

**Republic of the Philippines  
SENATE  
REQUEST FOR QUOTATION**

Date : 4/28/2021 11:35:10AM  
 RSQ No. : RFQ-21-04-019  
 Requisitioner : OS-TOLENTINO  
 Canvasser : RAYMUND E. GARRIDO

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-21-03-119** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of 13 MAY 2021. Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. PR-21-03-119 / RSQ NO. RFQ-21-04-019, Assigned Canvasser: RAYMUND E. GARRIDO, CLOSING DATE: 13 MAY 2021 5PM

LIKewise, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

ATTY. MARIA VALENTINA S. CRUZ

CHAIRPERSON

BIDS AND AWARDS COMMITTEE

**THE CHAIRMAN**

Bids and Awards Committee  
 c/o Secretariat, Bids and Awards Committee  
 Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City  
 Fax No. 552-6601 local 1602 or 552-6793

Sir:

As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			<b>PR-21-03-119 (OS-TOLENTINO)</b>			
1	5	REAM	A4 Size Ivory 90 gsm Letterhead with Senate Logo Gold Stamping	Php 20,000.00 Php4,000.00/REAM		

----- Nothing Follows -----

Remarks: **NOTE: PLEASE PICK UP ACTUAL SAMPLE FOR YOUR EASY REFERENCE. ANY QUIRIES  
 PLS COORDINATE WITH THE END-USER C/O MS ROSETTE.**

**\*\*\*\*THANK YOU LORD JESUS\*\*\*\***

**RECEIVED**

MAY 03 2021

BY: L TIME: 9:50  
 PROCUREMENT, PPS

GEPS Ref. # SYSD  
 Closing Date: 13 MAY 2021 5PM  
 Posted by: RAYMUND E. GARRIDO  
 Date Posted: 06 MAY 2021

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

**TERMS OF DELIVERY**

**TERM/S OF PAYMENT:** Government Terms (NO C.O.D. / NO ADVANCE PAYMENT)

(Name of Company)

Address of Supplier \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Tel./Fax No./s \_\_\_\_\_

TIN \_\_\_\_\_

PhilGEPS Reg. No. \_\_\_\_\_ Expiry Date: \_\_\_\_\_

(Signature over Printed Name Authorized Representative)

SFNT LETTERHEAD



Philippine Senate

*Sen. Francis "Tol" N. Tolentino*

Room 501, Senate of the Philippines, 200 Building Financial Center, Asean Boulevard, Pasay City, Philippines 1300  
Trackline: 0252-4862 (ex. 8962, 5485-1638) / Textline: 8270-1242 / Email: [tolentinof@gmail.com](mailto:tolentinof@gmail.com) / Website: [www.tolentinofsenate.com](http://www.tolentinofsenate.com)

SFNT ENVELOPE



Senator FRANCIS "TOL" N. TOLENTINO  
Senate of the Philippines

COS LETTERHEAD



Philippine Senate

*Atty. Francis Rose A. Bacang*



Philippine Senate

*Atty. Francis Rose A. Bacang*  
Chief of Staff  
Office of Sen. Francis "Tol" N. Tolentino