances as he or she may deem necessary
11 for the preservation of public health;
- 12 (v) Recommend the prosecution of any violation of sanitary laws,
13 ordinances and regulations;
- 14 (vi) Direct the sanitary inspection of all business establishments selling
15 food items or providing accommodations, such as hotels, motels,
16 lodging houses, pension houses and the like, in accordance with the
17 Sanitation Code of the Philippines;
- 18 (vii) Conduct health information campaigns and render health intelligence
19 services;
- 20 (viii) Coordinate with other government agencies and non-governmental
21 organizations involved in the promotion and delivery of health
22 services;
- 23 (ix) Exercise general supervision over health offices of component cities
24 and municipalities; and

25 (5) Be in the frontline of the delivery of health services, particularly during and
26 in the aftermath of man-made and natural disasters or calamities.

27 (c) Exercise such other powers and perform such other duties and functions as
28 may be prescribed by law or ordinance.

29 Sec. 31. *The Provincial Administrator.* –

30 (a) No person shall be appointed provincial administrator unless he or she is a
31 citizen of the Philippines; a resident of the province; of good moral character;

1 a holder of a college degree preferably in public administration, law or any
2 related course from a recognized college or university; and a first grade civil
3 service eligible or its equivalent. He or she must have acquired experience in
4 management and administration work for at least five (5) years.

5 The term of the provincial administrator is co-terminus with that of his or her
6 appointing authority.

7 The appointment of the provincial administrator shall be mandatory.

8 (b) The provincial administrator shall take charge of the office of the administrator;
9 and shall:

10 (1) Develop plans and strategies and, upon approval thereof by the provincial
11 governor, implement the same, particularly those which have to do with the
12 management and administration-related programs and projects which the
13 provincial governor is empowered to implement and which the *sanggunian*
14 is empowered to provide for under the Local Government Code of 1991, as
15 amended;

16 (2) In addition to the foregoing duties and functions, the provincial
17 administrator shall:

18 (i) Assist in the coordination of the work of all the officials of the
19 province under the supervision, direction and control of the provincial
20 governor and, for this purpose, he or she may convene the chiefs of
21 offices and other officials of the province;

22 (ii) Establish and maintain a sound personnel program for the province
23 designed to promote career development and uphold the merit
24 principle in the province; and

25 (iii) Conduct a continuing organizational development of the province
26 with the end in view of instituting effective administrative reforms;

27 (3) Be in the frontline of the delivery of administrative support services,
28 particularly those related to the situations during and in the aftermath of
29 man-made and natural disasters and calamities;

1 (4) Recommend to the *sanggunian* and advise the provincial governor on all
2 other matters relative to the management and administration of the
3 province; and

4 (5) Exercise such other powers and perform such other duties and functions as
5 may be prescribed by law or ordinance.

6 Sec. 32. *The Provincial Legal Officer.* –

7 (a) No person shall be appointed provincial legal officer unless he or she is a citizen
8 of the Philippines, a resident of the province, of good moral character and a
9 member of the Philippine Bar. He or she must have practiced his or her
10 profession for at least five (5) years.

11 The term of the provincial legal officer shall be co-terminous with that of his or
12 her appointing authority.

13 The appointment of the provincial legal officer shall be mandatory.

14 (b) The provincial legal officer, the chief legal counsel of the province, shall take
15 charge of the office for legal services, and shall:

16 (1) Formulate measures for the consideration of the *sanggunian* and provide
17 legal assistance and support to the provincial governor in carrying out the
18 delivery of basic services and the provisions of adequate facilities as
19 provided for under Section 17 of the Local Government Code of 1991, as
20 amended;

21 (2) Develop plans and strategies and, upon approval thereof by the provincial
22 governor, implement the same, particularly those which have to do with the
23 programs and projects related to legal services which the provincial
24 governor is empowered to implement and which the *sanggunian* is
25 empowered to provide for under the Local Government Code of 1991, as
26 amended;

27 (3) In addition to the foregoing duties and functions, the provincial legal officer
28 shall:

29 (i) Represent the province in all civil actions and special proceedings
30 wherein the province or any official thereof, in his or her official
31 capacity, is a party: *Provided*, That actions or proceedings where a

- 1 component city or municipality is a party adverse to the provincial
2 government or to another component city or municipality, a special
3 legal officer may be employed to represent the adverse party;
- 4 (ii) When required by the provincial governor or the *sanggunian*, draft
5 ordinances, contracts, bonds, leases and other instruments, involving
6 any interest of the province and provide comments and
7 recommendations on any instrument already drawn;
- 8 (iii) Render his or her opinion in writing on any question of law when
9 requested to do so by the provincial governor or the *sanggunian*;
- 10 (iv) Investigate or cause to be investigated any provincial official or
11 employee for administrative neglect or misconduct in office and
12 recommend appropriate action to the provincial governor, or the
13 *sangguniang panlalawigan*;
- 14 (v) Investigate or cause to be investigated any person, firm or
15 corporation holding any franchise or exercising any public privilege
16 for failure to comply with any term or condition in the grant of such
17 franchise or privilege, and recommend appropriate action to the
18 provincial governor or the *sanggunian*;
- 19 (vi) When directed by the provincial governor or the *sanggunian*, initiate
20 and prosecute, in the interest of the province, any civil action on any
21 bond, lease or other contract upon any breach or violation thereof;
22 and
- 23 (vii) Review and submit recommendations on ordinances approved and
24 executive orders issued by the component cities and municipalities;
- 25 (4) Recommend measures to the *sangguniang panlalawigan* and advise the
26 provincial governor on all other matters related to the upholding of the rule
27 of law; and
- 28 (5) Be in the frontline of protecting human rights and prosecuting any violation
29 thereof, particularly those which occur during and in the aftermath of man-
30 made or natural disasters and calamities.

1 (c) Exercise such other powers and perform such other duties and functions as
2 may be prescribed by law or ordinance.

3 Sec. 33. *The Provincial Agriculturist.* –

4 (a) No person shall be appointed provincial agriculturist unless he or she is a citizen
5 of the Philippines, a resident of the province, of good moral character, a holder
6 of a college degree in agriculture or in any related course from a recognized
7 college or university, and a first grade civil service eligible or its equivalent. He
8 or she must have practiced his or her profession in agriculture or acquired
9 experience in a related field for at least five (5) years.

10 The appointment of the provincial agriculturist shall be mandatory.

11 (b) The provincial agriculturist shall take charge of the office for agricultural
12 services, and shall:

13 (1) Formulate measures for the approval of the *sanggunian* and provide
14 technical assistance and support to the provincial governor in carrying out
15 said measures to ensure the delivery of basic services and the provision of
16 adequate facilities relative to agricultural services as provided for under
17 Section 17 of the Local Government Code of 1991, as amended;

18 (2) Develop plans and strategies and, upon approval thereof by the provincial
19 governor, implement the same, particularly those which have to do with the
20 agricultural programs and projects which the provincial governor is
21 empowered to implement and which the *sanggunian* is empowered to
22 provide for under the Local Government Code of 1991, as amended;

23 (3) In addition to the foregoing duties and functions, the provincial agriculturist
24 shall:

25 (i) Ensure that maximum assistance and access to resources in the
26 production, processing and marketing of agricultural and
27 aquacultural and marine products are extended to farmers,
28 fishermen and local entrepreneurs;

29 (ii) Conduct or cause to be conducted location-specific agricultural
30 researches and assist in making available the appropriate technology
31 arising out of and disseminating information on basic research on

- 1 crops, preventive control of plant diseases and pests, and other
2 agricultural matters which will maximize productivity;
- 3 (iii) Assist the provincial governor in the establishment and extension
4 services of demonstration farms on aquaculture and marine
5 products;
- 6 (iv) Enforce rules and regulations relating to agriculture and aquaculture;
7 and
- 8 (v) Coordinate with government agencies and non-governmental
9 organizations which promote agricultural productivity through
10 appropriate technology compatible with environmental integrity;
- 11 (4) Be in the frontline of delivery of basic agricultural services, particularly those
12 needed for the survival of the inhabitants during and in the aftermath of
13 man-made and natural disasters or calamities; and
- 14 (5) Recommend to the *sanggunian* and advise the provincial governor on all
15 matters related to agriculture and aquaculture which will improve the
16 livelihood and living conditions of the inhabitants.
- 17 (c) Exercise such other powers and perform such other duties and functions as
18 may be prescribed by law or ordinance.

19 Sec. 34. *The Provincial Social Welfare and Development Officer.* –

- 20 (a) No person shall be appointed provincial social welfare and development officer
21 unless he or she is a citizen of the Philippines, a resident of the province, of
22 good moral character, a duly licensed social worker; or a holder of a college
23 degree preferably in sociology or in any related course from a recognized
24 college or university, and a first grade civil service eligible or its equivalent. He
25 or she must have acquired experience in the practice of social work for at least
26 five (5) years.
- 27 The appointment of a provincial social welfare and development officer shall be
28 mandatory.
- 29 (b) The provincial social welfare and development officer shall take charge of the
30 office on social welfare and development services, and shall:

- 1 (1) Formulate measures for the approval of the approval of the *sanggunian* and
2 provide technical assistance and support to the provincial governor in
3 carrying out measures to ensure the delivery of basic services and the
4 provision of adequate facilities relative to social welfare and development
5 services as provided for under Section 17 of the Local Government Code of
6 1991, as amended;
- 7 (2) Develop plans and strategies and, upon approval thereof by the provincial
8 governor, implement the same, particularly those which have to do with the
9 social welfare programs and projects which the provincial governor is
10 empowered to implement and which the *sanggunian* is empowered to
11 provide for under the Local Government Code of 1991, as amended;
- 12 (3) In addition to the foregoing duties, the provincial social welfare and
13 development officer shall:
- 14 (i) Identify the basic needs of the needy, the disadvantaged and the
15 impoverished and develop and implement appropriate measures to
16 alleviate their problems and improve their living conditions;
 - 17 (ii) Provide relief and appropriate crisis intervention for victims of abuse
18 and exploitation and recommend appropriate measures to deter
19 further abuse and exploitation;
 - 20 (iii) Assist the provincial governor in implementing the barangay level
21 program for the total development and protection of children up to
22 six (6) years of age;
 - 23 (iv) Facilitate the implementation of welfare programs for the disabled,
24 the elderly and victims of drug addiction, the rehabilitation of
25 prisoners and parolees, the prevention of juvenile delinquency and
26 such other activities which would eliminate or minimize the ill-effects
27 of poverty;
 - 28 (v) Initiate and support welfare programs that will enhance the role of
29 the youth in nation-building; and
 - 30 (vi) Coordinate with government agencies and non-governmental
31 organizations which have for their purpose the promotion and the

1 protection of all the needy, disadvantaged, underprivileged or
2 impoverished groups or individuals, particularly those identified to be
3 vulnerable and high risk to exploitation, abuse and neglect;

4 (4) Be in the frontline of service delivery, particularly those which have to do
5 with the immediate relief and assistance during and in the aftermath of
6 man-made and natural disasters or calamities; and

7 (5) Recommend to the *sanggunian* and advise the provincial governor on all
8 other matters related to social welfare and development service which will
9 improve the livelihood and living conditions of the inhabitants.

10 (c) Exercise such other powers and perform such other duties and functions as
11 may be prescribed by law or ordinance.

12 *Sec. 35. The Provincial Environment and Natural Resources Officer. –*

13 (a) No person shall be appointed provincial environment and natural resources
14 officer unless he or she is a citizen of the Philippines, a resident of the province,
15 of good moral character, a holder of a college degree preferably in
16 environment, forestry, agriculture or any related course from a recognized
17 college or university, and a first grade civil service eligible or its equivalent. He
18 or she must have acquired experience in environmental and natural resources
19 management, conservation and utilization for at least five (5) years.

20 The appointment of a provincial environment and natural resources officer shall
21 be mandatory.

22 (b) The provincial environment and natural resources officer shall take charge of
23 the office on environment and natural resources, and shall:

24 (1) Formulate measures for the consideration of the *sanggunian* and provide
25 technical assistance and support to the provincial governor in carrying out
26 measures to ensure the delivery of basic services and the provision of
27 adequate facilities relative to environment and natural resources services as
28 provided for under Section 17 of the Local Government Code of 1991, as
29 amended;

30 (2) Develop plans and strategies and, upon approval thereof by the provincial
31 governor, implement the same, particularly those which have to do with the

1 environment and natural resources programs and projects which the
2 provincial governor is empowered to implement and which the *sanggunian*
3 is empowered to provide for under the Local Government Code of 1991, as
4 amended;

5 (3) In addition to the foregoing duties and functions, the environment and
6 natural resources officer shall:

7 (i) Establish, maintain, protect and preserve communal forests,
8 watersheds, tree parks, mangroves, greenbelts, commercial forests
9 and similar forest projects like industrial tree farms and agri-forestry
10 projects;

11 (ii) Provide extension services to beneficiaries of forest development
12 projects and technical, financial and infrastructure assistance;

13 (iii) Manage and maintain seed banks and produce seedlings for forests
14 and tree parks;

15 (iv) Provide extension services to beneficiaries of forest development
16 projects and render assistance for natural resources-related
17 conservation and utilization activities consistent with ecological
18 balance;

19 (v) Promote small-scale mining and utilization of mineral resources,
20 particularly the mining of gold; and

21 (vi) Coordinate with government agencies and non-governmental
22 organizations in the implementation of measures to prevent and
23 control land, air and water pollution with the assistance of the
24 Department of Environment and Natural Resources (DENR);

25 (4) Be in the frontline of the delivery of services concerning the environment
26 and natural resources, particularly in the renewal and rehabilitation of the
27 environment during and in the aftermath of man-made and natural disasters
28 or calamities; and

29 (5) Recommend to the *sanggunian* and advise the provincial governor on all
30 matters relative to the protection, conservation, maximum utilization,

1 application of appropriate technology and other matters related to the
2 environment and natural resources.

- 3 (c) Exercise such other powers and perform such other duties and functions as
4 may be prescribed by law or ordinance.

5 Sec. 36. *The Provincial Veterinarian.* –

- 6 (a) No person shall be appointed provincial veterinarian unless he or she is a citizen
7 of the Philippines, a resident of the province, of good moral character and a
8 licensed doctor of veterinary medicine. He or she must have practiced his or
9 her profession for at least three (3) years.

10 The appointment of a provincial veterinarian shall be mandatory.

- 11 (b) The provincial veterinarian shall take charge of the office for veterinary
12 services, and shall:

13 (1) Formulate measures for the consideration of the *sanggunian* and provide
14 technical assistance and support to the provincial governor in carrying out
15 measures to ensure the delivery of basic services and the provision of
16 adequate facilities pursuant to Section 17 of the Local Government Code of
17 1991, as amended;

18 (2) Develop plans and strategies and, upon approval thereof by the provincial
19 governor, implement the same, particularly those which have to do with the
20 veterinary-related activities which the provincial governor is empowered to
21 implement and which the *sanggunian* is empowered to provide for under
22 the Local Government Code of 1991, as amended;

23 (3) In addition to the foregoing duties and functions, the provincial veterinarian
24 shall:

25 (i) Advise the provincial governor on all matters pertaining to the
26 slaughter of animals for human consumption and the regulation of
27 slaughterhouses;

28 (ii) Regulate the keeping of domestic animals;

29 (iii) Regulate and inspect poultry, milk and dairy products for public
30 consumption;

- 1 (iv) Enforce all laws and regulations for the prevention of cruelty to
2 animals; and
3 (v) Take the necessary measures to eradicate, prevent or cure all forms
4 of animal diseases;
- 5 (4) Be in the frontline of veterinary-related activities, such as in the outbreak of
6 highly contagious and deadly diseases and in situations resulting in the
7 depletion of animals for work and for human consumption, particularly those
8 arising from and in the aftermath of man-made and natural disasters or
9 calamities; and
- 10 (5) Recommend to the *sanggunian* and advise the provincial governor on all
11 other matters relative to veterinary services which will increase the number
12 and improve the quality of livestock, poultry and other domestic animals
13 used for work or for human consumption.
- 14 (c) Exercise such other powers and perform such other duties and functions as
15 may be prescribed by law or ordinance.

16 Sec. 37. *The Provincial General Services Officer.* –

- 17 (a) No person shall be appointed provincial general services officer unless he or
18 she is a citizen of the Philippines, a resident of the province, of good moral
19 character, a holder of a college degree in public administration, business
20 administration and management from a recognized college or university, and a
21 first grade civil service eligible or its equivalent. He or she must have acquired
22 experience in general services, including the management of supply, property,
23 solid waste disposal and general sanitation for at least five (5) years.
24 The appointment of a provincial general services officer shall be mandatory.
- 25 (b) The provincial general services officer shall take charge of the office of general
26 services, and shall:
- 27 (1) Formulate measures for the consideration of the *sanggunian* and provide
28 technical assistance and support to the provincial governor in carrying out
29 measures to ensure the delivery of basic services and the provision of
30 adequate facilities pursuant to Section 17 of the Local Government Code of

1 1991, as amended, and which require general services expertise and
2 technical support services;

3 (2) Develop plans and strategies and, upon approval thereof by the provincial
4 governor, implement the same, particularly those which have to do with
5 general services supportive to the welfare of the inhabitants which the
6 provincial governor is empowered to implement and which the *sanggunian*
7 is empowered to provide under the Local Government Code of 1991, as
8 amended;

9 (3) In addition to the foregoing duties and functions, the provincial general
10 services officer shall:

11 (i) Take custody of and be accountable for all properties, real or
12 personal, owned by the provincial government and those granted to
13 it in the form of donation, reparation, assistance and counterpart of
14 joint projects;

15 (ii) With the approval of the provincial governor, assign building or land
16 space to provincial officials or other public officials who, by law, are
17 entitled to such space;

18 (iii) Recommend to the provincial governor, the reasonable rental rates
19 for local government properties whether real or personal which will
20 be leased to public or private entities by the provincial government;

21 (iv) Recommend to the provincial governor, the reasonable rental rates
22 of private properties which may be leased for the official use of the
23 provincial government;

24 (v) Maintain and supervise janitorial, security, landscaping and other
25 related services on all local government public buildings and other
26 real property, whether owned or leased by the provincial
27 government;

28 (vi) Collate and disseminate information regarding prices, shipping and
29 other costs of supplies and other items commonly used by the
30 provincial government;

1 (vii) Perform archival and record management with respect to records of
2 offices and departments of the province; and

3 (viii) Perform all other functions pertaining to supply and property
4 management heretofore performed by the local government
5 treasurer and to enforce policies on records creation, maintenance
6 and disposal;

7 (4) Be in the frontline of general services-related activities, such as the possible
8 or imminent destruction or damage to records, supplies, properties and
9 structures and the orderly and sanitary clearing up of waste materials or
10 debris, particularly during and in the aftermath of man-made and natural
11 disasters or calamities; and

12 (5) Recommend to the *sanggunian* and advise the provincial governor on all
13 matters relative to general services.

14 (c) Exercise such other powers and perform such other duties and functions as
15 may be prescribed by law or ordinance.

16 Sec. 38. *The Provincial Cooperatives Officer.* –

17 (a) No person shall be appointed provincial cooperatives officer unless he or she is
18 a citizen of the Philippines, a resident of the province, of good moral character,
19 a holder of a college degree preferably in business administration course with
20 special training in cooperatives or any related course from a recognized college
21 or university, and a first grade civil service eligible or its equivalent. He or she
22 must have acquired experience in cooperatives organization and management
23 for at least five (5) years.

24 The appointment of a provincial cooperatives officer shall be optional.

25 (b) The provincial cooperatives officer shall take charge of the office for the
26 development of cooperatives, and shall:

27 (1) Formulate measures for the consideration of the *sanggunian* and provide
28 technical assistance and support to the provincial governor in carrying out
29 measures to ensure the delivery of basic services and the provision of
30 adequate facilities through the development of cooperatives, and in
31 providing access to such services and facilities;

1 (2) Develop plans and strategies and, upon approval thereof by the provincial
2 governor, implement the same, particularly those which have to do with the
3 integration of cooperatives principles and methods in programs which the
4 provincial governor is empowered to implement and which the *sanggunian*
5 is empowered to provide for under the Local Government Code of 1991, as
6 amended;

7 (3) In addition to the foregoing duties and functions, the provincial cooperatives
8 officer shall:

9 (i) Assist in the organization of cooperatives;

10 (ii) Provide technical and other forms of assistance to existing
11 cooperatives to enhance their viability as an economic enterprise and
12 social organization; and

13 (iii) Assist cooperatives in establishing linkages with government
14 agencies and non-governmental organizations involved in the
15 promotion and integration of the concept of cooperatives in the
16 livelihood of the people and other community activities;

17 (4) Be in the frontline of cooperatives organization, rehabilitation or viability
18 enhancement, particularly during and in the aftermath of man-made and
19 natural disasters or calamities, to aid in their survival and, if necessary,
20 subsequent rehabilitation; and

21 (5) Recommend to the *sanggunian* and advise the provincial governor on all
22 other matters relative to cooperatives development and viability
23 enhancement which will improve the livelihood and the quality of life of the
24 inhabitants.

25 (c) Exercise such other powers and perform such other duties and functions as
26 may be prescribed by law or ordinance.

27 Sec. 39. *The Provincial Architect.* –

28 (a) No person shall be appointed provincial architect unless he or she is a citizen
29 of the Philippines, a resident of the province, of good moral character and a
30 duly licensed architect. He or she must have practiced his or her profession for
31 at least five (5) years.

1 The appointment of a provincial architect shall be optional.

2 (b) The provincial architect shall take charge of the office on architectural planning
3 and design, and shall:

4 (1) Formulate measures for the consideration of the *sanggunian* and provide
5 technical assistance and support to the provincial governor in carrying out
6 measures to ensure the delivery of basic services and the provision of
7 adequate facilities relative to architectural planning and design as provided
8 for under Section 17 of the Local Government Code of 1991, as amended;

9 (2) Develop plans and strategies and, upon approval thereof by the provincial
10 governor, implement the same, particularly those which have to do with
11 architectural planning and design programs and projects which the
12 provincial governor is empowered to implement and which the *sanggunian*
13 is empowered to provide for under the Local Government Code of 1991, as
14 amended;

15 (3) In addition to the foregoing duties and functions, the provincial architect
16 shall:

17 (i) Prepare and recommend for consideration of the *sanggunian* the
18 architectural plan and design for the province or a part thereof,
19 including the renewal of slums and blighted areas, land reclamation
20 activities, the greening of land and the appropriate planning of
21 marine and foreshore areas;

22 (ii) Review and recommend for appropriate action of the *sanggunian* and
23 the provincial governor, the architectural plan and design submitted
24 by governmental and non-governmental entities or individuals,
25 particularly those for undeveloped, underdeveloped and poorly-
26 designed areas; and

27 (iii) Coordinate with government agencies and non-governmental entities
28 and individuals involved in the aesthetics and the maximum
29 utilization of the land and water within the jurisdiction of the
30 province, compatible with environmental integrity and ecological
31 balance;

1 (4) Be in the frontline of the delivery of basic services involving architectural
2 planning and design, particularly those related to the redesigning of spatial
3 distribution of basic facilities and physical structures during and in the
4 aftermath of man-made and natural calamities or disasters; and

5 (5) Recommend to the *sanggunian* and advise the provincial governor on all
6 other matters related to the architectural planning and design as it relates
7 to the total socioeconomic development of the province.

8 (c) Exercise such other powers and perform such other duties and functions as
9 may be prescribed by law or ordinance.

10 Sec. 40. *The Provincial Population Officer.* –

11 (a) No person shall be appointed provincial population officer unless he or she is a
12 citizen of the Philippines, a resident of the province, of good moral character,
13 a holder of a college degree with specialized training in population development
14 from a recognized college or university, and first grade civil service eligible or
15 its equivalent. He or she must have experience in the implementation of
16 programs on population development or responsible parenthood for at least
17 five (5) years.

18 The appointment of a provincial population officer shall be optional.

19 (b) The provincial population officer shall take charge of the office on population
20 development, and shall:

21 (1) Formulate measures for the consideration of the *sanggunian* and provide
22 technical assistance and support to the provincial governor in carrying out
23 measures to ensure the delivery of basic services and the provision of
24 adequate facilities relative to the integration of the population development
25 principles and in providing access to said services and facilities;

26 (2) Develop plans and strategies and, upon approval thereof by the provincial
27 governor, implement the same, particularly those which have to do with the
28 integration of population development principles and methods in programs
29 and projects which the provincial governor is empowered to implement and
30 which the *sanggunian* is empowered to provide for under the Local
31 Government Code of 1991, as amended; and

1 (3) In addition to the foregoing duties and functions, the provincial population
2 officer shall:

3 (i) Assist the provincial governor in the implementation of the
4 constitutional provisions relative to population development and the
5 promotion of responsible parenthood;

6 (ii) Establish and maintain an updated data bank for program
7 operations, development planning and an educational program to
8 ensure the people's participation in and undertaking of population
9 development; and

10 (iii) Implement appropriate training programs responsive to the cultural
11 heritage of the inhabitants.

12 (c) Exercise such other powers and perform such other duties and functions as
13 may be prescribed by law or ordinance.

14 Sec. 41. *The Provincial Information Officer.* –

15 (a) No person shall be appointed provincial information officer unless he or she is
16 a citizen of the Philippines, a resident of the province, of good moral character,
17 a holder of a college degree preferably in journalism, mass communication or
18 any related course from a recognized college or university, and a first grade
19 civil service eligible or its equivalent. He or she must have acquired experience
20 in writing articles and research papers, or in writing for print, television or
21 broadcast media for at least three (3) years.

22 The term of the provincial information officer is co-terminous with that of his
23 or her appointing authority.

24 The appointment of a provincial information officer shall be optional.

25 (b) The provincial information officer shall take charge of the office on public
26 information, and shall:

27 (1) Formulate measures for the consideration of the *sanggunian* and provide
28 technical assistance and support to the provincial governor in providing the
29 information and research data required for the delivery of basic services and
30 the provision of adequate facilities so that the public becomes aware of the
31 said service and may fully avail of the same;

- 1 (2) Develop plans and strategies and, upon approval thereof by the provincial
2 governor, implement the same, particularly those which have to do with
3 public information and research data to support the programs and projects
4 which the provincial governor is empowered to implement and which the
5 *sanggunian* is empowered to provide for under the Local Government Code
6 of 1991, as amended;
- 7 (3) In addition to the foregoing duties and functions, the information officer
8 shall:
- 9 (i) Provide relevant, adequate and timely information to the provincial
10 government and its residents;
- 11 (ii) Maintain effective liaison with the various sectors of the community
12 on matters and issues that affect the livelihood and the quality of life
13 of the inhabitants and encourage support for programs of the local
14 and national governments; and
- 15 (iii) Furnish information and data on the province to government
16 agencies or offices as may be required by law or ordinance;
- 17 (4) Be in the frontline of providing information during and in the aftermath of
18 man-made and natural disasters or calamities, with special attention to the
19 victims thereof, to help minimize injuries and casualties during and after
20 emergency, and accelerate relief and rehabilitation; and
- 21 (5) Recommend to the *sanggunian* and advise the provincial governor on all
22 other matters relative to public information and research data as it relates
23 to the total socioeconomic development of the province.
- 24 (c) Exercise such other powers and perform such other duties and functions as
25 may be prescribed by law or ordinance.
- 26

27 **ARTICLE VIII**

28 **THE PROVINCIAL FIRE STATION, THE PROVINCIAL JAIL,**
29 **THE PROVINCIAL SCHOOL DIVISION, AND**
30 **THE PROVINCIAL PROSECUTION SERVICE**

31

1 Sec. 42. *The Provincial Fire Station Service.* –

- 2 (a) There shall be established in the province at least five (5) fire stations with
3 adequate personnel, firefighting facilities and equipment by the DILG, within
4 two (2) months upon the commencement of the corporate existence of the new
5 province. The provincial government shall provide the necessary land or site of
6 the provincial fire stations.
- 7 (b) The provincial fire station service shall be headed by a provincial fire marshal
8 whose qualification shall be as those provided for under Republic Act No. 9263,
9 as amended, otherwise known as the "Bureau of Fire Protection and Bureau of
10 Jail Management and Penology Professionalization Act of 2004".
- 11 (c) The provincial fire stations shall be responsible for the protection of various
12 emergency services such as the rescue and evacuation of injured people at fire-
13 related incidents and, in general, fire prevention and suppression measures to
14 secure the safety of life and property of the citizenry.

15 Sec. 43. *The Provincial Jail Service.* –

- 16 (a) There shall be established and maintained in the province, within two (2)
17 months upon the commencement of the corporate existence of the new
18 province by the DILG, a secured, clean, adequately equipped and sanitary jail
19 facility for the custody and safekeeping of prisoners, any fugitive from justice,
20 or person detained awaiting investigation or trial and/or transfer to the national
21 penitentiary, and/or violent mentally ill person who endangers himself or the
22 safety of others, duly certified as such by the proper medical health officer,
23 pending the transfer to a mental institution.
- 24 (b) The provincial jail service shall be headed by a provincial jail warden whose
25 qualifications shall be as those provided for under Republic Act No. 9263, as
26 amended, otherwise known as the "Bureau of Fire Protection and Bureau of Jail
27 Management and Penology Professionalization Act of 2004". He or she shall
28 assist in the immediate rehabilitation of individuals or detention of prisoners.
29 Great care must be exercised so that human rights of these prisoners are
30 respected and protected, and their spiritual and physical well-being are properly
31 and promptly attended to.

1 Sec. 47. *Commencement of Corporate Existence.* – The Province of Western
2 Maguindanao shall commence corporate existence upon the composition, qualification
3 and assumption of the provincial governor, provincial vice-governor and majority of
4 the members of the *sangguniang panlalawigan*.

5 Sec. 48. *Officials of the Province of Western Maguindanao.* – The elective
6 officials of the Province of Western Maguindanao shall be elected in the next national
7 and local elections following the effectivity of this charter.

8 However, if this charter is ratified more than six (6) months prior to the next
9 national or local elections following its approval and effectivity, the highest ranking
10 elective provincial official of the Province of Maguindanao who is a resident of the new
11 province shall assume as its acting provincial governor, and shall continue in office
12 until his or her successor shall have been elected and qualified.

13 (a) The Vice-Governor and other members of the *sangguniang panlalawigan* shall
14 be appointed by the President of the Republic of the Philippines from among
15 the qualified residents of the new province at the recommendation of the
16 provincial governor: Provided, that the incumbent elected members of the
17 *sangguniang panlalawigan* from the First Legislative District of Maguindanao
18 shall be entitled to retain their respective positions and finish their terms of
19 office in the new Province of the Western Maguindanao without need of
20 appointment.

21 (b) All vacant elective provincial positions in the present Province of Maguindanao
22 arising as the consequence of the approval of this charter shall be filled up
23 through appointments by the President of the Republic of the Philippines from
24 among its qualified residents upon the recommendation of the Provincial
25 Governor. They shall continue in office until their successors shall have been
26 elected and qualified.

27 Sec. 49. *Organization of the Provincial Government.* – All provincial appointive
28 positions in the Province of Western Maguindanao shall be filled within sixty (60) days
29 upon commencement of its corporate existence.

1 Sec. 50. *Suspension of Increase in the Rates of Local Taxes.* – No increase in
2 the rates of local taxes shall be imposed by the new province within the period of five
3 (5) years from its acquisition of corporate existence.

4 Sec. 51. *Present Provincial Properties.* – Upon the effectivity of this Act, the
5 ownership of real properties and infrastructure projects of each LGU situated in the
6 present Province of Maguindanao shall belong to the province where it is situated.

7 Sec. 52. *Applicability of Laws.* – The provisions of Republic Act No. 7160,
8 otherwise known as the Local Government Code of 1991, as amended, Republic Act
9 No. 11054, otherwise known as the Organic Law for the Bangsamoro Autonomous
10 Region in Muslim Mindanao, and other laws as are applicable to provinces shall govern
11 the herein created province insofar as they are not inconsistent with the provisions of
12 this Act.

13 Sec. 53. *Separability Clause.* – In any part of this Act is declared invalid or
14 unconstitutional, the other parts or provisions hereof shall remain valid and effective.

15 Sec. 54. *Effectivity.* – This Act shall take effect fifteen (15) days after its
16 publication in at least two (2) newspaper of general and local circulation.

17
18 *Approved.*