

OFFICE OF SENATOR RALPH G. RECTO

Entity Name

ACCESSORIES AND SUPPLIES DEPOT, INC.

P.O. No. : 20 09 073
Date : 08-September-2020
Mode of Procurement : OTHERS
Reference P.R. No. : 20-09-417 OS-RECTO
AB No. : 2020-009-001

Address : 110 Labo St., Barangay Salvacion, Quezon City
Tel No. : (02) 7978-9228/ 8526-2133
TIN : 005-679-268-000 VAT REGISTERED

Attention : KYRA D. EBOJO

Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 86595766. Thank You.

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 508 OFFICE OF SENATOR RALPH G. RECTO SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY

Delivery Term : 7 Workings Days

Date of Delivery :

Payment Term : Government Terms

Warranty :

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	Supply and delivery of various ink cartridges: 20 pcs HP 680, Black, original 20 pcs HP 680, Tri-color, original 12 pcs HP 678 Black, original 12 pcs HP 678 Tri-color, original 3 pcs Brother LC 3619, Black, original 2 pcs Brother LC 3619, Cyan, original 2 pcs Brother LC3619 Yellow, original 2 pcs Brother LC3619 Magenta, original ----- Nothing Follows -----	1	38,380.00	38,380.00

RECEIVED

PROCUREMENT SECTION, PPS

9-16-20

Date: 9-16-20 Time: 10:00am

Grand Total : P38,380.00

(Total amount in words)

Thirty Eight Thousand Three Hundred Eighty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Very truly yours,

Signature over Printed Name of Supplier

Date

MS. LILIBETH C. REYES
CHIEF, FINANCE AND ADMINISTRATION
OFFICE OF SEN. RALPH G. RECTO

Fund Cluster: _____
Fund Available: _____
Signature over Printer Name of Chief Accountant

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____

Remarks: