

RECEIVED

Date 9/23/21

Time 1:15

Admin. Management Bureau

Republic of the Philippines  
SENATE  
REQUEST FOR QUOTATION

Date : 9/23/2021 11:31:18AM  
RFQ No. : RFQ-21-09-062  
Requisitioner : OIRP-PS  
Canvasser : RAYMUND E. GARRIDO

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-21-09-495** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of \_\_\_\_\_. Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. \_\_\_\_\_ / RFQ NO. \_\_\_\_\_ Assigned Canvasser: \_\_\_\_\_ CLOSING DATE: \_\_\_\_\_

→ 07 OCT. 2021 5 PM

LIKEWISE, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

ATTY. MARIA VALENTINA S. CRUZ  
CHAIRPERSON  
BIDS AND AWARDS COMMITTEE

**THE CHAIRMAN**

Bids and Awards Committee  
c/o Secretariat, Bids and Awards Committee  
Room 401, 4/F, Senate of the Philippines, GSIS Building, Financial Center, Pasay City  
Fax No. 552-6601 loca: 1602 or 552-6793

Sir:

As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			<b>PR-21-09-495 (OIRP-PS)</b>			
1	1,000	PIECE	Place card: -with Senate Seal in gold stamping and embossed Size: 2" x 5.5" (fold) 4" x 5.5" (spread) *sample attached	Php 20,000.00 Php20.00/PIECE		
2	1,000	PIECE	Complimentary card: "With the compliments of the Senate of the Philippines", in gold stamping and embossed. Size: 2" x 3.6" * sample attached	Php 15,000.00 Php15.00/PIECE		

Note: Included in 2021 PPMP Budget

Nothing Follows

Remarks: NOTE: PLEASE SEE ACTUAL SAMPLE.

\*\*\*\*THANK YOU LORD JESUS\*\*\*\*

GEPS Ref. # SY5AD

Closing Date: 07 OCT. 2021 5 PM

Posted by: R. Garrido

Date Posted: 30 SEPT. 2021

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY

TERM/S OF PAYMENT: Government Terms (100 C.O.D. / NO ADVANCE PAYMENT)

Address of Supplier

(Name of Company)

E-Mail Address

PhilGEPS Reg. No.

Expiry Date:

Tel/Fax No/s

TIN

(Signature over Printed Name Authorized Representative)



*With the Compliments  
of  
The Senate of the Philippines*

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